

1. **C-2024-001**
Correspondence dated December 22, 2023 from the Township of Asphodel-Norwood to David Piccini, MPP respecting a call to action to reduce municipal insurance costs.
2. **C-2024-002**
Correspondence received December 22, 2023 from Conmee Township respecting a resolution lobbying the Provincial Government to amend The Municipal Act and Municipal Elections Act related to candidates with criminal records.
3. **C-2024-003**
Correspondence dated December 28, 2023 from the Office of the Regional Clerk requesting Council to recommend a nominee for appointment by Regional Council to the Transportation Strategy Steering Committee for the current term of Council (ending November 2026).
4. **C-2024-004**
Correspondence received January 3, 2024 from the Township of Alnwick/Haldimand respecting a resolution of opposition to Bill 3, Strong Mayors, Building Homes Act.
5. **C-2024-005**
Correspondence received January 3, 2024 from the Township of Alnwick/Haldimand respecting a resolution of support for the Township of McKellar correspondence regarding a call for an amendment to the *Legislation Act, 2006*.
6. **C-2024-006**
Correspondence received January 3, 2024 from the Township of Alnwick/Haldimand respecting a resolution of support for the Municipality of Wawa correspondence regarding support for Bill C-310 to Amend Income Tax Act re: Volunteer Firefighters Tax Credit.
7. **C-2024-007**
Correspondence received January 3, 2024 from the Township of Alnwick/Haldimand respecting a resolution of support for the County of Prince Edward correspondence MECP proposal to expand use of permit-by-rule.
8. **C-2024-008**
Correspondence received January 4, 2024 from the Niagara SPCA respecting monthly statistics.

9. **C-2024-009**
Correspondence dated January 4, 2024 from the Office of the Regional Clerk respecting 2024 Approved By-laws - Water and Wastewater Operating Budget, Rate Setting and Requisition.

10. **C-2024-010**
Correspondence dated January 4, 2024 from the Office of the Regional Clerk respecting 2024 Budget – Waste Management Services Operating Budget and Requisition.

11. **C-2024-011**
Correspondence dated December 22, 2023 from the Office of the Regional Clerk respecting Waste Management By-law Update.

December 22, 2023

Sent via E-mail
david.piccinico@pc.ola.org

David Piccini, MPP
Northumberland-Peterborough South
117 Peter St
Port Hope, ON L1A 1C5

Received December 22, 2023
C-2024-001

Re: Rising Municipal Insurance Costs

Dear MPP Piccini,

At its regular meeting held December 12, 2023, the Council of the Township of Asphodel-Norwood considered the above-noted matter and passed the following resolution:

WHEREAS Ontario Municipalities are experiencing higher insurance rates at each renewal with limited access to insurance providers willing to quote on municipal insurance needs;

AND WHEREAS the Township of Asphodel-Norwood's annual insurance premiums have increased from \$150,280 to \$299,729 from 2020 to 2024, representing an accumulated increase of 99.5% over this period;

AND WHEREAS these annual increases are unsustainable and divert funds from critical municipal services as one of the most significant constraints in limiting yearly tax levy increases;

NOW THEREFORE BE IT RESOLVED that the Council of the Township of Asphodel-Norwood directs staff to send a letter to the MPP for Northumberland-Peterborough South calling for action to reduce insurance costs;

AND FURTHER BE IT RESOLVED that this Resolution be forwarded to the Association of Municipalities of Ontario (AMO), the Minister of Finance, the Minister of Municipal Affairs and Housing, and all Ontario Municipalities for support.

Trusting you will find the foregoing satisfactory, but please do not hesitate to reach out with any questions or concerns.

