

**THE CORPORATION OF THE TOWNSHIP OF WAINFLEET
REGULAR MEETING OF COUNCIL AGENDA
OCTOBER 6, 2026 – 6:30 P.M.
COUNCIL CHAMBERS**

C13/26

- 1. Call to Order**
- 2. National Anthem**
- 3. Land Acknowledgement Statement**
- 4. Disclosures of Interest and the General Nature Thereof**
- 5. Mayor's Announcements & Remarks**
- 6. Councillor's Announcements & Remarks**
- 7. Adoption of Previous Council Minutes**
 - a) Minutes of the Regular Meeting of Council held September 15, 2026
- 8. Public Meeting**
 - a) Z02-2026W (Jowett)
- 9. Delegations**
- 10. Consent Agenda**
- 11. Staff Reports & Recommendations**
 - a) Drainage Staff Reports
 - i. DSR-010/2026 Re: Drainage Advisory Committee Terms of Reference Update
- 12. Review of Correspondence**
 - a) Correspondence Item C226 Re: Sustainable Provincial Grant Funding for Fire Services in Ontario
 - b) Correspondence Item C228 Re: Sustainable Provincial Funding for Ontario Public Libraries
 - c) Correspondence Item C232 Re: Request for Reduction of the Parkland Dedication Fee or a Payment Arrangement Plan.

13. By-laws

14. Notices of Motion

15. Closed Meeting

16. Rise & Report

17. By-law to Confirm the Proceedings of Council

- a) By-law No. 37-2026 being a by-law to adopt, ratify and confirm the proceedings of the Council of the Corporation of the Township of Wainfleet at its Regular Meeting of Council held October 6, 2026.

18. Adjournment



THE CORPORATION OF THE TOWNSHIP OF WAINFLEET REGULAR MEETING OF COUNCIL MINUTES

C12/26
SEPTEMBER 15, 2026
6:00 P.M.
COUNCIL CHAMBERS

PRESENT: B. Grant Mayor
J. Anderson Councillor
T. Gilmore Councillor
J. MacLellan Councillor
S. Van Vliet Councillor

STAFF PRESENT: M. Luey Chief Administrative Officer
M. Alcock Fire Chief
A. Chrastina Clerk
L. Earl Manager of Community & Development Services
C. Hart Manager of Financial Planning/Deputy Treasurer
A. Jenkins Deputy Clerk
R. Nan Manager of Operations

1. Call to Order

Mayor Grant called the meeting to order at 6:30 p.m.

2. National Anthem

3. Land Acknowledgement Statement

Mayor Grant acknowledged that the land on which we gather is the traditional territory of the Anishinaabeg and Haudenosaunee Peoples, acknowledging the One Bowl and Spoon Treaty.

4. Disclosures of Interest

None.

5. Presentations

a) Richard Nan Retirement

Mayor Grant presented Mr. Nan with a plaque acknowledging his years of service to the Township and thanked him for his efforts on behalf of Council.

Mr. Nan thanked Council and staff for their ongoing support during his tenure.

Councillor Anderson expressed her thanks to Mr. Nan for his service to the Township.

6. Mayor's Announcements & Remarks

Mayor Grant provided the following remarks:

- Please note that these meeting proceedings are being broadcast live, recorded and made available through the Township website and youtube.com.
- Reminder that the Wainfleet Fall Fair is this weekend, with the kick-off parade on Thursday September 17th and several other events throughout.
- Our next regular meeting of Council is Tuesday October 6, 2026 at 6:30pm
- Niagara Regional Transit committee met for the final time today
- Niagara Peninsula Conservation Authority Finance committee meets tomorrow to discuss the 2027 budget

7. Councillor's Announcements & Remarks

None.

8. Adoption of Previous Council Minutes**Resolution No. C-2026-103**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

"THAT the minutes of the regular meeting of Council held July 28, 2026 be adopted as circulated."

CARRIED

9. Public Meeting

None.

10. Delegations

- a) Raine Laurent-Eugène Re: Jessie My Love Foundation's long-term supportive housing

Resolution No. C-2026-104

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

"THAT the delegation from Jessie My Love Foundation's respecting long-term supportive housing be received for information; and

THAT Council discuss the matter further with staff."

CARRIED

11. Staff Reports & Recommendations

a) Administrative Staff Reports

- i. ASR-010/2026 Re: Council Remuneration By-law Update

Resolution No. C-2026-105

Moved by Councillor MacLellan
Seconded by Councillor Gilmore

“THAT Administrative Report ASR-010/2026 respecting the Council Remuneration By-law Update be received; and

THAT Council approve the draft Council Remuneration By-law attached as Appendix "A", establishing updated remuneration and expense reimbursement provisions for Members of Council effective upon the commencement of the term of office of the new Council elected at the 2026 regular municipal election.”

CARRIED

- ii. ASR-011/2026 Re: 2026 Municipal Election Update/Niagara Compliance Audit Committee

Resolution No. C-2026-106

Moved by Councillor Van Vliet
Seconded by Councillor Anderson

“THAT Administrative Staff Report ASR-011/2026 respecting be received;

THAT a by-law re-establishing the Niagara Compliance Audit Committee for the Township of Wainfleet and Terms of Reference, attached to this report as Appendix “A”, be presented to Council for approval and ratification; and

THAT the Clerk be delegated the authority to make any necessary legislative or administrative changes to the terms of reference; and

THAT the Clerk be delegated the authority to appoint members to the Compliance Audit Committee.”

CARRIED

- iii. Memorandum Re: Amendment to Council Schedule

Resolution No. C-2026-107

Moved by Councillor Gilmore
Seconded by Councillor MacLellan

“THAT the memorandum respecting Amendment to Council Schedule be received and

THAT Council approve the rescheduling of the October 27, 2026, regular meeting of Council to November 3, 2026.”

CARRIED

b) Drainage Staff Reports

- i. DSR-008/2026 Re: Request for Drain Minor Improvement – Ellsworth Drain

Resolution No. C-2026-108

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“THAT Drainage Staff Report DSR-008/2026 regarding a request for a drain improvement, Ellsworth Drain, be received; and

THAT Council accept the Request for Drain Improvement and authorize staff to prepare and distribute the necessary notices in accordance with Section 78(5) of the Drainage Act; and

THAT Council appoint RJ Burnside & Associates Limited under the Drainage Act to improve the Ellsworth Drain.”

CARRIED

- ii. DSR-009/2026 Re: Request for Drain Minor Improvement – Andrew Shauntz Drain

Resolution No. C-2026-109

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“THAT Drainage Staff Report DSR-009/2026 regarding a request for a drain improvement, Andrew Shauntz Drain, be received; and

THAT Council accept the Request for Drain Improvement and authorize staff to prepare and distribute the necessary notices in accordance with Section 78(1) Drainage Act; and

THAT Council appoint Spriet Associates Ltd. Engineering under the Drainage Act to improve the Andrew Shauntz Drain.”

