



**THE CORPORATION OF THE TOWNSHIP OF WAINFLEET
REGULAR MEETING OF COUNCIL MINUTES**

C10/25
JULY 8, 2025
6:00 P.M.
COUNCIL CHAMBERS

PRESENT:	B. Grant	Mayor
	J. Anderson	Councillor
	T. Gilmore	Councillor
	J. MacLellan	Councillor
	S. Van Vliet	Councillor

STAFF PRESENT:	M. Luey	Chief Administrative Officer
	W. Chin Yet	Deputy Clerk
	A. Chrastina	Clerk
	L. Earl	Manager of Community & Development Services
	S. Ivins	Planner
	M. Jemison	Drainage Superintendent
	C. Mayr	Library Programmer
	R. Nan	Manager of Operations

1. Call to Order

Mayor Grant called the meeting to order at 6:30 p.m.

2. National Anthem

3. Land Acknowledgement Statement

Mayor Grant acknowledged that the land on which we gather is the traditional territory of the Anishinaabeg and Haudenosaunee Peoples, acknowledging the One Bowl and Spoon Treaty.

4. Disclosures of Interest

Councillor MacLellan disclosed an interest on agenda item 11. c) ii. (PWSR-017/2025 Re: Buliung Bridge Painting and Repairs) for the reason that his employer bid on the project.

5. Mayor's Announcements & Remarks

Mayor Grant provided the following remarks:

- Please note that these meeting proceedings are being broadcast live, recorded and made available through the Township website and youtube.com.
- A meeting will be held tomorrow, July 9th at 5pm in Council Chambers to discuss the ongoing improvement project for the Shafley Road Drain and Collver Drain. Notices to impacted property owners were distributed through the mail last month.
- Our next regular meeting of Council is Tuesday July 29th at 6:30pm

6. Councillor's Announcements & Remarks

None.

7. Adoption of Previous Council Minutes

a) Minutes of the Regular Meeting of Council held June 10, 2025

b) Minutes of the Special Meeting of Council held July 4, 2025

Resolution No. C-2025-086

Moved by Councillor Anderson

Seconded by Councillor Gilmore

"THAT the minutes of the regular meeting of Council held June 10, 2025 and the special meeting of Council held July 4, 2025 be adopted as circulated."

CARRIED

8. Public Meeting

a) Zoning By-law Amendment (File No. Z04/2025W - 40132 Port Colborne Wainfleet Townline Road North)

Mayor Grant called the Public Meeting to order at 6:33 p.m. and advised that the purpose of the Public Meeting is to provide information regarding proposed amendment to the public and for Council to receive comments from the public.

The Township Planner provided an information report outlining application details and written comments received.

No members of Council provided any comments or questions.

The applicant did not provide any comments

Mayor Grant called for any members of the public wishing to provide comment on the proposed application.

No members of the public provided any comments or questions.

The Township Planner provided information on next steps and appeal rights.

The Public Meeting was adjourned at 6:37 p.m.

b) Zoning By-law Amendment (File No. Z05/2025W - 83673 Gracey Road)

Mayor Grant called the Public Meeting to order at 6:37 p.m. and advised that the purpose of the Public Meeting is to provide information regarding proposed amendment to the public and for Council to receive comments from the public.

The Township Planner provided an information report outlining application details and written comments received.

No members of Council provided any comments or questions.

The applicant did not provide any comments

Mayor Grant called for any members of the public wishing to provide comment on the proposed application.

No members of the public provided any comments or questions.

The Township Planner provided information on next steps and appeal rights.

The Public Meeting was adjourned at 6:41 p.m.

9. Delegations

None.

10. Consent Agenda

None.

11. Staff Reports & Recommendations

a) Drainage Staff Reports

- i. DSR-004/2025 Re: Aldrey Drain Engineering Report Update

Resolution No. C-2025-087

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

“THAT Drainage Staff Report DSR-004/2025 respecting the Aldrey Drain be received; and

THAT Staff be directed to advance the Aldrey Drain Engineer’s Report for Consideration at the July 29, 2025 Council Meeting as per the timelines outlined in Section 41, Chapter D. 17 of the Drainage Act R.S.O. 1990.”

