



**THE CORPORATION OF THE TOWNSHIP OF WAINFLEET  
REGULAR MEETING OF COUNCIL MINUTES**

C07/26  
MAY 5, 2026  
6:00 P.M.  
COUNCIL CHAMBERS

PRESENT:           B. Grant           Mayor  
                      J. Anderson       Councillor  
                      T. Gilmore       Councillor  
                      J. MacLellan      Councillor  
                      S. Van Vliet      Councillor

STAFF PRESENT: M. Luey           Chief Administrative Officer  
                      M. Alcock         Fire Chief  
                      A. Chrastina      Clerk  
                      L. Earl            Manager of Community & Development Services  
                      C. Hart            Manager of Financial Planning/Deputy Treasurer  
                      M. Jemison        Drainage Superintendent  
                      A. Jenkins        Deputy Clerk  
                      R. Nan            Manager of Operations  
                      D. Scott          Planning Technician

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**1. Call to Order**

Mayor Grant called the meeting to order at 6:00 p.m.

**2. Closed Meeting**

**Resolution No. C-2026-057**

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

“**THAT** Council now move into closed session to discuss:

- a) Item under Section 239(2)(e) of the Municipal Act, 2001, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – 1 item (update on an ongoing litigation matter)”

CARRIED

**3. Rise & Report**

The Clerk reported that Council met in closed session pursuant to *Municipal Act* exemptions to receive an update on a litigation matter.

**4. National Anthem**

**5. Land Acknowledgement Statement**

Mayor Grant acknowledged that the land on which we gather is the traditional territory of the Anishinaabeg and Haudenosaunee Peoples, acknowledging the One Bowl and Spoon Treaty.

**6. Disclosures of Interest**

Councillor MacLellan disclosed an interest in DSR-007/2026 respecting Award of Tender for CSW# 13 Drain Culvert Feeder Road East.

**7. Presentations**

None.

**8. Mayor's Announcements & Remarks**

Mayor Grant provided the following remarks:

- Please note that these meeting proceedings are being broadcast live, recorded and made available through the Township website and youtube.com.
- Our next regular meeting of Council is Tuesday May 26, 2026 at 6:30pm
- I have the honor of being Acting Chair at Regional Council for the month of May
- Public Works Committee meets May 12, 2026 at 9:30am
- Corporate Services Committee meets May 13, 2026 at 9:30am
- Niagara Peninsula Conservation Authority Board meets May 22, 2026 at 10:00am

**9. Councillor's Announcements & Remarks**

Councillor Gilmore advised he will be away for the May 26, 2026 meeting.

**10. Adoption of Previous Council Minutes**

**Resolution No. C-2026-058**

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

“**THAT** the minutes of the regular meeting of Council held April 14, 2026 be adopted as circulated.”

CARRIED

**11. Public Meeting**

None.

**12. Delegations**

None.

**13. Consent Agenda**

None.

**14. Staff Reports & Recommendations**

a) Administrative Staff Reports

- i. Memorandum Re: Development Charges By-law Expiry Date

**Resolution No. C-2026-059**

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

“**THAT** the memorandum respecting the Development Charges By-law Expiry Date be received; and

**THAT** the by-law amendment, as recommended, be approved.”

CARRIED

*Councillor MacLellan left the dais.*

b) Drainage Reports

- i. DSR-007/2026 Re: Award of Tender for CSW# 13 Drain Culvert Feeder Road East

**Resolution No. C-2026-060**

Moved by Councillor Gilmore

Seconded by Councillor Anderson

“**THAT** Drainage Staff Report DSR-007/2026 respecting the Award of Tender for CSW #13 Drain Culvert Feeder Road East be received; and

**THAT** Council direct Staff to award the tender for the CSW #13 Drain Culvert Feeder Road East to Anthony’s Excavating Central Inc for \$1,377,500.00 + HST.”

CARRIED

*Councillor MacLellan returned to the dais.*

c) Fire Staff Reports

- i. FSR-003/2026 Re: Fire & Emergency Services Automatic Aid Agreement with Haldimand County

**Resolution No. C-2026-061**

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

“**THAT** report FSR-003/2026 Fire & Emergency Services Automatic Aid Agreement with Haldimand County be received for information.”

CARRIED

d) Public Works Staff Reports

- ii. PWSR-008/2026 Re: Municipal Speed Reduction

**Resolution No. C-2026-062**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

“**THAT** Public Works Staff Report PWSR-008/2026 Hewitt Road Speed Reduction be received; and

**THAT** Council Direct staff to reduce the speed limit on Hewitt Road to 60 km/hr and Council approve the amending By-Law.”

CARRIED

**15. Correspondence**

- a) Correspondence Item C-091 Re: Meals on Wheels Port Colborne Sponsorship request

**Resolution No. C-2026-063**

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

“**THAT** correspondence item C-091 respecting the Meals on Wheels Port Colborne Sponsorship request be received for information.”

CARRIED

- b) Correspondence Item C-100 Re: Swim to Survive

**Resolution No. C-2026-064**

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

“**THAT** correspondence item C-100 respecting Swim to Survive be received and supported.”

CARRIED

- c) Correspondence Item C-108 Re: Request to extend the annual OCIF envelope

**Resolution No. C-2026-065**

Moved by Councillor Anderson

Seconded by Councillor Gilmore

“**THAT** correspondence item C-108 respecting a request to extend the annual OCIF envelope be received and supported.”

CARRIED

- d) Correspondence Item C-109 Re: Request for support - Moose Hide Campaign Day

**Resolution No. C-2026-066**

Moved by Councillor Gilmore

Seconded by Councillor Van Vliet

“**THAT** correspondence item C-109 respecting a request for support of Moose Hide Campaign Day be received and supported.”

CARRIED

**16. By-laws**

**Resolution No. C-2026-067**

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

“**THAT** the following by-laws be read and passed this 5<sup>th</sup> day of May, 2026:

- a) By-law No. 020-2026 being a by-law to amend By-law No. 010-2018, being a by-law to Regulate Traffic and Parking in the Township.
- b) By-law No. 021-2026 being a by-Law of the Township of Wainfleet to Amend By-Law No. 025-2021, respecting Development Charges.”

CARRIED

**15. Notices of Motion**

None.

**15. Closed Meeting**

**Resolution No. C-2026-068**

Moved by Councillor Anderson

Seconded by Councillor Gilmore

“**THAT** Council now move into closed session to discuss:

- a) Item under Section 239(2)(c) of the Municipal Act, 2001, a proposed or pending acquisition or disposition of land by the municipality or local board– 1 item (a potential acquisition of land matter)
- b) Item under Section 239(2)(b) of the Municipal Act, 2001, personal matters about an identifiable individual, including municipal or local board employees – 1 item (a benefit matter)
- c) Minutes of the Closed Meeting of Council held February 10, 2026”

CARRIED

**16. Rise & Report**

The Clerk reported that Council met in closed session pursuant to *Municipal Act* exemptions to receive an update and provide staff direction on an acquisition of land matter as well as a benefit matter. Council further approved previous closed session minutes.

**16. By-law to Confirm the Proceedings of Council**

**Resolution No. C-2026-069**

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** By-law No. 019-2026 being a by-law to adopt, ratify and confirm the proceedings of the Council of the Corporation of the Township of Wainfleet at its Regular Meeting of Council held April 14, 2026 be read and passed this 14th day of April, 2026.”

CARRIED

**17. Adjournment**

There being no further business, the meeting was adjourned at 7:35 p.m.

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B. Grant, MAYOR

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A. Chrastina, CLERK

**Approved May 26, 2026**