



# COUNCIL INFORMATION PACKAGE

## SUMMARY

APRIL 4, 2023

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1. **C-2023-087**  
Correspondence dated March 20, 2023 from the Township of Glengarry respecting a resolution of support for the Township of Ashfield-Colborne-Wawanosh regarding the Permanent Register of Electors.
2. **C-2023-088**  
Correspondence dated March 20, 2023 from the Township of Glengarry respecting a media release regarding supporting women in politics and promoting gender equity in all areas of society.
3. **C-2023-089**  
Correspondence dated March 23, 2023 from the Wainfleet Township Public Library respecting a media release regarding 57<sup>th</sup> Anniversary celebrations to be held April 4, 2023.
4. **C-2023-090**  
Correspondence dated March 24, 2023 from the Ontario Ministry of the Attorney General respecting the implementation of amendments to the Provincial Offences Act to allow for Clerk review of Reopening Applications.
5. **C-2023-091**  
Correspondence dated March 27, 2023 from the Association of Ontario Road Supervisors (AORS) respecting a request for support by way of objecting to a new fee proposed by Enbridge Gas.
6. **C-2023-092**  
Correspondence received March 28, 2023 from the Wainfleet Township Public Library respecting the April 2023 Newsletter.
7. **C-2023-093**  
Correspondence received March 28, 2023 from the Office of the Regional Clerk respecting Illegal Dumping 2022 Year End Summary and Updates.
8. **C-2023-094**  
Correspondence received March 28, 2023 from the Office of the Regional Clerk respecting 2022 Niagara Region Employment Inventory Results.



Received March 23, 2023  
C-2023-087

**CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY**

**MOVED BY** Martin Lang

**RESOLUTION NO** 94-2023

**SECONDED BY** Sam McDonell

**DATE** March 20, 2023

BE IT RESOLVED THAT the Council of the Township of South Glengarry hereby supports the resolution passed by the Township of Ashfield-Colborne-Wawanosh and requests that the Province of Ontario, through Elections Ontario and the Chief Electoral Officer utilize any resources available to produce the highest quality Permanent Register of Electors;

AND FURTHERMORE that this resolution be circulated to the Minister of Municipal Affairs and Housing, Elections Ontario, MPP Nolan Quinn and all Ontario municipalities.

☒ CARRIED

☐ DEFEATED

☐ POSTPONED

  
\_\_\_\_\_  
Mayor Lachlan McDonald

Recorded Vote:	Yes	No
Mayor McDonald	___	___
Deputy Lang	___	___
Councillor Jaworski	___	___
Councillor McDonell	___	___
Councillor Bougie	___	___



Received March 23, 2023  
C-2023-088

**CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY**

**MOVED BY** Martin Lang

**RESOLUTION NO** 95-2023

**SECONDED BY** Stephanie Jaworski

**DATE** March 20, 2023

BE IT RESOLVED THAT that the Council of the Township of South Glengarry expresses its support for women in politics and their right to participate in a political environment that is free from misogyny and harassment and where everyone feels equitable;

THAT the Township of South Glengarry commits to taking steps to ensure that our political environment is inclusive and welcoming to all individuals, regardless of gender, race, ethnicity, religion, sexual orientation, or other identity factors;

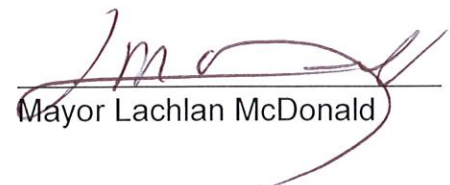
THAT the Township of South Glengarry joins the Town of Grimsby in encouraging other municipalities in Ontario and across Canada to join us in supporting women in politics and promoting gender equity in all areas of society;

AND FURTHERMORE, THAT a copy of this resolution be sent to all Ontario Municipalities, the Premier of Ontario, the Minister of Municipal Affairs and Housing, MP Eric Duncan, MPP Nolan Quinn, and the Association of Municipalities of Ontario.

☒ CARRIED

☐ DEFEATED

☐ POSTPONED

  
Mayor Lachlan McDonald

Recorded Vote:	Yes	No
Mayor McDonald	___	___
Deputy Lang	___	___
Councillor Jaworski	___	___
Councillor McDonell	___	___
Councillor Bougie	___	___



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[www.wainfleetlibrary.ca](http://www.wainfleetlibrary.ca)

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**Lorrie Atkinson**  
*CEO/Chief Librarian*  
[latkinson@wainfleetlibrary.ca](mailto:latkinson@wainfleetlibrary.ca)

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**Lynn J. Hunt**  
*Chairperson*

**Lynn Gibson**  
*Vice-Chairperson*

**Joan Anderson**  
*Council Representative*

**Lois Johnson**  
*Trustee*

**Chris Summerhayes**  
*Trustee*

## MEDIA RELEASE

Received March 23, 2023  
C-2023-089

Wainfleet Township Public Library  
Celebrating 57<sup>th</sup> Anniversary on April 4, 2023

For Immediate Release March 23, 2023

On Tuesday, April 4<sup>th</sup>, the Wainfleet Township Public Library will be celebrating its 57<sup>th</sup> anniversary. To commemorate this special occasion the library will have an open house from 10 a.m. to 5 p.m. All members of the community are invited to join us for coffee, tea and desserts. Staff will be available to discuss the many programs, materials and services available at the library.

The pandemic brought a lot of changes to the library but we adapted and have come out even stronger. In 2022, we were able to get back to in-person programming. We had 3,196 participants in 215 programs and activities throughout the year. More than 45,000 items circulated over the course of the year. We added new collections including board games and jigsaw puzzles which have been very popular.

March Break 2023 brought many people to the library. The theme was space and it was a blast! The World of Universes Planetarium show had participants journey to the night sky to learn about the Greek, Egyptian, Arab, Chinese, Norse, Aztec, Inuit, and First Nations constellations. They showed a video of an elder talking around a fire telling the stories of the constellations. We had a total of 448 participants from tots to seniors in 19 programs and 842 visitors to the library throughout the week.

Looking forward, we are planning to offer the TD Summer Reading Club and summer camp programs again this year. Last year's spots filled up quickly and we expect to have a lot of interest again this year.

We hope you will join us for our open house on April 4<sup>th</sup>. Come to the library to learn about our history and discover all the library has to offer you.

-30-

Lorrie Atkinson  
CEO / Chief Librarian  
Wainfleet Township Public Library

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Our Reference #: M-2023-2275

March 24, 2023

Received March 24, 2023  
C-2023-090

Dear Heads of Council, Municipal Chief Administrative Officers, and Clerks:

I am pleased to write to you today to provide an update on modernization initiatives in Ontario's *Provincial Offences Act* (POA) courts.

On November 23, 2022, proposed amendments to the POA aimed at modernizing and streamlining processes in POA courts were introduced in the Ontario Legislature as Schedule 8 under Bill 46, the *Less Red Tape, Stronger Ontario Act, 2023*. I am happy to advise that Bill 46 received Royal Assent on March 22, 2023.

As a result, the following changes to the POA have been approved:

#### Implementation of Amendments to Allow for Clerk Review of Reopening Applications

Currently, the POA allows a defendant convicted of either failing to respond to a charge laid by certificate of offence or of failing to appear for a hearing or early resolution meeting, to apply to have the conviction struck and the matter reopened. Such applications are currently reviewed by a justice of the peace and may be granted if the justice of the peace is satisfied that, through no fault of their own, the defendant was unable to appear for a hearing or an early resolution meeting or did not receive a notice or document relating to the offence.

Effective September 22, 2023, clerks of the court will grant, but not deny, applications to strike a conviction on a ticket, if satisfied that the defendant, through no fault of their own, missed a notice or was unable to attend a meeting or hearing related to the ticket. If the clerk is not able to grant the application and strike the conviction, the clerk must forward the application to a justice of the peace to make the determination whether to grant or deny the request for a reopening.

These amendments will assist municipalities in recovering from the disruption of court operations created by the pandemic by freeing up judicial time and allowing municipal court staff to address the backlog of cases more quickly.

#### Repeal of the Bill 177 Early Resolution Reforms

Effective March 22, 2023, amendments to section 5.1 of the POA, together with previously proposed sections 5.2 to 5.5 are repealed, although they had not yet come into force. These previously proposed amendments would have changed the "early resolution" process in ways that are no longer desired by stakeholders.

The Ministry of the Attorney General looks forward to continuing engagement with partners and stakeholders on new opportunities for modernizing the early resolution process.

If you have any questions, or if you would like more information about these initiatives, please contact Ms. Wendy Chen, Manager of the POA Unit, either by email at [JUS.G.MAG.POASupport@ontario.ca](mailto:JUS.G.MAG.POASupport@ontario.ca) or by telephone at (437) 244-8733.

Thank you for your continued commitment to the administration of justice and for supporting access to justice services for all Ontarians.

Sincerely,

A handwritten signature in black ink that reads "Doug Downey". The signature is fluid and cursive, with the first name "Doug" and last name "Downey" clearly distinguishable.

Doug Downey  
Attorney General

c: Wendy Chen, Manager, POA Unit, Court Services Division, Ministry of the Attorney General





**AORS**  
PROMOTING **KNOWLEDGE**. PURSUING **EXCELLENCE**

Received March 27, 2023  
C-2023-091

March 27, 2023

Dear Heads of Councils and Councillors,

We, the Association of Ontario Road Supervisors (AORS), are writing you on behalf of all our municipal members to raise awareness and solicit your support by objecting to a new fee proposed by Enbridge Gas. Enbridge has announced their intention to implement a new charge to third-party contractors and other utilities for utility locates. Third-party contractors will include Ontario municipalities and contractors working on their behalf. Enbridge Gas will apply a charge of \$200 CAD (plus applicable taxes) per locate request where a field locate is required. The need for municipalities and their contractors to request these locates when doing road construction and maintenance is due to utilities being present in municipal right of ways, which municipalities across the province have allowed at no cost to the utility.