CARRIED

c) Fire Staff Reports

- i. FSR-006/2026 Re: Administrative Monetary Penalty System By-law for Ontario Fire Code Enforcement

Resolution No. C-2026-110

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

“THAT Report FSR-006-2026 respecting an amendment to the Administrative Monetary Penalty System By-law for Ontario Fire Code Enforcement be received; and

THAT Council adopt and enact By-law No. 035-2026, being a by-law to establish an Administrative Monetary Penalty System for Ontario Fire Code Enforcement, to include the use of Administrative Monetary Penalties as an enforcement tool for prescribed contraventions of the Ontario Fire Code, O. Reg. 213/07, as amended; and

THAT staff be directed to make any necessary administrative updates to Township forms, procedures, fee schedules, enforcement policies, and public information materials to support implementation.”

CARRIED

- ii. FSR-007/2026 Re: 2026 Q2 Fire & Emergency Services Update

Resolution No. C-2026-111

Moved by Councillor Van Vliet
Seconded by Councillor MacLellan

“THAT Fire Staff Report FSR-007/2026 respecting the 2026 Q2 Fire & Emergency Services Update be received for information.”

CARRIED

d) Public Works Staff Reports

- i. PWSR-010/2026 Re: Request for Drain Minor Improvement – Ellsworth Drain

Resolution No. C-2026-112

Moved by Councillor MacLellan
Seconded by Councillor Anderson

“THAT Report PWSR-010/2026 respecting the submission of the 2026 Municipal Bridge/Culvert Inspection report be received for information.”

CARRIED

13. Correspondence

- a) Correspondence Item C210 Re: Proclamation Request – Developmental Services Worker Appreciation Day

Resolution No. C-2026-113

Moved by Councillor Anderson
Seconded by Councillor Gilmore

“**THAT** Correspondence Item C210 respecting Proclamation Request – Developmental Services Worker Appreciation Day be received and supported.”

CARRIED

- b) Correspondence Item C219 Re: Doubling of Ontario Community Infrastructure Fund (OCIF) funding

Resolution No. C-2026-114

Moved by Councillor Anderson

Seconded by Councillor Van Vliet

“**THAT** Correspondence Item C219 respecting Doubling of Ontario Community Infrastructure Fund (OCIF) funding be received and supported.”

CARRIED

- c) Correspondence Item C220 Re: Producer responsibility for one-pound single-use propane cylinders

Resolution No. C-2026-115

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

“**THAT** Correspondence Item C220 respecting Producer responsibility for one-pound single-use propane cylinders be received and supported.”

CARRIED

- d) Correspondence Item C221 Re: Coordinated plans to combat tick borne diseases

Resolution No. C-2026-116

Moved by Councillor Gilmore

Seconded by Councillor Anderson

- e) “**THAT** Correspondence Item C221 respecting Coordinated plans to combat tick borne diseases be received and supported.”

CARRIED

14. By-laws

Resolution No. C-2026-117

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

THAT the following by-laws be read and passed this 15th day of September, 2026.

- a) By-law No. 033-2026 being a by-law to establish remuneration and expense reimbursement for members of Council of the Township of Wainfleet.

- b) By-law No. 034-2026 being a by-law to establish the Niagara Compliance Audit Committee for the Township of Wainfleet.
- c) By-law No. 035-2026 being a by-law to implement a system of administrative penalties for contraventions of the Fire Code.”

CARRIED

15. Notices of Motion

None.

18. By-law to Confirm the Proceedings of Council

Resolution No. C-2026-118

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** By-law No. 036-2026 being a by-law to adopt, ratify and confirm the proceedings of the Council of the Corporation of the Township of Wainfleet at its Regular Meeting of Council held September 15, 2026 be read and passed this 15th day of September, 2026.”

CARRIED

19. Adjournment

There being no further business, the meeting was adjourned at 7:24 p.m.

B. Grant, MAYOR

A. Chrastina, CLERK

PUBLIC MEETING INFORMATION REPORT

Public Meeting: Tuesday October 6, 2026 at 6:30 p.m. in Council Chambers
File No.: Zoning By-law Amendment Z02/2026W
Applicant: Jeremy Brown (Niagara Planning Consultants) on behalf of Richard Jowett
Subject Property: Vacant Lot Churchill Avenue, Wainfleet

Purpose of a Public Meeting

The purpose of the public meeting is to provide information about the application and provide an opportunity for public input. No recommendations are provided at the public meeting and Township Council will not be making any decisions at the meeting. A recommendation report will be prepared by staff and presented at a subsequent meeting of Township Council following a full review of the application.

Any person may make written or verbal representation either in support of or in opposition to the proposed Zoning By-law Amendment. Please note that all submissions, including personal information, will become part of the public record and may be publicly released. The public meeting will also be live-streamed through the Township's [Youtube page](#). Written comments are encouraged and can be submitted by email to planning@wainfleet.ca, personal delivery to the Township Office at 31940 Highway #3, Wainfleet or regular mail to P.O. Box 40, Wainfleet ON L0S 1V0, to the attention of Sarah Ivins, Planner. The public commenting period will close at the conclusion of the public meeting.

Property Information

The subject property is located on the north side of Churchill Avenue, between Golf Course Road and Collins Lane, and is known municipally via its Assessment Roll Number 271400000223000. The subject property is approximately 0.11 acres in area and is currently vacant. The surrounding land use is residential – the subject lands are shown in Schedule "A".

The subject property is designated as Rural Lands in the Niagara Official Plan, designated as Lakeshore Residential in the Township Official Plan and zoned Residential Lakeshore – RLS.C15 under Zoning By-law 034-2014.

Application Details

The proposed Zoning By-law Amendment application proposes to rezone the subject property to a Residential Lakeshore – RLS. C15-49 zone to:

- permit the erection of an accessory building on a lot without the erection of a single detached dwelling – the zoning by-law requires a primary use (single detached dwelling) to be established prior to an accessory use (accessory building);
- permit a maximum overall lot coverage of 22.5% – the zoning by-law permits a maximum of 15%;
- permit a maximum accessory building lot coverage of 22.5% – the zoning by-law permits a maximum of 4%;
- permit a maximum accessory building height of 7.5m – the zoning by-law permits a maximum of 6.5m.

The proposed Zoning By-law Amendment map is attached as Schedule “B” and the submitted site plan is attached as Schedule “C”.

The formal Notice of Public Meeting and a copy of the application materials can be viewed on the Township’s website at www.wainfleet.ca/publicnotices.

Consultation

In accordance with the *Planning Act*, a Notice of Public Meeting was mailed to all landowners within 120m of the subject property on September 14, 2026 and a public notice sign was posted on the subject property. The notice was also posted on the Township’s website. As of September 28, 2026 no written public comments have been received.

The application was circulated to external agencies and internal departments for review and comments on September 14, 2026. The following comments have been received by the Planning Department as of September 28, 2026:

Enbridge Gas noted no objection but that they reserve the right to amend or remove development conditions.

Niagara Region noted no objection.

The Building Department noted that a comprehensive review of the construction drawings will take place at the time of building permit submission and that the applicant will be required to provide a Declaration of Use Form for the garage/loft and shall confirm that no plumbing fixtures will be included in the proposal.

