



**THE CORPORATION OF THE TOWNSHIP OF WAINFLEET  
REGULAR MEETING OF COUNCIL MINUTES**

C01/26  
JANUARY 20, 2026  
6:00 P.M.  
COUNCIL CHAMBERS

PRESENT: B. Grant Mayor  
J. Anderson Councillor  
J. MacLellan Councillor  
S. Van Vliet Councillor

REGRETS: T. Gilmore Councillor

STAFF PRESENT: M. Luey Chief Administrative Officer  
L. Earl Manager of Community & Development Services  
S. Ivins Planner/Deputy Clerk  
M. Jemison Drainage Superintendent  
A. Jenkins Supervisor of Accounting  
C. Mayr Library Programmer  
R. Nan Manager of Operations

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**1. Call to Order**

Mayor Grant called the meeting to order at 6:00 p.m.

**2. Closed Meeting**

**Resolution No. C-2026-001**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

“**THAT** Council now move into closed session to discuss:

- a) Item under Section 239(2)(e) of the Municipal Act, 2001, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – 1 item (legal update)”

CARRIED

**3. Rise & Report**

The Deputy Clerk reported that Council met in closed session pursuant to exemptions under Section 239 of the Municipal Act to receive an update on legal matters and provide confidential staff direction regarding such matters. Further, Council adopted previous closed session minutes.

**4. National Anthem**

**5. Land Acknowledgement Statement**

Mayor Grant acknowledged that the land on which we gather is the traditional territory of the Anishinaabeg and Haudenosaunee Peoples, acknowledging the One Bowl and Spoon Treaty.

**6. Disclosures of Interest**

Councillor MacLellan declared an interest in the Community & Development Services Memorandum Re: Partial Closure and Conveyance of Bessey Road Allowance.

**7. Presentations**

None.

**8. Mayor's Announcements & Remarks**

Mayor Grant provided the following remarks:

- Please note that these meeting proceedings are being broadcast live, recorded and made available through the Township website and youtube.com.
- January is Crime Stoppers month and our flag raising ceremony is tomorrow, Wednesday January 21 at 10:00 a.m.
- Our next regular meeting of Council is Tuesday February 10, 2026 at 6:30pm

**9. Councillor's Announcements & Remarks**

None.

**10. Adoption of Previous Council Minutes**

**Resolution No. C-2026-002**

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

“**THAT** the minutes of the regular meeting of Council held December 9, 2025 be adopted as circulated.”

CARRIED

**11. Public Meeting**

None.

**12. Delegations**

- a) Lesley Rigg, President, Brock University Re: Update on Brock University's Strategic Plan

**Resolution No. C-2026-003**

Moved by Mayor Grant

Seconded by Councillor Van Vliet

“**THAT** the delegation from Lesley Rigg, President, Brock University respecting an update on Brock University’s Strategic Plan be received for information.”

CARRIED

b) Bob Gale, Regional Chair Re: Meet and Greet with Council

**Resolution No. C-2026-004**

Moved by Mayor Grant

Seconded by Councillor Anderson

“**THAT** the delegation from Bob Gale, Regional Chair respecting a meet and greet with Council be received for information.”

CARRIED

**13. Consent Agenda**

**Resolution No. C-2026-005**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

“**THAT** the following items be received and the recommendations contained therein be approved and acted upon:

- a) DSR-001/2026 Re: Shafley Road Drain and Collver Drain Engineering Report Update;
- b) PWSR-001/2026 Re: Single Axle Dump Truck Plow/Sander Comb Purchase;
- c) PWSR-002/2026 Re: Cemetery Truck Replacement;
- d) PWSR-003/2026 Re: Operations Truck Replacement.”

CARRIED

**14. Staff Reports & Recommendations**

a) Community & Development Services Staff Reports

- i. Memorandum Re: Partial Closure and Conveyance of Bessey Road Allowance

*Councillor MacLellan left the dais.*

**Resolution No. C-2026-006**

Moved by Councillor Van Vliet

Seconded by Councillor Anderson

“**THAT** the memorandum respecting the partial closure and conveyance of Bessey Road Allowance be received; and

**THAT** the recommendations contained therein be approved and acted upon.”

CARRIED

*Councillor MacLellan returned to the dais.*

b) Planning Staff Reports

- i. PSR-001/2026 Re: Zoning By-law Amendment File No. Z07/2025W 40562 Forks Road, Wainfleet

**Resolution No. C-2026-007**

Moved by Councillor Anderson

Seconded by Councillor Van Vliet

**“THAT** Planning Staff Report PSR-001/2026 be received; and

**THAT** Zoning By-law Amendment File No. Z07/2025W for the lands known municipally as 40562 Forks Road be approved for the reasons outlined in this report; and

**THAT** the application be deemed to be consistent with the Provincial Planning Statement (2024) and conform with the Niagara Official Plan and the Township of Wainfleet Official Plan; and

**THAT** the Zoning By-law Amendment attached as Appendix “C” be adopted.”

CARRIED

**15. Correspondence**

- a) Correspondence Item C-012 Re: Proposed Wainfleet Senior of the Year Award

**Resolution No. C-2026-008**

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

**“THAT** Correspondence item C012 from the Wainfleet Age-Friendly Advisory Committee respecting a request for administrative support for the Wainfleet Senior of the Year Award be received and supported.”

CARRIED

**16. By-laws**

**Resolution No. C-2026-009**

Moved by Councillor Van Vliet

Seconded by Councillor Anderson

**“THAT** the following by-laws be read and passed this 20<sup>th</sup> day of January, 2026:

- a) By-law No. 001-2026 being a by-law pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990 to amend Zoning By-law 034-2014 of the Corporation of the Township of Wainfleet with respect to those lands forming Concession 5, Part Lots 4 & 5 in the Township of Wainfleet and known municipally as 40562 Forks Road.
  
- b) By-law No. 002-2026 being a by-law to authorize the stopping up and closing a portion of the road allowance known municipally as Bessey Road and the conveyance of part of the said road allowance between Lots 3 & 4, Concession 1 described as parts 1 and 2 on reference plan 59R-18493 in the Township of Wainfleet, Regional Municipality of Niagara.”

CARRIED

**17. Notices of Motion**

None.

**18. By-law to Confirm the Proceedings of Council**

**Resolution No. C-2026-010**

Moved by Councillor Anderson

Seconded by Councillor MacLellan

“**THAT** By-law No. 003-2026 being a by-law to adopt, ratify and confirm the proceedings of the Council of the Corporation of the Township of Wainfleet at its Regular Meeting of Council held January 20, 2026 be read and passed this 20th day of January, 2026.”

CARRIED

**19. Adjournment**

There being no further business, the meeting was adjourned at 7:08 p.m.

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B. Grant, MAYOR

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S. Ivins, DEPUTY CLERK

**Approved February 10, 2026**