



THE CORPORATION OF THE TOWNSHIP OF WAINFLEET

AGE-FRIENDLY ADVISORY COMMITTEE AGENDA

MONDAY, October 20, 2025 AT 6:00 P.M.

BOARDROOM 1

C10/25

- 1) **Call to Order**
- 2) **Declarations of Interest and the General Nature Thereof**
- 3) **Adoption of Previous Committee Meeting Minutes**
 - a) Minutes of the committee meeting held September 15, 2025
- 4) **Delegations**
- 5) **Business**
 - a) Update: Senior of the Year (2026)
 - b) Niagara Older Adult Alliance Leadership Group Meeting:
 - i) October 8, 2025 Meeting Agenda
 - ii) Terms of Reference
 - c) Niagara Older Adult Alliance Meeting
 - i) November 5, 2025 Meeting Agenda
- 6) **Action Items from Previous Meeting**
- 7) **Other Business**
- 8) **Next Meeting Date**

November 17th, 2025
- 9) **Adjournment of Meeting**



**THE CORPORATION OF THE TOWNSHIP OF WAINFLEET
AGE-FRIENDLY ADVISORY COMMITTEE MEETING
MINUTES**

C09/15
Sept 15, 2025
6:05 P.M.

MEMBERS PRESENT: A. Stapleton
 M. Grace
 D. Flagg
 K. Klause
 B. Wyatt
 K. Emery (from the Seniors Center)

REGRETS: L. Gibson
 S. VanVliet

STAFF PRESENT: S. Akins, Administrative Assistant

C09/15

1. **Call to Order**
 The meeting was called to order at 6:05 p.m.
2. **Declarations of Interest and the General Nature Thereof**
 None.
3. **Adoption of Previous Committee Meeting Minutes**

 a) Minutes of the regular meeting held July 21, 2025 are approved
4. **Delegations**
 None.
5. **Business**
 - a) Update: Senior of the Year (2026) – Member A Stapleton to get an update at next meeting Nov 5 2025
 - b) Niagara Older Adult Alliance Leadership Group
 1. Decide on second member – Member K Kraus has offered to be second member
 - Reviewed PROBIS – hang flyers on community boards
 - Ontario.ca/yourhealth – good resource for navigating health care system – S.Akins to add to resource page

- Discussion around utilizing Seniors Room for “Open Houses during local events eg) Fall Fair, Marshville Festival
- Member D.Flagg provided flyer for Learning Café in Port Colborne to add to community boards

6. Action Items from Previous Meeting

Other Business

7. Next Meeting Date

October 20, 2025

8. Adjournment of Meeting

There being no further business, the meeting was adjourned at 6:47 p.m.

A. Stapleton, CHAIR

S. Akins, RECORDING SECRETARY

**Niagara Older Adult Alliance (NOAA) Leadership Group Meeting
Virtual (Zoom), hosted by Community Potential
Wednesday, October 8, 2025, 10:30 to 11:30 am**

Zoom link: <https://us02web.zoom.us/j/87066843698?pwd=azall5Acb3zQ5uhbxIVoHfnlZYn8pm.1>

Agenda

1. 2 Appointees to NOAA Leadership Group from each local municipal area in Niagara
2. NOAA Leadership Group Executive Positions (Terms end in April, 2027)
 - Chair
 - Vice Chair
 - Secretary-Treasurer
3. NOAA Forums 2026: Two or one?
 - April and November; or just one in April?
4. NOAA Logo
5. NOAA Executive List
6. NOAA - Each Municipality's Committee List
7. Next NOAA Niagara-wide Meeting
 - November 5, 2025, 1:00 to 4:30 pm, MacBain Centre, Niagara Falls
8. NOAA Meeting Dates for 2026
 - Provide NOAA meeting agenda suggestion ideas to Secretary-Treasurer
9. Roundtable updates - what's going on in your local area of Niagara
10. NOAA Leadership Group – Next Meeting Date
11. Adjourn

**TERMS OF REFERENCE
NIAGARA OLDER ADULT ALLIANCE (NOAA)
May 29, 2025**

VISION:

A collaborative voice for older adults across Niagara.

MANDATE:

The Niagara Older Adult Alliance (NOAA) is the communications sharing bridge between NOAA and the Age-Friendly Niagara Council (AFNC); and the communications sharing bridge between NOAA and the 12 municipal Older Adult/Age-Friendly/Wellness/Active Living/Seniors Advisory committees in Niagara (hereafter referred to as “municipal committees”).

The NOAA mandate will include to: share information and program ideas; advance or assist with Niagara-wide projects; learn together; liaise with the AFNC to share information and advance projects or initiatives of mutual interest; host meetings of the Alliance; and assist if required with the two Niagara-wide NOAA learning or information forums coordinated by the municipal committees usually held in the spring and fall.

The NOAA will elevate the profile, level of leadership and engagement of Older Adults in the community. The NOAA will support diversity equity and Inclusion. The NOAA will also advocate for and facilitate active lifestyles and inclusion for all Older Adults, optimize health and wellness services for Older Adults and improve access and utilization of various services and supports. The NOAA will advance the World Health Organization (WHO) 8 Age-Friendly Domains.