The By-law Department noted no concerns.

The Drainage Department notes that the subject property is not assessed to any municipal drain and as such there are no comments.

The Fire Department noted they had no comments.

The Operations Department noted that due to the nature of the application, they had no concerns or further comments.

Any further comments received after the public meeting will be addressed in the future staff report.

Next Steps

A planning report regarding a complete review of the application will be brought forward by staff and considered by Council at a later date.

Bill 185, the *Cutting Red Tape to Build More Homes Act, 2024* was given royal assent on June 6, 2024, and restricts third party appeals. The *Planning Act, R.S.O. 1990, c. P.13*, Section 34, Subsection 19 now states that the applicant, a specified person, a public body, the registered owner of the land to which the by-law applies and the Minister may appeal the decision of Council to the Ontario Land Tribunal provided that they made oral submissions at a public meeting or written submissions to Council before a decision is made. Parties other than those listed above, are no longer eligible to file appeals for this application.

If you wish to be notified of the decision of the Corporation of the Township of Wainfleet in respect of the proposed application, you must make a written request to the Planning Department at the address noted below and quote the appropriate file number(s).

Contact

For further information regarding the proposed applications and to request to be notified of the decision of Council, please contact Sarah Ivins, Planner, at 905-899-3463 ext. 225 or planning@wainfleet.ca. Written comments can also be sent to the attention of Sarah Ivins.

Attachments

Schedule "A" – Map of Subject Lands
Schedule "B" – Zoning By-law Amendment Map
Schedule "C" – Site Plan

This aerial map displays a residential neighborhood with property boundaries outlined in orange. A red rectangle highlights a vacant lot located between Fletcher Avenue and Churchill Avenue, west of Golf Course Road. The map includes the following street names and addresses:

- Fletcher Avenue:** 11113, 11117, 11125, 11127, 11135, 11137, 11140, 11142, 11144, 11145, 11147, 11149, 11151, 11153, 11155, 11157, 11159, 11161, 11163, 11165, 11169.
- Churchill Avenue:** 11113, 11117, 11125, 11127, 11135, 11137, 11140, 11142, 11144, 11145, 11147, 11149, 11151, 11153, 11155, 11157, 11159, 11161, 11163, 11165, 11169.
- Golf Course Road:** 11113, 11117, 11125, 11127, 11135, 11137, 11140, 11142, 11144, 11145, 11147, 11149, 11151, 11153, 11155, 11157, 11159, 11161, 11163, 11165, 11169.

The highlighted red lot is situated between Fletcher Avenue and Churchill Avenue, west of Golf Course Road. It is a rectangular lot, approximately 100 feet wide and 150 feet deep, and is currently vacant.

Vacant Lot Churchill Avenue
Concession 1 Part Lot 11 PCL 32
2714 000 00223000

LOCATION MAP

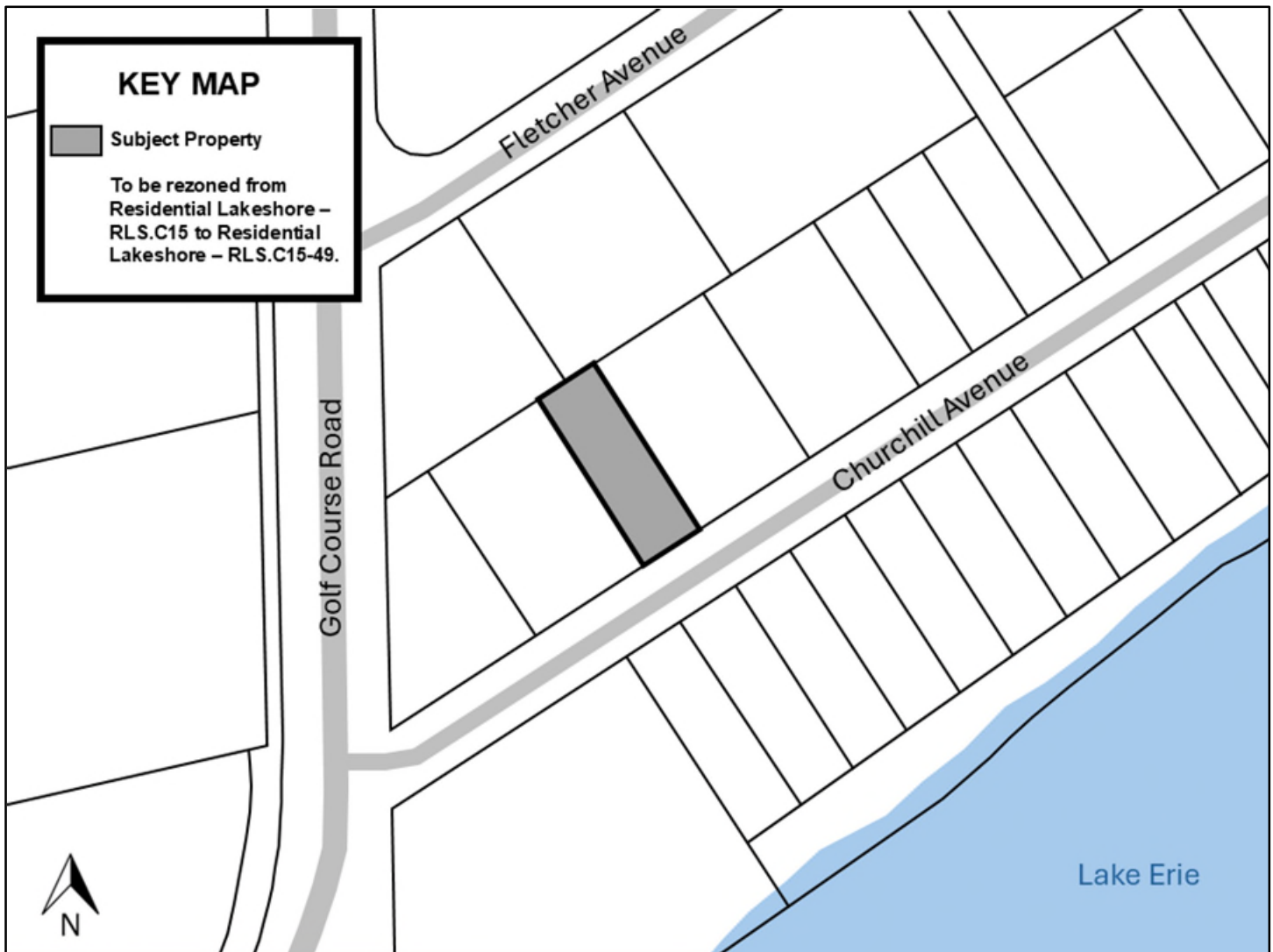
TOWNSHIP OF WAINFLEET

Wainfleet - Find your countryside!

