



**THE CORPORATION OF THE TOWNSHIP OF WAINFLEET
REGULAR MEETING OF COUNCIL MINUTES**

C20/25
DECEMBER 9, 2025
6:00 P.M.
COUNCIL CHAMBERS

PRESENT: B. Grant Mayor
 J. Anderson Councillor
 T. Gilmore Councillor
 J. MacLellan Councillor
 S. Van Vliet Councillor

STAFF PRESENT: M. Luey Chief Administrative Officer
 M. Alcock Fire Chief/CEMC
 A. Chrastina Clerk
 L. Earl Manager of Community & Development Services
 C. Hart Manager of Financial Planning/Deputy Treasurer
 S. Ivins Planner
 M. Jemison Drainage Superintendent
 R. Nan Manager of Operations
 D. Scott Planning Technician

1. Call to Order

Mayor Grant called the meeting to order at 5:58 p.m.

15. Closed Meeting

Resolution No. C-2025-171

Moved by Councillor MacLellan
Seconded by Councillor Gilmore

“**THAT** Council now move into closed session to discuss:

- a) Item under Section 239(2)(a) of the Municipal Act, 2001, the security of the property of the municipality or local board– 1 item (a security matter)”

CARRIED

16. Rise & Report

The Clerk reported that Council met in closed session pursuant to exemptions under Section 239 of the Municipal Act to receive information respecting a security matter.

2. National Anthem

3. Land Acknowledgement Statement

Mayor Grant acknowledged that the land on which we gather is the traditional territory of the Anishinaabeg and Haudenosaunee Peoples, acknowledging the One Bowl and Spoon Treaty.

4. Disclosures of Interest

Councillor Van Vliet declared an interest in the PSR-010/2025 (Zoning By-law Amendment Z06/2025W).

5. Presentations

Mayor Grant presented the 2025 Mayor's Greeting Card contest winners with an appreciation plaque. The winners were Ruby Den Bak (79EL) and Silas Den Bak (80EL).

6. Mayor's Announcements & Remarks

Mayor Grant provided the following remarks:

- Please note that these meeting proceedings are being broadcast live, recorded and made available through the Township website and youtube.com.
- I'd like to extend a special thank you to our volunteer fire service, whose annual recognition evening last week was interrupted by two separate calls for emergency response. This is an amazing demonstration of the level of dedication our firefighters bring to the job and a great example of why we, as residents, can sleep better at night knowing our Department is on the job. Thank you to the Chiefs, Officers and all firefighters for a job well done!
- Please note that our municipal office will close early on Tuesday December 23rd for the holidays and will reopen on Friday January 2, 2026.
- Our next regular meeting of Council is Tuesday January 20, 2026 at 6:30pm

7. Councillor's Announcements & Remarks

Councillor Gilmore advised that he will be away for the January 20, 2026 meeting.

8. Adoption of Previous Council Minutes

Resolution No. C-2025-172

Moved by Councillor Van Vliet

Seconded by Councillor Gilmore

“**THAT** the minutes of the regular meeting of Council held November 18, 2025 and the special meetings of Council held November 24 and 26, 2025 be adopted as circulated.”

CARRIED

9. Public Meeting

a) Zoning By-law Amendment Z07/2025W

Mayor Grant called the Public Meeting to order at 6:41 p.m. and advised that

the purpose of the Public Meeting is to provide information about the proposed amendment and provide opportunity for public input.

The Planner provided an information report outlining application details, progress and comments received.

The applicant did not provide any comments regarding the application.

There were no comments or questions received from members of Council.

There were no public comments received.

The Planner provided information regarding next steps and appeal rights.

The Public Meeting was adjourned at 6:46 p.m.

10. Delegations

None.

11. Consent Agenda

None.

12. Staff Reports & Recommendations

a) Administrative Staff Reports

- i. Memorandum Re: Support for the Adoption of a Code of Conduct for Human Trafficking Prevention

Resolution No. C-2025-173

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

“**THAT** Council formally endorse the Code of Conduct for the Prevention of Human Trafficking in the Niagara Region, developed by TOES Niagara and Brock University and actively support other Niagara region municipalities in their adoption of a Human Trafficking Prevention Code of Conduct.”

CARRIED

- ii. ASR-025/2025 Re: 2022-2026 Advisory Committee Dissolution

Resolution No. C-2025-174

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

“**THAT** Administrative Staff Report ASR-025/2025 respecting 2022-2026 Advisory Committee Dissolution be received; and

THAT Council approve the dissolution all non-statutory Advisory Committees in August 2026, with the option to present end of term reports as outlined in this report.”

