

# Official Plan Amendment Application

Section 22 of the Planning Act, R.S.O 1990, As Amended

Township of Wainfleet  
 Planning Department  
 31940 Highway #3  
 Wainfleet, ON L0S 1V0  
 Tel: 905-899-3463  
 Fax: 905-899-2340



For Office Use Only	
Date Received:	Received By:
Application Deemed Complete? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Deemed Complete:
Roll Number:	File No.:

Note: Prior to completing this form, the applicant should read the official plan amendment brochure. Please type or write clearly using blue or black ink.

## SECTION 1 – CONTACT INFORMATION

Owner Information	
Registered Owner(s): (please indicate names exactly as shown on the Transfer Deed of Land)	
Mailing Address (Street address, unit number, city and postal code)	
Phone Number	Fax Number
Email Address	
Solicitor Information (if applicable)	
Owner's Solicitor:	
Mailing Address (Street address, unit number, city and postal code)	
Phone Number	Fax Number
Email Address	
Authorized Agent Information (if applicable)	
Owner's Authorized Agent:	
Mailing Address (Street address, unit number, city and postal code)	
Phone Number	Fax Number
Email Address	
Please specify to whom all communications should be sent: <input type="checkbox"/> Owner <input type="checkbox"/> Solicitor <input type="checkbox"/> Agent	

## SECTION 2 – SUBJECT LAND INFORMATION

Lot	Concession	Geographic Township
Registered Plan	Lot/Block	Reference Plan
Municipal Address		
Lot Area (m <sup>2</sup> or ha)	Frontage (m)	Depth (m)
Are there any easements, right-of-way or restrictive covenants affecting the land? <input type="checkbox"/> Yes (explain below) <input type="checkbox"/> No		

**SECTION 3– EXISTING USE, OFFICIAL PLAN & ZONING OF SUBJECT LAND**

Existing use(s) of subject land, including buildings:

Region of Niagara Official Plan Designation:

Township of Wainfleet Official Plan Designation:

Present Township of Wainfleet Zoning:

Type of access to subject land:

- |   |   |                                       |
|---|---|---------------------------------------|
| <input type="checkbox"/> Provincial Highway | <input type="checkbox"/> Municipal Road maintained all year   | <input type="checkbox"/> Water Access |
| <input type="checkbox"/> Regional Road      | <input type="checkbox"/> Municipal Road maintained seasonally | <input type="checkbox"/> Right-of-Way |
| <input type="checkbox"/> Private Road       | <input type="checkbox"/> Other Public Road                    |                                       |

Type of existing water supply for subject parcel:

- |  |                                       |
|--|---------------------------------------|
| <input type="checkbox"/> Publicly owned and operated piped water | <input type="checkbox"/> Cistern      |
| <input type="checkbox"/> Well (private or communal)              | <input type="checkbox"/> Other: _____ |

Type of existing sewage disposal for subject parcel:

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> Publicly owned and operated sanitary sewage system | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Septic system (private or communal)                |                                       |

What are the current uses of lands within 500m of the subject land?

North

South

West

East

**SECTION 4 – PROPOSED USE OF SUBJECT LAND**

Proposed use of subject land, including buildings:

Describe the nature, extent and reason for the amendment:

Type of water supply proposed for subject parcel:

- |  |                                       |
|--|---------------------------------------|
| <input type="checkbox"/> Publicly owned and operated piped water | <input type="checkbox"/> Cistern      |
| <input type="checkbox"/> Well (private or communal)              | <input type="checkbox"/> Other: _____ |

Type of sewage disposal proposed for subject parcel:

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> Publicly owned and operated sanitary sewage system | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Septic system (private or communal)                |                                       |

Will the proposed amendment change, replace or delete policy in the official plan?  Yes  No

If yes, identify the policy(s) to be changed, replaced or deleted:

Will the proposed amendment change or replace a designation?  Yes  No

If yes, what is the requested designation?