Date: October 2026

File No.: Z02/2026W

Schedule "B" – Zoning By-law Amendment Map



Proposed Zoning By-law Amendment Application Z01/2026W

**Jeremy Brown (Niagara Planning Consultants)
on behalf of Richard Jowett**

Vacant Lot Churchill Avenue
Concession 1 Part Lot 11 PCL 32
2714 000 00223000

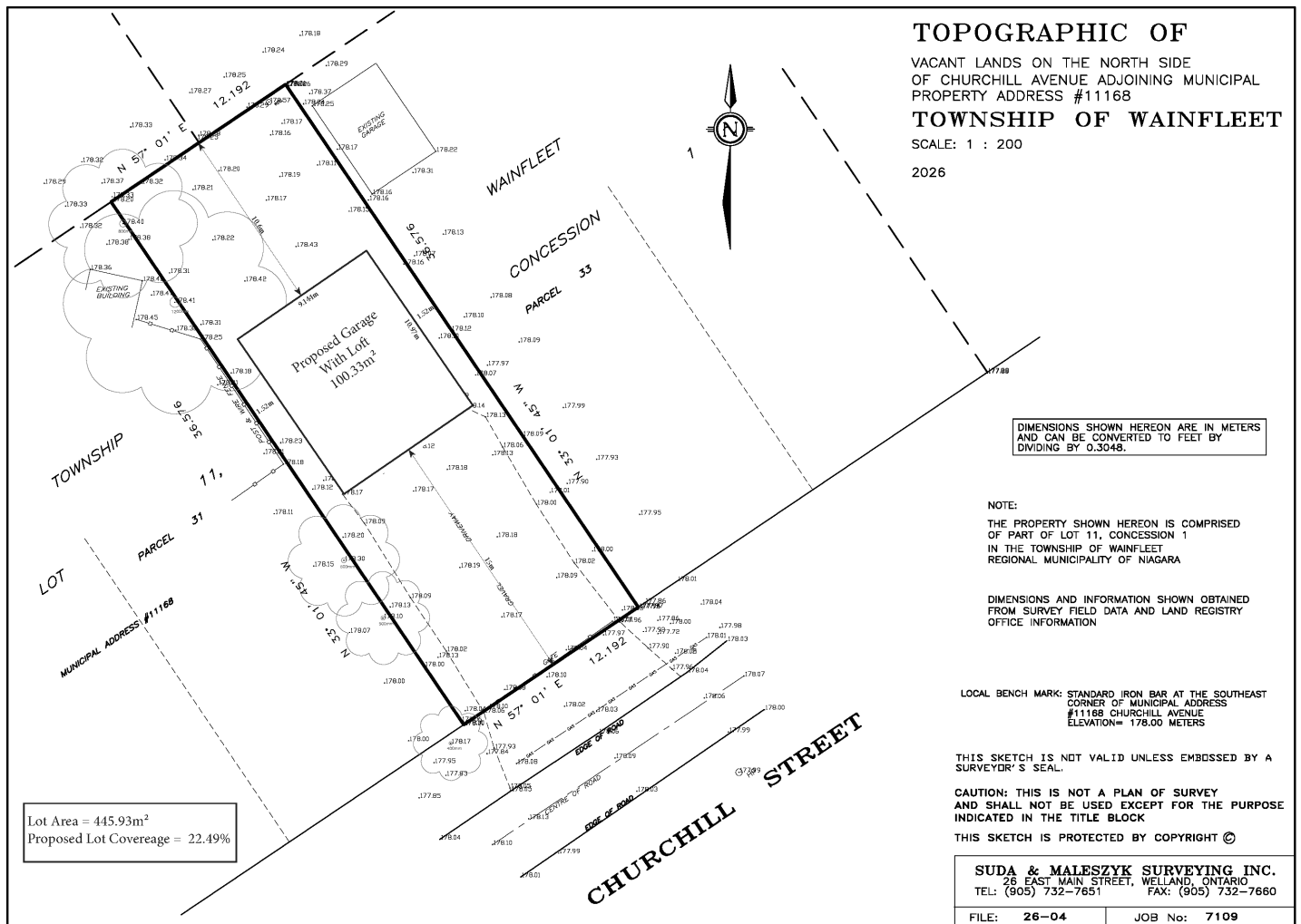
ZONING MAP

TOWNSHIP OF WAINFLEET
Wainfleet - Find your countryside!

Date: October 2026

File No.: Z02/2026W

Schedule "C" – Site Plan



Proposed Zoning By-law Amendment Application Z01/2026W

Jeremy Brown (Niagara Planning Consultants)
on behalf of Richard Jowett

Vacant Lot Churchill Avenue
Concession 1 Part Lot 11 PCL 32
2714 000 00223000

SITE PLAN

TOWNSHIP OF WAINFLEET

Wainfleet - Find your countryside!

Date: October 2026

File No.: Z02/2026W



Public Meeting

Section 34 of the *Planning Act*, R.S.O. 1990, c. P.13

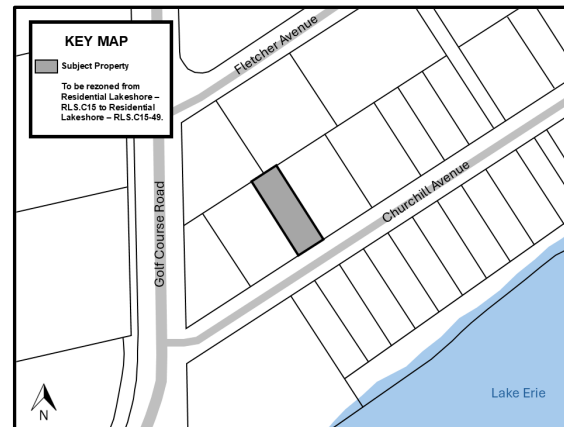
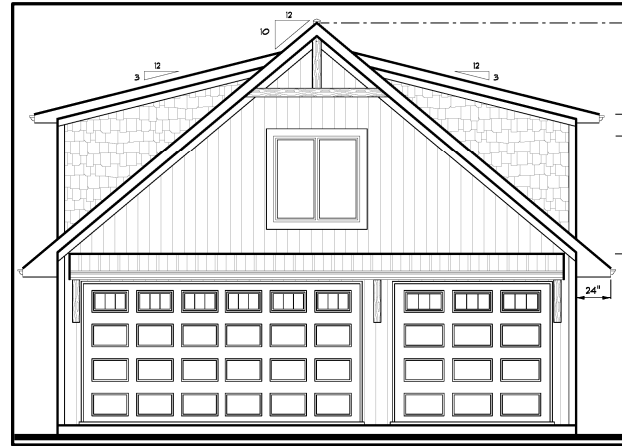
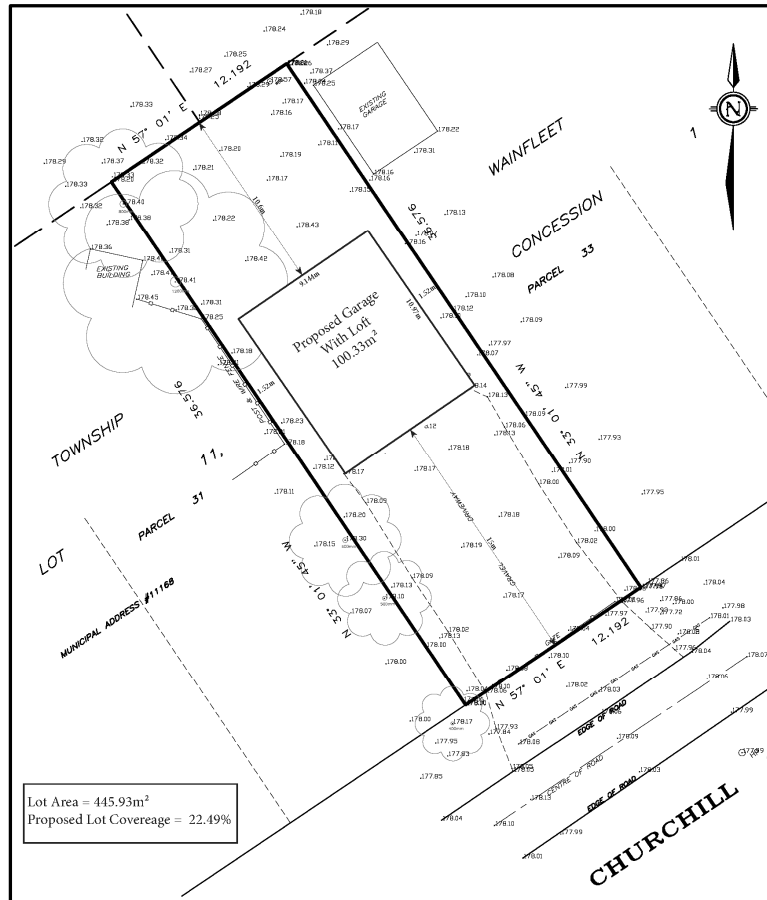
Zoning By-law Amendment File No. Z02/2026W