Enbridge has stated that the *Getting Ontario Connected Act* passed into law in April 2022 has resulted in changes to the *Ontario Underground Infrastructure Notification System Act* and has caused Enbridge to make significant investments in associated operational investments. The concern being raised by our members, your public works staff, is that Enbridge will be just the beginning of these additional fees, with other utility companies implementing similar charges. These new charges will have significant impacts on municipal budgets.

As examples of what impacts this announcement might have on municipalities, based on 2022 municipal locate requests alone, it is estimated that this new fee would directly cost the Municipality of Central Huron approximately \$35,000 annually, the City of Belleville approximately \$90,000 annually and the Town of Espanola approximately \$7,300 annually. It is important to note that these are direct costs alone. Any subcontractors working on behalf the municipality requesting locates will be charged this same cost, and these costs will have to be borne by someone – meaning the subcontractors will put this cost back to the municipality. Then there will be the added administrative costs at both ends of the transaction. It is difficult to determine this quickly the true fulsome costs to your budget. This will also add an extra item into tendering projects, as it will create concerns on both sides on who is responsible for these costs.

By Enbridge Gas passing on these locate costs to municipalities, these costs are borne by all ratepayers across the municipality, and not only those who use this utility.

We would like to request your Council consider passing the following resolution:

*WHEREAS, Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;*

*AND WHEREAS, third-party contractors include Ontario municipalities;*

*AND WHEREAS, these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;*

*AND WHEREAS, this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;*

*AND WHEREAS, if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates;*

*THEREFORE IT BE RESOLVED, that the <insert your municipality name> strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;*

*AND THAT, the Province of Ontario's Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves;*

*AND THAT, this decision be forwarded to Minister of Public and Business Service Delivery Kaleed Rasheed, Minister of Infrastructure Kinga Surma, Minister of Energy Todd Smith, Premier Doug Ford, <insert your municipality name>'s MPP, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario.*

Furthermore, AORS will be sending your public works senior managers and directors a survey to further investigate the true costs of this proposed fee on your budgets. We ask you to encourage your staff to complete this survey so we can better advocate on your behalf.

If you require additional information, please do not hesitate to contact us.

Sincerely,



John Maheu  
Executive Director  
[johnmaheu@aors.on.ca](mailto:johnmaheu@aors.on.ca)



Kelly Elliott  
Marketing and Communications Specialist  
[kellyelliott@aors.on.ca](mailto:kellyelliott@aors.on.ca)





# CHECK IT OUT @ YOUR LIBRARY

## APRIL 2023 NEWSLETTER

31909 Park Street, P.O. Box 118, Wainfleet, ON L0S 1V0  
Phone: 905-899-1277 | Fax: 905-899-2495 | Website: [www.wainfleetlibrary.ca](http://www.wainfleetlibrary.ca)



### Hours:

Monday & Thursday:  
10:00 a.m. to 8:00 p.m.

Tuesday, Wednesday & Friday:  
10:00 a.m. to 5:00 p.m.

Saturday:  
10:00 a.m. to 2:00 p.m.

Sunday:  
Closed

### Notice:

*The Library will be closed  
Good Friday - April 7 and  
Easter Monday - April 10.*



Find us on:  
**facebook®**



## March Break was a blast!



### Inside This Issue

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*New and exciting things are happening at the Wainfleet Township Public Library!*

# One-on-One Computer Training



**First hour FREE!**  
**\$10.00 per hour thereafter.**

1 hour training sessions  
 can be tailored to a program  
 or topic of your choice.

Contact library staff for more information!

## VISITING LIBRARY SERVICE

The Library offers a visiting Library service for those who cannot come to the Library due to health and/or physical limitations. Please call the Library at 905-899-1277 for more information.



# Borrow magazines, ebooks & audiobooks, all in one app!



Read on Libby.

The one-tap reading app from our library.



OverDrive



## Wainfleet Township Public Library is part of Libraries in Niagara Cooperative (LiNC)

LiNC is a partnership of many Niagara public library systems and Niagara College to share resources and a catalogue system called Evergreen.

LiNC Public Libraries include: Lincoln Pelham, Fort Erie, Niagara-on-the-Lake, Thorold, Grimsby, Welland, Port Colborne, West Lincoln and Wainfleet.

If you have a Wainfleet Township Public Library Card you are automatically a LiNC cardholder. You can visit any LiNC library and borrow in person, or you can place holds and have items sent to Wainfleet for pick up. Items can be returned to any of the LiNC Libraries. Books and audiobooks can be borrowed for 3 weeks; magazines and DVDs can be borrowed for 1 week.

The Library catalogue allows you to search our Library or the entire LiNC catalogue. You can place holds, renew items, create reading lists and track your reading history.

To access the catalogue, go to [www.wainfleetlibrary.ca](http://www.wainfleetlibrary.ca) and click on Catalogue in the upper right corner. To sign in, enter your library card number and your password is either the last 4 digits or last 7 digits of your phone number.

 Sign In

 CARD NUMBER

Library Card Number

 PASSWORD

Last 4 or 7 digits of phone #

☐ Stay signed in

Sign in



# PROGRAMS

## Programming Notice

To sign up for programs that require registration, please visit <https://wainfleetlibrary.ca/programs/current-programs>. In the event of high registration, preference will be given to Wainfleet residents first. If you have registered and are no longer able to attend, please contact the library so we can offer the space to someone else. We will use the registration forms to communicate registration status. If you are signing up for a waitlist it will be indicated at the top of the form. Once you've registered you will receive a message on screen that says ***"Thanks for registering! Staff will ONLY contact you if this program needs to be cancelled or there is insufficient registration numbers to proceed. See you at the program."*** This means you're in, otherwise the form will simply be closed if the program is full.

## Drop-In Lego

**Saturday, April 1, 8, 15, 22 and 29 from 10:30 a.m. - 1:30 p.m.**

Come to the library with your friends and family and discover our amazing Lego collection. This program will run on a drop in basis (children must be supervised by their parents / caregivers).



## Homeschool Craft

**Monday, April 3 from 1:00 - 2:00 p.m. and Friday, April 14 from 3:00 - 4:00 p.m.**

Join us for one or all of these crafting programs just for our homeschool families. Registration required. Project details can be found in the registration form.



## Library Anniversary Open House

**Tuesday, April 4 from 10:00 a.m. - 5:00 p.m.**

Join us in celebration of the library's 57th anniversary. Learn about our history and what's available today. Enjoy coffee, tea and desserts in the meeting room.

## Time for Tots and Craft

**Thursday, April 6, 13 and 20 from 10:30 - 11:30 a.m.**

Join us for stories, songs, activities and crafts for tots ages 4 months to 4 years and their caregivers. Spaces are limited, please register by Monday, April 3.



## Paper Dahlia Wreath

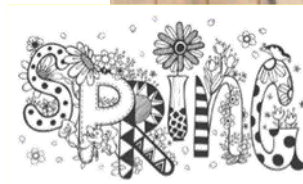
**Thursday, April 13 at 6:00 p.m.**

Join us and learn how to make a beautiful Dahlia Wreath out of paper! This program is for anyone ages 10+. Registration required by Monday, April 10.



## Spring Colouring Contest Begins April 20

Hop into the library to pick up your entry for our spring colouring contest for all ages. One prize will be awarded to the top winner in each of the following age categories: preschool, elementary, secondary, adult and seniors (65+).



## 5th Annual Community Open House

**Thursday, April 20 from 5:00 - 8:00 p.m.**

Join us at the arena for a free skate and visit the booths in the Moore room to learn more about our local services and community groups.

## Monday Evening Book Club

**Monday, April 24 at 6:30 p.m.**

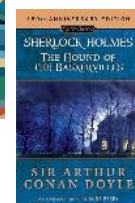
This month's book is *Black Cake* by Charmaine Wilkerson. Each participant will be loaned a copy of the current book. Registration is required.



## Thursday Afternoon Book Club

**Thursday, April 27 at 2:00 p.m.**

This month's book is *The Hound of the Baskervilles* by Arthur Conan Doyle. Each participant will be loaned a copy of the current book. Registration is required.



## PRINTING, COPYING, LAMINATING AND FAXING

*Did you know you can come to the Library for your printing, copying, laminating and faxing?*

### PRINTING & COPYING

We offer black and white or colour printing and copying. Black and white starts at \$0.25 and colour starts at \$0.55. Quantities of 25+ and 100+ are discounted. We can copy and print up to 11 x 17" size.



### LAMINATING

We laminate from card-size up to 11 x 17". The cost ranges from \$0.60 to \$2.60 per sheet depending on the size.



### FAXING

The cost to send or receive faxes is \$2.00 plus long distance charges if applicable. There is no limit on the amount of pages per fax.



## TV SERIES @ YOUR LIBRARY

### New TV Series

Animal Kingdom S1-6  
Better Call Saul S1-6  
Call the Midwife S1-11  
Dead to Me S1-2  
Dexter - New Blood S1  
Euphoria S1-2  
The Flight Attendant S1-2  
The Good Doctor S1-4  
The Handmaid's Tale S1-4  
House of the Dragon S1  
Kevin Can F\*\*\* Himself S1  
La Brea S1  
The Magic School Bus  
Rides Again S1-2  
The Mandalorian S1-2

Mare of Easttown S1  
Mayor of Kingstown S1  
The Offer Limited Series  
The Stand Limited Series  
Succession S1-3  
The Thing About Pam  
Limited Series  
This is Us S1-6  
The Undoing Limited  
Series  
The White Lotus S1  
Yellowjackets S1  
Yellowstone S1-4  
You S1-3  
Young Sheldon S1-5  
1883 (Yellowstone)

### Older TV Series

Big Little Lies S1-2  
Big Love S1-5  
The Book of Negroes  
Limited Series  
Breaking Bad S1-5  
Castle S1-8  
The Crown S1-3  
Dexter S1-8  
Downton Abbey S1-6  
Empire S1-6  
Game of Thrones S1-8  
Glee S1-6  
Heartland S1-13  
House of Cards S1-6  
The Librarians S1-4

Mad Men S1-7  
Modern Family S1-11  
The Office S1-9  
Orange is the New Black  
S1-7  
Outlander S1-6  
Pretty Little Liars  
S1-7  
Schitt's Creek S1-3  
Sons of Anarchy S1-7  
True Blood S1-7  
True Detective S1-3  
The Tudors S1-4  
The Walking Dead S1-10  
The Vampire Diaries S1-8  
Vikings S1-6



## BOARD GAMES @ YOUR LIBRARY

The library now has **more** board games, puzzles, card games and flash cards for you to borrow!  
Come see what we have available!







