

THE CORPORATION OF THE TOWNSHIP OF WAINFLEET

BY-LAW NO. 013-2023

Being a by-law to establish and regulate payment of various fees and charges within the Township of Wainfleet

WHEREAS Section 391 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that despite any Act, a municipality may pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it and for the use of its property, including property under its control;

AND WHEREAS the Planning Act, R.S.O. 1990, c.P13, Section 69 (1), as amended and the Building Code Act, S.O. 1992, c.23, as amended, and various other statutes provide municipalities with authority to impose various fees and charges;

AND WHEREAS the Council of the Township of Wainfleet has, from time to time, established various fees and charges for information, services, activities and use of Township property;

AND WHEREAS the Council of the Corporation of the Township of Wainfleet deems it expedient to enact a comprehensive by-law establishing and requiring the payment of fees for information, services, activities and use of Township property;

NOW THEREFORE the Council of the Corporation of the Township of Wainfleet **HEREBY ENACTS AS FOLLOWS:**

1. The fees and charges as set out in Appendix 'A', attached hereto and forming part of this By-law, are hereby established and adopted by the Council of the Township of Wainfleet and shall be charged by the Township of Wainfleet for those services, activities or uses of property specified in the schedule.
2. The fees and charges listed in Appendix 'A' to this By-law will be subject to Harmonized Sales Tax (HST) where applicable.
3. No request by any person for any information, service, activity or use of Township property described in Appendix 'A' will be processed or provided by any Township Official, unless and until the person requesting the information, service, activity or use of Township property has paid the applicable fee or charge in the prescribed amount as set out in Appendix 'A' to the Township.
4. In the event that any information, service, activity or use of Township property is requested by a person, and a fee or charge for such information, service, activity or use of Township property has not been specifically provided for in Appendix 'A', a fee or charge shall be calculated by Township staff using actual costs incurred to provide the service activity or facility, and such fee or charge shall be deemed to be

a fee or charge otherwise established and adopted by Council and shall be deemed to be included in Appendix 'A'.

5. Unless otherwise prescribed, the fees and charges established by this By-law shall be payable to the Township of Wainfleet by cash, cheque or debit card when due.
6. Fees and charges that have been imposed in accordance with this By-law that remain unpaid after the date on which they are due shall be subject to such prescribed interest and penalty charges as provided for by this By-law.
7. In the event that any part of this By-law, including any part of Appendix 'A', is determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-law shall be severable and that the remainder of this By-law including the remainder of Appendix 'A', as applicable, shall continue to operate and to be in force and effect.
8. Any provision of any by-law of the Corporation of the Township of Wainfleet that is inconsistent with this By-law is hereby repealed.
9. Notwithstanding Section 8 of this By-law, in the event that another by-law of the Corporation of the Township of Wainfleet establishes a fee or charge that is not referenced by this By-law and that is not inconsistent with this By-law, the fee or charge established by that other by-law shall be deemed to be included in Appendix 'A'.
10. Where all or part of a fee or charge imposed by the By-law remains unpaid, such fee or charge may be added to the tax roll for the property for which all of the owners are responsible for payment of the fee or charge and collected in the same manner as municipal taxes.
11. Where a form or words or expression are prescribed in this By-law, deviations therefrom not affecting the substance or calculated to mislead do not vitiate them.
12. By-law No. 015-2022 is hereby repealed.
13. This By-law shall be known as the "General Fees and Charges By-law".
14. This By-law shall come into force and effect on the 1st day of April, 2023.

BY-LAW READ AND PASSED THIS 21st DAY OF MARCH, 2023

B. Grant, MAYOR

M. Kirkham, DEPUTY CLERK

ADMINISTRATION**Township Clerk's Department**

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change	
A. LOTTERY LICENCES										
Raffle or Bingo (prize less than \$250.00)	Per Licence		\$ 5.15	\$ 5.30	N	\$ 5.30	April 1, 2023	\$ 0.15	3%	
Raffle or Bingo (prize exceeding \$250.00)	Per Licence		3% of prize value per AGCO						N/A	N/A
B. COMMISSIONING OF DOCUMENTS										
Certifying True Copies - Resident	Per Document (up to 10 pages in length, max of 3 copies)		\$ 20.00	\$ 22.00	N	\$ 22.00	April 1, 2023	\$ 2.00	10%	
Certifying True Copies - Non-Resident	Per Document (up to 10 pages in length, max of 3 copies)		\$ 25.00	\$ 30.00	N	\$ 30.00	April 1, 2023	\$ 5.00	20%	
Commissioner Fee - Resident	Per Document (up to max of 3 copies), fee waived for pension documents		\$ 20.00	\$ 22.12	Y	\$ 25.00	April 1, 2023	\$ 2.12	11%	
Commissioner Fee - Non-Resident	Per Document (up to max of 3 copies), fee waived for pension documents		\$ 25.00	\$ 30.97	Y	\$ 35.00	April 1, 2023	\$ 5.97	24%	
C. TOWNSHIP DOCUMENTS, PHOTOCOPIES, BY-LAWS and AGREEMENTS										
Extracts of Council, Committee Minutes or Reports, Miscellaneous Bylaws, deed agreements, etc	Per Page		\$ 1.09	\$ 1.19	Y	\$ 1.35	April 1, 2023	\$ 0.10	9%	
Extracts of Council, Committee Minutes or Reports, Miscellaneous Bylaws, deed agreements, etc (certified by the Clerk)	Per Page		\$ 2.18	\$ 2.43	Y	\$ 2.75	April 1, 2023	\$ 0.25	11%	
Maps										
a. 8.5" x 11"	Per Map		\$ 0.91	\$ 1.02	Y	\$ 1.16	April 1, 2023	\$ 0.11	13%	
b. 11" x 17"	Per Map		\$ 1.82	\$ 2.00	Y	\$ 2.26	April 1, 2023	\$ 0.18	10%	
c. 18" x 25"	Per Map		\$ 2.73	\$ 3.01	Y	\$ 3.40	April 1, 2023	\$ 0.28	10%	
d. E Scale	Per Map		\$ 4.55	\$ 5.00	Y	\$ 5.65	April 1, 2023	\$ 0.45	10%	
Photocopies/Printing										
Black and White	Per Page		\$ 0.23	\$ 0.27	Y	\$ 0.30	April 1, 2023	\$ 0.04	17%	
Colour	Per Page		\$ 0.45	\$ 0.53	Y	\$ 0.60	April 1, 2023	\$ 0.08	17%	
Preparation of Agreements	Per Incident		Recoveries of all costs with a minimum charge of \$250							

ADMINISTRATION (continued)

Finance Department

D. MISCELLANEOUS ITEMS

Municipal Memorabilia									
a. Municipal Pin	Per Pin		\$ 0.91	\$ 4.42	Y	\$ 5.00	April 1, 2023	\$ 3.52	388%
b. Municipal Flag	Per Flag		\$ 77.48	\$ 88.50	Y	\$ 100.00	April 1, 2023	\$ 11.02	14%

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
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A. PHOTOCOPIES

Photocopies/Printing									
Black and White	Per Page		\$ 0.23	\$ 0.27	Y	\$ 0.30	April 1, 2023	\$ 0.04	17%
Colour	Per Page		\$ 0.45	\$ 0.53	Y	\$ 0.60	April 1, 2023	\$ 0.08	17%

B. PROPERTY TAXES

Tax Statement of Account	Per Roll/Property		\$ 10.30	\$ 11.00	N	\$ 11.00	April 1, 2023	\$ 0.70	7%
Tax Certificate	Per Roll/Property		\$ 50.00	\$ 55.00	N	\$ 55.00	April 1, 2023	\$ 5.00	10%
Tax Status - Verbal Request	Per Roll/Property		\$ 30.00	\$ 35.00	N	\$ 35.00	April 1, 2023	\$ 5.00	17%
Compliance Letter	Per Roll/Property		\$ 125.00	\$ 150.00	N	\$ 150.00	April 1, 2023	\$ 25.00	20%
Reprint of Tax Bill	Per Bill/Request		\$ 15.00	\$ 15.50	N	\$ 15.50	April 1, 2023	\$ 0.50	3%
Reprint of Receipts	Per Page		\$ 1.25	\$ 2.00	N	\$ 1.25	April 1, 2023	\$ 0.75	60%
Tax Registration Administration (plus disbursements)	Per Property Plus Actual Costs		\$ 675.00	\$ 700.00	N	\$ 700.00	April 1, 2023	\$ 25.00	4%
Interest on Accounts Receivable	Per Account	1 and 1/4% per month of unpaid balance, non compounding, applied 1st day of month							
Penalty on Unpaid Tax Installments	Per Roll/Account	1 and 1/4% per month of unpaid balance, non compounding, applied 1st day of month							
Interest on Outstanding Property Taxes	Per Roll/Account	1 and 1/4% per month of unpaid balance, non compounding, applied 1st day of month							
Taxes - Additions to the Roll			30.00	\$ 35.00	N	\$ 35.00	April 1, 2023	\$ 5.00	17%
Accounts Receivable	Per Addition		15.45	\$ 35.00	N	\$ 35.00	April 1, 2023	\$ 19.55	127%
Property Tax Account/Assessment Research	Per Hour		36.05	\$ 40.00	N	\$ 40.00	April 1, 2023	\$ 3.95	11%

C. OTHER RATES

Non-Sufficient Funds (Cheque or EFT)	Per Payment		35.00	\$ 40.00	N	\$ 40.00	April 1, 2023	\$ 5.00	14%
Cheque Conversion - Foreign Funds	Per Cheque		-	\$ 20.00	N	\$ 20.00	April 1, 2023	\$ 20.00	100%
Administration Charge - Incorrect account used	Per Account		15.00	\$ 20.00	N	\$ 20.00	April 1, 2023	\$ 5.00	33%
Application for Purchase of Municipal Lands (Including Road Allowances)	Per Incident	\$1,200 application fee							

FIRE EMERGENCY SERVICES

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
A. FILE SEARCH									
Letters of Compliance	Per Report		\$ 113.30	\$ 120.00	N	\$ 120.00	April 1, 2023	\$ 6.70	6%
Insurance Company Reports	Per Report		\$ 113.30	\$ 120.00	N	\$ 120.00	April 1, 2023	\$ 6.70	6%
LLBO Letters of Compliance	Per Report		\$ 113.30	\$ 120.00	N	\$ 120.00	April 1, 2023	\$ 6.70	6%
B. ON-SITE INSPECTIONS									
Residential	Per Hour	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
Multi-units(apartments, 1-4 units)	Per Hour	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
Each unit after 4 units	Per additional unit	1 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
Commercial and Industrial									
First 10,000 Sq Feet or any part thereof	Flat Fee		\$ 185.82	\$ 200.00	N	\$ 200.00	April 1, 2023	\$ 14.18	8%
Each additional 5,000 Sq Ft or part thereof	\$155 plus Fee times each additional 5,000 Sq Ft or part thereof		\$ 65.93	\$ 75.00	N	\$ 75.00	April 1, 2023	\$ 9.07	14%
Reinspections	Per Hour	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
Multi-Units (Hotel/Motel)									
1 - 10 units	Per Hour	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
Over 10 units	Per Hour	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
Private Home Day Care	Per Hour	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
Assembly	Per Hour	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
C. ACCREDITATION INSPECTIONS									
Day Care Centres	Per Hour	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
Nursing Homes	Per Hour	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
Rest Homes	Per Hour	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
Old Age Homes	Per Hour	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%

NOTE 1: The above Accreditation Inspection Fees are not applicable to inspections required pursuant to Business Licensing By-laws.