CARRIED

- iii. ASR-026/2025 Re: 2026 Consolidated Budget Report

Resolution No. C-2025-175

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** ASR-026-2025 – 2026 Consolidated Budget Report be received; and

THAT the 2026 operating levy budget, as outlined in Appendix A, with a net levy budget of \$6,937,968 (an increase of \$185,619) be approved; and

THAT the 2026 infrastructure levy budget, as outlined in Appendix A, with a levy budget of \$1,815,489 (an increase of \$193,504) be approved; and

THAT the 2026 capital levy budget, as outlined in Appendix A, with a levy budget of \$1,494,349 (an increase of \$193,504) be approved; and

THAT the 2026 capital budget, as outlined in Appendix B, with a total capital commitment and recommended funding of \$6,107,576 be approved; and

THAT the 2026 consolidated budget, with an overall levy increase of 5.92%, less estimated assessment growth of 0.94%, for a net levy increase of 4.98% be approved.”

CARRIED

b) Fire Staff Reports

- i. FSR-005/2025 Re: Community Risk Assessment

Resolution No. C-2025-176

Moved by Councillor MacLellan

Seconded by Councillor Anderson

“**THAT** Fire Staff Report FSR-005/2025, respecting the Community Risk Assessment, be received for information.”

CARRIED

c) Planning Staff Reports

- i. PSR-010/2025 Re: Zoning By-law Amendment File No. Z06/2025W
43237 Pettit Road, Wainfleet

Councillor Van Vliet left the dais.

Resolution No. C-2025-177

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** Planning Staff Report PSR-010/2025 be received; and

THAT Zoning By-law Amendment File No. Z06/2025W for the lands known municipally as 43237 Pettit Road be approved for the reasons outlined in this report; and

THAT the application be deemed to be consistent with the Provincial Planning Statement (2024) and conform with the Niagara Official Plan and Township of Wainfleet Official Plan; and

THAT the Zoning By-law Amendment attached as Appendix “C” be adopted.”

CARRIED

Councillor Van Vliet returned to the dais.

d) Public Works Staff Reports

- i. PWSR-024/2025 Re: Non-Eligible Sources Recycling Collection

Resolution No. C-2025-178

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** PWSR 024/2025 be received; and

THAT Council direct the Manager of Operations to begin an internal recycling program and have staff deliver the recycled material to the Niagara Region’s drop-off depots as long as they are made available, or a specified recycling facility if the Niagara Region depots cease to operate.”

CARRIED

17. Correspondence

- a) Correspondence Item C-217 Re: Marshville Heritage Society request for fee reduction

Resolution No. C-2025-179

Moved by Councillor Anderson

Seconded by Councillor Gilmore

“**THAT** Correspondence item C217 from the Marshville Heritage Society respecting a request for fee reduction be received and supported.”

CARRIED

18. By-laws

- a) By-law No. 036-2025 being a by-law to provide for drainage works in the Township of Wainfleet in the Region of Niagara. (Ellsworth Drain third and final reading)

Resolution No. C-2025-180

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

“**THAT** By-law No. 036-2025 being a by-law to provide for drainage works in the Township of Wainfleet in the Region of Niagara be read a third time and finally enacted this 9th day of December, 2025.”

CARRIED

- b) By-law No. 046-2025 being a by-law pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990 to amend Zoning By-law No. 034-2014 of the Corporation of the Township of Wainfleet with respect to those lands forming Concession 4, Part Lot 31 in the Township of Wainfleet and known municipally as 43237 Pettit Road.

Resolution No. C-2025-181

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** By-law No. 046-2025 being a by-law pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990 to amend Zoning By-law No. 034-2014 of the Corporation of the Township of Wainfleet with respect to those lands forming Concession 4, Part Lot 31 in the Township of Wainfleet and known municipally as 43237 Pettit Road be read and passed this 9th day of December, 2025.”

CARRIED

19. Notices of Motion

None.

20. Closed Meeting

Resolution No. C-2025-182

Moved by Councillor Anderson

Seconded by Councillor Gilmore

“**THAT** Council now move into closed session to discuss:

a) Item under Section 239(2)(c) of the Municipal Act, 2001, a proposed or pending acquisition or disposition of land by the municipality or local board– 1 item (an acquisition of land matter)

b) Minutes of the Closed Meeting of Council held November 18, 2025.”

CARRIED

21. Rise & Report

The Clerk reported that Council met in closed session pursuant to exemptions under Section 239 of the Municipal Act to receive information respecting an acquisition of land matter. Further, Council adopted previous closed session minutes.

22. By-law to Confirm the Proceedings of Council

Resolution No. C-2025-183

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** By-law No. 047-2025 being a by-law to adopt, ratify and confirm the proceedings of the Council of the Corporation of the Township of Wainfleet at its Special Meetings of Council held November 24, 2025 and November 26, 2025 and its Regular Meeting of Council held December 9, 2025 be read and passed this 9th day of December, 2025.”

CARRIED

23. Adjournment

There being no further business, the meeting was adjourned at 7:35 p.m.

B. Grant, MAYOR

A. Chrastina, CLERK

Approved January 20, 2026