## NEW LIBRARY MATERIALS

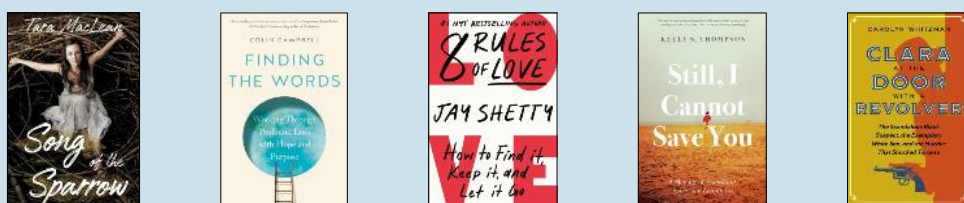
### Adult Fiction Books



### DVDs



### Adult Non-Fiction Books



### Juvenile & YP Fiction Books



### Juvenile Picture Books





## MISSION STATEMENT

*The Wainfleet Township Public Library Board guarantees equitable access to all with diverse opportunities for personal enrichment and lifelong learning.*

### LIBRARY STAFF

**Lorrie Atkinson, CEO/Chief Librarian**  
latkinson@wainfleetlibrary.ca

**Carrie Mayr, Library Programmer**  
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**Cheryl Davis-Catchpaw, Secretary/Library Clerk**  
cdavis-catchpaw@wainfleetlibrary.ca

**Dianne Boru, Library Clerk**  
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**Rosalie Kasm, Library Clerk**  
rkasm@wainfleetlibrary.ca

**Kayla Spark, Student Page**

**Dariusz Zelichowski, IT Specialist**  
darius@wainfleet.ca



### LIBRARY BOARD

**Lynn J. Hunt**  
Chairperson

**Lynn Gibson**  
Vice-Chairperson

**Joan Anderson**  
Council Representative

**Lois Johnson**  
Trustee

**Chris Summerhayes**  
Trustee

Library Board meetings are held the second Wednesday of February, April, May, June, September, October, November and December and are open to the public.

## April 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 10:30 a.m. Drop-in Lego
2	3 1 p.m. Homeschool Craft	4 10 a.m. - 5 p.m. Library's 57th Anniversary Open House	5	6 10:30 a.m. Time for Tots & Craft	7 CLOSED 	8 10:30 a.m. Drop-in Lego
9	10 CLOSED 	11	12 10 a.m. Library Board Meeting	13 10:30 a.m. Time for Tots & Craft 6 p.m. Paper Dahlia Wreath Craft	14 3 p.m. Homeschool Craft	15 10:30 a.m. Drop-in Lego
16	17	18	19	20 10:30 a.m. Time for Tots & Craft 5 p.m. Community Open House (Arena)	21	22 10:30 a.m. Drop-in Lego
23 30	24 6:30 p.m. Evening Book Club	25	26	27 2 p.m. Afternoon Book Club	28	29 10:30 a.m. Drop-in Lego



March 28, 2023

**CL 5-2023, March 23, 2023**

**PWC 3-2023, March 7, 2023**

**WMPSC-C 5-2023, February 27, 2023**

**LOCAL AREA MUNICIPALITIES**

**SENT ELECTRONICALLY**

Illegal Dumping 2022 Year End Summary and Updates

WMPSC-C 5-2023

Regional Council, at its meeting held on March 23, 2023, passed the following recommendation of its Public Works Committee:

That Report WMPSC-C 5-2023, dated February 27, 2023, respecting Illegal Dumping 2022 Year End Summary and Updates, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the Illegal Dumping Working Group Terms of Reference **BE REVISED** and **REPLACED** with the amended Illegal Dumping Working Group Terms of Reference provided in Appendix 1 of Report WMPSC-C 5-2023; and
2. That a copy of this report **BE CIRCULATED** to the Local Area Municipalities for information.

A copy of WMPSC-C 5-2023 is enclosed for your reference.

Yours truly,

A handwritten signature in black ink, appearing to read "Ann-Marie Norio".

Ann-Marie Norio

Regional Clerk

js

CLK-C 2023-033

cc : K. Ashbridge, Supervisor, Waste Management Services  
B. Zvaniga, Commissioner, Public Works  
N. Coffey, Executive Assistant to the Commissioner, Public Works

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**Subject:** Illegal Dumping 2022 Year End Summary and Updates

**Report to:** Waste Management Planning Steering Committee

**Report date:** Monday, February 27, 2023

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## **Recommendations**

1. That the Illegal Dumping Working Group Terms of Reference **BE REVISED** and **REPLACED** with the amended Illegal Dumping Working Group Terms of Reference provided in Appendix 1 of Report WMPSC-C 5-2023; and
2. That a copy of this report **BE CIRCULATED** to the Local Area Municipalities for information.

## **Key Facts**

- The purpose of the report is to provide an update regarding the issue of illegal dumping, information on updates to the Illegal Dumping Rewards Procedure and seek approval for the repeal and replacement of Illegal Dumping Working Group (IDWG) Terms of Reference.
- The IDWG Terms of Reference was last updated in 2016. The proposed updates are required to improve the effectiveness of the IDWG.
- The Illegal Dumping Rewards Procedure was implemented in 2014 to provide a financial reward to residents who report incidents of illegal dumping that lead to a conviction or a confirmed act of compliance. The proposed updated procedure will better align the rewards with the current illegal dumping set fines and fairly compensate those who assist with illegal dumping investigations.
- A total of 675 illegal dumping events were recorded in 2022. A high-level summary of these events is provided as part of this report, with further details in Appendix 3.

## **Financial Considerations**

There are no significant financial implications anticipated with the proposed update to the IDWG Terms of Reference or Rewards Procedure.

## **Analysis**

Staff are recommending updates to the IDWG Terms of Reference and Rewards Procedure as outlined in the sections below. Also included in this report is a summary of various illegal dumping related activities and statistics for information.

## **Updates to Illegal Dumping Working Group Terms of Reference**

The IDWG is a Niagara Region-lead committee, which was formed in 2012 to ensure a consistent and collaborative approach to dealing with the issue of illegal dumping. The committee members include representatives from each local area municipality and any additional representatives from local partners who share an interest in mitigating illegal dumping across the region, including Ontario Power Generation (OPG), Crimestoppers and Great Lakes St. Lawrence Seaway.

Key priorities include:

- Ensure a consistent enforcement approach across the region
- Coordinate clean-up efforts between Niagara Region and local area municipalities (LAMs)
- Educate the public on the issue of illegal dumping, through awareness campaigns

Member participation in the IDWG has reduced over the past two (2) years, primarily due to member engagement in pandemic-related activities. To increase the effectiveness of the IDWG going forward, staff are requesting the approval of the updated IDWG Terms of Reference that are included in Appendix 1. The IDWG Terms of Reference were last updated in 2016.

Key changes to the Terms of Reference include clarification of Regional jurisdiction to investigate and enforce events of illegal dumping on public property and municipal responsibility to address dumping on private property and assist with clean up on municipal lands/roads.

Changes are being recommended to the IDWG composition and memberships; such as term of membership, chair, co-chair and sponsor requirements and minimum membership requirements are now clearly defined in the updated Terms of Reference. Meeting participation is expected to improve with the new addition of a quorum requirement. The minimum quorum has been set at 50% of municipal members plus one. IDWG meetings will not be scheduled without minimum quorum requirements being met. After three consecutive meetings missed an alternative member will be requested from the municipalities or organizations. The purposes of these changes to membership is to ensure the IDWG is receiving proper attendance and meetings are of value to the attending members and the IDWG can continue to advance it's mandate.

Member responsibilities is a new section added to the Terms of Reference.

Responsibilities include:

- Attend meetings or arrange for the alternate to attend
- Participate and support activities of the working group
- Bring forth new ideas to address illegal dumping
- Review meeting minutes and advise of concerns before finalizing minutes

In February 2022, the revised Terms of Reference were shared with the Public Works Officials and no comments were received regarding the proposed changes. The revised Terms of Reference were shared with the IDWG and reviewed in detail during the December 2022 hybrid meeting. During the meeting, changes related to the recommended member composition were discussed and were subsequently incorporated into the Terms of Reference as a result of the feedback from IDWG members.

### **Updates to Rewards Procedure**

Rewards are currently available to residents whose report of illegal dumping results in a conviction or a confirmed act of compliance. The current rewards for a successful conviction is \$200 and \$50 for an act of compliance. Since the rewards procedure was implemented, the illegal dumping section of the By-law has evolved to include three (3) sections related to illegal dumping.

- 37.1 General Prohibition, set fine \$500.
- 37.2 Prohibition re: Public Space Litter/Recycling Bin, set fine \$150
- 37.3 Prohibition re: Care and Control, set fine \$250

Resident involvement in an illegal dumping investigation can vary from reporting the presence of dumped material to acting as an eyewitness, which would include completing a will-say statement and potentially appearing in court if the charge is taken to trial. The awards procedure is being updated to ensure residents that have the most involvement in a report are compensated at the higher level and residents who report the presence of dumped material are fairly compensated. The updated rewards process, will provide a \$200 reward for individuals reporting an illegal dump, which they witnessed that leads to a conviction under section 37.1 and a \$50 reward for the reporting of dumping that leads to a conviction under By-law section 37.2 (dumping in a litter bin), 37.3 dumping care and control, or compliance. The update rewards procedure

was presented to the Public Works Officials group and to the IDWG, no concerns were raised by either group.

In 2022, three (3) rewards for illegal dumping were provided to residents. Additional rewards resulting from charges laid in 2022 are likely to occur in 2023 as the associated charges are processed by the court system.