FIRE EMERGENCY SERVICES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
D. MISCELLANEOUS INSPECTIONS									
Occupant Load Inspections and Approvals LLBO		2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
Fire Route Approvals and Letters		2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
Public Hall Inspections and Occupant Loads		2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
Fireworks Inspections and Approval									
b. Site Inspection Sale and Storage	Per Hour	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
Bingo Hall Issuance of Licence Inspections	Per Hour/ Required annually	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
Storage Tank Inspections	Per Inspection	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
Request for LLBO Licence Inspections									
a. Premises	Per Inspection	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
b. Patios	Per Inspection	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
c. Special Occasion	Per Inspection	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
E. FIRE SUPPRESSION									
Fire Watch at Suspicious Fires	Per Hour		Current MTO rate per hour per truck + staff costs + 10 % administration costs				April 1, 2023	N/A	N/A
Clean up After a Fire (Not Overhaul)	Per Hour (4 man crew)		Current MTO rate per hour per truck + staff costs + 10 % administration costs				April 1, 2023	N/A	N/A
F. SECURE BUILDINGS									
Secure Building	Per Building		Current MTO rate per hour per truck + staff costs + 10 % administration costs				April 1, 2023	N/A	N/A

FIRE EMERGENCY SERVICES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
G. EMERGENCY RESPONSES AND STANDBY (Emergency and NON-Emergency)									
EMERGENCY RESPONSE ON PROVINCIAL HIGHWAYS to MTO- Fire, Rescue, Hazardous Materials response, emergency standby, debris clean up, vehicle or scene stabilization, or other incident.	1 Hour Minimum, time accrued rounded up the nearest 1/2 hour					Current MTO rate per hour per truck + staff costs + 10 % administration costs	April 1, 2023	varies	varies
EMERGENCY RESPONSE ON MUNICIPAL AND REGIONAL ROADS to NON-RESIDENTS- Fire, Rescue, Hazardous Materials response, emergency standby, debris clean up, vehicle or scene stabilization, or other incident	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + 10 % administration costs	April 1, 2023	varies	varies
EMERGENCY RESPONSE ON REGIONAL & CONSERVATION AUTHORITY LANDS - to NIAGARA REGION or NPCA - Fire, Rescue, Hazardous Materials response, emergency standby, debris clean up, vehicle or scene stabilization, or other incident	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + 10 % administration costs	April 1, 2023	varies	varies
PROHIBITED/UNAUTHORIZED OPEN AIR BURNING- Charges to be billed to the Property Owner	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + 10 % administration costs	April 1, 2023	varies	varies
OUT OF CONTROL FIRES- Charges to be billed to the Permit Holder or the Property Owner	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + 10 % administration costs	April 1, 2023	varies	varies
GAS LINE LEAKS AND STRIKES- Charges to be billed to the Utility Provider for Infrastructure failures (Leaks and spills). Charges to a property owner for strikes to a Distribution Line, where due diligence has not been taken causing an Emergency Response. (O.Reg.210/01)	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + 10 % administration costs	April 1, 2023	varies	varies

FIRE EMERGENCY SERVICES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
G. EMERGENCY RESPONSES AND STANDBY (Emergency and NON-Emergency)									
ELECTRICAL UTILITIES- (Power Lines down/arcing NO-FIRE creating a Public Hazard) Charges are for excessively long fire department "stand-bys" for "wires down" incidents - responses lasting in excess of one hour to be billed to the utility provider for any time past the first hour (no charge for first hour of service)	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + 10 % administration costs	April 1, 2023	varies	varies
HAZARDOUS MATERIALS & MARIJUANA GROW-OPS/ CLANDESTINE DRUG LABS.- Charges may be billed to the Property owner or Carrier for The containment, elimination or amelioration of a spill or a pollutant. The containment, inspection and any services that may be required due to a Marijuana Grow-Op/ or Illicit Drug Lab operation.	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + 10 % administration costs	April 1, 2023	varies	varies
STANDBY for Public Safety Purposes (Filming, Community and Social Events, Emergency Standby for Public Safety)	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + 10 % administration costs	April 1, 2023	varies	varies
STANDBY for Fire Watch for Suspicious Fires or Occupancies requiring fire alarms	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					\$60.00/hr + staff costs + 10 % administration costs	April 1, 2023	varies	varies
COST RECOVERY- for materials, supplies, services or equipment (including personnel costs) not normally supplied by the Fire Dept. but deemed necessary for Emergency response, Fire control measures, or for Fire Investigation purposes (including costs to rent, contract, demolish, shore up, or to otherwise make the property/premises secure and/or safe)						Full Cost Recovery + 10% administration costs	April 1, 2023	N/A	N/A

FIRE EMERGENCY SERVICES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
G. EMERGENCY RESPONSES AND STANDBY (Emergency and NON-Emergency)									
INDEMNIFICATION TECHNOLOGY- Recovery of costs related to emergency response (including damage or loss of equipment, consumables) from insurance carriers. Limits of policy coverage reflects partial cost recovery.	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour		Current MTO rate per hour per truck + staff costs + 10 % administration costs				April 1, 2023	N/A	N/A
H. PERMITS									
Single Permit	Per Permit		\$ 10.30	\$ 12.00	N	\$ 12.00	April 1, 2023	\$ 1.70	17%
Non-Recreational/Agricultural Permit	Per Permit		No Charge	No Charge			April 1, 2023	\$ -	0%
Commercial, Industrial, Institution	Annual		\$ 206.00	\$ 200.00	N	\$ 200.00	April 1, 2023	-\$ 6.00	-3%
Firework Permit	Per Permit		\$ 10.30	\$ 150.00	N	\$ 150.00	April 1, 2023	\$ 139.70	1356%
I. MISCELLANEOUS									
Fire Prevention Assistance	Per Hour plus Admin Fee	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	\$ 3.35	6%
Training Officers Assistance	Per Hour plus Admin Fee	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	varies	varies
Fire Safety Training	Per Hour plus Admin Fee	2 Hour Minimum	\$ 56.65	\$ 60.00	N	\$ 60.00	April 1, 2023	varies	varies
False Fire Alarms - 1st Offence			Notice of By-Law Letter				April 1, 2023	N/A	N/A
False Fire Alarms - 2nd Offence			Warning Letter via- Registered Mail				April 1, 2023	N/A	N/A
False Fire Alarms - 3rd Offence or Subsequent within 12 month period	Per Offence		MTO Rate	Current MTO rate per hour per truck + staff costs + 10 % administration costs			April 1, 2023	varies	varies
Provide and install Smoke and/or Carbon Monoxide and/or combination Smoke/Carbon Monoxide alarm	Alarm costs plus 10% administration costs			Alarm costs plus 10% administration costs			April 1, 2023	N/A	N/A

PUBLIC WORKS DEPARTMENT

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
A. PERMITS									
Entrance Permit	Per Permit		\$ 154.50	\$ 159.29	Y	\$ 180.00	April 1, 2023	\$ 4.79	3%
Inspection Fee	Per Hour	regular hours	Actual Costs				April 1, 2023	\$ -	0%
		overtime hours	Actual Costs				April 1, 2023	\$ -	0%
Oversize/Overweight Load Permits									
Single Day Trip Permit			\$ 51.50	\$ 55.00	N	\$ 55.00	April 1, 2023	\$ 3.50	7%
Three-Month Period Permit			\$ 103.00	\$ 110.00	N	\$ 110.00	April 1, 2023	\$ 7.00	7%
One Year Period Permit			\$ 154.50	\$ 160.00	N	\$ 160.00	April 1, 2023	\$ 5.50	4%
Municipal Consent	Per Permit		\$ 103.00	\$ 110.00	N	\$ 110.00	April 1, 2023	\$ 7.00	7%
Road Occupancy Permit	Per Permit		\$40				April 1, 2023	\$ -	0%
Site Alteration Permit	Less than 500m3	By-Law 025-2022	\$ -	\$ 500.00	N		April 1, 2023	\$ -	0%
Site Alteration Permit	500m3-1000m3	By-Law 025-2022	\$ -	\$ 1,000.00	N		April 1, 2023	\$ -	0%
Site Alteration Permit	1000m3+	By-Law 025-2022	\$ -	\$ 1,500.00	N		April 1, 2023	\$ -	0%
Site Alteration Road Damage Deposit			\$ -	\$ 10,000.00	N		April 1, 2023		0%
Road Closing Recoveries	Per Incident		\$750 application fee plus recovery of all costs						
B. CULVERT INSTALLATIONS									
New culvert installations or alterations will be based on actual cost. The fee will be based on an estimate prepared by Township staff, that will reflect actual site conditions and must be prepaid. Should the actual cost be greater than the estimate, the property owner shall be invoiced for any additional costs incurred. Should the actual cost be less than the estimate, the property owner will be refunded the difference.	Per Culvert		Actual Costs					\$ -	0%
C. EXCAVATING FEES									
Excavating	Per Request		Actual Costs					\$ -	0%
D. ADDRESSING									
New Address/911 sign			\$ 144.20	\$ 150.00	N	\$ 150.00	April 1, 2023	\$ 5.80	4%
Change Address			\$ 144.20	\$ 150.00	N	\$ 150.00	April 1, 2023	\$ 5.80	4%
E. TILE DRAINAGE									
Tile Drainage Loan Application Fee			\$ 154.50	\$ 160.00	N	\$ 160.00	April 1, 2023	\$ 5.50	4%
Tile Drainage Township Inspection Fee			\$ 206.00	\$ 215.00	N	\$ 215.00	April 1, 2023	\$ 9.00	4%

PUBLIC WORKS DEPARTMENT (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
F. TREES									
Removal of hazardous privately owned tree/limbs that are encroaching onto road allowances or public walkways	Per Hour		\$ 154.50	Actual Costs			April 1, 2023	N/A	N/A
Removal or trimming of Township owned trees/limbs to accommodate personal requests (e.g. Satellite services, etc)	Per Hour		\$ 154.50	\$ 160.00	N	\$ 160.00	April 1, 2023	\$ 5.50	4%
G. SIGNS									
Re-install various Township owned signs due to accidents / Farm machinery									
Regulatory Signs									
During regular business hours	Per Sign		\$ 257.50	\$ 265.00	N	\$ 265.00	April 1, 2023	\$ 7.50	3%
After regular business hours			\$ 360.50	\$ 375.00	N	\$ 375.00	April 1, 2023	\$ 14.50	4%
Warning Signs									
During regular business hours			\$ 257.50	\$ 265.00	N	\$ 265.00	April 1, 2023	\$ 7.50	3%
After regular business hours			\$ 360.50	\$ 375.00	N	\$ 375.00	April 1, 2023	\$ 14.50	4%
911 Signs									
During regular business hours			\$ 154.50	\$ 160.00	N	\$ 160.00	April 1, 2023	\$ 5.50	4%
H. MISCELLANEOUS REPLACEMENTS									
Replacements due to accidents, farm machinery or construction equipment									
Guard Rails	Per Meter		\$ 180.25	\$ 190.00	N	\$ 190.00	April 1, 2023	\$ 9.75	5%
Road Damage									
Asphalt repairs	Per Sq M		Actual Costs				April 1, 2023	N/A	N/A
Surface treatment repairs	Per Sq M		Actual Costs				April 1, 2023	N/A	N/A
Sidewalk Damage	Per Sq M		Actual Costs				April 1, 2023	N/A	N/A
Street sweeping			Actual Costs				April 1, 2023	N/A	N/A

