



**TOWNSHIP OF WAINFLEET
BUILDING PERMIT REQUIREMENTS
SINGLE FAMILY DWELLING
ADDITIONS AND RENOVATIONS**

The Township will approve building permit applications subject to the following criteria and documentation filed in our office.

<u>ITEM</u>	<u>CHECK</u>
1. Application for a Permit to Construct or Demolish	
2. Two complete sets of construction drawings including: <ul style="list-style-type: none">i. Floor Plansii. Elevationsiii. Cross Sectionsiv. Engineered Product Specifications and Layoutsv. Truss Layout	
3. Site Plan (if addition. Not required for renovation) <ul style="list-style-type: none">i. Building location and zoning informationii. Site Grading Plan	
4. HVAC <ul style="list-style-type: none">i. Heat Loss/Gain Calculation and Duct Designii. Residential Mechanical Ventilation Design Form	
5. Energy Efficiency Design Summary Form (or equivalent matrix on drawings)	
6. Septic Permit / Application (If area of addition is 15% more than existing house area or additional bedrooms or plumbing fixtures are being added)	
7. Niagara Peninsula Conservation Authority Approval (if in a regulated area)	

Only complete applications will be accepted for permit approval. Please ensure that this checklist is submitted with your application showing all of the attached required information