



## THE CORPORATION OF THE TOWNSHIP OF WAINFLEET REGULAR MEETING OF COUNCIL MINUTES

C05/26  
MARCH 24, 2026  
6:30 P.M.  
COUNCIL CHAMBERS

|                |              |                                             |
|----------------|--------------|---------------------------------------------|
| PRESENT:       | B. Grant     | Mayor                                       |
|                | J. Anderson  | Councillor                                  |
|                | J. MacLellan | Councillor                                  |
| REGRETS:       | T. Gilmore   | Councillor                                  |
|                | S. Van Vliet | Councillor                                  |
| STAFF PRESENT: | M. Luey      | Chief Administrative Officer                |
|                | M. Alcock    | Fire Chief/CEMC                             |
|                | A. Chrastina | Clerk                                       |
|                | L. Earl      | Manager of Community & Development Services |
|                | M. Jemison   | Drainage Superintendent                     |
|                | A. Jenkins   | Deputy Clerk                                |
|                | R. Nan       | Manager of Operations                       |
|                | D. Scott     | Planning Technician                         |

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### 1. Call to Order

Mayor Grant called the meeting to order at 6:32 p.m.

### 2. National Anthem

### 3. Land Acknowledgement Statement

Mayor Grant acknowledged that the land on which we gather is the traditional territory of the Anishinaabeg and Haudenosaunee Peoples, acknowledging the One Bowl and Spoon Treaty.

### 4. Disclosures of Interest

None.

### 5. Presentations

None.

### 6. Mayor's Announcements & Remarks

Mayor Grant provided the following remarks:

- Please note that these meeting proceedings are being broadcast live, recorded and made available through the Township website and youtube.com.

- I'd like to invite the community to attend the 8th annual Community Open House and Free Skate at the Wainfleet Arena on Tuesday, March 31, from 4-6 p.m. This Free community event, aims to showcase local services, resources and volunteer opportunities available in the Wainfleet community. There will be booths set up in the lobby and Moore room and photo ops with the Easter Bunny, pizza and drinks available by donation in the Friendship room / Seniors Centre and a food drive to benefit the Port Cares food bank.
- The 2026 Drainage Program Open House will be held April 9 from 7pm – 8pm at the Wainfleet Firefighter's Memorial Community Hall. Staff will provide a brief presentation on the municipal drain system and proposed 2026 maintenance program.
- Our next regular meeting of Council is Tuesday April 14, 2026 at 6:30pm

**7. Councillor's Announcements & Remarks**

None.

**8. Adoption of Previous Council Minutes**

**Resolution No. C-2026-032**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

“**THAT** the minutes of the regular meeting of Council held March 10, 2026 be adopted as circulated.”

CARRIED

**9. Public Meeting**

None.

**10. Delegations**

None.

**11. Consent Agenda**

None.

**12. Staff Reports & Recommendations**

a) Administrative Staff Reports

- i. Memorandum Re: Integrity Commissioner Services

**Resolution No. C-2026-033**

Moved by Councillor Anderson

Seconded by Councillor MacLellan

“**THAT** this memorandum be received and

**THAT** Council approves the appointment of Michael L. Maynard as the Integrity Commissioner for the Township of Wainfleet for the term of April 1, 2026 and ending on March 31, 2031, with ADR Chambers; and

**THAT** the Mayor and Clerk be authorized to execute an agreement with ADR Chambers, effective April 1, 2026, for the provision of Integrity Commissioner Services for the term ending in 2031.”

CARRIED

b) Fire Staff Reports

- i. FSR-001/2026 Re: 2025 Annual Report

**Resolution No. C-2026-034**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

“**THAT** Fire Staff Report FSR-001/2026 regarding the 2025 Annual Report be received for information.”