PUBLIC WORKS DEPARTMENT (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
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H. MISCELLANEOUS REPLACEMENTS (continued)

Ditches									
Reinstating ditches to original condition after damage	Per Hour		\$ 185.40	\$ 195.00	N	\$ 195.00	April 1, 2023	\$ 9.60	5%
Street Lights	Per Light		Actual Costs				April 1, 2023	\$ -	0%

I. WEED REMOVAL

Up to 600 Sq Meters	Per Roll Number/Per Cut	Minimum Charge \$140	Actual Costs				April 1, 2023	N/A	N/A
600 to 1,000 Sq Meters	Per Roll Number/Per Cut	Minimum Charge \$150	Actual Costs				April 1, 2023	N/A	N/A
1,000 to 1,1400 Sq Meters	Per Roll Number/Per Cut	Minimum Charge \$180	Actual Costs				April 1, 2023	N/A	N/A
1,400 to 2,000 Sq Meters	Per Roll Number/Per Cut	Minimum Charge \$190	Actual Costs				April 1, 2023	N/A	N/A
2,000 to 4,000 Sq Meters	Per Roll Number/Per Cut	Minimum Charge \$200	Actual Costs				April 1, 2023	N/A	N/A
Over 4,000 Sq Meters	Per Roll Number/Per Cut	Minimum Charge \$210	Actual Costs				April 1, 2023	N/A	N/A

J. CONSULTING SERVICES

Where any application requires the Township to hire a consultant to review supporting technical studies on behalf of the Township, the applicant shall be responsible for all costs, and those costs shall be payable upon submission of an invoice from the Township.	Per study/document		Actual Costs				April 1, 2023	varies	varies
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PARKS AND FACILITIES

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
A. ARENA									
Arena Ice Rental									
a. Weekdays Prime (between 5pm and 11 pm)	Per Hour	1	\$ 164.07	\$ 168.14	Y	\$ 190.00	September 1, 2023	\$ 4.07	2%
b. Weekdays Prime (between 5pm and 11 pm)	Per 1.5 hours	1	\$ 223.31	\$ 230.09	Y	\$ 260.00	September 1, 2023	\$ 6.77	3%
c. Weekends	Per Hour	1	\$ 164.07	\$ 168.14	Y	\$ 190.00	September 1, 2023	\$ 4.07	2%
d. Weekends	Per 1.5 hours	1	\$ 223.31	\$ 230.09	Y	\$ 260.00	September 1, 2023	\$ 6.77	3%
e. Weekdays Non Prime	Per Hour	1	\$ 136.72	\$ 141.59	Y	\$ 160.00	September 1, 2023	\$ 4.87	4%
f. Weekdays prior to 8 a.m. Non Wainfleet Minor Hockey or Figure Skating	Per Hour	1	\$ 182.30	\$ 190.27	Y	\$ 215.00	September 1, 2023	\$ 7.97	4%
g. Student	Per Hour	1	\$ 63.81	\$ 66.37	Y	\$ 75.00	September 1, 2023	\$ 2.56	4%
h. Minor Hockey and Figure Skating	Per Hour	1	\$ 113.94	\$ 119.47	Y	\$ 135.00	September 1, 2023	\$ 5.53	5%
i. Spring School	Per Hour	1	\$ 113.94	\$ 119.47	Y	\$ 135.00	September 1, 2023	\$ 5.53	5%
j. Elementary Schools	Per Hour	1	\$ 31.90	\$ 32.74	Y	\$ 37.00	September 1, 2023	\$ 0.84	3%
k. Secondary Schools and Church Youth Groups	Per Hour	1	\$ 63.81	\$ 66.37	Y	\$ 75.00	September 1, 2023	\$ 2.56	4%
Arena Floor Rental									
a. First or One-Day Event	Per Day	3	\$ 706.42	\$ 730.09	Y	\$ 825.00	April 1, 2023	\$ 23.67	3%
b. Second Additional Day	Per Day	2/3	\$ 697.30	\$ 721.24	Y	\$ 815.00	April 1, 2023	\$ 23.94	3%
c. Third and Subsequent Days	Per Day	2/3	\$ 592.48	\$ 610.62	Y	\$ 690.00	April 1, 2023	\$ 18.14	3%
d. Use of Canteen Facility in Arena during rental	Per Day	3	\$ 95.71	\$ 101.77	Y	\$ 115.00	April 1, 2023	\$ 6.06	6%
e. Moore Room - with kitchen facility	Per Hour	3	\$ 54.69	\$ 57.52	Y	\$ 65.00	April 1, 2023	\$ 2.83	5%
	Per Day (more than 4 hours)	3	\$ 136.72	\$ 141.59	Y	\$ 160.00	April 1, 2023	\$ 4.87	4%
f. Moore Room - without kitchen facility	Per Hour	3	\$ 36.46	\$ 39.82	Y	\$ 45.00	April 1, 2023	\$ 3.36	9%
	Per Day (more than 4 hours)	3	\$ 109.38	\$ 113.27	Y	\$ 128.00	April 1, 2023	\$ 3.90	4%

NOTE 1 - Arena Ice Rental Fees change September 1st of each calendar year

- All Rentals must provide proof of insurance. Insurance can be purchased through Township's Insurance Broker.

NOTE 2 - For multi-day events, the renters will be subject to a water & hydro usage surcharge based on metered water and hydro consumption. Usage will be charged on recovery

NOTE 3 - All Rentals must provide proof of insurance. Insurance can be purchased through Township's Insurance Broker.

PARKS AND FACILITIES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
A. ARENA									
Arena Advertising Sign									
a. 4 x 4 Sign	Per Year		\$ 127.61	\$ 132.74	Y	\$ 150.00	September 1, 2023	\$ 5.14	4%
b. 4 x 8 Sign	Per Year		\$ 209.65	\$ 216.81	Y	\$ 245.00	September 1, 2023	\$ 7.17	3%
c. Board Space	Per 3 Years		\$ 1,569.52	\$ 1,619.47	Y	\$ 1,830.00	September 1, 2023	\$ 49.94	3%
d. 3x8 Sign	Per Year		\$ 182.30	\$ 190.27	Y	\$ 215.00	September 1, 2023	\$ 7.97	4%
e. 3x4 Sign	Per Year		\$ 113.94	\$ 119.47	Y	\$ 135.00	September 1, 2023	\$ 5.53	5%
f. 16x36 Sign	Per Year		\$ 91.16	\$ 97.35	Y	\$ 110.00	September 1, 2023	\$ 6.19	7%
Public Skating	Per Person		\$ 3.19	\$ 3.54	Y	\$ 4.00	September 1, 2023	\$ 0.35	11%

NOTE 4 - Arena Advertising Sign Fees change September 1st of each calendar year

B. FIREFIGHTERS MEMORIAL COMMUNITY HALL

Hall Rental	Per Hour		\$ 45.58	\$ 48.67	Y	\$ 55.00	April 1, 2023	\$ 3.09	7%
Hall Rental	Per Day		\$ 291.69	\$ 300.88	Y	\$ 225.00	April 1, 2023	\$ 9.19	3%
For Funeral Luncheons, Wainfleet Church Groups, Wainfleet Minor Sports Functions & Wainfleet School Groups	Per Day		\$ 145.84	\$ 150.44	Y	\$ 170.00	April 1, 2023	\$ 4.60	3%

NOTE 5 -All Rentals must provide proof of insurance. Insurance can be purchased through Township's Insurance Broker.

C. BALL DIAMONDS

Ball Diamonds									
a. Minor Ball	Per Player/Per Year		\$ 9.12	\$ 9.73	Y	\$ 11.00	April 1, 2023	\$ 0.62	7%
b. Adult	Per Game/Per Diamond		\$ 41.01	\$ 44.25	Y	\$ 50.00	April 1, 2023	\$ 3.23	8%
Tournament Rates									
a. Evenings 6 p.m. To 11 p.m.	Per Diamond		\$ 91.16	\$ 97.35	Y	\$ 110.00	April 1, 2023	\$ 6.19	7%
b. Saturdays and Sundays	Per Day/Per Diamond		\$ 227.88	\$ 234.51	Y	\$ 265.00	April 1, 2023	\$ 6.64	3%
Ball Park Advertising									
				\$ -					
a. Outfield and Bleacher Fence 4x8	Per Year		\$ 209.65	\$ 216.81	Y	\$ 245.00	April 1, 2023	\$ 7.17	3%
b. Outfield and Bleacher Fence 4x4	Per Year		\$ 127.61	\$ 132.74	Y	\$ 150.00	April 1, 2023	\$ 5.14	4%
c. Outfield and Bleacher Fence 16x4	Per Year		\$ 91.16	\$ 97.35	Y	\$ 110.00	April 1, 2023	\$ 6.19	7%

NOTE 6 -All Rentals must provide proof of insurance. Insurance can be purchased through Township's Insurance Broker.

PARKS AND FACILITIES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
D. SOCCER FIELDS									
Minor League	Per Player/Per Year	7	\$ 9.12	\$ 9.73	Y	\$ 11.00	April 1, 2023	\$ 0.62	7%
Field Rental	Per Field for Day	7	\$ 18.23	\$ 19.47	Y	\$ 22.00	April 1, 2023	\$ 1.24	7%
E. PARK PAVILION									
Family events (Non Licensed events)	Per Day	7	\$ 150.00	\$ 154.87	Y	\$ 175.00	April 1, 2023	\$ 4.87	3%
Large events including licensed events	Per Day	7	\$ 350.00	\$ 362.83	Y	\$ 410.00	April 1, 2023	\$ 12.83	4%

NOTE 7 -All Rentals must provide proof of insurance. Insurance can be purchased through Township's Insurance Broker.