Jeremy Brown (Niagara Planning Consultants)

on behalf of Richard Jowett

Vacant Lot – Churchill Avenue

Zoning By-law Amendment



Current Zoning:

Residential Lakeshore – RLS.C15

Proposed Zoning:

Residential Lakeshore – RLS.C15-49 to permit:

- Accessory Building without primary use (dwelling)
- Max. Lot Coverage of 22.5%
- Max. Accessory Building Lot Coverage of 22.5%
- Max. Accessory Building Height of 7.5m

TO: Mayor Grant & Members of Council

FROM: Mark Jemison, Manager of Operations

DATE OF MEETING: October 6, 2026

SUBJECT: **Drainage Advisory Committee Terms of Reference Update**

RECOMMENDATION(S):

THAT Drainage Staff Report DSR-010/2026 regarding the revised Terms of Reference for the Drainage Advisory Committee be received; and

THAT Council accept the revised Terms of Reference for the Drainage Advisory Committee.

EXECUTIVE SUMMARY:

The Drainage Advisory Committee (DAC) has provided a memo, attached to this staff report, outlining its accomplishments over the last four years and recommending changes to the committee's Terms of Reference.

BACKGROUND:

The DAC acts as an advisory body by assisting in carrying out procedures under the *Drainage Act*. The DAC recommends that the composition of the Committee be increased from five members of the public to seven and allow for multiple Drainage Superintendents to participate in the committee.

With the increasing number of municipal drain improvement projects, including the large-scale Big Forks Drain, additional Committee members would help facilitate further public outreach. Historically, during periods of transition, the Township has had multiple Drainage Superintendents named under bylaw. This update to the Terms of Reference would allow for all such named employees to participate fully in the Committee.

OPTIONS/DISCUSSION:

- 1) Council accept the changes to the Terms of Reference for the DAC (Recommended).
- 2) Do not support the changes to the Terms of Reference (Not recommended).

FINANCIAL CONSIDERATIONS:

Remuneration for Committee members is set at \$50 per meeting attended. Adding two additional Committee members would result in an additional \$100 per meeting. Based on an average of three meetings attended by each member, this would result in an estimated additional cost of \$600. This amount could be higher given the significant amount of drainage work anticipated to be completed.

OTHERS CONSULTED:

- | | |
|--|--|
| ☒ Chief Administrative Officer | ☒ Finance |
| ☒ Clerks | ☒ Communications |
| ☐ Community & Dev. Services | ☒ Operations |
| ☐ Fire | ☐ Other: |

ATTACHMENTS:

- 1) Memo – Drainage Advisory Committee Term Update
- 2) Drainage Advisory Committee – Terms of Reference

Respectfully submitted by,

Approved by,

Mark Jemison
Manager of Operations

Mallory Luey
Chief Administrative Officer

Memo

To: Mayor Grant & Members of Council

From: Len Aarts, Chair – Drainage Advisory Committee

Date: October 6, 2026

Re: Drainage Advisory Committee Term Update

The Drainage Advisory Committee (DAC) assists in bridging the gap between the provincially mandated Drainage Act, the work the Township undertakes to maintain and improve municipal drains and impacted property owners. With one of the largest open ditch networks across the province, almost every property in Wainfleet is impacted and a well-run drainage program benefits everyone in the community. As land values continue to rise and the ever changing weather patterns, the need for good drainage continues to increase.

The DAC roots date back to 1978 when a group of property owners and Council of the time took a proactive approach to municipal drain maintenance, purchasing an excavator and hiring an operator to exclusively maintain municipal drains. The forward thinking of the Township and these DAC predecessors have continued in the current term, with a focus on initiating major drainage improvement projects such as that on the Big Forks drain and the CSW #13 Feeder Road Culvert replacement. The DAC feels it is important to continue to facilitate communication with landowners and get the public on board with the long-term planning required for good drainage.

As per the Terms of Reference the DAC meets a minimum of twice a year, but over the four-year term, the committee often meet 3 times annually. At meetings, Committee members provide input on the annual drain maintenance program, identifying drainage concerns and providing staff with priority recommendations. Throughout this four-year term approximately 83km of drains have been maintained, averaging 17km per year.

In addition to maintenance discussions at committee meetings, members provided input on capital projects, drain improvement projects and common law drainage issues throughout the Township. The DAC provides local knowledge and expertise to Township Staff in formulating work plans and identifying priorities.

The DAC attended and assisted Staff with the Annual Drainage Program Open House where the drain maintenance program was presented to the public, and landowners had the opportunity to ask questions and learn about municipal drains in the Township.

Countless other meetings were held with the DAC Chair, Staff and members of the public. Many of these meetings occurred in the field and resulted in muddy boots but all gave them a better understanding of drainage and the needs of property owners in Wainfleet.

The DAC also attended meetings held in compliance with the Drainage Act for drain improvement projects such as onsite meetings, construction meetings, information meetings, Council meetings and the Court of Revisions. Members have attended numerous meetings under the Drainage Act as 18 different drains have been involved in Engineering Reports updated over this four year term (Aldrey, Andrew Shauntz, Biederman, Big Forks, Chambers Corner Drain Extension, Collver, CSW, CSW #10, CSW #13, Eagle Marsh, Ellsworth, McCallum, NEC #1, NEC #2 & #4, Newhouse, Perry Road Drain, Shafley Road Drain, Swayze).