CARRIED

b) Planning Staff Reports

- i. PSR-006/2025 Re: Zoning By-law Amendment File No. Z03/2025W 11618 Burnaby Road, Wainfleet

Resolution No. C-2025-088

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“THAT the Mayor and Clerk be authorized to execute the draft subdivision agreement with 1000063419 Ontario Inc. attached as Appendix “C”, subject to any minor revisions deemed necessary by staff; and

THAT the by-law attached as Appendix “D” be adopted by Council to amend By-law 042-2010 to add Meadow Trail to the consolidated list of street names; and

THAT staff be authorized to grant final approval upon execution of the subdivision agreement.”

CARRIED

c) Public Works Staff Reports

i. PWSR-016/2025 Re: Bridge Engineering

Resolution No. C-2025-089

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“THAT Public Works Staff Report PWSR-016/2025 respecting Bridge Engineering be received; and

THAT Council direct staff to engage the services for the completion of the Bridge Engineering to Ellis Engineering as the highest-scoring firm and the lowest bidder.”

CARRIED

ii. PWSR-017/2025 Re: Buliung Bridge Painting and Repairs

Councillor MacLellan left the dais.

Resolution No. C-2025-090

Moved by Councillor Van Vliet

Seconded by Councillor Gilmore

“THAT Public Works Staff Report PWSR-017/2025 respecting Buliung Road Bridge painting and repairs be received; and

THAT Council direct staff to engage the services for the completion of the Bridge painting and repairs to Anthony’s Excavating Central Inc.”

CARRIED

Councillor MacLellan returned to the dais.

iii. PWSR-018/2025 Re: Sports Complex Pavilion and Tennis Court

Resolution No. C-2025-091

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

“THAT Public Works staff report PWSR-018/2025 respecting the sports complex pavilion and tennis court be received; and

THAT Council direct staff to engage the services for the installation of the pavilion to Anthony’s Excavating; and

THAT Council directs staff to engage the services of Court Service Specialists to complete the tennis court rehabilitation.”

CARRIED

12. Review of Correspondence

a) Correspondence Item C141 Re: Wainfleet Minor Hockey Request

Resolution No. C-2025-092

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

“THAT Correspondence Item C141 from the Wainfleet Minor Hockey Board respecting a request for fee waiver be received and supported.”

CARRIED

13. By-laws

Resolution No. C-2025-093

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“THAT the following by-laws be read and passed this 8th day of July, 2025:

- a) By-law No. 023-2025 being a by-law pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990 to amend Zoning By-law No. 034-2014 of the Corporation of the Township of Wainfleet with respect to those lands forming Concession 1, Part Lots 15, 16 & 17, RP 59R3502 Parts 4, 13, 14, 18, 19 RP 59R4107 Part 1 in the Township of Wainfleet and known municipally as 11618 Burnaby Road.
- b) By-law No. 024-2025 being a by-law to authorize the use of Vote-by-Mail as an alternative voting method during the 2026 Municipal Election.
- c) By-law No. 025-2025 being a by-law to authorize the use of optical scanning vote tabulators and vote recorders for the purpose of counting votes at the 2026 Municipal Election.”

CARRIED

14. Notices of Motion

None.

15. Closed Meeting**Resolution No. C-2025-094**

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

“THAT Council now move into closed session to discuss:

- a) Item under Section 239 (2) (b) of the Municipal Act, 2001, personal matters about an identifiable individual, including municipal or local board employees – 1 item (a land matter)
- b) Item under Section 239 (2) (c) of the Municipal Act, 2001, a proposed or pending acquisition or disposition of land by the municipality or local board – 1 item (a potential disposition of land matter)
- c) Minutes of the closed meetings of Council held June 10, 2025 and July 4, 2025.”

CARRIED

16. Rise & Report

The Clerk reported that Council met in closed session pursuant to exemptions under Section 239 of the Municipal Act. Council received information respecting a land matter and received information and provided confidential staff direction respecting a potential disposition of land matter. Council further adopted previous closed session minutes.

17. By-law to Confirm the Proceedings of Council**Resolution No. C-2025-095**

Moved by Councillor Van Vliet

Seconded by Councillor Anderson

“THAT By-law No. 026-2025 being a by-law to adopt, ratify and confirm the actions of the Council at its Special Meeting of Council held July 4, 2025 and its Regular Meeting of Council held July 8, 2025 be read and passed this 8th day of July, 2025.”

CARRIED

18. Adjournment

There being no further business, the meeting was adjourned at 7:47 p.m.

B. Grant, MAYOR

A. Chrastina, CLERK**Approved July 29, 2025**