



**THE CORPORATION OF THE TOWNSHIP OF WAINFLEET  
DRAINAGE ADVISORY COMMITTEE MEETING AGENDA**

DAC01/2026

March 18, 2026 –8:30 A.M.

BOARDROOM 1

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1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**
3. **Previous Meeting Minutes**
  - a) Minutes of the Drainage Advisory Committee Meeting held Dec 1, 2025
4. **Business Arising**
  - a) Maintenance Update
  - b) Construction Update
  - c) Upcoming Drainage Events
    - a) Drainage Program Open House April 9
  - d) Engineering Update
5. **Other Business**
6. **Next Meeting Date**
7. **Adjournment of Meeting**

THE CORPORATION OF THE TOWNSHIP OF WAINFLEET  
DRAINAGE ADVISORY COMMITTEE MEETING  
MINUTES

DAC03/25  
DECEMBER 1, 2025  
8:30 A.M.  
BOARDROOM 1

PRESENT: L. Aarts, K. Hessels & G. Veldhuizen

REGRETS: T. Gilmore, M Henderson & J. Sonneveld

STAFF PRESENT: A. Chrastina, M. Jemison & R. Nan

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1. **Call to Order**

The Chair called the meeting to order at 8:30 a.m.

2. **Declarations of Interest and the General Nature Thereof**

None.

3. **Adoption of Previous Committee Meeting Minutes**

**Resolution DAC-003-2025**

Moved by Member Veldhuizen

Seconded by Member Hessels

“**THAT** the minutes of the meeting held March 11, 2025 be adopted as circulated.”

CARRIED

4. **Business**

a) **2025 maintenance/Construction Update**

The Drainage Superintendent provided an update on 2025 maintenance and construction. Maintenance work is still underway with 18.5 kms complete and 4.5 remaining. Locates were very slow this past summer impeding ditching work. Brushing has been done in these cases. Rogers fibre installs have created further issues with locates as tracer wires were not consistently installed and service line install locations differ from plans in many cases.

Elsie/Metler culverts was awarded to Anthony's Excavating. Aldrey and NEC 2,4 were also awarded to Wassink and Anthony's respectively and work is expected to commence soon. The Ellsworth appeal period has passed and the by-law will go for third reading December 9<sup>th</sup>. A tender will be issued following the third reading.

- b) 2026 Maintenance/Construction  
The Drainage Superintendent provided an update on planned 2026 maintenance and construction. The goal is for approximately 20 kms of maintenance and many capital projects. The large choke point previously identified on Feeder Road is expected to be corrected in 2026 after it was deferred in the 2025 budget. This is a roads project and not grantable under drainage works.
- c) Staffing Update  
The Drainage Superintendent position is currently posted to backfill Mark, who will be moving into the Manager of Operations role upon Richard Nan's retirement. A place for the 2026 Superintendent course through OMAFA is reserved in case the incumbent requires it. There will be ample time for a smooth transition and, quality candidate applications are starting to flow in.
- d) Committee term  
The term of the committee corresponds with the current term of Council. The Clerk's department is recommending the committee hold its last meeting on or before August 2026, with an option to present to Council in September or October (prior to the election).

## 5. **Other Business**

- a) Staff will ensure the Drainage Open House scheduled for April 9, 2026 is advertised in the January tax bill insert.
- b) The committee is asked to consider making a recommendation regarding policies for financing (for Wainfleet residents) and for buffer strips. Each item will be added to the next agenda for discussion.
- c) The Clerk's department may recommend establishing an Agricultural Advisory Committee for the 2026-2030 term of Council. The DAC is asked to provide comment and recommendation on this and it will be added to the next agenda for discussion.
- d) Staff plan to have the Big Forks Steering Committee meet potentially in January or February of 2026. The engineer was conducting surveying last week for this project.

## 6. **Next Meeting Date**

Thursday, March 12, 2026 @ 8:30 a.m.

## 7. **Adjournment of Meeting**

There being no further business, the meeting was adjourned at 10:00 a.m.

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L. Aarts, CHAIR

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A. Chrastina, RECORDING SECRETARY

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