THE CORPORATION OF THE TOWNSHIP OF WAINFLEET
INAUGURAL MEETING OF COUNCIL AGENDA
NOVEMBER 17, 2026 – 7:00 P.M.
COUNCIL CHAMBERS

C15/26

1. Call to Order

2. National Anthem

3. Declaration of Election
a) Amber Chrastina, Clerk

4. Declaration of Office and Oath of Allegiance
a) Brian Grant, Mayor
b) Joe Gonzalez, Councillor
c) Jeannette Pieterse, Councillor
d) Paul Wainwright, Councillor
e) Scott Wilson, Councillor

5. Staff Reports & Recommendations

a)) Administrative Staff Reports

i. ASR-013/2026 Re: Proposed 2027 Council Schedule

6. Closed Meeting

a) Item under Section 239(2)(d) of the Municipal Act, 2001, labour relations or employee negotiations– 1 item (a negotiation matter)

7. Rise & Report

8. Adjournment

ADMINISTRATIVE STAFF REPORT ASR-013/2026

TO: Mayor Grant & Members of Council

FROM: Amber Chrastina, Clerk

DATE OF MEETING: November 17, 2026

SUBJECT: 2027 Council Meeting Schedule

RECOMMENDATION(S):

THAT Administrative Staff Report ASR-013/2026 respecting the 2027 Council Meeting Schedule be received; and

THAT the 2027 Council Meeting Schedule outlined in the report be confirmed and adopted.

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council direction regarding the establishment of a 2027 Council meeting schedule.

BACKGROUND:

Tuesday, January 19, 2027 is the proposed date for the first regular meeting to be held in 2027. This date allows sufficient opportunity for report and agenda preparation following the Christmas holidays and office closure. Further, this start date is generally conducive to a week three-week meeting cycle that best avoids scheduling conflicts, including conflicts with statutory holidays and other events of important corporate impact.

To allow for staff and Members of Council to take some vacation time and in keeping with past practice, staff propose a brief summer recess during the month of August. This will allow for Council Members and staff to plan ahead with vacation schedules in the summer months.

If Council supports the adoption of the proposed schedule, Members should be aware that special meetings of Council may be required to be called from time to time if urgent (time sensitive) business arises requiring Council's attention.

OPTIONS/DISCUSSION:

At this time, staff therefore propose the following 2027 Regular Council Meeting Schedule:

January 19
February 9 – Capital Budget (2027)
February 10 – Operating Budget (2027)
February 16 – *Ratify 2027 Budget*
March 2
March 23
April 13
May 4
June 1
June 22
July 20
September 14
September 28
October 26
November 16
December 7 – Capital Budget (2028)
December 9 – Operating Budget (2028)
December 14 – *Ratify 2028 Budget*

Budget meetings that were tentatively scheduled in 2025 for December of 2026 are proposed to be moved to the new year, to allow for sufficient Council orientation and training prior to undertaking consideration of the 2027 municipal budget.

A Special Capital Budget Meeting is proposed for December 7, 2027; a Special Operating Budget Meeting on December 9, 2027; and consideration of the final (2028) budget at the Regular Council meeting on December 14, 2027.

FINANCIAL CONSIDERATIONS:

Although there are costs associated with the conduct of Council meetings (staff time, etc.), there are no direct financial implications related to the establishment of a 2027 Meeting Schedule.

OTHERS CONSULTED:

☒ Chief Administrative Officer ☒ SLT

ATTACHMENTS:

1) Appendix “A” – 2027 Draft Council Meeting Schedule

Respectfully submitted by,

Amber Chrastina
Clerk

Reviewed by,

Mallory Luey
Chief Administrative Officer

APPENDIX "A"

2027 Council Calendar

JANUARY

S	M	T	W	T	F	S
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31						

FEBRUARY

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MARCH

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APRIL

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MAY

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JUNE

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JULY

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AUGUST

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SEPTEMBER

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OCTOBER

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NOVEMBER

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DECEMBER

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26	27	28	29	30	31	

Council Meeting	Budget Meeting	Holiday	Conferences/ Events

DRAFT