The DAC has provided extensive communication and input on two of these engineering projects:

- **Consolidated South Wainfleet Section 76:** Initiated in 2017, the Consolidated South Wainfleet Section 76 update, wrapped up this term. One of the largest assessment based engineering projects in the province, this drainage system impacts most of south Wainfleet. Working with the engineering firm and Township staff, the DAC met with landowners one-on-one and at scheduled meetings, helping to inform the public about the project and process. Throughout this extensive outreach and public consultation the engineer's report approval went very smoothly, with only one appeal to the Court of Revision for approximately seven hundred properties.
- **Big Forks:** As the main outlet for most of the municipal drains in the Township of Wainfleet, and some in Haldimand County, the DAC recognized the importance of the future maintenance of the Big Forks drain. Having not been maintained in many years and modern environmental regulations limited by the old engineering report the DAC recommended and supported Staff in undertaking an update to this 42,000 acre drainage system.

Municipal drain projects can be contentious; they occur predominately on private property and are funded through a user pays system. The DAC assists property owners, providing a sounding board for property owners and are an intermediary between the Township and impacted owners.

The DAC thinks of our committee as leaders in the drainage community across the province. Committee members are approached by our peers in neighbouring municipalities, and from across the province, who are looking for ways to solve drainage problems.

Based on the experience of the DAC, we recommend a couple changes to the Terms of Reference in respect to the composition of members. Currently the Terms of Reference identifies 5 members of the public, one Council representative and the Drainage Superintendent. We request increasing the composition to 7 members of the public and pluralize superintendent. With the increasing number of municipal drain projects and respective scale, the DAC would like to offer greater opportunities for additional landowners to join.

As stewards of the land, the DAC has been proud to serve the Township this term. The Committee is very thankful for the support from Council and Township Staff that have been integral in the successful Drainage Program.



TOWNSHIP OF WAINFLEET DRAINAGE ADVISORY COMMITTEE

TERMS OF REFERENCE

NAME: Township of Wainfleet Drainage Advisory Committee

BACKGROUND: The *Drainage Act, RSO 1990, Chapter D17* is a Provincial statute which gives authority to the municipality to carry out procedures of the Act. This Drainage Advisory Committee is being formed to assist the municipality in identifying drainage issues and concerns.

OBJECTIVES: The Drainage Committee shall act as an "Advisory Body" in assisting in carrying out the procedures under the *Drainage Act*.

MISSION: To advise on the fair and objective execution of the procedures of the *Drainage Act*.

The Drainage Committee will abide by any terms and conditions which may be set out by the Township Council, CAO, Clerk, Solicitor, and/or Insurer for any activities relating to Drainage Committee business.

COMPOSITION: The Drainage Committee shall be comprised of a maximum of seven members of the public, one Council representative and the Drainage Superintendent(s).

Public Committee members shall be appointed by Council. Three months prior to the Committee's term expiring, the Township shall advertise for the upcoming vacancies. Any Wainfleet property owner may apply. Once the application period is closed, the Manager of Operations, the Drainage Superintendent, and the Chair shall select and recommend to Council proposed public members for the next Committee.

APPOINTMENT OF OFFICERS: The Wainfleet Drainage Committee shall, at its first meeting elect from its membership a Chair and a Vice-Chair to serve for a full four year term.

REMUNERATION: It is acknowledged that the members of the Drainage Advisory Committee shall be compensated on a per-meeting basis for attendance at Committee meetings, as follows:

Chair	\$55.00
Vice-Chair	\$55.00
Members	\$50.00

TERM OF APPOINTMENT: Members will serve a four year term to coincide with the term of Council or until a predecessor is appointed.

RESOURCES: The Operations Department will provide support in the form of advice, day-to-day liaison with the Township, updates on program and promotional ideas and initial assistance in their implementation to the degree resources are available. The Department will also assist in the preparation and submission of budget requests/grant submissions if needed. Staff from the Clerks Department will be in attendance to take meeting minutes.

STAFF ASSIGNED: Staff from the Operations Department will be available to assist the Committee as outlined under "Resources" and to attend meetings of the Committee upon request.

TIMING OF MEETINGS: Meetings will be held on a set day and time as may be determined by the Committee or at the request of Council.

LOCATION OF MEETINGS: The location of the meetings shall be held at the municipal building; 31940 Highway #3 in the Township's Boardroom 1.

REPORTS: Minutes of all meetings of the Committee shall be forwarded to Council for information purposes.

ADMINISTRATION: Any responsibilities not clearly identified within these Terms of Reference shall be the responsibility of the Township of Wainfleet. Any changes proposed to these Terms of Reference by the Committee shall be recommended to Council via the Manager of Operations or his/her delegate.

MEETINGS: The Committee shall hold a minimum of two meetings in each calendar year. The Clerks Office shall cause notice of the meetings, including the agenda for the meetings, to be provided to members of the Committee a minimum of two days prior to the date of each meeting.

Quorum for meetings shall consist of a majority of the members of the Committee, of which one member shall be the Chair of the Committee.

The Drainage Committee and Drainage Superintendent will co-ordinate at least one Drainage Open House annually in the spring.

PROCEDURES: Meetings of the Committee shall be governed by Council's Procedural By-law and James Lochrie, Parliamentary Law and Rules of Order for the 21st Century.

CONFLICT OF INTEREST: Members shall abide by the rules outlined within the *Municipal Conflict of Interest Act* and shall disclose any interests to the Chair and remove themselves from meetings for the duration of the discussion with respect to that matter.

MEETING ATTENDANCE: Any member of the Committee, who misses two consecutive meetings without being excused by the Committee, may be removed from the Committee. The Committee must make recommendations, by a report to Council for the removal of any Member.

PURCHASING POLICY: The Drainage Committee shall follow the Procurement Policy of the Township unless another purchasing policy has been endorsed by Council.

VOLUNTEER POSITIONS: Unless approved by Council, as part of the Terms of Reference or establishing by-law, all Committee members are considered volunteer positions. Mileage costs and other minor expenses related to committee activities may be eligible for reimbursement subject to budget approvals by Council.

ACTIVITIES AND RESPONSIBILITIES:

The following are the activities and responsibilities of the Drainage Committee:

- a) Advise the Drainage Superintendent of conditions of drains;
- b) Attend biannual Drainage Committee meetings;
- c) Review staff reports and correspondence relating to Drainage (Staff reports will be circulated to Committee members for information)

DISSOLUTION: At the discretion of Council or upon the mandate of the Committee being fulfilled, the Drainage Committee may be dissolved by resolution of Council.

EXPULSION OF MEMBER: The Committee may recommend to Council the expulsion of a member for reasons as listed, but not limited to, the member being in contravention of the Municipal Act, the Municipal Freedom of Information and Protection of Privacy Act, the Provincial Offences Act, the Municipal Conflict of Interest Act; disrupting the work of the Committee or other legal issues.