CEMETERY FEES

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
A. SALE OF BURIAL RIGHTS									
Resident									
Single Grave Land Charge	Per Lot	1	\$ 803.40	\$ 828.00	Y	\$ 935.64	April 1, 2023	\$ 24.60	3%
Single Grave Care and Maintenance Charge	Per Lot	1	\$ 535.60	\$ 552.00	Y	\$ 623.76	April 1, 2023	\$ 16.40	3%
Single Cremation Land Charge	Per Lot	1 and 2	\$ 309.00	\$ 318.27	Y	\$ 359.65	April 1, 2023	\$ 9.27	3%
Single Cremation Care and Maintenance Charge	Per Lot	1 and 2	\$ 206.00	\$ 212.18	Y	\$ 239.76	April 1, 2023	\$ 6.18	3%
Youth or Baby (3.5' x 5') Under 10 years of age	Per Lot	1	\$ 324.45	\$ 334.18	Y	\$ 377.63	April 1, 2023	\$ 9.73	3%
Youth or Baby Care and Maintenance Charge	Per Lot	1	\$ 216.30	\$ 222.79	Y	\$ 251.75	April 1, 2023	\$ 6.49	3%
Non-Resident									
Single Grave Land Charge	Per Lot		\$ 1,311.50	\$ 1,422.66	Y	\$ 1,607.61	April 1, 2023	\$ 111.16	8%
Single Grave Care and Maintenance Charge	Per Lot		\$ 874.34	\$ 961.76	Y	\$ 1,086.79	April 1, 2023	\$ 87.42	10%
Single Cremation Land Charge	Per Lot	2	\$ 655.75	\$ 721.33	Y	\$ 815.10	April 1, 2023	\$ 65.58	10%
Single Cremation Care and Maintenance Charge	Per Lot	2	\$ 437.17	\$ 480.88	Y	\$ 543.39	April 1, 2023	\$ 43.71	10%
Youth or Baby (3.5' x 5') Under 10 years of age	Per Lot		\$ 679.80	\$ 747.00	Y	\$ 844.11	April 1, 2023	\$ 67.20	10%
Youth or Baby Care and Maintenance Charge	Per Lot		\$ 453.20	\$ 498.52	Y	\$ 563.33	April 1, 2023	\$ 45.32	10%
B. SALE OF COLUMBARIUM NICHE									
Resident									
Columbarium Niche Rows A & F	Per Niche	3	1,138.15	\$ 1,172.29	Y	\$ 1,324.69	April 1, 2023	\$ 34.14	3%
Columbarium Niche Rows B & E	Per Niche	3	1,225.70	\$ 1,262.47	Y	\$ 1,426.59	April 1, 2023	\$ 36.77	3%
Columbarium Niche Rows C & D	Per Niche	3	1,313.25	\$ 1,352.65	Y	\$ 1,528.49	April 1, 2023	\$ 39.40	3%
Columbarium Care and Maintenance Rows A & F	Per Niche	3	200.85	\$ 206.88	Y	\$ 233.77	April 1, 2023	\$ 6.03	3%
Columbarium Care and Maintenance Rows B & E	Per Niche	3	216.30	\$ 222.79	Y	\$ 251.75	April 1, 2023	\$ 6.49	3%
Columbarium Care and Maintenance Rows C & D	Per Niche	3	231.75	\$ 238.70	Y	\$ 269.73	April 1, 2023	\$ 6.95	3%
Non-Resident									
			-	\$ -					
Columbarium Niche Rows A & F	Per Niche	3	1,575.90	\$ 1,733.49	Y	\$ 1,958.84	April 1, 2023	\$ 157.59	10%
Columbarium Niche Rows B & E	Per Niche	3	1,663.45	\$ 1,829.80	Y	\$ 2,067.67	April 1, 2023	\$ 166.35	10%
Columbarium Niche Rows C & D	Per Niche	3	1,751.00	\$ 1,926.10	Y	\$ 2,176.49	April 1, 2023	\$ 175.10	10%
Columbarium Care and Maintenance Rows A & F	Per Niche	3	278.10	\$ 305.91	Y	\$ 345.68	April 1, 2023	\$ 27.81	10%
Columbarium Care and Maintenance Rows B & E	Per Niche	3	293.55	\$ 322.90	Y	\$ 364.88	April 1, 2023	\$ 29.35	10%

Columbarium Care and Maintenance Rows C & D	Per Niche	3	309.00	\$ 339.90	Y	\$ 384.09	April 1, 2023	\$ 30.90	10%
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CEMETERY FEES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
C. INTERMENTS:									
Resident									
Adult	Per Burial		\$ 957.90	\$ 986.64	Y	\$ 1,114.90	April 1, 2023	\$ 28.74	3%
Adult (winter rates December 15 - March 15 annually)	Per Burial		\$ 1,133.00	\$ 1,166.99	Y	\$ 1,318.70	April 1, 2023	\$ 33.99	3%
Child (1 - 16 years)	Per Burial		\$ 643.75	\$ 663.06	Y	\$ 749.26	April 1, 2023	\$ 19.31	3%
Stillborn or Infant (under 1 year) no vault	Per Burial		\$ 404.79	\$ 416.93	Y	\$ 471.14	April 1, 2023	\$ 12.14	3%
Stillborn or Infant (under 1 year) with vault	Per Burial		\$ 489.25	\$ 503.93	Y	\$ 569.44	April 1, 2023	\$ 14.68	3%
Cremated Remains (including opening & closing of Columbarium Niche)	Per Burial		\$ 463.50	\$ 477.41	Y	\$ 539.47	April 1, 2023	\$ 13.91	3%
Cremated Remains (winter rates December 15 - March 15 annually) (including opening & closing of Columbarium Niche)	Per Burial		\$ 558.26	\$ 575.01	Y	\$ 649.76	April 1, 2023	\$ 16.75	3%
Non-Resident									
Adult	Per Burial		\$ 1,196.86	\$ 1,316.55	Y	\$ 1,487.70	April 1, 2023	\$ 119.69	10%
Adult (winter rates December 15 - March 15 annually)	Per Burial		\$ 1,416.25	\$ 1,557.88	Y	\$ 1,760.40	April 1, 2023	\$ 141.63	10%
Child (1 - 16 years)	Per Burial		\$ 804.69	\$ 885.16	Y	\$ 1,000.23	April 1, 2023	\$ 80.47	10%
Stillborn or Infant (under 1 year) no vault	Per Burial		\$ 505.99	\$ 556.59	Y	\$ 628.95	April 1, 2023	\$ 50.60	10%
Stillborn or Infant (under 1 year) with vault	Per Burial		\$ 611.56	\$ 672.72	Y	\$ 760.17	April 1, 2023	\$ 61.16	10%

CEMETERY FEES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
C. INTERMENTS:									
Cremated Remains (including opening & closing of Columbarium Niche)	Per Burial		\$ 579.38	\$ 637.72	Y	\$ 720.62	April 1, 2023	\$ 58.35	10%
Cremated Remains (winter rates December 15 - March 15 annually) (including opening & closing of Columbarium Niche)	Per Burial		\$ 697.83	\$ 767.61	Y	\$ 867.40	April 1, 2023	\$ 69.79	10%
D. EXTRA CHARGES									
Interment of Regular Burials									
Late arrivals (after 3:00 - weekdays)	Per Burial		\$ 432.60	\$ 445.58	Y	\$ 503.50	April 1, 2023	\$ 12.98	3%
Saturday Morning (arriving before 12 noon)	Per Burial		\$ 432.60	\$ 445.58	Y	\$ 503.50	April 1, 2023	\$ 12.98	3%
Saturday Afternoon (arriving after 12 noon)	Per Burial		\$ 731.30	\$ 753.24	Y	\$ 851.16	April 1, 2023	\$ 21.94	3%
Sundays or Holidays	Per Burial		\$ 731.30	\$ 753.24	Y	\$ 851.16	April 1, 2023	\$ 21.94	3%
Non-resident interred in resident grave (apply to new purchased lots)	Per Burial		\$ 813.70	\$ 895.07	Y	\$ 1,011.43	April 1, 2023	\$ 81.37	10%
Interment of Cremated Remains									
Late arrivals (after 3:00 - weekdays)	Per Burial/Niche		\$ 285.31	\$ 293.87	Y	\$ 332.07	April 1, 2023	\$ 8.56	3%
Saturday Morning (arriving before 12 noon)	Per Burial/Niche		\$ 329.60	\$ 339.49	Y	\$ 383.62	April 1, 2023	\$ 9.89	3%
Saturday Afternoon (arriving after 12 noon)	Per Burial/Niche		\$ 421.27	\$ 433.91	Y	\$ 490.32	April 1, 2023	\$ 12.64	3%
Sundays or Holidays	Per Burial/Niche		\$ 421.27	\$ 433.91	Y	\$ 490.32	April 1, 2023	\$ 12.64	3%

CEMETERY FEES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
E. DISINTERMENTS									
Disinterment fees are for opening and closing only - all other services and charges are provided by third parties, which may include funeral homes, transfer services, medical officer and additional cost for new interment rights and opening and closing fees of new location.			\$ 2,060.00	\$ 2,121.80	Y	\$ 2,397.63	April 1, 2023	\$ 61.80	3%
F. FOUNDATION, MARKER, BRONZE WREATH & CORNER STONE SETTING:									
Markers	Per Marker		\$ 141.29	\$ 145.52	Y	\$ 164.44	April 1, 2023	\$ 4.24	3%
Foundations	Per Cubic Foot (Minimum \$300.00)		\$ 51.50	\$ 54.07	Y	\$ 61.10	April 1, 2023	\$ 2.57	5%
Corner Stones	Set of four installed		\$ 206.00	\$ 212.18	Y	\$ 239.76	April 1, 2023	\$ 6.18	3%
Bronze Wreath for Columbarium Niche (must be purchased through the Township of Wainfleet)	Per Wreath		\$ 643.75	\$ 710.00	Y	\$ 802.30	April 1, 2023	\$ 66.25	10%
G. REMOVAL/RELOCATING OF FOUNDATION, MARKERS, & CORNER STONES									
Removal of existing flat markers	Per Marker		\$ 79.85	\$ 82.24	Y	\$ 92.93	April 1, 2023	\$ 2.40	3%
Removal of Corner Stones	Per Cornerstone		\$ 41.20	\$ 42.44	Y	\$ 47.95	April 1, 2023	\$ 1.24	3%
Relocation of Corner Stones	Per Cornerstone		\$ 41.20	\$ 42.44	Y	\$ 47.95	April 1, 2023	\$ 1.24	3%
Removal of existing foundations									
Existing foundation < 36" by 14"	Per Foundation		\$ 191.42	\$ 197.16	Y	\$ 222.79	April 1, 2023	\$ 5.74	3%
Existing foundation >= 36" by 14"	Per Foundation		\$ 251.58	\$ 259.12	Y	\$ 292.81	April 1, 2023	\$ 7.55	3%

CEMETERY FEES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
H. CONTRIBUTION TO CARE AND MAINTENANCE FUNDS FOR MONUMENTS									
Flat Marker (Under 173 Sq Inches)			No Charge					N/A	N/A
Flat Marker (Over 173 Sq Inches)	Per Marker		\$ 100.00	\$ 100.00	Y	\$ 113.00	January 1, 2023	\$ -	0%
Upright Marker measuring 4 (four) feet in height & length or under (including base)	Per Marker		\$ 200.00	\$ 200.00	Y	\$ 226.00	January 1, 2023	\$ -	0%
Upright Marker measuring over 4 (four) feet in either height & length (including base)	Per Marker		\$ 400.00	\$ 400.00	Y	\$ 452.00	January 1, 2023	\$ -	0%
I. ARCHAEOLOGICAL ASSESSMENT FEES									
Adult					N/A				
Adult (winter rates December 15 - March 15 annually)					N/A				
Cremation Lot					N/A				
Cremation Lot (winter rates December 15 - March 15 annually)					N/A				
J. MISCELLANEOUS									
Transfer of Interment Rights	Per Transfer		\$ 128.75	\$ 132.61	Y	\$ 149.85	April 1, 2023	\$ 3.86	3%
Duplicate Certificate	Per Certificate		\$ 30.90	\$ 31.83	Y	\$ 35.96	April 1, 2023	\$ 0.93	3%
Genealogical Search Requests	Per Record/Name		\$ 30.90	\$ 31.83	Y	\$ 35.96	April 1, 2023	\$ 0.93	3%
Return Sales of Plot- Administration Fee			\$ 103.00	\$ 106.09	Y	\$ 119.88	April 1, 2023	\$ 3.09	3%

NOTES:

- 30 (Thirty) year Provision (persons who have resided in Wainfleet for over 30 years are eligible for the resident rate - a signed letter of confirmation submitted to the Township is required)
- Size of New Cremation plots are 2 feet x 3 feet each
- 2 (Two) urns are allowed in each Columbarium Niche (totalling the maximum size of 10" x 10" x 10")

