



**THE CORPORATION OF THE TOWNSHIP OF WAINFLEET
REGULAR MEETING OF COUNCIL MINUTES**

C11/24
JULY 9, 2024
6:00 P.M.
COUNCIL CHAMBERS

PRESENT: B. Grant Mayor
 J. Anderson Councillor
 T. Gilmore Councillor
 J. MacLellan Councillor
 S. Van Vliet Councillor

STAFF PRESENT: M. Luey Chief Administrative Officer
 A. Chrastina Deputy Clerk
 L. Earl Manager of Community & Development Services
 C. Hart Manager of Financial Planning/Deputy Treasurer
 S. Ivins Planner
 M. Jemison Drainage Superintendent
 J. Crawford Administrative Assistant

1. Call to Order

Mayor Grant called the meeting to order at 6:04 p.m.

2. Closed Session

Resolution No. C-2024-094

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

“THAT Council now move into closed session to discuss:

a) Item under section 239(2)(c) of the Municipal Act, 2001, a proposed or pending acquisition or disposition of land by the municipality or local board; 1 item (a potential disposition of land matter)

b) Minutes of the Closed Meeting of Council held May 21, 2024”

CARRIED

3. Rise & Report

The Deputy Clerk reported that Council met in closed session and received information (and provided confidential staff direction) respecting a potential disposition of land matter.

Further, a procedural vote was taken to adopt previous closed session minutes.

4. National Anthem**5. Land Acknowledgement Statement**

Mayor Grant acknowledged that the land on which we gather is the traditional territory of the Anishinaabeg and Haudenosaunee Peoples, acknowledging the One Bowl and Spoon Treaty.

6. Disclosures of Interest

Councillor MacLellan disclosed an interest on agenda item 13. c) i (PWSR-010/2024) for the reason that his employer bid on the project.

7. Mayor's Announcements & Remarks

Mayor Grant provided the following remarks:

- Please note that these meeting proceedings are being broadcast live, recorded and made available through the Township website and youtube.com.
- Our next regular meeting of Council is Tuesday September 10th at 6:30pm.
- Niagara Region Corporate Services Committee meets tomorrow at 9:30am.

8. Councillor's Announcements & Remarks

None.

9. Adoption of Previous Council Minutes

a) Minutes of the Regular Meeting of Council held June 11, 2024

Resolution No. C-2024-095

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

"THAT the minutes of the regular meeting of Council held June 11, 2024 be adopted as circulated."

CARRIED

10. Public Meeting

a) Zoning By-law Amendment Z03/2024W - 52877 Putman Road

Mayor Grant called the Public Meeting to order at 6:33 p.m. and advised that the purpose of the Public Meeting is to provide information about the proposed amendment and provide opportunity for public input.

The Township Planner provided an information report outlining application details, progress and next steps.

There were no comments from the applicant.

There were no questions or comments from members of Council.

There were no public comments received.

The Public Meeting was adjourned at 6:37 p.m.

11. Delegations

- a) Association of Ontario Road Supervisors Re: Presentation of the Marvin D. Halladay Award to Mark Jemison

Kelly Elliot and Joe Reid from the Association of Ontario Road Supervisors presented the 2024 Marvin D. Halladay Award to Mark Jemison, Drainage Superintendent.

12. Consent Agenda

Resolution No. C-2024-096

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

“**THAT** the following items be received and the recommendations contained therein be approved and acted upon:

- a) Administrative Memorandum Re: New Website
- b) DSR-003/2024 Re: Request for Drain Improvement - Aldrey Drain
- c) DSR-004/2024 Re: Request for Drain Improvement – Perry Road Drain”

CARRIED

13. Staff Reports & Recommendations

- a) Community and Development Services Staff Reports

- i. CDS-002/2024 Re: Official Plan Amendment- File No. OPA 04
Zoning By-law Amendment – File No. Z04/2022W
Law Quarry Expansion – Waterford Sand and Gravel Ltd. Agent: MHBC
Planning Ltd.

Resolution No. C-2024-097

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** Community and Development Services Report CDS-002/2024 be received; and

THAT the Official Plan Amendment attached as Appendix A of CDS-002/2024 be adopted; and

THAT Council direct staff to circulate a copy of CDS-002/2024 to the Niagara Region advising of its Adoption of Official Plan Amendment 04; and

THAT Township Council requests that the Niagara Region Council approve Official Plan Amendment 04 for the Township of Wainfleet; and

THAT the Zoning By-law Amendment attached as Appendix B of CDS-002/2024 be approved; and

THAT the applications be deemed to be consistent with the Provincial Policy Statement 2020 and other matters of Provincial interest.”