## **Summary of 2022 Illegal Dumping Activities and Statistics**

### **2022 Illegal Dumping Statistics**

Since the establishment of the IDWG in 2012, staff has tracked the number of reports of illegal dumping across the region.

Residents may report incidents of illegal dumping through the following tools:

- Niagara Waste App
- Niagara Online reporting tool
- Niagara Waste Info Line
- Crime Stoppers of Niagara

In 2022, 675 illegal dumps were reported, a 10% percent decrease in illegal dumping reports compared to 2021 when 748 dumps were reported. In 2020, 678 illegal dumps were reported. Although 2022 experienced a decrease in the number of reported illegal dumps compared to 2021, the number of reports is influenced annually by staffing resources for proactive monitoring work and promotional campaigns. A further breakdown of the illegal dumps by area municipality can be found in Appendix 3.

### **Illegal Dumping In Public Space Litter Bins**

In 2022, Waste Management staff continued to proactively monitor public space litter bins and respond to reports of illegal dumping in, and around bins. In 2022, 24% of illegal dumps were found to be in or around a public space litter bins. This was similar to 2021 when 19% of all illegal dumps were found in, and around, public space litter bins. In response to this issue, staff recommended an update to the Waste Management By-law to strengthen the section pertaining to the prohibition of dumping of household and privately generated waste in and around public space litter bins. When public space litter bins are used for dumping, access for collection of litter bins for litter disposal can be reduced, which often leads to overflowing bins. Additionally, the presence of

unacceptable material – i.e. black bags of household garbage can attract additional dumping. Residents may see dumped material and believe this behaviour is acceptable. In the spring of 2022, staff installed warning stickers on public litter bins, primarily in St. Catharines, where the majority of litter bin dumping occurs. See Appendix 4 for signage image. The stickers warned potential dumpers that the bins are not for household waste and dumping would result in a \$175 fine (\$150 set fine, plus fees). Following the approval of set fines of the Waste Management By-Law 2022-32, in August 2022, staff began issuing Part I offence notices (ticket) to those who fail to adhere to the By-law and illegal dump in public litter bins. Over a four (4) month period, August to December 2022, staff charged 12 residents under section 37.2 of the By-law.

### **Litter Bin Blitz**

In previous years staff have conducted an annual Litter Bin Inspection Blitz to audit public space litter bins for the presence of illegal dumping. Following the Blitz, warning letter were mailed to residents whose household garbage was found during the inspection. In 2021, approximately 10% of audited bins were found to contain illegal dumping. In March 2022 staff randomly audited 333 litter bins and found 9% of bins contained illegal dumping. In October and November 2022 staff inspected 384 litter bins located in hot spots for illegal dumping and found dumping in 16% of inspected bins. As a result of the fall litter bin inspections two (2) individuals were ticketed. Anti-illegal dumping signage was intended to reduce illegal dumping; however, the fall inspection of bins showed that signage was not reducing the incidents of illegal dumping at specific bins. In 2023 staff will continue to use this tool to inform residents that placing privately generated material, or household waste into a litter bin is a fineable offence. Additionally, the presence of signage on the litter bins could prove beneficial if a defendant, to an illegal dumping charge, opted to dispute the charge via an early resolution meeting or a trial.

### **2022 By-law Updates and Impacts on Part I Offence Notices (Tickets)**

In the summer of 2022 By-law No. 2017-56 was repealed and replaced with By-Law No. 2022-32: A By-Law To Regulate The Use Of The Waste Management System For The Regional Municipality Of Niagara. With this By-law update, staff expanded Section 37.2: Illegal Dumping, Prohibition re: Public Space Litter/Recycling Bin to include a Care and Control provision. With the update to section 37.2, staff can now identify material deemed to have been in the Care and Control of a person (i.e. mail) which is contained within illegally dumped material, and issue a ticket based on the presence of this evidence. Prior to the inclusion of this provision, staff could not charge based



exclusively on evidence found within illegal dumping at litter bins and warning letters were used to advise residents of the By-law infraction. Prior to this By-law update, staff required an eyewitness to attest to the offence. The presences of an eyewitness occurs in very limited number of illegal dumping incidents.

As part of the 2022 By-law updates, staff were required to resubmit short form wording and set fines for approval to the Chief Justice of the Ontario Court. Staff did not request changes to set fines that had been approved in By-law 2017-56, including the fine associated with illegal dumping in the amount of \$750. However, in August 2022 the Chief Justice reduced the fine amount for Illegal Dumping to \$500. Various other set fines also were reduced by the Chief Justice during the approval process. Set fines are requested by Niagara Region but ultimately determined by the Chief Justice. The amount of the approved set fine is related to a number of factors including – similar set fines established in provincial legislation, the frequency of charges laid, and the likelihood and probability of payment. In light of the reduced set fine amount, the enforcement staff will use Part III Summons for incidents where higher set fines are required. These incidents may include, large-scale illegal dumping, repeat offenders, or dumping that has an elevated level of risk to human or environmental health. The use of the Part III Summons will allow staff to pursue fines that are greater than the set fine amount of \$500.

### **2022 Enforcement Activity**

Waste management staff will investigate any incident of illegal dumping on public property. If evidence is found, staff will attempt to issue a Part I offence notice for the contravention of the By-Law. By-law enforcement officers may also request compliance, which requires a generator to remove dumped material. If the officer is unable to make contact with the generator i.e. the individual has moved, staff are unable to issue charges and the dumper information is kept on file. In cases where evidence is limited or insufficient, staff will issue a warning letter. In 2022, 104 dumps (15% of dumped material) was found to contain evidence, which resulted in 27 Part I offence notices. This represented an increase from 2021 and 2020 when 12 and seven (7) Part I offence notices were issued, respectively.

### **Promotion and Education**

In spring 2022, the Illegal Dumping Communication campaign was used to address the issue of illegal dumping in the Niagara region. Campaign objectives included:

- Discourage acts illegal dumping in Niagara region
- Encourage residents to report illegal dumping when observed
- Raise awareness on the correct disposal options for commonly dumped materials

Additional details regarding the 2022 Illegal Dumping Communications campaign are included in WMPSC C-6-2023.

### **Next Steps**

Illegal dumping is a concern for Niagara Region and LAMs. The act of illegal dumping creates eyesores, has environmental implications, and costs communities. In 2023, staff will continue to investigate reports of illegal dumping in order to identify generators and issue fines where appropriate. Staff, primarily interns, will proactively monitor public space litterbins and conduct the annual Litter Blitz. Staff will also continue to utilize an app based Geographical Information System (GIS) tool, which allows for real time data collection and accurate hot spots tracking. In 2023, staff are investigating expanding the use of the tracking tool to allow municipal partners to collect illegal dumping data in the field using the same tool as Regional staff.

Illegal Dumping Communications are planned for 2023. Communications will reinforce alternative disposal options for frequently dumped materials and encourage reporting through the various reporting tools.

### **Alternatives Reviewed**

The option to maintain the existing Terms of Reference for the IDWG is not recommended as the changes to Terms of Reference are important to support the core function of the IDWG and improve the group's effectiveness. The IDWG may continue to function with the current Terms of Reference; however, the updated Terms of Reference will allow the members to ensure the IDWG's meetings are valuable and productive, by ensuring all municipal partners are involved.

The Rewards Procedure could remain in its original form; however, as the By-law has been updated to include varying charges for illegal dumping, there is the potential to issue rewards that are greater in value than the set fine amount. Additionally, the current rewards structure does not fairly compensate those who act as a witness and provide additional support to the investigation.

## **Relationship to Council Strategic Priorities**

The recommended changes to the IDWG Terms of Reference and the Illegal Dumping rewards procedure meet Council's Strategic priority of Responsible Growth and Infrastructure Planning by protecting Niagara's environmental features through the reduction of illegal dumping. This report is being brought to Committee to enhance the tools currently used for the mitigation of illegal dumping in the region.

## **Other Pertinent Reports**

- PW: 61-204 Approval of Illegal Dumping Working Group Initiatives
- PW 48-2013: Update on Illegal Dumping Initiatives

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### **Prepared by:**

Kate Ashbridge  
Supervisor  
Waste Management Services

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### **Recommended by:**

Bruce Zvaniga, P.Eng.  
Commissioner of Public Works  
Public Works Department

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### **Submitted by:**

Ron Tripp, P.Eng.  
Chief Administrative Officer

## **Appendices**

Appendix 1 - Illegal Dumping Working Group Terms of Reference

Appendix 2 - Region Wide Reward System Procedure

Appendix 3 - Illegal Dumping Investigations by Municipality Total Summary

Appendix 4 – Anti Illegal Dumping Litter Receptacle Sticker

## **Illegal Dumping Working Group Terms of Reference**

### **1.0 Purpose of the Working Group**

- 1.1. Ensure Local Area Municipalities and Niagara Region utilize a consistent and collaborative approach when dealing with illegal dumping.
  - 1.1.1. Coordinate clean-up efforts between Niagara Region and Local Area Municipalities collaboratively.
  - 1.1.2. Niagara Region jurisdiction to investigate and enforce events of illegal dumping on public property or roadside or in public space litter bins within Niagara Region.
  - 1.1.3. Municipal jurisdiction to address events of illegal dumping on private property and assist the Region with cleaning up events of illegal dumping on municipal roads and municipal properties.
  - 1.1.4. Ensure consistent enforcement approach through the use of the Niagara Region Waste Management By-Law, as well as other Local Area Municipal anti-dumping By-Laws.
- 1.2. Educate the public on illegal dumping through awareness campaigns.
- 1.3. Maintain reporting tool and tracking dashboard to analyze illegal dumping statistics and activity.
- 1.4. Map and monitor Hot Spots.
- 1.5. Develop and apply techniques to discourage illegal dumping.
- 1.6. Create future initiatives to mitigate illegal dumping.