**SECTION 7 – CONSENT TO THE USE AND DISCLOSURE OR PERSONAL INFORMATION**

All submission materials on file, including cover letters, application forms and plans will be made available to the public for viewing at the Township office, as required under Section 1.0.1 of the Planning Act, R.S.O. 1990 C.P.13. Personal information on file with the Planning Department is collected under the authority of the Planning Act and will be used to process the application.

I/We \_\_\_\_\_ am/are the owner(s) of the land that is the subject of this application for an official plan amendment and for the purposes of the *Municipal Freedom of Information and Privacy Act*, I/We authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the *Planning Act* for the purposes of processing this application.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

**SECTION 8 – POSTING OF PUBLIC MEETING SIGN**

A public meeting sign is required to be posted by all applicants or agents on each property under application. A sign will be made available to you after review of your application(s) and you are directed to post each sign in a prominent location that will enable the public to observe the sign. The location of each sign will depend on the lot and location of structures on it, however, the sign should be placed so as to be legible from the roadway in order that the public can see the sign and make note of the contact information should they wish to make inquiries. In most cases, please post the sign on a stake. Please take a picture from the roadway and email it to the Planner for confirmation of its location and it will be placed in the file as evidence of the requirement.

Each sign must remain posted a minimum of 20 days prior to the public meeting, until the day following the decision of Council. Should a sign go missing or become damaged or illegible please contact the Planner as soon as possible and a replacement sign will be provided. Failure to post the sign as required may result in deferral of your application(s).

I/We \_\_\_\_\_ am/are the owner(s) of the land that is the subject of this application for an official plan amendment and I/We agree to post the required sign(s) a minimum of 20 days prior to the public meeting and will remain posted, and replaced if necessary, until the day following the decision of Council.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

**SECTION 9 – PERMISSION TO ENTER**

I/We \_\_\_\_\_ am/are the owner(s) of the land that is the subject of this application for an official plan amendment and I/We authorize the members of Council and Township staff to enter onto the property for the purposes of evaluating the merits of the application(s).

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

**SECTION 10 – AUTHORIZATION FOR AGENT (If applicable)**

If the applicant is not the owner of the land that is the subject of this application, the authorization set out below must be completed by the owner(s). All registered owners must complete the authorization form for it to be valid.

Please Note: if the owner is a Corporation, the application must be signed by an officer of the Corporation and the Corporation’s seal (if any) should be affixed or the words “I have the authority to bind the Corporation” may be printed under the signing officer’s name instead of affixing the Corporate seal.

I/We \_\_\_\_\_ am/are the owner(s) of the land that is the subject of this application for an official plan amendment and I/We hereby authorize \_\_\_\_\_ as my/our agent for the purpose of submitting an application(s) to the Township of Wainfleet in accordance with Section 22 of the Planning Act, R.S.O. 1990, as amended.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

**SECTION 11 – AFFIDAVIT OF OWNER(S) OR AUTHORIZED AGENT**

The declaration below must be signed in the presence of a Commissioner for Taking Affidavits. This may be done when presenting your application at the Township office. Please make sure to bring your photo I.D. with a signature.

Please Note: if the owner is a Corporation, the application must be signed by an officer of the Corporation and the Corporation’s seal (if any) should be affixed or the words “I have the authority to bind the Corporation” may be printed under the signing officer’s name instead of affixing the Corporate seal.

I/We, \_\_\_\_\_ of the City/Town/Township of \_\_\_\_\_

in the County/Region of \_\_\_\_\_ do solemnly declare that all statements contained in this application are true and I/We make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and virtue of the Canada Evidence Act.

SWORN before me at the City/Town/Township of \_\_\_\_\_ )  
\_\_\_\_\_ in the \_\_\_\_\_ )  
County/Region of \_\_\_\_\_ )  
this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ )

\_\_\_\_\_  
Signature of Owner or Authorized Agent

\_\_\_\_\_  
Signature of Owner or Authorized Agent

\_\_\_\_\_  
A Commissioner etc.