CARRIED

- i. PSR-006/2024 Re: Removal of Holding (H) Symbol – File No. Z08/2014W
11705 Lakeshore Road, Wainfleet

Resolution No. C-2024-098

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** Planning Staff Report PSR-006/2024 be received; and

THAT Council adopt the amending by-law to remove the Holding (H) Symbol for the development of lands described as Concession 1, Part Lots 16 & 17 RP 59R15051 PT 1, and known municipally as 11705 Lakeshore Road, in the Township of Wainfleet, attached as Appendix “B”.”

CARRIED

b) Administrative Staff Reports

- i. ASR-010/2024 Re: Municipal Drainage Billing

Resolution No. C-2024-099

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** Report ASR-010/2024 regarding the 2024 Municipal Drainage Billing report be received for information; and

THAT Council direct staff to proceed with the drainage process updates and drainage billing and that the funds recovered are transferred into drainage reserves which will be outlined in the 2024 year-end report.”

CARRIED

- ii. ASR-011/2024 Re: 2024 Q2 Projected Results

Resolution No. C-2024-100

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

“THAT Administrative Staff Report ASR-011-2024 respecting 2024 Q2 Projected Results Report be received.”

CARRIED

c) Public Works Staff Reports

- i. PWSR-010/2024 Re: Award of Tender for Parking Lot Resurfacing

Councillor MacLellan left the dais.

Resolution No. C-2024-101

Moved by Councillor Anderson

Seconded by Councillor Gilmore

“THAT Report PWSR-010/2024 respecting Award of Parking Lot Improvements tender be received, and

THAT the Manager of Operations engage the services of Walker Construction Ltd. to complete the parking lot surfacing as outlined in the tender, and

THAT the Manager of Operations engage the services of Urbanmark Ltd. to complete the line painting upon completion of the asphalt resurfacing.”

CARRIED

Councillor MacLellan returned to the dais.

- ii. PWSR-011/2024 Re: Traffic Calming

Resolution No. C-2024-102

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

“THAT Report PWSR-011/2024 respecting Traffic Calming be received, and

THAT the Manager of Operations be directed to purchase and install two speed display signs for the 2024 year.”

CARRIED

14. Review of Correspondence

- a) C-2024-330 Re: Request for Flag Raising and to Proclaim September Childhood Cancer Awareness Month

Resolution No. C-2024-103

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

“**THAT** Correspondence item C-2024-330 respecting a Request for Flag Raising and to Proclaim September Childhood Cancer Awareness Month be received and supported.”

CARRIED

15. By-laws**Resolution No. C-2024-104**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

“**THAT** the following by-laws be read and passed this 9th day of July, 2024:

- a) By-law No. 028-2024 being a by-law to authorize the Mayor and Deputy Clerk to execute an agreement between the Corporation of the Township of Wainfleet and the Association of Municipalities of Ontario for the transfer of the Canada Community-Building Fund grant.
- b) By-law No. 029-2024 being a by-law to amend the Corporation of the Township of Wainfleet Zoning Bylaw 034-2014, pursuant to Section 36 of the Planning Act, R.S.O. 1990.
- c) By-law No. 030-2024 being a by-law to adopt Amendment No. 04 to the Official Plan for the Township of Wainfleet with respect to those lands forming Part of Lots 6 & 7, Concession 2 and Part of Road Allowance Between Lots 5 & 6, Concession 2, Township of Wainfleet, Region of Niagara.
- d) By-law No. 031-2024 being a by-law pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990 to amend Zoning By-law No. 034-2014 of the Corporation of the Township of Wainfleet with respect to lands municipally known legally described as Part of Lots 6 & 7, Concession 2 and Part of Road Allowance Between Lots 5 & 6, Concession 2 in the Township of Wainfleet.
- e) By-law No. 032-2024 being a by-law to amend By-law No. 018-2024, being a bylaw to establish the Fire Services Review Committee and to establish Terms of Reference.”

CARRIED

16. Notices of Motion

Councillor Maclellan provided notice of intent to bring a motion to direct staff to put in an enquiry to the school board for first right of refusal on surplus buildings for the purpose of seniors housing.

17. Closed Meeting

None

18. Rise & Report**19. By-law to Confirm the Proceedings of Council****Resolution No. C-2024-105**

Moved by Councillor Van Vliet

Seconded by Councillor Anderson

“**THAT** By-law No. 033-2024 being a by-law to adopt, ratify and confirm the actions of the Council at its meeting held on the 9th day of July, 2024 be read and passed this 9th day of July, 2024.”

CARRIED

20. Adjournment

There being no further business, the meeting was adjourned at 7:25 p.m.

B. Grant, MAYOR

A. Chrastina, DEPUTY CLERK

Approved by Council September 10, 2024