### **2.0 Working Group Composition and Memberships**

- 2.1 The Working Group seeks representation from Niagara Region, all Local Area Municipalities, Crime Stoppers and any additional representative(s) from local partnerships who share an interest in mitigating illegal dumping across the region.
- 2.2 Working Group Chair and Co-Chair term is a minimum of one (1) year.
- 2.3 There shall be one Chair, one Co-Chair on the Working Group. The Co-Chair may step in to serve as the Chair at the meetings of the Working Group.
- 2.4 There shall be one Sponsor on the Working Group at the Director level from Niagara Region. Working Group Sponsor to provide overall guidance and oversight to the Working Group, and liaise with Public Works Officials on behalf of the Working Group as required.

- 2.5 There shall be a minimum membership of one (1) individual representing each of the twelve (12) Local Area Municipalities and one (1) individual representing Crime Stoppers. The recommended municipal membership is two (2) members to represent both public works and by-law department for Local Area Municipality, where possible.
- 2.6 The quorum of the Working Group is 50 percent of Local Area Municipal membership, plus one. Therefore, at least seven (7) Local Area Municipal representatives are required for quorum. Working Group members shall respond to the meeting invitation with within two business days of the meeting date (i.e. respond by end of day Monday for a Wednesday meeting). If for whatever reason a quorum is not met, the meeting will be rescheduled to the earliest reasonable date.
- 2.7 Each participating member may register an alternate Working Group member for the purpose of attending meetings and for conducting business of the Working Group in the event that a regular member of the Working Group is unavailable. An alternate Working Group member may attend any meeting of the Working Group, however, will be considered to be a non-participating observer and will not be counted in establishing a quorum unless the regular Working Group member is absent.
- 2.8 If a Working Group member or their alternate misses three consecutive meetings, the Working Group may choose to seek a replacement for that member within the same organization.
- 2.9 Members must agree to work within the Working Group's Terms of Reference.

### **3.0 Meetings**

- 3.1 Meeting Frequency
  - 3.1.1 The members shall meet a minimum semi-annually.
- 3.2 Minutes
  - 3.2.1 Minutes of the Working Group shall be recorded by the Co-Chair.
  - 3.2.2 Minutes will be submitted to the Niagara Region Director of Waste Management within two (2) weeks of the meeting, for approval.
  - 3.2.3 Minutes will then be circulated to Working Group Members via email and SharePoint.

## **4.0 Responsibilities**

### **4.1 Working Group Members**

- 4.1.1 Attend all Working Group meetings. If members are unable to attend a meeting, and they have a designated alternate, the member shall arrange with their designated alternate to attend in their absence.
- 4.1.2 Participate in and support the execution of activities and projects of the Working Group.
- 4.1.3 Have an interest in reducing illegal dumping and spreading awareness to properly dispose or divert waste throughout available waste management programs.
- 4.1.4 Review meeting minutes and advise of concerns before finalizing minutes as a group at the following meeting.

### **4.2 Co-Chairs**

- 4.2.1 Record Meeting Minutes
- 4.2.2 Act as Chair when Chair is unable to attend.
- 4.2.3 Distribute meeting agenda at least two (2) weeks in advance of meeting.

### **4.3 Chair**

- 4.3.1 Schedule semi-annual meetings and prepare materials to present and discuss.
- 4.3.2 Take a leadership role in guiding the discussions.
- 4.3.3 Review and provisionally approve minutes from previous meeting.
- 4.3.4 Distribute approved meeting minutes and presentation materials via SharePoint.

### **4.4 Working Group Sponsor**

- 4.4.1 Review and officially approve minutes from previous meeting.
- 4.4.2 Provide guidance and support to Working Group as required.

## **5.0 Reporting**

- 5.1 Niagara Region and Local Area Municipal members will provide the Working Group with semi-annual illegal dumping statistics due before June 30<sup>th</sup> and December 31<sup>st</sup> of each year.
- 5.2 Members of this Working Group shall provide updates to the Working Group Members during semi-annual meetings.
- 5.3 The Chair shall report to Niagara Region's Council by means of an annual



summary report to the Waste Management Planning Steering Committee which then is approved by the Public Works Committee. The annual summary report will also be presented to Public Works Officials.

## **6.0 Budget**

- 6.1 The Working Group shall discuss budgets (Region and Municipal) to be allocated to illegal dumping concerns (rewards, clean ups, remedial action etc.)

## **7.0 Communications**

- 7.1 Niagara Region communications staff to share illegal dumping promotion and education with Local Area Municipalities to create awareness and help prevent acts of illegal dumping.
- 7.2 An illegal dumping communication summary of the previous year will be provided to Working Group Members at the first semiannual meeting.
- 7.3 New artwork will be approved by a representative at Crime Stoppers of Niagara for use in the illegal dumping campaign.
- 7.4 Municipalities can purchase Illegal dumping signage from Niagara Region to be installed in Hot Spot areas on municipal property.
- 7.5 Niagara Region to install illegal dumping signage in approved Hot Spot areas on Regional roads.
- 7.6 If evidence is discovered, but the evidence is not sufficient to issue a certificate of offence, Niagara Region staff shall issue a warning letter to the suspect and the Region shall retain evidence for one year.

## **8.0 Definitions**

**Hot Spots:** Process used to visualize geographical data in order to show areas with a high density or cluster of events.

## **Illegal Dumping Reward System Procedure**

### **1. Reward Amount**

- a. \$200 reward for a person reporting eyewitness information about illegal dumping in Niagara region that leads to a By-law conviction under section 37.1 of the Region's Waste By-law as amended. Residents must be willing to complete a will-say statement and understand that they may be required to act as a witness in the event that a trial date is set.

Or

\$50 reward for a person reporting information about illegal dumping that leads to a By-law conviction under section 37.2 or 37.3 of the Region's Waste By-law as amended, or compliance is achieved.

- b. Conviction is when either:
  - i. The fine paid by the offender.
  - ii. The offender challenges the Notice and is found guilty in court.
- c. Compliance occurs when the generator removes the dumped material.

### **2. Eligibility**

- a. Illegal dumping reports can be received by the Niagara Region or Local Area Municipality.
- b. The person reporting an illegal dump must provide sufficient information about the illegal dump and may be required to provide evidence to the court as an eye witness.
- c. Illegal dumping reward applies to occurrences on public land or public rights of way in accordance with the related By-laws.
- d. Niagara Region or Local Area Municipality can initiate and issue the Offence Notice.
- e. Reward is only available for an illegal dumping location within a participating Local Area Municipality or on Regional roads/property.
- f. Rewards are only to be paid with successful conviction or compliance. The process may take several months.
- g. In the case of multiple reports for the same illegal dumping incident, only one reward would be available. The person who reports the incident first will be eligible for the reward.

### 3. Process for Reward

- a. An illegal dumping report is received by Niagara Region through online tools, e-mail or a phone call. The report may also be received by the Local Area Municipality.
- b. Investigation leads to issue of Offence Notice or cleanup of dumped material by the generator.
- c. Offence Notice is issued or generator cleanup is confirmed by staff. Occurrence is recorded in Illegal Dumping tracking database by appropriate staff at the Region or Local Area Municipality. Once generator cleanup is confirmed proceed to step (g).
- d. The By-law Officer issuing the Offence Notice will follow up with POA Office as to the outcome of the Notice to confirm if it was paid, charges dropped or proceeding to court.
- e. The By-law Officer or designate from the authority issuing the Offence Notice will record the outcome in the Illegal Dumping tracking database.
- f. The Area Municipality will inform the Region of any successful convictions issued at their level.
- g. Upon confirmation of successful conviction/compliance, Niagara Region will contact the reward recipients to inform them their illegal dumping report lead to a successful conviction/compliance.
- h. Only reward recipients will be contacted.
- i. The Region By-Law Officer will complete the Region's cheque requisition form to request the reward be paid to the reward winner. A joint letter from the Region and participating Local Area Municipality will accompany the reward payment, co-signed by the Regional Chair, and the Mayor of the Municipality
- j. Niagara Region will charge back the Local Area Municipality for their share of the reward at 50%.

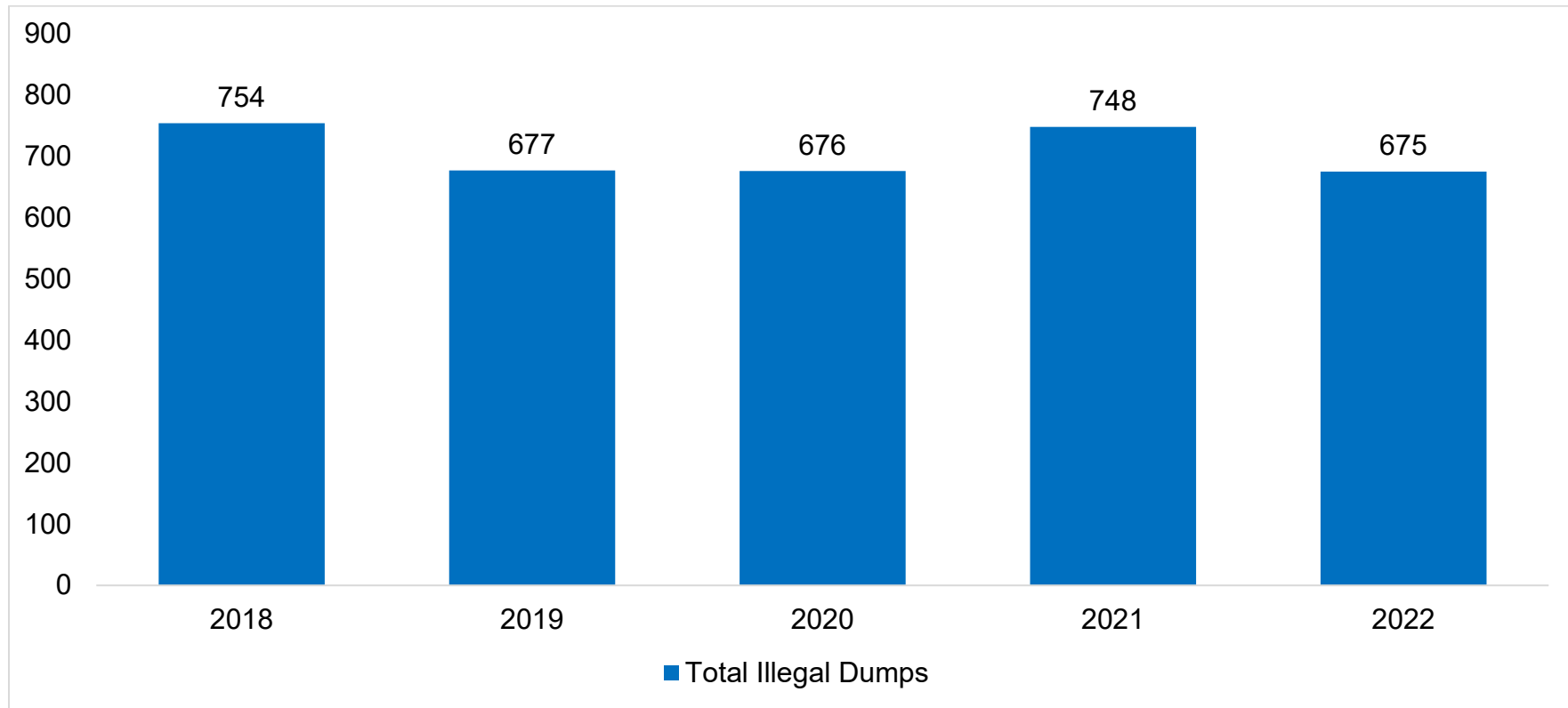
### Appendix 3 – Illegal Dumping Statistics

