



**Township of Wainfleet**  
**BUILDING DEPARTMENT**  
 "Wainfleet - find your country  
 side!"

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**TENT PERMIT REQUIREMENTS**

Please submit this form with a complete application for permit approval. Period for which a tent permit is issued or refused is 10 business days (reference: 2.4.1.1B). Tent permit applications for Commercial properties may require site plan approval.

1. A permit is not required for a tent or group of tents if:
  - a. Aggregate ground area less than 60 m<sup>2</sup> (646 ft<sup>2</sup>)
  - b. Detached from all buildings.
  - c. Constructed more than 3m (10 feet) from other structures
  - d. Zoning approval is always required.
  
2. A permit is required for a tent or group of tents if:
  - a. Aggregate ground area is more than 60m<sup>2</sup> (646ft<sup>2</sup>) and less than 225m<sup>2</sup> (2420ft<sup>2</sup>)
  - b. Aggregate ground area is more than 60m<sup>2</sup> (646ft<sup>2</sup>) and less than 225m<sup>2</sup> (2420ft<sup>2</sup>) and is closer than 3m(9'-10") apart.
  - c. Do not contain bleachers or are not enclosed with sidewalls. If yes , see number 3.

1. Application for a permit to construct or demolish	<input type="checkbox"/>
2. Complete Schedule 1. The designer(s) is exempt from qualification requirements.	<input type="checkbox"/>
3. Two copies of Site Plan.	<input type="checkbox"/>
4. Two copies of tent drawings.	<input type="checkbox"/>
5. Certificate of flame resistance conforming to CAN/ULC S-109 or NFPA 701.	<input type="checkbox"/>
6. Tent permit fee \$174.00	<input type="checkbox"/>
Reference: 3.13.1.1, 3.13.1.2, 3.13.1.6, and 3.13.1.10	

3. This section applies to a tent or group of tents that if:
  - a. Total ground/ aggregate area > 225m<sup>2</sup> (2420ft<sup>2</sup>)
  - b. Contain bleachers or sidewalls.

1. Application for a permit to construct or demolish	<input type="checkbox"/>
2. Complete Schedule 1. The designer(s) must be qualified with the Ministry of Municipal Affairs and Housing for Building Structural and Small or Large Buildings, depending on the building the tent(s) will be serving.	<input type="checkbox"/>
3. Two copies of Site Plan.	<input type="checkbox"/>
4. Two copies of tent drawings including designer information on all documents respecting design activities as per 2.17.4.7(1)(f) and 2.17.5.1(c).	<input type="checkbox"/>
5. Two copies of Professional Engineer supporting structure and anchorage details including designer information described above.	<input type="checkbox"/>
6. Certificate of flame resistance conforming to CAN/ULC S-109 or NFPA 701.	<input type="checkbox"/>
7. Commitment Form for Professional Engineer.	<input type="checkbox"/>
8. Tent permit fee \$174.00	<input type="checkbox"/>
Reference: 3.13.1.3 to 3.13.1.10	