DRAINAGE

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
A. APPORTIONMENT									
Drainage apportionment Section 65(2) (per property/drain)	Per Parcel		\$ 103.00	\$ 106.00	N	\$ 106.00	April 1, 2023	\$ 3.00	3%
Drainage apportionment Section 65 (2) (multiple property/drain)	Per Parcel		\$ 103.00	\$ 106.00	N	\$ 106.00	April 1, 2023	\$ 3.00	3%
Drainage apportionment - Section 65 (1) by engineer (per property/drain)	Per Parcel		Actual Costs				April 1, 2023	varies	varies
B. CULVERTS AND FARM CROSSINGS									
Inspection and documentation of existing, non-report farm crossings and culverts	Per Request		No Charge					N/A	N/A
Providing specifications for, and inspection of new farm crossings and culverts on a municipal drain (when landowner does work) .	Per Request		No Charge					N/A	N/A
Providing specifications, installation and inspection of new farm crossings and culverts on a municipal drain (Township does work).	Per Request		Actual Costs					N/A	N/A
Temporary Culvert Agreements	Per Agreement		\$ 360.50	\$ 371.35	N	\$ 371.35	April 1, 2023	\$ 10.85	3%
C. OTHER RATES									
Drainage Lawyer Certificate	Flat Fee		\$ 25.75	\$ 26.55	N	\$ 26.55	April 1, 2023	\$ 0.80	3%
Formulation of a Mutual Agreement Drain as per the Drainage Act	Per Agreement		\$ 206.00	\$ 212.20	N	\$ 212.20	April 1, 2023	\$ 6.20	3%
Billing/Maintenance Fee	Per Property		\$ 5.15	\$ 5.30	N	\$ 5.30	April 1, 2023	\$ 0.15	3%

PLANNING APPLICATION FEES

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
A. OFFICIAL PLAN AMENDMENTS									
Amendment to the Official Plan	Fee and/or all charges incurred by (unless stated below) the Municipality from its Consultants		\$ 4,472.26	\$ 4,700.00	N	\$ 4,700.00	April 1, 2023	\$ 227.74	5%
Adjournment of an Official Plan Amendment (Applicable as determined by Council)			\$ 334.75	\$ 350.00	N	\$ 350.00	April 1, 2023	\$ 15.25	5%
Aggregate Resource-Quarry/Pit Establishment or Expansion	Fee and/or all charges incurred by (unless stated below) the Municipality from its Consultants		\$ 60,000.00	\$ 61,800.00	N	\$ 61,800.00	April 1, 2023	\$ 1,800.00	3%
B. ZONING BYLAW AMENDMENTS									
Zoning Bylaw	Fee and/or all charges incurred by (unless stated below) the Municipality from its Consultants		\$ 3,912.97	\$ 4,200.00	N	\$ 4,200.00	April 1, 2023	\$ 287.03	7%
Removal of Holding symbol	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 669.50	\$ 700.00	N	\$ 700.00	April 1, 2023	\$ 30.50	5%
Temporary Use Bylaw (includes preparation of agreement)	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 3,912.97	\$ 4,200.00	N	\$ 4,200.00	April 1, 2023	\$ 287.03	7%
Extension of a Temporary Use Agreement	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,117.55	\$ 1,200.00	N	\$ 1,200.00	April 1, 2023	\$ 82.45	7%
Adjournment (Applicable as determined by Council)			\$ 334.75	\$ 350.00	N	\$ 350.00	April 1, 2023	\$ 15.25	5%

PLANNING APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
C. COMMITTEE OF ADJUSTMENT/MINOR VARIANCES & CONSENTS									
Minor Variances	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,228.79	\$ 1,265.00	N	\$ 1,265.00	April 1, 2023	\$ 36.21	3%
Adjournment (Applicable if requested by the Applicant)			\$ 222.48	\$ 300.00	N	\$ 300.00	April 1, 2023	\$ 77.52	35%
New Lot Creation	Per Lot. Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,728.79	\$ 1,780.00	N	\$ 1,780.00	April 1, 2023	\$ 51.21	3%
Right-of-Way and/or Easement and Boundary Adjustments	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,228.79	\$ 1,265.00	N	\$ 1,265.00	April 1, 2023	\$ 36.21	3%
Final Certification	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 222.48	\$ 230.00	N	\$ 230.00	April 1, 2023	\$ 7.52	3%
Changes to Conditions (Includes administration and mailing fees required to process requests for change in conditions, under Section 53(23) of the Planning Act.)	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 558.26	\$ 575.00	N	\$ 575.00	April 1, 2023	\$ 16.74	3%
Adjournment (Applicable if requested by Applicant)			\$ 222.48	\$ 230.00	N	\$ 230.00	April 1, 2023	\$ 7.52	3%
Validation of Title/ Validation Order Bylaw	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 901.25	\$ 925.00	N	\$ 925.00	April 1, 2023	\$ 23.75	3%

PLANNING APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
D. DEVELOPMENT AGREEMENTS									
Agreement Preparation	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 2,235.10	\$ 2,500.00	N	\$ 2,500.00	April 1, 2023	\$ 264.90	12%
Agreement Amendment	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,117.55	\$ 1,200.00	N	\$ 1,200.00	April 1, 2023	\$ 82.45	7%
Release or Partial Release Agreement	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 558.26	\$ 575.00	N	\$ 575.00	April 1, 2023	\$ 16.74	3%
Agreement as a Condition of Consent	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,117.55	\$ 1,200.00	N	\$ 1,200.00	April 1, 2023	\$ 82.45	7%
E. SITE PLAN CONTROL APPROVAL									
Site Plan Control Agreement	Fee and/or all charges incurred by the Municipality from its Consultants	Level 1	\$ 3,806.88	\$ 4,000.00	N	\$ 4,000.00	April 1, 2023	\$ 193.12	5%
		Level 2	\$ 2,101.20	\$ 2,200.00	N	\$ 2,200.00	April 1, 2023	\$ 98.80	5%
		Level 3	\$ 1,050.60	\$ 1,100.00	N	\$ 1,100.00	April 1, 2023	\$ 49.40	5%
Site Plan Agreement Amendment	Fee and/or all charges incurred by the Municipality from its Consultants	Level 1	\$ 1,108.28	\$ 1,200.00	N	\$ 1,200.00	April 1, 2023	\$ 91.72	8%
		Level 2 and 3	\$ 525.30	\$ 550.00	N	\$ 550.00	April 1, 2023	\$ 24.70	5%
Discharge of Site Plan Agreement	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 387.28	\$ 400.00	N	\$ 400.00	April 1, 2023	\$ 12.72	3%

PLANNING APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
F. PLAN OF SUBDIVISION/CONDOMINIUM									
Draft Plan of Subdivision/Condominium	Fee and/or all charges incurred by the Municipality from its Consultants		\$7000 plus the cost of any required peer reviews	\$7000 plus the cost of any required peer reviews	N	\$ 7,250.00	April 1, 2023	\$ -	0%
Modification to Draft Approval	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,770.57	\$ 1,800.00	N	\$ 1,800.00	April 1, 2023	\$ 29.43	2%
Extension to Draft Approval	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 879.62	\$ 1,000.00	N	\$ 1,000.00	April 1, 2023	\$ 120.38	14%
Subdivision or Condominium Agreement	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 3,605.00	\$ 3,700.00	N	\$ 3,700.00	April 1, 2023	\$ 95.00	3%
Discharge of Subdivision or Condominium Agreement	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 387.28	\$ 575.00	N	\$ 575.00	April 1, 2023	\$ 187.72	48%
Agreement Amendment	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,117.55	\$ 1,200.00	N	\$ 1,200.00	April 1, 2023	\$ 82.45	7%
Condominium Conversion	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 4,472.26	\$ 7,000.00	N	\$ 7,000.00	April 1, 2023	\$ 2,527.74	57%

PLANNING APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
Final Approval	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,675.81	\$ 1,800.00	N	\$ 1,800.00	April 1, 2023	\$ 124.19	7%
Remove Part Lot Control	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,117.55	\$ 1,200.00	N	\$ 1,200.00	April 1, 2023	\$ 82.45	7%

G. COMBINED APPLICATIONS

Official Plan and Zoning Bylaw Amendments	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 7,826.97	\$ 8,500.00	N	\$ 8,500.00	April 1, 2023	\$ 673.03	9%
Zoning Bylaw Amendments and Site Plan Control	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 4,942.97	\$ 5,500.00	N	\$ 5,500.00	April 1, 2023	\$ 557.03	11%
Consent and Zoning Bylaw Amendment	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 4,972.26	\$ 5,500.00	N	\$ 5,500.00	April 1, 2023	\$ 527.74	11%
Consent and Minor Variance	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 2,735.10	\$ 2,800.00	N	\$ 2,800.00	April 1, 2023	\$ 64.90	2%

H. PRE-CONSULTATION FEES (Includes Pre-Submission Review) * not credited to application fee. Non-refundable

Committee of Adjustment: Minor Variance/ Consent Applications, Level 3 Site Plan Control		New Fee	\$ -	\$ 250.00	N	\$ 250.00	April 1, 2023	\$ 250.00	100%
Minor Zoning Bylaw Amendments and Level 2 Site Plan Control		New Fee	\$ -	\$ 500.00	N	\$ 500.00	April 1, 2023	\$ 500.00	100%
Major Zoning Bylaw Amendments, Level 1 Site Plan Control, Official Plan Amendments, Subdivision/ Condominium Applications		New Fee	\$ -	\$ 750.00	N	\$ 750.00	April 1, 2023	\$ 750.00	100%
Second and Subsequent Submissions (1 yr + inactive or significant changes to original submission requires resubmission)		New Fee	\$ -	\$ 500.00	N	\$ 500.00	April 1, 2023	\$ 500.00	100%

PLANNING APPLICATION FEES (continued)

I. MISCELLANEOUS FEES

Permitted Use Letter (Liquor License Clearance, other)	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 77.25	\$ 80.00	N	\$ 80.00	April 1, 2023	\$ 2.75	4%
Compliance Letter (Zoning, Subdivision, Site Plan)	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 180.25	\$ 200.00	N	\$ 200.00	April 1, 2023	\$ 19.75	11%
Copy of Official Plan									
a. Electronic Copy on a USB	Administration fee and cost of USB		\$ 20.60	\$ 25.00	N	\$ 25.00	April 1, 2023	\$ 4.40	21%
b. Paper Copy	Administration fee and cost of printing		\$ 66.95	\$ 70.00	N	\$ 70.00	April 1, 2023	\$ 3.05	5%
Copy of Zoning Bylaw									
a. Electronic Copy on a USB	Administration fee and cost of USB		\$ 20.60	\$ 25.00	N	\$ 25.00	April 1, 2023	\$ 4.40	21%
b. Paper Copy	Administration fee and cost of printing		\$ 46.35	\$ 50.00	N	\$ 50.00	April 1, 2023	\$ 3.65	8%

I. MISCELLANEOUS FEES (continued)									
Appeal to Ontario Municipal Board Subpoena									
a. First Day	Fee and/or all charges incurred by the Municipality from its Consultants	1	\$ 894.04	\$ 900.00	N	\$ 900.00	April 1, 2023	\$ 5.96	1%
b. Second and each day thereafter	Fee and/or all charges incurred by the Municipality from its Consultants	1	\$ 445.99	\$ 450.00	N	\$ 450.00	April 1, 2023	\$ 4.01	1%
Deeming Bylaw	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 558.26	\$ 560.00	N	\$ 560.00	April 1, 2023	\$ 1.74	0%

NOTE 1 - Where a decision on a planning application is appealed to the Ontario Land Tribunal the Township will require payment by the applicant of all charges incurred by the Township and its Consultants. To secure such charges, the Township will require an initial deposit of \$8,000, such amount to be increased by the Township in the event the nature of the application indicates the initial deposit may be inadequate to totally defray the costs incurred. Any deposit monies not required to pay municipal or consultant's costs incurred by the Township shall be refunded.