Figure 1: 2022 Illegal Dumping Reports by month and municipality

2022 Illegal Dumping Reports													Total
Municipality	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
Fort Erie	3	1	1	6	1	4	1	5	5	1	2	4	34
Grimsby	2	1	1	1	0	0	1	1	2	1	1	1	12
Lincoln	0	1	2	2	0	1	3	0	2	2	3	2	18
Niagara-on-the-lake	2	0	1	3	9	2	3	4	8	1	4	5	42
Niagara Falls	8	6	11	17	16	20	14	11	10	10	19	14	156
Pelham	2	2	1	4	0	2	1	2	3	3	2	2	24
Port Colborne	1	1	1	2	1	3	1	0	1	3	2	2	18
St. Catharines *	4	6	37	16	14	10	13	13	10	13	77	11	224
Thorold	2	5	1	5	5	5	5	5	6	4	4	11	58
Wainfleet	0	1	0	0	0	0	1	0	2	1	0	1	6
Welland	3	1	3	3	3	4	5	4	8	5	10	5	54
West Lincoln	4	1	5	1	1	4	7	1	2	1	2	0	29
<b>TOTAL</b>	<b>31</b>	<b>26</b>	<b>64</b>	<b>60</b>	<b>50</b>	<b>55</b>	<b>55</b>	<b>46</b>	<b>59</b>	<b>45</b>	<b>126</b>	<b>58</b>	<b>675</b>

\* St. Catharines illegal dumping records show a high percentage of illegal dumping compared to other Local Area Municipalities primarily due to the number of illegal dumps that occur in and around public litter bins.

Figure 2: Graph depicting the number of illegal dumps per year for the last five (5) years in all municipalities.



Over the past five (5) years the number of reported illegal dumps has ranged from a high of 754 illegal dumps in 2018 to a low of 675 in 2022. The average over the five (5) years was 706 dumps per year. The total number of dumps has been relatively stable, with only a 12% change from min and max values. The 2022 data shows an 11% decrease in dumping over the previous year. While illegal dumping data is highly valuable for staff to identify trends, hot spots and focus proactive monitoring, it is impacted by staffing resources. When proactive monitoring occurs, specifically for litter bins there is increased the number of illegal dumping events in the recorded data. The effects of monitoring can be seen in the November 2022 column of Table 1, the total dumps recorded in November was 180% higher than October. This change in recorded dumping is a result of the fall litter bin blitz, where Intern staff were proactively inspecting bins for illegal dumping.

## Appendix 4 Illegal Dumping Litter Bin Stickers



# NO HOUSEHOLD GARBAGE

Illegal dumping is a crime. Minimum fine is \$175

SEE IT. **REPORT IT.** STOP IT.

March 28, 2023

**CL 5-2023, March 23, 2023**

**PEDC 3-2023, March 8, 2023**

**PDS 6-2023, March 8, 2023**

***DISTRIBUTION LIST***

***SENT ELECTRONICALLY***

2022 Niagara Region Employment Inventory Results

PDS 6-2023

Regional Council, at its meeting held on March 23, 2023, passed the following recommendation of its Planning and Economic Development Committee:

That Report PDS 6-2023, dated March 8, 2023, respecting 2022 Niagara Region Employment Inventory Results, **BE RECEIVED** and **BE CIRCULATED** to the Local Area Municipalities, Local Economic Development Offices, Workforce Collective, the Niagara Chambers of Commerce and Brock University.

A copy of PDS 6-2023 is enclosed for your reference.

Yours truly,



Ann-Marie Norio

Regional Clerk

js

CLK-C 2023-036



2022 Niagara Region Employment Inventory Results

March 28, 2023

Page 2

cc: M. Sergi, Commissioner, Planning & Development Services  
N. Oakes, Executive Assistant to the Commissioner, Planning and  
Development Services

Distribution List

Local Area Municipalities  
Local Economic Development Offices  
Workforce Collective  
Niagara Chambers of Commerce  
Brock University

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**Subject:** 2022 Niagara Region Employment Inventory Results

**Report to:** Planning and Economic Development Committee

**Report date:** Wednesday, March 8, 2023

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## **Recommendations**

1. That this report **BE RECEIVED** for information; and
2. That PDS 6-2023 **BE CIRCULATED** to the Local Area Municipalities, Local Economic Development Offices, Workforce Collective, the Niagara Chambers of Commerce and Brock University.

## **Key Facts**

- This report highlights the key performance indicators of the data collected during the 2022 Niagara Employment Inventory (NEI) period.
- The NEI is a direct data collection exercise (inventory and questionnaire) where a small team of post-secondary students inventory businesses and where possible contact publically accessible (signed) businesses in person within Niagara during the summer months. The inventory is completed annually.
- The Region began conducting the NEI in 2016. The NEI has not been conducted since 2019 due to public health restrictions imposed in an effort to contain the COVID-19 pandemic, as well as concerns regarding low response rate and poor sample quality if conducted remotely. The NEI was reinitiated in 2022.
- The 2022 NEI team inventoried a total of 13,033 businesses throughout Niagara and received 5,811 completed questionnaires, which captured location of 112,501 full and part-time jobs and the associated data about the jobs reported by businesses who chose to participate in the questionnaire.
- Data captured through the NEI is shared with and is a key asset for internal Regional departments, local area municipalities, Brock University and the Workforce Collective. A subset of the data collected is also published to Open Data to make it available to the public.

## **Financial Considerations**

The NEI was funded through the Council-approved 2022 operating budget and has been included in the approved 2022 Planning and Development Services base budget.

## Analysis

Niagara Region is among several municipalities in Ontario that collect workplace and employment data. Since 2016, Planning and Development Services has worked closely with Economic Development to collect primary data on the types and sizes of businesses operating in Niagara.

The NEI has not been conducted since 2019 due to public health restrictions imposed by all levels of government to help contain the COVID-19 pandemic. Given that the primary data collection method for the NEI is through in-person interviews, the project was halted as risks related to the health and safety, and the probability of a low response rate and poor sample quality were high.

Prior to the two year reporting gap, the NEI was and will continue to be conducted annually by a small team of post-secondary students between the months of May and September. The primary data collection method is through door-to-door, in-person interviews with local business owners, with additional follow-up engagement conducted through email and telephone communication.

The data collected has become vital to monitoring the region's economic health, as well as aiding in decision and policy making. The information collected over the years has cumulated into a comprehensive dataset of business information that provides the ability to analyze the regional employment landscape over time. The inventory is a geo-coded, spatially enabled dataset that facilitates analysis at a street-address level.

The business questionnaire (included as Appendix 1) was developed based on best practices from other municipalities in the Greater Toronto and Hamilton Area, as well as through consultation with the following stakeholders and experience gained over the years from administering the project:

- Internal Regional departments;
- Local area municipalities;
- Local economic development offices,
- Brock University; and
- Workforce Collective (formerly the Niagara Workforce Planning Board).

Each year, the NEI questionnaire features a core set of questions that are tailored to gain fundamental insight into the local business community. These questions remain unchanged from year to year to enable the ability to compare results over time. The core questions are in alignment with employment questionnaires administered by our municipal counterparts in the Greater Toronto and Hamilton Area.

This year, two new categories were added to the questionnaire focused on (1) diversity, equity and inclusion and (2) work from home. These questions were added to gain an understanding of the demographic characteristics of the business community, and to provide insight into the number of businesses with employees working from home.

Participation in the NEI is voluntary. Despite best efforts, the project team is unable to make direct contact with all business owners or, occasionally, a business declines to participate. Due to these factors, the reported results may not fully align with other surveys conducted by Statistics Canada or other interest groups as only the jobs captured during the inventory period are reported on.

In 2022, the NEI team inventoried 13,033 businesses and received 5,811 completed questionnaires, which captured the physical location of 112,501 full and part time jobs.

Compared to 2019 results, this is an increase of over 1,000 inventoried businesses, with a decrease of over 35,400 jobs identified. It is important to note that the number of jobs reported is not a reflection of the local job market, but rather is the result of a lower participation rate compared to 2019, and that the total number of businesses inventoried includes businesses observed to no longer be in operation or vacant.

Niagara Region considers the results of the 2022 NEI to be successful in light of the two year reporting gap and challenges associated with the COVID-19 pandemic. Staff turnover and changing business operations became an obstacle when trying to engage businesses, largely because the contact information in the NEI database became outdated, and the project team had to refresh and/or reintroduce the inventory to the Niagara business community.