Thorold

OFFICE OF THE CITY CLERK

Nicholas Debono, City Clerk
3540 Schmon Parkway, P.O. Box 1044
Thorold, ON L2V 4A7

September 16, 2026

Received September 16, 2026
C-2026-226

SENT ELECTRONICALLY

To the Honourable Doug Ford, Premier of Ontario,

**Re: 11.5 Resolution Respecting Support for Sustainable Provincial Grant
Funding for Fire Services in Ontario**

Please be advised that the Council of the Corporation of the City of Thorold, at its meeting held on September 15, 2026, considered the aforementioned topic and passed the following resolution:

1. That the Corporation of the City of Thorold **SUPPORTS** the municipalities of Plympton-Wyoming and St. Charles's resolution regarding Support for Sustainable Provincial Grant Funding for Fire Services in Ontario; and
2. That a copy of this resolution **BE CIRCULATED** to the Premier of Ontario; the Minister of Municipal Affairs and Housing; the Minister of Infrastructure; the Minister of the Solicitor General, Local Area MPPs; the Ontario Association of Fire Chiefs; the Ontario Professional Fire Fighters Association; the Ontario Volunteer Fire Fighters Association; the Association of Municipalities of Ontario; the Niagara Region; and Niagara Area municipalities.

Thank you,

Nicholas Debono
City Clerk, City of Thorold

Appendix 1 CWCD 331-2026 - 2026-05-22 Plympton-Wyoming - Sustainable
Provincial Grant Funding for Fire Services in Ontario

Appendix 2 CWCD 331-2026 - MSC Res 2026-158 - Plympton-Wyoming - Sustainable
Provincial Grant Funding for Fire Services in Ontario

cc. Minister of Municipal Affairs and Housing
Minister of Infrastructure
Minister of the Solicitor General
Local Area MPPs
Ontario Association of Fire Chiefs
Ontario Professional Fire Fighters Association
Ontario Volunteer Fire Fighters Association;
Association of Municipalities of Ontario
Niagara Region
Niagara Area municipalities



Plympton-Wyoming Resolution - Sustainable Provincial Grant Funding for Fire Services in Ontario

From Lisa Smeekens <LSmeekens@plympton-wyoming.ca>

Date Fri 2026-05-22 04:30 PM

To info@oafc.on.ca <info@oafc.on.ca>; clerk <clerk@county-lambton.on.ca>; admin@ontariofirefighters.org <admin@ontariofirefighters.org>; communication@ffao.on.ca <communication@ffao.on.ca>; 'amo@amo.on.ca' <amo@amo.on.ca>; AMO Policy <policy@amo.on.ca>; ROMA Communications <roma@roma.on.ca>; steve.pinsonneault@ontario.ca <steve.pinsonneault@ontario.ca>; bob.bailey@pc.ola.org <bob.bailey@pc.ola.org>; minister.solgen@ontario.ca <minister.solgen@ontario.ca>; kinga.surma@pc.ola.org <kinga.surma@pc.ola.org>; Flack, Rob <rob.flack@pc.ola.org>; Premier of Ontario | Premier ministre de l'Ontario <premier@ontario.ca>; Alnwick/Haldimand <info@ahtwp.ca>; Addington Highlands <clerk@addingtonhighlands.ca>; Adelaide-Metcalfe <mbarnier@adelaidemetcalfe.on.ca>; Adjala-Tosorontio <clerk@adjtos.ca>; Admaston/Bromley <info@admastonbromley.com>; Ajax <contactus@ajax.ca>; Alberton <albertonadmin@alberton.ca>

 1 attachment (153 KB)

Plympton-Wyoming Resolution - Sustainable Provincial Grant Funding for Fire Services in Ontario.pdf;

Good afternoon,

At their meeting on May 13th, 2026, the Council of the Town of Plympton-Wyoming passed the attached motion regarding Sustainable Provincial Grant Funding for Fire Services in Ontario.

Have a great weekend!

Lisa Smeekens
Executive Assistant – Deputy Clerk



546 Niagara Street, PO Box 250 | Wyoming, ON N0N 1T0 | 519-845-3939 | www.plympton-wyoming.com

Notice of Confidentiality:

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Date: 13 May 2026

15

Moved By: Deputy Mayor Netty McEwen

Seconded By: Councillor John van Klaveren

Support for Sustainable Provincial Grant Funding for Fire Services in Ontario

WHEREAS Municipal fire services in Ontario operate under legislative authority established by the province through statutes, regulations, codes, and prescribed standards governing training, equipment, certification, inspection, and operational requirements;

AND WHEREAS municipalities are responsible for implementing and maintaining compliance with these provincially mandated requirements primarily through local property taxation;

AND WHEREAS current provincial fire service grant programs are available to both full-time and volunteer fire departments across Ontario and are distributed through competitive application processes that may not fully reflect the differing financial and administrative capacities of urban and rural municipalities, highlighting the need for a more balanced approach to funding that supports all fire services equitably;

AND WHEREAS volunteer firefighters represent approximately **70–75% of firefighters in Ontario**, protecting the majority of communities across the province and, particularly in rural areas, are frequently **the first emergency responders to arrive on scene ahead of other emergency services**;

AND WHEREAS other provincially regulated emergency services, including policing and paramedic services, receive stable and predictable provincial funding contributions or cost-sharing arrangements;

AND WHEREAS the absence of a comparable and stable funding model for fire services creates a structural imbalance between provincial regulatory authority and municipal financial responsibility;

AND WHEREAS reliance on competitive funding creates budget uncertainty, limits long-term financial planning, and may not reflect the actual operational needs of fire services, contributing to instability, reduced preparedness and the reduction of services within a critical emergency response sector;

AND WHEREAS stable and predictable funding is essential to maintain emergency preparedness, firefighter safety, service sustainability, and equitable protection for residents regardless of municipal size or tax base;

NOW THEREFORE BE IT RESOLVED THAT

The Council of the Town of Plympton-Wyoming respectfully calls upon the Province of Ontario to **transition the current practice of competitive provincial fire service grant programs into a permanent, stable, and predictable non-competitive provincial funding program** that supports municipalities in meeting provincially legislated fire protection requirements;

AND FURTHER THAT this funding be structured to provide equitable and predictable annual support for **operational readiness and training costs associated with volunteer, composite and full-time fire departments across Ontario**;

AND FURTHER THAT the annual value of this funding be reviewed and adjusted to more appropriately reflect the level of provincial funding support currently provided to other provincially regulated emergency services, including policing and paramedic services;

AND FURTHER THAT this resolution be circulated for endorsement to:

- The County of Lambton
- Lambton County Fire Chiefs Association
- All municipalities
- Ontario Association of Fire Chiefs
- Ontario Professional Fire Fighters Association
- Ontario Volunteer Fire Fighters Association
- Association of Municipalities of Ontario
- Rural Ontario Municipal Association

AND FURTHER THAT, upon endorsement, this resolution be submitted to:

- Steve Pinnsoneault MPP Lambton-Kent-Middlesex
- Bob Bailey MPP Sarnia-Lambton
- The Honourable Michael Kerzner, Minister of the Solicitor General
- The Honourable Kinga Surma, Minister of Infrastructure
- The Honourable Rob Flack, Minister of Municipal Affairs and Housing
- The Honourable Doug Ford, Premier of Ontario

✓		
Carried	Defeated	Deferred

**The Corporation of the Municipality of St. Charles
RESOLUTION PAGE**



Regular Meeting of Council

Agenda Number: 4.4.2.
Resolution Number 2026-158
Title: Correspondence - Plympton-Wyoming - Sustainable Provincial Grant Funding for Fire Services in Ontario
Date: June 17, 2026

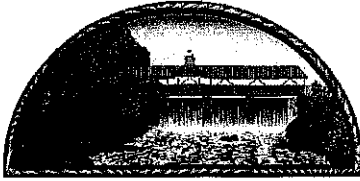
Moved by: Councillor Pothier
Seconded by: Councillor Laframboise

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports Resolution No. 15 passed by the Town of Plympton-Wyoming regarding the sustainable Provincial grant funding for fire services in Ontario;

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Premier of Ontario, the Minister of the Solicitor General, the Minister of Municipal Affairs and Housing, the Minister of Infrastructure, our local Member of Provincial Parliament, and all Ontario Municipalities.

