



**THE CORPORATION OF THE TOWNSHIP OF WAINFLEET  
REGULAR MEETING OF COUNCIL MINUTES**

C02/26  
FEBRUARY 10, 2026  
6:30 P.M.  
COUNCIL CHAMBERS

**PRESENT:** B. Grant Mayor  
J. Anderson Councillor  
T. Gilmore Councillor  
S. Van Vliet Councillor

**REGRETS:** J. MacLellan Councillor

**STAFF PRESENT:** M. Luey Chief Administrative Officer  
A. Chrastina Clerk  
L. Earl Manager of Community & Development Services  
C. Hart Manager of Financial Planning/Deputy Treasurer  
S. Ivins Planner  
M. Jemison Drainage Superintendent  
A. Jenkins Supervisor of Accounting  
R. Nan Manager of Operations  
D. Scott Planning Technician  
M. Tardif Senior By-law Enforcement Officer

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**1. Call to Order**

Mayor Grant called the meeting to order at 6:30 p.m.

**2. National Anthem**

**3. Land Acknowledgement Statement**

Mayor Grant acknowledged that the land on which we gather is the traditional territory of the Anishinaabeg and Haudenosaunee Peoples, acknowledging the One Bowl and Spoon Treaty.

**4. Disclosures of Interest**

None.

**5. Presentations**

None.

**6. Mayor's Announcements & Remarks**

Mayor Grant provided the following remarks:

- Please note that these meeting proceedings are being broadcast live, recorded and made available through the Township website and youtube.com.

- I'd like to take a moment to acknowledge our Roads crew. We have a very small team working lots of extra hours to clear our vast road network for the travelling public - thanks for your great efforts!
- A quick shout out also to our Rec team for the great ice in our Arena – excellent job!
- We have a Special meeting of Council Thursday February 12<sup>th</sup> at 6:00pm to consider the Engineering Reports for the Shafley and Collver Drains
- Our next regular meeting of Council is Tuesday March 10, 2026 at 6:30pm

## 7. Councillor's Announcements & Remarks

Councillor Anderson requested information on the Official Plan update and offered kudos to staff who prepared the insert circulated with the interim tax bills.

The Manager of Community & Development Services advised that staff expect to receive and review the consultant's gap analysis of the existing policy framework by next week. Following that review, staff will meet with Council representatives and the consultant to discuss the findings and identify preferred topics, priorities, and areas of focus for the Official Plan policy work. The first public meeting is scheduled for the April 14 Council meeting. This meeting will serve as a formal kick-off to the Official Plan Update process and outline the scope of work, timelines, and opportunities for public engagement.

Councillor Gilmore advised that he will be away for the March 10, 2026 regular meeting.

## 8. Adoption of Previous Council Minutes

### **Resolution No. C-2026-011**

Moved by Councillor Van Vliet

Seconded by Councillor Gilmore

“**THAT** the minutes of the regular meeting of Council held January 20, 2026 be adopted as circulated.”

CARRIED

## 9. Public Meeting

### a) Zoning By-law Amendment Z01/2026W – 12381 Lakeshore Road

Mayor Grant called the Public Meeting to order at 6:36 p.m. and advised that the purpose of the Public Meeting is to provide information about the proposed amendment and provide opportunity for public input.

The Planner provided an information report outlining application details, progress and comments received.

Callum Gomez of Upper Canada Consultants (on behalf of the applicant) provided technical information and comments in support of the application.

There were no comments or questions received from members of Council.

There were no public comments received.

The Planner provided information regarding next steps and appeal rights.

The Public Meeting was adjourned at 6:42 p.m.

## 10. Delegations

None.