## **Results**

Table 1 illustrates the proportion of complete and partially complete inventory records from 2016-2019, and in 2022. A complete inventory record indicates that a business provided responses to the inventory questionnaire from beginning to end (“complete questionnaire”), or the business was confirmed to be permanently closed or vacant.

Partially complete records indicate the inventory team was not able to make direct contact with a business representative. In these cases the project team still captures several key attributes, such as verifying the physical location of the data point and associated sector and industry codes. The NEI continues to see a low rate (less than 1%) of businesses, who when contacted, decline to participate.

Table 1 – Inventory Completion Rate

Year	Complete Inventory Record	Partially Complete Record	Declined to Participate
2016	68%	30%	2%
2017	76%	22%	2%
2018	87%	12%	1%
2019	90%	9%	<1%
<b>2022</b>	<b>75%</b>	<b>24%</b>	<b>&lt;1%</b>

A steady increase in the completion rate was observed from 2016-2019. The gradual increase prior to the COVID-19 pandemic can be attributed to greater familiarity with the project team, a streamlined data entry methodology, and joint communication outreach conducted by our local Chambers of Commerce and other interest groups. In 2022, a completion rate of 75% was achieved. The completion rate in 2022 is very strong considering the challenges associated with the two year break and having to refresh or reintroduce the inventory to businesses.

### Job Type Results

Appendix 2 illustrates the number of businesses inventoried and jobs captured within complete questionnaires in the 2022 NEI by sector based on the 2-digit North American Industry Classification System (NAICS). The NAICS was established by statistical agencies of Canada, Mexico and the United States. It is a standardized industry classification system used to categorize business establishments based on the type of economic activity of the business.

Based on the number of businesses inventoried, the top three sectors observed in 2022 were: Retail Trade (22.9%), Accommodation and Food Services (15.0%) and Other Services (13.7%)<sup>1</sup>. When combined, these sectors make up of over half of all the businesses captured in the inventory.

Based on the number of jobs captured in complete questionnaires, the top three sectors observed in 2022 were: Retail Trade (18.0%), Accommodation and Food Services (15.8%), and Educational Services (13.3%). Together, these sectors make up 47.1% of the total jobs captured in complete questionnaires.

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<sup>1</sup> Other Services includes repair shops, personal care facilities and laundry services, among other industries.

## **Business Closures and Openings**

Since 2019, approximately 1,343 businesses inventoried have been identified as no longer being in operation or vacant. The top three sectors that experienced business closures were Retail Trade; Accommodation and Food Services; and Health Care and Social Assistance.

Over the same period, approximately 994 new businesses were identified in the inventory. The top three sectors that new businesses were observed in are: Retail Trade; Accommodation and Food Services; and Other Services (Except Public Administration).

## **Distribution of Inventoried Businesses and Number of Jobs by Municipality**

Appendix 2 contains a table that illustrates the municipal breakdown of the number of businesses and jobs reported over the five year inventory period. As mentioned above, the total businesses inventoried includes businesses observed to no longer be in operation or vacant, and total jobs reported are only for complete questionnaires.

## **Work from Home**

Public health restrictions prompted many sectors to modify how they operate to address rapidly changing circumstances. The 2022 NEI questionnaire was expanded to help establish an understanding of these workplace modifications, through questions focused on employees working from home, return to work plans and changing space needs.

In total, 566 businesses reported having staff working from home, representing approximately 7,463 employees. The majority of employees working from home were in the Educational Services (49.4%), Manufacturing (8.6%), and Professional, Scientific and Technical Services (7.3%). The majority of businesses that responded did not report a change in space needs, with 662 businesses needing more space and 150 businesses needing less space.

## **Diversity, Equity and Inclusion**

Niagara Region is the first municipal employment questionnaire in the Golden Horseshoe to include questions pertaining to Diversity, Equity and Inclusion (DEI). These questions were added in 2022 to gain a baseline understanding of demographic characteristics of the leadership teams in the Niagara business community.

Table 2 provides a summary of the responses to the questions in the newly added DEI section. Businesses were asked whether the majority of the business (+50%) are owned or led by individuals that identify as:

- Person who identifies as a woman;
- First Nations, Inuit or Métis person;
- Person who identifies as a member of the 2SLGBTQQIA+<sup>2</sup> community;
- Person who identifies as being disabled;
- Youth (Less than 18 years old); or
- Person who identifies as a visible minority.

Respondents could also choose to decline to answer each question.

Table 2 – Diversity, Equity and Inclusion Responses

Response	Women Led	2SLGBTQQIA+ Led	Disability Led	First Nations, Inuit, Metis Led	Visible Minority Led	Youth Led
Yes	942	69	35	29	182	13
No	1,147	1,937	2,021	2,051	1,832	2,079
Decline	1,452	1,500	1,458	1,445	1,491	1,416

Respondents were given the option to complete the DEI section in person or online. Of the 5,811 business owners that submitted questionnaire responses, approximately 2,300 left these DEI questions blank and approximately 1,400 declined to answer.

Staff in the DEI and Indigenous Relations team are reviewing the responses to these questions to better understand the high level of incomplete answers and to develop strategies to increase response rates in the future. This data will also be used to inform ongoing DEI initiatives at the Region.

### Utilizing NEI Data

The data collected each year through the NEI provides detailed local business information that is not available through Statistics Canada data. In most cases, Statistics Canada data is updated once every five years, whereas the NEI is updated on a yearly basis, excluding the two year data gap prompted by the COVID-19 pandemic.

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<sup>2</sup> Two Spirit, Lesbian, Gay, Bisexual, Trans, Queer, Questioning, Intersex, Asexual, and all other sexual orientations and genders.

Statistics Canada data remains the authoritative data source for performing analysis at regional and municipal level geographies, but lacks the ability to analyze raw business data at the street address level. Collecting annual business data at the street address level allows for detailed analysis to be carried out at custom geographies and time series.

The NEI results are used in conjunction with Statistics Canada data and other data sources to accurately monitor the regional economy. This allows for a better understanding of where the Region can take action to help facilitate economic growth and understand the changes that have taken place during the two year reporting gap.

Reliable business data is an integral resource to better understand the region's employment context. This dataset plays a significant role in supporting decisions related to: population and employment growth, infrastructure investment (including public transit), economic development inquiries, and the ongoing monitoring of economic conditions and trends.

In addition to supporting decision making, the data collected over the years has been used by the Region to facilitate analysis to support and add value to various projects. Below are examples of projects that the NEI data has been used for:

- South Niagara Hospital Project Business Directory;
- Niagara Official Plan Land Needs Assessment;
- Niagara Region Waste Collection Contract Review; and
- Brock University Sports Market Research.

Economic Development also uses the NEI data to connect businesses to supply chain opportunities, support international promotion through the Niagara Canadian Business Directory, and to assist in analyzing the regional economy.

### **Rebuilding Relationships**

The NEI also provides a key opportunity for the Region to personally connect with local businesses in order to further develop partnerships and foster an environment for innovation and development within the Niagara business community. Staff turnover and changing business operations became an obstacle when trying to engage businesses, largely because the contact information in the NEI database became outdated. Given the two year reporting gap, the project team focused on rebuilding relationships with the business community in 2022. To do so, the project team sought to educate business representatives on the value of the data relative to how it is used by the Region and local municipalities, and provided an opportunity to listen to any comments or concerns.



Addressing concerns of business owners continues to be an important step in building and maintaining strong working relationships with the community. On occasion, concerns were expressed by business owners, which were addressed immediately by the project team. Where the project team could not address the concern, the business owner was referred to resources available at the Region, such as the Waste Management Info-Line or local business support services.

Table 3 highlights the responses received when business owners were asked “Is there anything Niagara Region could do to help support your business?” For reporting purposes, the responses have been categorized into themes only. The raw comments are shared with applicable internal departments, and with local municipal partners.

Table 3 - “Is there anything Niagara Region could do to help support your business?”

Response Themes	Responses Received 2022	Proportion 2019	Proportion 2022
Infrastructure/Traffic Issues/Construction	290	11.0%	17.3%
Waste Management	265	3.6%	15.8%
Taxes and Utilities	209	18.2%	12.5%
Business Exposure	193	16.4%	11.5%
Social Support Programs/Programs	109	3.6%	6.5%
Incentives/Grants/Contracts	104	7.5%	6.2%
Skills and Labour Force	103	12.1%	6.2%
Health and Safety	92	5.4%	5.5%
Parking Issues	92	5.3%	5.5%
Impact of COVID-19	50	N/A <sup>1</sup>	3.0%
Development Process/Zoning/Land Use	46	3.4%	2.7%
Awareness and Education	39	1.7%	2.3%
Beautification	28	N/A <sup>1</sup>	1.7%
Transit	26	4.7%	1.6%
Governance	20	N/A <sup>1</sup>	1.2%
Development Charges	7	0.6%	0.4%
Total	1,673	100%	100%

<sup>1</sup> These themes were added in 2022 to reflect responses from the business community.

## **Open Data**

Each year, a subset of the NEI results are released to the public through the Niagara Region Open Data Portal. Open Data places information in the hands of the public, promoting innovation and fostering greater transparency and accountability. The following attributes from the Employment Inventory dataset are made available to the public including, business name, location information, 6-digit North American Industry Classification System (NAICS) code, and employee size categories.

## **Alternatives Reviewed**

Council may choose to purchase macro-level employment data from a secondary source, which is costly and aggregated to larger geographies. Secondary data sources are generally not published as frequently and do not provide the same level of detail when compared to primary data collected by the Region.

Purchasing secondary data is not recommended given that it will not address the data gap that the NEI was initially implemented to resolve and it will not provide the same level or quality of data. Continuing to collect primary data annually provides a baseline to analyze historical trends, forecast employment growth, supplement other employment sources and provide a resource back to the community. Conducting the NEI in house also allows for the questionnaire to be customized to address the changing needs of the Region and interested parties.

The goal of the NEI is to update the data on an annual basis to monitor, understand and track changes in the employment landscape over time. With successive years of data collection, historic analysis of the data will show how specific businesses, sectors and geographic areas in Niagara evolve over time as our economy changes. It also provides an opportunity for the Region to build relationships with the business community through direct, in-person engagement with staff.