PLANNING APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
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J. CONSULTING SERVICES

Where any application requires the Township to hire a consultant to review supporting technical studies on behalf of the Township, the applicant shall be responsible for all costs, and those costs shall be payable upon submission of an invoice from the Township.	Per study/document			Actual Costs			April 1, 2023	varies	varies
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K.

1. Additional fees may be charged by the Region of Niagara and the Niagara Peninsula Conservation Authority. Applicants should always confirm fees with the appropriate agency.									
2. Be advised that the Planning Act requires Notice of Public Hearing be given no later than twenty (20) days before a scheduled public meeting for Official Plan and Zoning Bylaw Amendments, fourteen (14) days for Draft Plans of Subdivision and/or Condominium and Consent Applications and ten (10) days for Minor Variance applications. In order to allow sufficient review time for an application, all applications should be submitted at least fourteen (14) days before the last day for giving Notice of Public Hearing under the Planning Act.									
3. While it is an objective of the Township of Wainfleet to process applications in an expeditious manner within the time frame established in the Planning Act, an applicant may wish to consider an accelerated application in the event processing is needed immediately and Township resources and/or notice requirements are limited. Fees for an accelerated application will be assessed based on overtime incurred by staff to process the application or fees charged by the Township's consultants at the hourly rates below:									
Township Manager of Planning	Per Hour		\$	150.00					
Township Clerical Staff	Per Hour		\$	50.00					
Consulting Senior Planner	Per Hour		\$	200.00					
Consulting Senior Engineer	Per Hour		\$	250.00					
Consulting Planner	Per Hour		\$	100.00					
Consulting Engineer	Per Hour		\$	200.00					
Consulting Clerical Staff	Per Hour		\$	90.00					
Consulting Graphics Staff	Per Hour		\$	100.00					
4. Any of the above-noted deposit monies not required to pay municipal or consultants' costs incurred by the Municipality shall be refunded forthwith to the applicant.									
5. If an application is withdrawn before circulation to commenting agencies, ninety (90) percent of the fee less any consultant costs will be refunded; if withdrawn after circulation, but before notice of public meeting is given, fifty (50) percent of the fee less any consultant costs will be refunded and if withdrawn before any reports are prepared, twenty-five (25) percent of the fee less any consultant costs will be refunded.									
6. Any application which has been withdrawn and/or has been inactive for one year shall be considered abandoned and a full fee shall be required to activate a new application.									

PRIVATE ON-SITE SEWAGE SYSTEMS

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
A. SEWAGE SYSTEM APPLICATIONS									
New System	Per Application		\$ 1,200.65	\$ 1,237.00	N	\$ 1,237.00	April 1, 2023	\$ 36.35	3%
Holding Tank	Per Application		\$ 1,200.65	\$ 1,237.00	N	\$ 1,237.00	April 1, 2023	\$ 36.35	3%
Replacement Tank Only	Per Application		\$ 686.08	\$ 707.00	N	\$ 707.00	April 1, 2023	\$ 20.92	3%
Leaching Bed Repair Only	Per Application		\$ 657.50	\$ 678.00	N	\$ 678.00	April 1, 2023	\$ 20.50	3%
Other Minor Repair not listed above (e.g. Baffles, inlet, outlet, etc)			\$ 343.04	\$ 354.00	N	\$ 354.00	April 1, 2023	\$ 10.96	3%
B. LAND SEVERANCE APPLICATION									
Each Parcel Severed		1	\$ 360.50	\$ 371.50	N	\$ 371.50	April 1, 2023	\$ 11.00	3%
Parcel Retained		1	\$ 360.50	\$ 371.50	N	\$ 371.50	April 1, 2023	\$ 11.00	3%
C. SUBDIVISION CONDOMINIUMS									
Each Lot or Unit		1	\$ 360.50	\$ 371.50	N	\$ 371.50	April 1, 2023	\$ 11.00	3%
D. MINOR VARIANCES/PLANNING APPLICATIONS									
Each Lot		1	\$ 360.50	\$ 371.32	N	\$ 371.32	April 1, 2023	\$ 10.82	3%
NOTE 1 The above fees apply only to those lots serviced by private sewage systems									
E. SPECIAL REQUESTS, MISC									
For Preliminary site inspections related to proposed lot development where no other application has been made			\$ 360.50	\$ 370.50	N	\$ 370.50	April 1, 2023	\$ 10.00	3%
File Searches	per half hour or part thereof	Includes up to 10 pages of letter size copies or scan files	\$ 30.90	\$ 31.75	N	\$ 31.75	April 1, 2023	\$ 0.85	3%
Additional letter size copies or scan files not cover in File Searches above	per page		\$ 0.52	\$ 0.60	N	\$ 0.60	April 1, 2023	\$ 0.09	17%

PRIVATE ON-SITE SEWAGE SYSTEMS (continued)

F. REFUND OF PERMIT FEES

	Refund Amount
1. Where only administrative functions have been completed (application received and cost analysis complete)	90%
2. Where administrative, initial site visit and/or plans review have been started, but permit has not been issued	60%
3. Where the permit has been issued and	50%
4. Refund of 50% less a 5% deduction for each field inspection performed subsequent to permit issuance	
5. No fees shall be refunded after twelve (12) months from the date of permit issuance	

G. CONSULTING SERVICES

Where any application requires the Township to hire a consultant to review supporting technical studies on behalf of the Township, the applicant shall be responsible for all costs, and those costs shall be payable upon submission of an invoice from the Township.	Per study/document		N/A	Actual Costs	April 1, 2023	varies	varies
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BUILDING PERMIT APPLICATION FEES

Note: Permit fees for construction of buildings and structures, listed by classification of major occupancy, are calculated on the basis of the Gross Floor Area of the building in square meters (square feet is provided for information only), multiplied by the corresponding figure shown below for each occupancy classification or class of permit unless shown otherwise.

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
A minimum permit fee of \$235 shall apply for all work unless otherwise indicated	Per Permit		\$ 225.00	\$ 235.00	N	\$ 235.00	April 1, 2023	\$ 10.00	4%
A. NEW CONSTRUCTION & ADDITIONS									
1 Assembly Occupancies - Group A									
School, Church, Restaurant, Theatre, Educational or Recreational Facility, and all other Group A Buildings and similar occupancies	m ²		\$ 19.03	\$ 19.60	N	\$ 19.60	April 1, 2023	\$ 0.57	3%
	ft ²		\$ 1.78	\$ 1.83	N	\$ 1.83	April 1, 2023	\$ 0.05	3%
2 Institutional Occupancies - Group B									
Hospital, Nursing Home, Reformatory, Prison and all other Group B Buildings and similar occupancies	m ²		\$ 20.92	\$ 21.55	N	\$ 21.55	April 1, 2023	\$ 0.63	3%
	ft ²		\$ 1.95	\$ 2.01	N	\$ 2.01	April 1, 2023	\$ 0.06	3%
3 Residential Occupancies - Group C									
a. Single Family Dwelling, Semi-detached dwelling & duplex dwelling, Multiple unit dwelling, apartment dwelling, townhouse dwelling, hotels, motels, other residential buildings or parts thereof	m ²		\$ 15.38	\$ 15.84	N	\$ 15.84	April 1, 2023	\$ 0.46	3%
	ft ²		\$ 1.43	\$ 1.47	N	\$ 1.47	April 1, 2023	\$ 0.04	3%
b. Residential additions other than as noted in Section 7 (d) below.	m ²		\$ 15.38	\$ 15.84	N	\$ 15.84	April 1, 2023	\$ 0.46	3%
	ft ²		\$ 1.43	\$ 1.47	N	\$ 1.47	April 1, 2023	\$ 0.04	3%
4 Business/Personal Services Occupancies - Group D									
Office, Bank, Medical Office/Clinic, Fire Hall and similar occupancies	m ²		\$ 17.41	\$ 17.93	N	\$ 17.93	April 1, 2023	\$ 0.52	3%
	ft ²		\$ 1.62	\$ 1.67	N	\$ 1.67	April 1, 2023	\$ 0.05	3%

BUILDING PERMIT APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
A. NEW CONSTRUCTION & ADDITIONS (continued)									
5 Mercantile Occupancies - Group E									
Store, Shopping Mall/Plaza, Shop, Market, Retail Outlet and similar occupancies	m ²		\$ 16.46	\$ 16.46	N	\$ 16.46	April 1, 2023	\$ -	0%
	ft ²		\$ 1.53	\$ 1.53	N	\$ 1.53	April 1, 2023	\$ -	0%
6 Industrial Occupancies - Group F									
Industrial Mall/Plaza/Garage, Plant, Factory, Warehouse, Manufacturing Building and similar occupancies	m ²		\$ 11.62	\$ 11.62	N	\$ 11.62	April 1, 2023	\$ -	0%
	ft ²		\$ 1.09	\$ 1.09	N	\$ 1.09	April 1, 2023	\$ -	0%
7 Special Occupancies/Categories									
a. Farm Buildings									
i. New farm buildings (except as noted in ii.)	m ²		\$ 2.50	\$ 2.58	N	\$ 2.58	April 1, 2023	\$ 0.08	3%
	ft ²		\$ 0.24	\$ 0.24	N	\$ 0.24	April 1, 2023	\$ 0.01	3%
ii. Additions or alterations for farm buildings	m ²		\$ 2.50	\$ 2.58	N	\$ 2.58	April 1, 2023	\$ 0.08	3%
	ft ²		\$ 0.24	\$ 0.24	N	\$ 0.24	April 1, 2023	\$ 0.01	3%
iii. New Silos and Grain Bins	Per Building		\$ 292.19	\$ 300.96	N	\$ 300.96	April 1, 2023	\$ 8.77	3%
iv. Greenhouse									
Per farm greenhouse up to 463 m2 (4,984 ft2) gross floor area	m ²		\$ 2.50	\$ 2.58	N	\$ 2.58	April 1, 2023	\$ 0.08	3%
	ft ²		\$ 0.24	\$ 0.24	N	\$ 0.24	April 1, 2023	\$ 0.01	3%
Additional (m2/ft2) charge per farm greenhouse with gross floor area exceeding 463 m2 (4,984 ft2)	m ²		\$ 1.44	\$ 1.49	N	\$ 1.40	April 1, 2023	\$ 0.04	3%
	ft ²		\$ 0.15	\$ 0.15	N	\$ 0.15	April 1, 2023	\$ 0.00	3%
b. Tents	Per Tent		\$ 225.00	\$ 231.75	N	\$ 231.75	April 1, 2023	\$ 6.75	3%
c. Park model trailer/mobile home-air supported structure and similar buildings	Per Unit		\$ 300.00	\$ 309.00	N	\$ 309.00	April 1, 2023	\$ 9.00	3%
d. Park model trailer/mobile home (foundation only)	Per Unit	New Fee	\$ -	\$ 225.00	N	\$ 225.00	April 1, 2023	\$ 225.00	100%