## 11. Consent Agenda

### **Resolution No. C-2026-012**

Moved by Councillor Anderson

Seconded by Councillor Gilmore

“**THAT** the following items be received and the recommendations contained therein be approved and acted upon:

- a) ASR-001/2026 Re: 2025 Development Charge Reserve Fund Statement
- b) ASR-002/2026 Re: 2025 Summary of Tax Adjustments
- c) ASR-003/2026 Re: 2025 Remuneration Report
- d) BSR-001/2026 Re: Summary of 2025 Building Activity”

CARRIED

## 12. Staff Reports & Recommendations

### a) By-law Enforcement Staff Reports

- i. Memorandum Re: Clean Yards By-law No. 016-2021

### **Resolution No. C-2026-013**

Moved by Councillor Van Vliet

Seconded by Councillor Anderson

“**THAT** the memorandum respecting Clean Yards By-law No. 016-2021 be received; and

**THAT** the recommendations contained therein be approved and acted upon.”

CARRIED

### b) Drainage Staff Reports

- i. DSR-002/2026 Re: Award of Tender for Drain Reconstruction – Ellsworth Drain

**Resolution No. C-2026-014**

Moved by Councillor Gilmore  
Seconded by Councillor Anderson

“**THAT** Drainage Staff Report DSR-002/2026 respecting the Award of Tender for Drain Reconstruction – Ellsworth Drain be received; and

**THAT** Council direct Staff to award the tender for the reconstruction of the Ellsworth Drain to Anthony’s Excavating Central Inc.”

CARRIED

c) Public Works Staff Reports

- i. PWSR-004/2026 Re: Award of Tender for 2026 Road Rehabilitation

**Resolution No. C-2026-015**

Moved by Councillor Gilmore  
Seconded by Councillor Anderson

“**THAT** Report PWSR-004/2026 respecting the Award of Road Rehabilitation Tender be received; and

**THAT** Council direct the Manager of Operations to award the Tender to the lowest bidder, Walkers Construction Limited, for \$892,000, excluding HST.”

CARRIED

**15. Correspondence**

- a) Correspondence Item C-017 Re: Integrity Commissioner Annual Report

Councillor Van Vliet thanked Council and staff for their efforts resulting in this report.

**16. By-laws**

**Resolution No. C-2026-016**

Moved by Councillor Anderson  
Seconded by Councillor Van Vliet

“**THAT** the following by-laws be read and passed this 10<sup>th</sup> day of February, 2026:

- a) By-law No. 004-2026 being a by-law to appoint a Deputy Clerk for the Corporation of the Township of Wainfleet.
- b) By-law No. 005-2026 a by-law to amend By-law No. 016-2021, being a by-law for Maintenance of Yards in the Township of Wainfleet.”

CARRIED

**17. Notices of Motion**

None.

**13. Closed Meeting****Resolution No. C-2026-017**

Moved by Councillor Gilmore

Seconded by Councillor Anderson

**“THAT** Council now move into closed session to discuss:

- c) Item under Section 239(2)(e) of the Municipal Act, 2001, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – 1 item (a potential litigation matter)
  
- a) Item under Section 239(2)(b) of the Municipal Act, 2001, personal matters about an identifiable individual, including municipal or local board employees – 1 item (a property matter)
  
- b) Minutes of the Closed Meeting of Council held January 20, 2026”

CARRIED

**14. Rise & Report**

The Clerk reported that Council met in closed session pursuant to exemptions under Section 239 of the Municipal Act to receive updates on a potential litigation matter and a property matter. Further, Council adopted previous closed session minutes.

**18. By-law to Confirm the Proceedings of Council****Resolution No. C-2026-018**

Moved by Councillor Van Vliet

Seconded by Councillor Anderson

**“THAT** By-law No. 006-2026 being a by-law to adopt, ratify and confirm the proceedings of the Council of the Corporation of the Township of Wainfleet at its Regular Meeting of Council held February 10, 2026 be read and passed this 10<sup>th</sup> day of February, 2026.”

CARRIED

**19. Adjournment**

There being no further business, the meeting was adjourned at 7:30 p.m.

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B. Grant, MAYOR

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A. Chrastina, CLERK

**Approved March 10, 2026**