CARRIED


MAYOR



Received September 23, 2026
C-2026-228

The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: RB Date: September 15, 2026

Seconded By: NK Resolution # 2026- 256

Be it resolved;

WHEREAS public libraries provide essential services including literacy, education, technology access, employment resources, and community programming;

AND WHEREAS the Burk's Falls, Armour & Ryerson Union Public Library serves the residents of the Village of Burk's Fall and surrounding communities;

AND WHEREAS the provincial funding received by the Burk's Falls, Armour & Ryerson Union Public Library has remained at \$13,914 annually since 1990, despite significant increases in the cost of providing library services;

AND WHEREAS the Village of Burk's Falls contribution to library services has increased from \$11,788.00 in 2001 to \$64,738 in 2026, placing an increasing financial burden on municipal taxpayers;

AND WHEREAS the Ontario Library Association and Federation of Ontario Public Libraries have called for increased and sustainable provincial funding for public libraries;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Village of Burk's Falls petitions the Government of Ontario, through the Ministry of Tourism, Culture and Gaming, to substantially increase and provide sustainable, predictable operating funding for Ontario's public libraries;

AND BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to the Premier of Ontario, the Minister of Tourism, Culture and Gaming, the local Member of Provincial Parliament, the Association of Municipalities of Ontario (AMO), the Ontario Library Association (OLA), and the Federation of Ontario Public Libraries (FOPL) for their support and advocacy;

AND BE IT FURTHER RESOLVED THAT this resolution be circulated to municipalities across Ontario for their consideration and support.

Recorded Vote requested by: _____

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Chris Hope	for / opposed
Nancy Kyte	for / opposed

X
Carried

Defeated

Deferred

Pecuniary Interest declared by:

[Signature]
Mayor

Sarah Ivins

From: danb_88@icloud.com
Sent: September 25, 2026 3:04 PM
To: Sarah Ivins
Subject: Hessels court parkland fee

September 25, 2026
Mayor and Members of Council,
Hessels Court – \$227,250 Parkland Dedication Fee

Dear Mayor and Members of Council,

I am writing on behalf of Hessels Court, an approved 15-lot residential subdivision in the Township of Wainfleet, to respectfully request a significant reduction to the \$227,250 parkland dedication fee or, alternatively, a reasonable payment arrangement that does not require the full amount to be paid upfront.

My name is Dan Bunz, a representative for Hessels Court. Hesselscrt@gmail.com
[9053808348](tel:9053808348)

We understand and respect the Township's responsibility to provide appropriate parkland and recreational opportunities. Our concern is the requirement to pay the entire \$227,250 before the development can proceed.

For 15 lots, this represents approximately \$15,150 per lot as an upfront cost. This is a substantial financial burden at the beginning of a project, before the homes are constructed and before individual lots can generate revenue.

Hessels Court is an approved subdivision, and our objective is to move forward and build these 15 homes. We are asking Council to consider the impact that a large upfront payment has on the ability to proceed with the development.

The Province of Ontario has recognized that municipal development-related costs can be a barrier to housing construction. Through the More Homes Built Faster Act, 2022, Ontario made changes to parkland dedication and other development-related charges to provide greater cost certainty and help housing development proceed more quickly. The Province stated that these measures were intended to help reduce the cost of developing housing.

Niagara Region has also recognized that development costs can affect housing supply and has undertaken initiatives to create incentives intended to increase housing supply and support faster delivery of new homes.

We respectfully ask the Township to consider that same objective with Hessels Court.

Our request is straightforward:

1. That Council consider a significant reduction to the \$227,250 parkland dedication fee; or
2. If a substantial reduction cannot be provided, that the Township allow the fee to be deferred or paid in stages rather than requiring the entire amount upfront.

A reasonable payment arrangement could involve payments as individual lots are developed, building permits are issued, or lots are sold, or another arrangement acceptable to the Township.

We are not asking the Township to eliminate its parkland responsibilities. We are asking for flexibility in either the amount required or the timing of payment so that this approved 15-lot subdivision can move forward.

We believe this would be a practical approach that supports both the Township's interests and the broader objective of getting new housing built in Wainfleet.

We would appreciate the opportunity to meet with Council and Township staff to discuss this request and work toward a reasonable solution.

Thank you for your consideration.

Sincerely,

Daniel Bunz, 905-380-8348

hesselscrt@gmail.com

THE CORPORATION OF THE TOWNSHIP OF WAINFLEET

BY-LAW NO. 037-2026

Being a by-law to adopt, ratify and confirm the proceedings of the Council of the Corporation of the Township of Wainfleet at its Regular Meeting of Council held October 6, 2026

WHEREAS Subsection 5 (1) of the *Municipal Act, 2001*, S.O. 2001, Chapter M.25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS section 5 (3) of the *Municipal Act 2001*, S.O. 2001, Chapter M.25, as amended, provides that, except if otherwise authorized, the powers of Council shall be exercised by by-law;

AND WHEREAS it is deemed desirable and expedient that the actions of the Council as herein set forth be adopted, ratified and confirmed by by-law;

NOW THEREFORE the Council of the Corporation of the Township of Wainfleet **HEREBY ENACTS AS FOLLOWS:**

1. (a) The actions of the Council at its Regular Meeting of Council held September 15, 2026, including all resolutions or motions approved, are hereby adopted, ratified and confirmed as if they were expressly embodied in this by-law.

 (b) The above-mentioned actions shall not include:
 - (i) any actions required by law to be taken by resolution, or
 - (ii) any actions for which prior Ontario Municipal Board approval is required, until such approval is obtained.
2. The Mayor and proper officials of the Corporation of the Township of Wainfleet are hereby authorized and directed to do all things necessary to give effect to the above-mentioned actions and to obtain approvals where required.
3. Unless otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute and the Clerk to affix the seal of the corporation of the Township of Wainfleet to all documents necessary to give effect to the above-mentioned actions.
4. This by-law shall come into force on the day upon which it is passed.

BY-LAW READ AND PASSED THIS 6TH DAY OF OCTOBER, 2026

B. Grant, MAYOR

A. Chrastina, CLERK