BUILDING PERMIT APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
A. NEW CONSTRUCTION & ADDITIONS (continued)									
d. Accessory Buildings/Structures: Garage/carport, deck/porch/patio, sunroom/solarium, shed or other accessory building	m ²		\$ 6.03	\$ 6.21	N	\$ 6.21	April 1, 2023	\$ 0.18	3%
	ft ²		\$ 0.57	\$ 0.59	N	\$ 0.59	April 1, 2023	\$ 0.02	3%
e. Communication tower, retaining wall, pedestrian bridge, wind turbine, crane runway and similar buildings/structures			\$17.54 for each \$1,000 of estimated value of construction with a minimum of \$511				April 1, 2023	\$ -	0%
B. ALTERATIONS & REPAIRS:									
1 Interior Alterations/Repairs/Tenant Improvements									
a. Assembly Occupancies	m ²		\$ 5.68	\$ 5.85	N	\$ 5.85	April 1, 2023	\$ 0.17	3%
	ft ²		\$ 0.53	\$ 0.55	N	\$ 0.55	April 1, 2023	\$ 0.02	3%
b. Institutional, Business/Personal Service and Mercantile Occupancies	m ²		\$ 6.44	\$ 6.63	N	\$ 6.63	April 1, 2023	\$ 0.19	3%
	ft ²		\$ 0.61	\$ 0.63	N	\$ 0.63	April 1, 2023	\$ 0.02	3%
c. Residential Occupancies(including finished basements)	m ²		\$ 3.95	\$ 6.79	N	\$ 6.79	April 1, 2023	\$ 2.84	72%
	ft ²		\$ 0.36	\$ 0.37	N	\$ 0.37	April 1, 2023	\$ 0.01	3%
d. Business/Personal Service Occupancies	m ²		\$ 5.36	\$ 5.52	N	\$ 5.52	April 1, 2023	\$ 0.16	3%
	ft ²		\$ 0.51	\$ 0.53	N	\$ 0.53	April 1, 2023	\$ 0.02	3%
e. Mercantile Occupancies	m ²		\$ 4.68	\$ 4.82	N	\$ 4.82	April 1, 2023	\$ 0.14	3%
	ft ²		\$ 0.44	\$ 0.45	N	\$ 0.45	April 1, 2023	\$ 0.01	3%
f. Industrial Occupancies	m ²		\$ 3.48	\$ 3.58	N	\$ 3.58	April 1, 2023	\$ 0.10	3%
	ft ²		\$ 0.33	\$ 0.34	N	\$ 0.34	April 1, 2023	\$ 0.01	3%
2 Alter/replace Roof Structure	m ²		\$ 2.90	\$ 2.99	N	\$ 2.99	April 1, 2023	\$ 0.09	3%
	ft ²		\$ 0.28	\$ 0.29	N	\$ 0.29	April 1, 2023	\$ 0.01	3%
3 Hot Surface Applications	m ²		\$ 2.90	\$ 2.99	N	\$ 2.99	April 1, 2023	\$ 0.09	3%
	ft ²		\$ 0.28	\$ 0.29	N	\$ 0.29	April 1, 2023	\$ 0.01	3%
4 Fireplace, Woodstove, Insert, Chimney, or similar	Per unit		\$ 225.00	\$ 231.75	N	\$ 231.75	April 1, 2023	\$ 6.75	3%

BUILDING PERMIT APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
B. ALTERATIONS & REPAIRS:									
5 Construction of barrier free accessibility facilities for existing dwellings	m ²		\$ 5.70	\$ 5.87	N	\$ 5.87	April 1, 2023	\$ 0.17	3%
	ft ²		\$ 0.54	\$ 0.55	N	\$ 0.55	April 1, 2023	\$ 0.02	3%
6 New Foundation (dwelling)	m2	New Fee	\$ -	\$ 4.19	N	\$ 4.19	April 1, 2023	\$ 4.19	100%
C. DEMOLITION:									
1 Buildings/structures up to and including 100 m ² (1,075 ft ²) in building area	Per Building or Structure		\$ 225.00	\$ 231.75	N	\$ 231.75	April 1, 2023	\$ 6.75	3%
2 Buildings/structures greater than 100 m ² (1,075 ft ²) in building area	Per 100 m2 (1,075 ft2) in building area or part thereof		\$ 225.00	\$ 231.75	N	\$ 231.75	April 1, 2023	\$ 6.75	3%
D. MISCELLANEOUS:									
1 Permit for partial occupancy of a building prior to being fully completed (does not apply to single family dwellings)	Per suite/unit		\$ 225.00	\$ 231.75	N	\$ 231.75	April 1, 2023	\$ 6.75	3%
2 Permit for the change of use of a building or part thereof (no construction required)			\$ 225.00	\$ 231.75	N	\$ 231.75	April 1, 2023	\$ 6.75	3%
3 Transfer of a permit to a new owner			\$ 225.00	\$ 231.75	N	\$ 231.75	April 1, 2023	\$ 6.75	3%
4 Request for deferral of permit revocation			\$ 225.00	\$ 231.75	N	\$ 231.75	April 1, 2023	\$ 6.75	3%
5 Permit to move a building/structure			\$ 225.00	\$ 231.75	N	\$ 231.75	April 1, 2023	\$ 6.75	3%
6 Conditional Permit			\$ 927.63	\$ 955.46	N	\$ 955.46	April 1, 2023	\$ 27.83	3%
7 Non-Routine inspections or special inspections	\$80 Per Hour, Min 1.5 hours		\$ 80.00	\$ 82.40	N	\$ 82.40	April 1, 2023	\$ 2.40	3%
8 Additional plans examination fee (once permit is issued)	\$80 Per Hour, Min 1.5 hours		\$ 80.00	\$ 82.40	N	\$ 82.40	April 1, 2023	\$ 2.40	3%
9 One year extension of permit			\$ 225.00	\$ 231.75	N	\$ 231.75	April 1, 2023	\$ 6.75	3%
10 Re-Inspection Fee (Due to improper work, not ready or similar) Flat fee	\$80 Per Hour, Min 1.5 hours		\$ 80.00	\$ 82.40	N	\$ 82.40	April 1, 2023	\$ 2.40	3%
11 Request of a Limiting Distance Agreement		New Fee	\$ -	\$ 235.00	N	\$ 235.00	April 1, 2023	\$ 235.00	100%

BUILDING PERMIT APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2023 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
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E. PARTIAL PERMIT/STAGED CONSTRUCTION:

1 Building Foundation - complete to grade level (plus plumbing)	15% of applicable class above								
2 Building shell	75% of applicable class above								
3 Building completion	10% of applicable class above								

F. PLUMBING

For plumbing work not included in any of the above classes of permit.			\$225 for any plumbing installations, including up to the first six fixtures, plus \$11.43 for each additional fixture.	\$225 for any plumbing installations, including up to the first six fixtures, plus \$11.43 for each additional fixture.	N	\$225 for any plumbing installations, including up to the first six fixtures, plus \$11.43 for each additional fixture.	April 1, 2023	\$ -	0%
Storm Building Sewer	first 15m	New Fee	\$ -	\$ 100.00	N	\$ 100.00	April 1, 2023	\$ 100.00	100%
Sanitary Building Sewer	first 15m	New Fee	\$ -	\$ 100.00	N	\$ 100.00	April 1, 2023	\$ 100.00	100%
Waterline/Service	first 15m	New Fee	\$ -	\$ 100.00	N	\$ 100.00	April 1, 2023	\$ 100.00	100%
Sewer & Water Main	over 15m+ per m	New Fee	\$ -	\$3.00/m	N	\$3.00/m	April 1, 2023	\$3.00/m	100%

G. REFUND OF PERMIT FEES

	Refund Amount
1 Where only administrative functions have been completed (application received and cost analysis complete)	90%
2 Where only administrative and zoning functions have been completed	80%
3 Where administrative, zoning and plans examination functions have been performed	60%
4 Where the permit has been issued and no field inspections have been performed subsequent to permit issuance	50%
5 Refund of 50% less a 5% deduction for each field inspection performed subsequent to permit issuance	
6 No fees shall be refunded after twelve (12) months from the date of permit issuance	

BUILDING PERMIT APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
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H. CONSTRUCTION PRIOR TO PERMIT ISSUANCE:

Where construction has commenced prior to the issuance of a permit for any class of permit described herein.		All applicable permit fees shall be doubled and the minimum permit fee shall be \$450		All applicable permit fees shall be doubled and the minimum permit fee shall be \$470			April 1, 2023	\$ 20.00	4%
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I. EXPLANATORY NOTES

1 m ² is the gross area of all floors at or above grade measured from the outer face of exterior walls, outer limits of other supporting structure, and as noted otherwise and includes mezzanines, lofts and habitable attics. (Imperial equivalents have been provided for information purposes.)
2 Major occupancy classifications are based on the Ontario Building Code.
3 Plumbing fees are normally included with the permit fees for the applicable class of permit. Fees for plumbing work only are listed in "F" above.
4 If, in the opinion of the Chief Building Official, the construction cannot be categorized or classed as described in the above schedule, the permit fee shall be (\$17.54) for each \$1,000 of estimated value of construction.
5 Moving permit authorizes moving only. A separate permit is required for the foundation and other applicable construction.
6 Notwithstanding the refund provision, no refund shall be made of any amount less than (\$235.00)
7 Permit Fee Increases are indexed based on the Consumer Price Index, Ontario Series, and are adjusted annually on the first of March.

J. DEPOSITS

In addition to fees payable to the above, the following amounts shall be paid at the time of permit issue and shall be held as security by the Township of Wainfleet until completion of the work for which the permit was issued.
a. Residential Accessory Buildings to be removed as a condition of the issuance of the building permit - \$2,000.00
b. All other Buildings, including dwellings and mobile homes, to be removed as a condition of the issuance of the building permit - \$10,000
c. For all other building and demolition permits: (i) \$500 permit fee up to \$500 (ii) \$1000 permit fee over \$500
The property owner shall be responsible for any damage to municipal property during construction and shall be further responsible to ensure construction is carried out and completed as required by the Ontario Building Code.
The property owner shall be responsible for any and all costs associated with the cleanup in the event building materials, waste or soil is spilled or tracked onto public streets by vehicles going to/from the subject land during the course of erection, alteration, repair or demolition.

BUILDING PERMIT APPLICATION FEES (continued)

J. DEPOSITS

<p>d. Tracking of Construction Debris Deposit</p> <p>(i) \$500 for all categories of construction with permit fees exceeding \$1,000.00</p> <p>The property owner shall be responsible for any and all costs for Works required to repair damage to roads or right of way by vehicles going to/from the subject land during the course of erection, alteration, repair or demolition.</p> <p>e. Damage Deposit</p> <p>(ii) \$1,200 for all categories of construction with permit fees exceeding \$1,000.00</p>

K. PHOTOCOPYING and/or PRINTING

All documents required to be submitted as a condition of the permit application are the responsibility of the applicant. The following fees are required to be paid prior to the issuance of the permit should printing be required due to omission and/or electronic submission.