COMPOSITION:

The NOAA Leadership Group shall be comprised of two representatives from each of the 12 municipal committees. This should include the Chair and/or Co-Chair and/or another member which may include a staff member of the municipal committee. The 24 representatives that comprise the NOAA will, by consensus, appoint individuals amongst themselves for each of three leadership positions: Chair, Vice-Chair and Secretary-Treasurer.

VOTING BY THE NOAA LEADERSHIP GROUP

The 24 representatives consisting of 2 individuals from the 12 municipal committees will have one vote per municipal committee.

ELECTIONS AND/OR APPOINTMENTS TO NOAA

Four-year terms with elections and/or appointments occurring at the first meeting of the NOAA, to be held no later than April of the year following municipal elections. The NOAA Chair, Vice Chair and Secretary-Treasurer should be from different local municipalities.

ROLE OF THE NOAA CHAIR, VICE CHAIR AND SECRETARY-TREASURER

The Chair and Vice Chair will have a facilitating role to help coordinate NOAA meetings and provide any assistance requested with forums and special events. The Secretary-Treasurer will provide minutes of NOAA meetings only, maintain an updated list of members on the municipal

committees, and manage any funds of NOAA initiatives. The Chair, Vice Chair and Secretary-Treasurer will provide an annual report of NOAA accomplishments, partnership, highlights and initiatives at the beginning of each calendar year relating to the prior calendar year.

MEMBERSHIP ON THE AGE-FRIENDLY NIAGARA COUNCIL (AFNC) BOARD OF DIRECTORS

The NOAA Chair and Vice Chair will sit on the Age-Friendly Niagara Council (AFNC) Board of Directors, in a liaison role with a contribution to the AFNC decision making process. As the NOAA liaison representatives on the AFNC, information sharing between AFNC and NOAA will be supplemented. These will be four-year appointments coinciding with timing of the municipal elections. The current NOAA representatives will remain on the AFNC Board of Directors until the new NOAA representatives are elected following a municipal election and by no later than April of the year following a municipal election.

PARTNERSHIPS

The Niagara Older Adult Alliance will actively engage, liaise or establish partnerships with other organizations to advance programs, initiatives and other areas of interest to Older Adults.

SUB-COMMITTEES

NOAA sub-committee(s) may be established to support, develop and/or advance initiatives and/or goals. Sub-committee minutes will be submitted to the NOAA Leadership Group to determine if any considerations will be recommended and adopted by the Alliance.

MINUTES

The NOAA minutes shall be the responsibility of the Secretary-Treasurer. Minutes shall be brief and only reflect the decisions or action items of the NOAA meetings.

AGENDA

The agenda will be developed by the NOAA Leadership Group Chair, Vice-Chair and Secretary-Treasurer with input from all of the local municipal committees.

NOAA LEADERSHIP GROUP MEETINGS

The NOAA Leadership Group Meetings will be held January, May, September, and November on a specific date (e.g., third Thursday morning of the month). In-person and/or virtual meeting specifics will be determined before each meeting and a formal agenda will be established. Special meetings may be convened as required. The NOAA Leadership Group meetings may include additional members of the municipal committees, municipal councillors, advisors and staff etc.

NOAA MUNICIPAL COMMITTEE FORUMS

In-person NOAA information-sharing forums will be hosted by a municipal committee on a volunteer and rotational basis in the spring or fall of each year. The NOAA Chair or Vice Chair will attend the planning meetings in a liaison capacity and provide input if required. The municipal committee will be responsible for hosting, organizing and any costs related to the forum, including the agenda, a brief meeting summary, completion of feedback forms, etc.



A Community for All Ages

NOAA (Niagara Older Adult Alliance) Meeting
Wednesday, November 5, 2025, 1:00 – 4:30 pm
MacBain Community Centre, 7150 Montrose Rd., Niagara Falls, Ontario

Registration Link: <https://tinyurl.com/5apxvuvp>

AGENDA

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| 12:30 pm | Registration and coffee |
| 1:00 pm | Welcome <ul style="list-style-type: none">• Niagara Falls Mayor Jim Diodati• Otto Penner, Chair, Niagara Falls Seniors Advisory Committee & Hanya Mitchell, Manager of Older Adults and Aquatics, City of Niagara Falls |
| 1:30 pm | Ontario Age-Friendly Communities Update <ul style="list-style-type: none">• Cheryl Athersych, Knowledge Broker, Ontario Age-Friendly Communities Outreach Program, The Centre for Studies in Aging & Health at Providence Care, Kingston |
| 2:10 pm | Break |
| 2:30 pm | Age-Friendly Niagara Council Update <ul style="list-style-type: none">• Dominic Ventresca, AFNC Board Acting Chair |
| 2:45 pm | NOAA Leadership Group Update <ul style="list-style-type: none">• Jean D'Amelio-Swyer, Chair, Thorold Age-Friendly Committee |
| 3:00 pm | Advancing Dementia Care in Niagara <ul style="list-style-type: none">• Ron Laroche, Manager of Communication and Engagement. Niagara Ontario Health Team |
| 3:20 pm | South Niagara Hospital Project: Progress, Features, and the Future of Health Care <ul style="list-style-type: none">• Antonietta Culic, Senior Communications Specialist for the South Niagara Hospital Project |
| 3:45 pm | Round table across-the-region updates <ul style="list-style-type: none">• Five-minute updates from each local municipal older adult/seniors advisory/age-friendly/active living/health and wellness committee |
| 4:25 pm | Wrap-up and Adjourn |