## **Relationship to Council Strategic Priorities**

The NEI is a key tool that the Niagara Region uses to strengthen its economic competitiveness by better understanding its current employment landscape and workforce composition.

The NEI project supports Council's strategic priorities of supporting business and economic growth, establishing a healthy and vibrant community, responsible growth and infrastructure planning and a sustainable and engaging environment. Data collected through engaging the business community is used to inform decision-making related to population and employment growth, infrastructure investment, public transit planning, economic development, and the ongoing monitoring of economic conditions.

The Niagara Region and Area Municipalities rely on this dataset as a valuable asset when developing robust business cases designed to attract investment, innovation, and entrepreneurship to Niagara and strengthen the Region's position globally.

### **Other Pertinent Reports**

- PDS 13-2016 – Niagara Region Employment Survey
- PDS 1-2017 – Niagara Region Employment Inventory Preliminary Results
- PDS 5-2018 – Niagara Region 2017 Employment Inventory Results
- PDS 6-2019 – Niagara Region 2018 Employment Inventory Results
- PDS 5-2020 – Niagara Region 2019 Employment Inventory Results
- PDS 12-2021 – 2021 Niagara Employment Inventory Status Update

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This report was prepared in consultation with Julianna Vanderlinde, Employment Inventory Coordinator, and reviewed by Angela Stea, Director, Community and Long Range Planning.

### **Appendices**

Appendix 1	2022 Niagara Employment Inventory Questionnaire
Appendix 2	Data Tables

# APPENDIX 1

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## 2022 Niagara Region Employment Inventory Questionnaire

Niagara Region is conducting an annual inventory of businesses to gather information for planning policy and economic development purposes. Information collected through this inventory will be grouped together and publicly reported to Regional Council in 2023. Information collected through this inventory will also be shared with Niagara’s local municipal governments, economic development offices and Employment Ontario agencies. A subset of the information collected will be released publically through Niagara Region's open data program, observing your rights and freedoms outlined in the Municipal Freedom of Information and Protection of Privacy Act. For more information about this initiative please visit [Niagara's Employment Inventory](https://www.niagararegion.ca/business/employment-inventory/default.aspx) (https://www.niagararegion.ca/business/employment-inventory/default.aspx).

Business Identification

Business Name:

Business Contact Name:

Street Address:

Unit/Suite #:  Municipality:  Postal Code:

Public Business Telephone #:  Business Contact Email:

Business Website:

Business Mailing Address: (only if different from above)

Business Details

What year did this business open in Niagara?

Is this business involved in the tourism sector?

Yes ☐ No ☐

Does this business sell goods or services outside Canada?

Yes ☐ No☐

Does this business import goods from outside Canada?

Yes ☐ No ☐

Does this business have foreign or international ownership? Yes ☐ No ☐

If **yes**, what is the primary country of origin?

Provide details about the specific services and/or agricultural activities associated with the business. (e.g. Full-service restaurant, Insurance agency, Machine shop, Engineering services, Roofing contractor, Vineyard, Dairy cattle farm, etc).

Is this business a non-for-profit organization? Yes ☐ No ☐

Is this business home-based? Yes ☐ No ☐

**Please return completed form to Niagara Region, Planning and Development Services at your earliest convenience.**  
**E-mail:** [employmentinventory@niagararegion.ca](mailto:employmentinventory@niagararegion.ca) **Fax:** 905-641-5208 **Mail:** Employment Inventory, 1815 Sir Isaac Brock Way, PO Box 1042, Thorold, ON L2V 4T7

Is this business involved with agriculture?      Yes ☐    No ☐

Business Size

What is the **indoor** floor size (GFA) of this business?

☐ Feet ☐ Metres ☐ Estimate

What is the **outdoor** operating area of this business (if applicable)?

☐ Acres ☐ Hectares ☐ Estimate

How many people are presently employed (including owners) at THIS location?

	# of Full Time Employees (work more than 30 hours per week)	# of Part Time Employees (work less than 30 hours per week)
PERMANENT		
SEASONAL (between 4-6 months per year)		
CONTRACT		

Do employees work shift work?      Yes ☐    No ☐

Do employees work weekends? (Work outside the hours of 7:00 am to 6:00 pm)    Yes ☐    No ☐

Work from Home

Are there currently staff that work from home? If yes, what percentage?

Yes ☐    No ☐   

Have space needs changed in the past year?    How does this business plan to return to the workplace?

- ☐ Yes – need less space
- ☐ Yes – need more space
- ☐ No
- ☐ Fully return
- ☐ Return in a hybrid scenario
- ☐ Do not plan to return
- ☐ Unsure
- ☐ Not Applicable

Sports Businesses in Niagara

Is this business involved in sport-related markets or activities (i.e. customers, suppliers, other)?

Yes ☐    No ☐

Equity, Diversity and Inclusion

Is the majority of this business (+50%) owned or led by a woman or women?

Yes ☐    No ☐    Prefer not to answer ☐

Please return completed form to Niagara Region, Planning and Development Services at your earliest convenience.

E-mail: [employmentinventory@niagararegion.ca](mailto:employmentinventory@niagararegion.ca)    Fax: 905-641-5208    Mail: Employment Inventory, 1815 Sir Isaac Brock Way, PO Box 1042, Thorold, ON L2V 4T7

Is the majority of this business (+50%) owned or led by:

First Nations, Inuit or Métis person  
Yes ☐ No ☐ Prefer not to answer ☐

Person who identifies as a member of the 2SLGBTQIA+ community  
Yes ☐ No ☐ Prefer not to answer ☐

Person who identifies as being disabled  
Yes ☐ No ☐ Prefer not to answer ☐

Youth (Less than 18 years old)  
Yes ☐ No ☐ Prefer not to answer ☐

Person who identifies as a visible minority  
Yes ☐ No ☐ Prefer not to answer ☐

Please provide details below if you desire:

Regional Service Delivery

Does this business currently use the Region’s curbside recycling (i.e. Blue/Grey Boxes/Carts) program for the collection of recyclables? Yes ☐ No ☐ Unknown ☐

Additional Information

Is there anything the Niagara Region can do to help support this business?

Consent

Do you consent to receiving email communications from the Niagara Region or your Local Area Municipality on programs, services or news related to your business, and/or participating in future studies from the Niagara Workforce Planning Board for the purpose of workforce research? Personal information will be collected, used and disclosed in accordance with applicable legislation and you will have the opportunity to opt-out of communications at any time. Any questions related to the information collected please contact: Planning and Development Services at 905-685-4225 ext. 3442  
Yes ☐ No ☐

# APPENDIX 2

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## Data Tables



Table 1 – Distribution of Inventoried Businesses and Jobs by Municipality

Municipality	2016 Total Businesses	2016 Total Jobs	2017 Total Businesses	2017 Total Jobs	2018 Total Businesses	2018 Total Jobs	2019 Total Businesses	2019 Total Jobs	2022 Total Businesses	2022 Total Jobs
Fort Erie	709	6,351	719	6,867	763	8,414	775	8,301	844	5,547
Grimsby	443	4,009	455	4,750	465	5,204	479	6,682	512	4,210
Lincoln	440	4,198	543	6,650	564	6,964	571	8,108	604	6,772
Niagara Falls	2,514	22,929	2,553	32,982	2,642	32,687	2,715	33,473	2,982	24,415
NOTL	456	7,082	513	9,707	560	11,238	596	10,926	636	7,999
Pelham	271	1,743	301	2,275	318	2,677	334	3,202	372	2,865
Port Colborne	461	2,912	465	3,917	468	4,176	478	4,682	518	3,405
St.Catharines	3,657	43,045	3,771	44,254	3,966	48,130	4,051	48,726	4,396	40,107
Thorold	460	4,980	491	5,307	523	5,674	538	6,693	582	5,425
Wainfleet	43	179	58	402	60	507	61	479	72	497
Welland	1,161	11,221	1,158	12,122	1,188	14,149	1,214	14,010	1,299	9,274
West Lincoln	128	1,489	175	1,911	203	2,364	204	2,677	216	1,985
<b>Niagara Region</b>	<b>10,743</b>	<b>110,138</b>	<b>11,202</b>	<b>131,144</b>	<b>11,720</b>	<b>142,184</b>	<b>12,016</b>	<b>147,959</b>	<b>13,033</b>	<b>112,501</b>

Table 2 – Number of Businesses and Jobs by NAICS Sector

NAICS Industry Sector (2-Digit)	Number of Jobs 2022	Number of Jobs Proportion of Region	Number of Businesses 2022	Number of Businesses Proportion of Region
Retail trade	20,302	18.0%	2,984	22.9%
Accommodation and food services	17,802	15.8%	1,958	15.0%
Educational services	14,963	13.3%	253	1.9%
Manufacturing	11,793	10.5%	886	6.8%
Health Care and social assistance	9,803	8.7%	1,364	10.5%
Public administration	8,603	7.6%	219	1.7%
Other services (except public administration)	4,196	3.7%	1,780	13.7%
Construction	4,041	3.6%	411	3.2%
Arts, entertainment and recreation	3,534	3.1%	418	3.2%
Administrative and support, waste management and remediation services	3,161	2.8%	296	2.3%
Professional, scientific and technical services	2,928	2.6%	779	6.0%
Agriculture, forestry, fishing and hunting	2,462	2.2%	141	1.1%
Wholesale trade	2,372	2.1%	258	2.0%
Transportation and warehousing	2,092	1.9%	230	1.8%
Finance and Insurance	1,864	1.7%	486	3.7%
Real estate and rental and leasing	1,464	1.3%	328	2.5%
Information and Cultural Industries	520	0.5%	165	1.3%
Utilities	315	0.3%	33	0.3%
Undetermined	183	0.2%	26	0.2%
Mining, quarrying, and oil and gas extraction	59	0.1%	8	0.1%
Management of companies and enterprises	44	0.0%	10	0.1%
<b>Total</b>	<b>112,501</b>	<b>100%</b>	<b>13,033</b>	<b>100%</b>