Description	Unit of Measure	B & W	Colour	HST Applicable (Y/N)
8 1/2" x 11"	per page	\$0.20	\$ 0.50	Y
8 1/2" x 14"	per page	\$0.25	\$ 0.63	Y
11" x 17"	per page	\$0.35	\$ 1.00	Y
Arch A	per page	\$1.19	\$ 2.09	Y
Arch B	per page	\$1.49	\$ 2.39	Y
Arch C	per page	\$1.69	\$ 2.89	Y
Arch D	per page	\$3.39	\$ 5.78	Y
Arch E1	per page	\$4.99	\$ 8.79	Y
Arch E	per page	\$7.19	\$ 11.69	Y

L. CONSULTING SERVICES

Where any application requires the Township to hire a consultant in relation to the review of a permit application or review of supporting technical studies on behalf of the Township, the applicant shall be responsible for all costs, and those costs shall be payable upon submission of an invoice from the Township.	Per study/document	Actual Costs	April 1, 2023	varies	varies
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BY-LAW ENFORCEMENT

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
A. BYLAW COMPLIANCE									
Order of Non-compliance	Per Order		\$ 154.50	\$ 159.14	N	\$ 159.14	April 1, 2023	\$ 4.63	3%
Certificate of Compliance	Per Item		\$ 103.00	\$ 106.09	N	\$ 106.09	April 1, 2023	\$ 3.09	3%
Discharge of an Order Registered in the Land Registry Office (includes original registration of Order)	Per Item	Fee was erroneously removed in 2019	\$ 450.00	\$ 450.00	N	\$ 450.00	April 1, 2023	\$ -	
File a Notice of Appeal	Per Item		\$ 257.50	\$ 265.23	N	\$ 265.23	April 1, 2023	\$ 7.73	3%
Re-inspection Fee (after two inspections)	Per Item		\$ 103.00	\$ 106.09	N	\$ 106.09	April 1, 2023	\$ 3.09	3%
Works Undertaken by Township	Per Item		Actual Costs + 20% Admin. Charge				April 1, 2023	varies	varies
Works Undertaken by Contractor	Per Item		Actual Costs + 20% Admin. Charge				April 1, 2023	varies	varies
Officer Hearing Attendance	Per Hour		\$ 103.00	\$ 106.09	N	\$ 106.09	April 1, 2023	\$ 3.09	3%
B. EXOTIC ANIMAL REGISTRATION AND CARE									
Registration for Exotic or Dangerous Animals	Per Animal		\$ 25.75	\$ 26.52	N	\$ 26.52	April 1, 2023	\$ 0.77	3%
Exotic Animal Bylaw - Impounding			Actual Costs					N/A	N/A
Exotic Animal Bylaw - Care of impounded or seized animals			Actual Costs					N/A	N/A
C MEDICAL MARIHUANA FACILITY LICENSES									
a New License: 1st Quarter of Licence Year (October 1st – December 31st)	Per Licence	By-Law 057-17	\$ -	\$ 750.00	N	\$ 750.00	April 1, 2023	\$ 750.00	100%
b New License: 2nd Quarter of Licence Year (January 1st – March 31st)	Per Licence	By-Law 057-17	\$ -	\$ 667.00	N	\$ 667.00	April 1, 2023	\$ 667.00	100%
c New License: 3rd Quarter of Licence Year (April 1st – June 30th)	Per Licence	By-Law 057-17	\$ -	\$ 583.00	N	\$ 583.00	April 1, 2023	\$ 583.00	100%
d 4th Quarter of Licence Year (July 1st – September 30th)	Per Licence	By-Law 057-17	\$ -	\$ 500.00	N	\$ 500.00	April 1, 2023	\$ 500.00	100%
e Renewal License	Per Licence	By-Law 057-17	\$ -	\$ 500.00	N	\$ 500.00	April 1, 2023	\$ 500.00	100%
f Replacement of Lost or Destroyed License	Per Licence	By-Law 057-17	\$ -	\$ 50.00	N	\$ 50.00	April 1, 2023	\$ 50.00	100%
g Amendment To License	Per Licence	By-Law 057-17	\$ -	\$ 100.00	N	\$ 100.00	April 1, 2023	\$ 100.00	100%
h Appeal Filing Fee	Per Licence	By-Law 057-17	\$ -	\$ 200.00	N	\$ 200.00	April 1, 2023	\$ 200.00	100%
D SHORT TERM RENTALS									
Application/Renewal	1-2 Bedroom Unit	New Fee	\$ -	\$ -	N	\$ -		\$ -	
Application/Renewal	3 Bedroom Unit	New Fee	\$ -	\$ -	N	\$ -		\$ -	

BY-LAW ENFORCEMENT (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
E. ANIMAL CARE AND CONTROL FEES AND CHARGES									
Early purchase discount rate (before January 1 of applicable year)									
a. Unspayed or unneutered dog	Per Tag		22.66	\$ 23.34	N	\$ 23.34	April 1, 2023	\$ 0.68	3%
b. Spayed or neutered dog (production of a certificate of a veterinary surgeon shall be required to show proof)	Per Tag		14.42	\$ 14.85	N	\$ 14.85	April 1, 2023	\$ 0.43	3%
c. Vicious dog	Per Tag		103.00	\$ 106.09	N	\$ 106.09	April 1, 2023	\$ 3.09	3%
January 1 to November 30 of each year									
a. Unspayed or unneutered dog	Per Tag		25.75	\$ 26.52	N	\$ 26.52	April 1, 2023	\$ 0.77	3%
b. Spayed or neutered dog (production of a certificate of a veterinary surgeon shall be required to show proof)	Per Tag		17.51	\$ 18.04	N	\$ 18.04	April 1, 2023	\$ 0.53	3%
c. Vicious dog	Per Tag		117.42	\$ 120.94	N	\$ 120.94	April 1, 2023	\$ 3.52	3%
Replacement of lost or destroyed dog tag	Per Tag		5.15	\$ 5.30	N	\$ 5.30	April 1, 2023	\$ 0.15	3%
Kennel Licence Fee	Per Kennel		103.00	\$ 106.09	N	\$ 106.09	April 1, 2023	\$ 3.09	3%
Application for Hearing - Fee (non- refundable)	Per Application		206.00	\$ 212.18	N	\$ 212.18	April 1, 2023	\$ 6.18	3%

LIBRARY

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
A. PHOTOCOPYING (Black and White)									
8 1/2 " X 11" (one-sided)									
Less than 25 copies	Per Sheet	1	\$ 0.22	\$ 0.22	Y	\$ 0.25	April 1, 2023	\$ -	0%
25 to 99 copies	Per Sheet	1	\$ 0.18	\$ 0.18	Y	\$ 0.20	April 1, 2023	\$ -	0%
100 or more copies	Per Sheet	1	\$ 0.13	\$ 0.13	Y	\$ 0.15	April 1, 2023	\$ -	0%
8 1/2 " X 11" (two-sided)									
Less than 25 copies	Per Sheet	1	\$ 0.27	\$ 0.27	Y	\$ 0.30	April 1, 2023	\$ -	0%
25 to 99 copies	Per Sheet	1	\$ 0.22	\$ 0.22	Y	\$ 0.25	April 1, 2023	\$ -	0%
100 or more copies	Per Sheet	1	\$ 0.18	\$ 0.18	Y	\$ 0.20	April 1, 2023	\$ -	0%
8 1/2 " X 14" (one-sided)									
Less than 25 copies	Per Sheet	1	\$ 0.27	\$ 0.27	Y	\$ 0.30	April 1, 2023	\$ -	0%
25 to 99 copies	Per Sheet	1	\$ 0.22	\$ 0.22	Y	\$ 0.25	April 1, 2023	\$ -	0%
100 or more copies	Per Sheet	1	\$ 0.18	\$ 0.18	Y	\$ 0.20	April 1, 2023	\$ -	0%
8 1/2 " X 14" (two-sided)									
Less than 25 copies	Per Sheet	1	\$ 0.31	\$ 0.31	Y	\$ 0.35	April 1, 2023	\$ -	0%
25 to 99 copies	Per Sheet	1	\$ 0.27	\$ 0.27	Y	\$ 0.30	April 1, 2023	\$ -	0%
100 or more copies	Per Sheet	1	\$ 0.22	\$ 0.22	Y	\$ 0.25	April 1, 2023	\$ -	0%
11" x 17" (one-sided)									
Less than 25 copies	Per Sheet	1	\$ 0.35	\$ 0.35	Y	\$ 0.40	April 1, 2023	\$ -	0%
25 to 99 copies	Per Sheet	1	\$ 0.31	\$ 0.31	Y	\$ 0.35	April 1, 2023	\$ -	0%
100 or more copies	Per Sheet	1	\$ 0.27	\$ 0.27	Y	\$ 0.30	April 1, 2023	\$ -	0%
11" x 17" (two-sided)									
Less than 25 copies	Per Sheet	1	\$ 0.44	\$ 0.44	Y	\$ 0.50	April 1, 2023	\$ -	0%
25 to 99 copies	Per Sheet	1	\$ 0.40	\$ 0.40	Y	\$ 0.45	April 1, 2023	\$ -	0%
100 or more copies	Per Sheet	1	\$ 0.31	\$ 0.31	Y	\$ 0.35	April 1, 2023	\$ -	0%

NOTE 1 - Photocopying charges are reduced to .08 per copy if patron supplies their own paper

LIBRARY (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
B. ADDITIONAL FEE-BASED SERVICES									
Laminating									
Credit Card Size	Per Item		\$ 0.60	\$ 0.53	Y	\$ 0.60	April 1, 2023	\$ -	0%
11" x 9"	Per Item		\$ 1.60	\$ 1.42	Y	\$ 1.60	April 1, 2023	\$ -	0%
9' x 14"	Per Item		\$ 2.10	\$ 1.86	Y	\$ 2.10	April 1, 2023	\$ -	0%
Printing									
Black and White	Per Page		\$ 0.25	\$ 0.22	Y	\$ 0.25	April 1, 2023	\$ -	0%
Colour (predominantly text, plus some graphics)	Per Page		\$ 0.60	\$ 0.53	Y	\$ 0.60	April 1, 2023	\$ -	0%
Full Colour - half a page	Per Page		\$ 1.20	\$ 1.06	Y	\$ 1.20	April 1, 2023	\$ -	0%
Full Colour - full page	Per Page		\$ 1.20	\$ 1.06	Y	\$ 1.20	April 1, 2023	\$ -	0%
Facsimiles									
Sending and Receiving			\$2.00 plus applicable long distance charges				April 1, 2023	\$ -	0%
DVD/CD Repair & Cleaning									
Less than 3 disks	Each Disk		\$ 2.10	\$ 1.86	Y	\$ 2.10	April 1, 2023	\$ -	0%
Three Disks	For Three Disks		\$ 5.20	\$ 4.60	Y	\$ 5.20	April 1, 2023	\$ -	0%

LIBRARY (continued)

Description	Unit of Measure	Notes	2022 Base Fee	2023 Base Fee	HST Applicable (Y/N)	Total 2023 Fee	Effective Date	\$ change	% change
C									
Meeting Room									
Non-Profit Groups									
Half - Day Rental (up to four hours)	Per Rental		\$ 17.70	\$ 17.70	Y	\$ 20.00	April 1, 2023	\$ -	0%
Full-Day Rental	Per Day		\$ 26.55	\$ 26.55	Y	\$ 30.00	April 1, 2023	\$ -	0%
All Other Groups									
Half - Day Rental (up to four hours)	Per Rental		\$ 30.97	\$ 30.97	Y	\$ 35.00	April 1, 2023	\$ -	0%
Full-Day Rental	Per Day		\$ 53.10	\$ 53.10	Y	\$ 60.00	April 1, 2023	\$ -	0%
Equipment									
d. LCD Projector	Per Day	2	\$ 52.00	\$ 52.00	Y	\$ 52.00	April 1, 2023	\$ -	0%

NOTE 2: The Library will not be responsible for any loss or damages that may occur through the use of any piece of Library equipment