CARRIED

- ii. FSR-002/2026 Re: Adoption of the Joint Niagara West Emergency Management Program

**Resolution No. C-2026-035**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

“**THAT** Fire Staff Report FSR-002/2026 regarding the Adoption of Joint Niagara West Emergency Management Program be received; and

**THAT** Council enact a by-law to adopt and implement the Niagara West Emergency Management Program for the Township of Wainfleet”

CARRIED

c) Public Works Staff Reports

- i. PWSR-005/2026 Re: Equipment Rental Rates 2026

**Resolution No. C-2026-036**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

“**THAT** Public Works Staff Report PWSR-005/2026 respecting Equipment Rental Rates for 2026 be received; and

**THAT** Council accept the attached equipment rental rate list for the use of contract equipment for the period beginning April 1, 2026, through March 31, 2028.”

CARRIED

- ii. PWSR-006/2026 Re: Generator Replacement

**Resolution No. C-2026-037**

Moved by Councillor Anderson

Seconded by Councillor MacLellan

“**THAT** Public Works Staff Report PWSR-006-2025 respecting replacement of the back-up generator be received; and

**THAT** Council direct the Manager of Operations to award the replacement of the back-up generator to Feenstra Electric.”

CARRIED

**15. Correspondence**

- a) Correspondence Item C-048 Re: Request for fee waiver

**Resolution No. C-2026-038**

Moved by Mayor Grant

Seconded by Councillor MacLellan

“**THAT** the Correspondence Item C-048 respecting a request for fee waiver be received; and

**THAT** the request to waive the rental fee for the Community Hall be approved, on the condition that the renter assumes responsibility for any additional cost incurred by the Township for staff time related to clean up required following the event.”

CARRIED

- b) Correspondence Item C-056 Re: Request for flag raising and sponsorship

**Resolution No. C-2026-039**

Moved by Mayor Grant

Seconded by Councillor MacLellan

“**THAT** the Correspondence Item C-056 respecting a request for flag raising and sponsorship be received for information.”

CARRIED

- c) Correspondence Item C-065 Re: Request for fee reduction and exemption

**Resolution No. C-2026-040**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

**“THAT** the request for a 50% reduction of the rental fee for the Arena be approved, on the condition that the renter assumes responsibility for any additional cost incurred by the Township for staff time related to clean up required following the event.”

CARRIED

**16. By-laws****Resolution No. C-2026-041**

Moved by Councillor Anderson

Seconded by Councillor MacLellan

**“THAT** the following by-laws be read and passed this 24<sup>th</sup> day of March, 2026:

- a) By-law No. 014-2026 being a by-law to establish an emergency management program for the Township of Wainfleet and to authorize the execution of shared service agreements for the provision of emergency management services between Township of Wainfleet, the Town of Lincoln, Town of Pelham, and Township of West Lincoln
- b) By-law No. 015-2026 being a by-law to appoint an Integrity Commissioner for the Township of Wainfleet.”

CARRIED

**17. Notices of Motion****Resolution No. C-2026-042**

Moved by Councillor Anderson

Seconded by Councillor MacLellan

**“THAT** the requirements of By-law No. 022-2023 be temporarily suspended to allow a motion regarding new business to be considered on March 24, 2026 where a Notice of Motion was not provided at the last Regular Meeting of Council.”

CARRIED

**Resolution No. C-2026-043**

Moved by Councillor Anderson

Seconded by Councillor MacLellan

**“THAT** staff be directed to prepare a report to investigate the feasibility of requesting the province to modernize Ontario’s *Public Sector Disclosure Act, 1996* to adjust the disclosure threshold for inflation, with a copy of the report sent to area municipalities requesting their support.”

CARRIED

**13. Closed Meeting**

None.

**14. Rise & Report**

None.

**18. By-law to Confirm the Proceedings of Council**

**Resolution No. C-2026-044**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

“**THAT** By-law No. 016-2026 being a by-law to adopt, ratify and confirm the proceedings of the Council of the Corporation of the Township of Wainfleet at its Regular Meeting of Council held March 24, 2026 be read and passed this 24th day of March, 2026.”

CARRIED

**19. Adjournment**

There being no further business, the meeting was adjourned at 6:56 p.m.

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B. Grant, MAYOR

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A. Chrastina, CLERK

**Approved April 14, 2026**