Sincerely,



Melanie Hudson, Acting Clerk
Township of Asphodel-Norwood

Cc: Hon. Peter Bethlenfalvy, Minister of Finance
Hon. Steve Clark, Minister of Municipal Affairs and Housing
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



19 Holland Rd W. RR.#1
Kakabeka Falls, ON P0T 1W0

www.conmee.com

On December 19th 2023, Council passed the following resolution at its regular meeting:

RESOLUTION 2023-0247

Moved by Councillor Arnold

Seconded by Councillor Halvorsen

WHEREAS duly elected Officials of a Municipality, or a Township are expected to be above reproach and to conduct themselves with integrity, truth, justice, honesty, transparency and courtesy.

AND WHEREAS there are people of dubious character who have a Criminal Record, having been convicted of a Federal Offence of any of the Federal Statutes of Canada, but not limited to the Criminal Code or Narcotic Control Act, who are currently on Council of a Municipality or have let their name stand for election for Mayor, Reeve or Councillor as a municipal candidate.

NOT WITHSTANDING the provisions of the Ontario Human Rights Code

THEREFORE BE IT RESOLVED that the Township of Conmee lobby the Provincial Government to amend The Municipal Act and Municipal Elections Act, as may be, so that people with a criminal record who have not had their record pardoned from the RCMP Data Base by order of the Governor General of Canada, be prohibited from becoming a candidate in municipal elections or holding office in municipal council

AND THAT an elected local government official be disqualified from office upon conviction of a criminal offense and must resign

AND THAT Council of the Township of Conmee direct the Clerk to send a copy of this resolution to the Ontario Premier Doug Ford, Attorney General Doug Downey, Solicitor General Michael Kerzner, Minister of Municipal Affairs Paul Calandra, MPP Kevin Holland, MPP and Leader of the Official Opposition Marit Stiles, MPP and Critic of the Attorney General Kristyn Wong-Tam, MPP and Critic of Solicitor General John Vanthof, MPP and Critic of Municipal Affairs Jeff Burch, Association of Municipalities of Ontario, Rural Ontario



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Municipal Association, Northern Ontario Municipal Association, Thunder Bay District
Municipal League, and all Ontario municipalities

CARRIED



Administration

Office of the Regional Clerk

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Telephone: 905-980-6000 Toll-free: 1-800-263-7215 Fax: 905-687-4977

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December 28, 2023

Received December 28, 2023
C-2024-003

LOCAL AREA MUNICIPALITIES

SENT ELECTRONICALLY

Re: Appointments to Transportation Strategy Steering Committee

In accordance with the Terms of Reference approved by Regional Council on September 21, 2023, it is requested your Council recommend a nominee for appointment by Regional Council to the Transportation Strategy Steering Committee for the current term of Council (ending November 2026).

The Transportation Strategy Steering Committee (TSSC) is an advisory committee to the Public Works Committee (PWC). The TSSC will advise on matters related to transportation policy and planning across disciplines affecting the transportation network in Niagara. The committee plays an advocacy role in matters related to education and engagement for improved mobility throughout the network and will maintain a broad view of competing transportation needs and provide input to guide decision making by Regional Council. The TSSC will also provide input to staff and Regional Council through the PWC on policies, programs, and initiatives related to building and planning balanced and sustainable transportation systems. Meetings will be held quarterly, on a day and time yet to be determined.

Please note that Niagara Region will also be seeking eight (8) members of the public to serve on the committee ensuring representation from tourism, major educational institutions, active transportation advocacy organizations, accessibility advocates, and DEI representatives.

The committee's Terms of Reference are attached for your information. I respectfully request that the appointment be included for consideration by your Council.

If you require additional information, please feel free to contact me.

Yours truly,



Ann-Marie Norio

Regional Clerk

CLK-C 2023-146

Transportation Strategy Steering Committee (TSSC)

Terms Of Reference

Appendix to Report PW 40-2023

Recommended for Approval by the Public Works Committee on September 12, 2023

Ratified by Regional Council on September 21, 2023

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1. Preamble

Niagara Region is committed to developing a balanced and sustainable transportation network for moving people and goods while considering the mobility needs of all vulnerable road users including pedestrian and cyclists. The Regional Transportation Master Plan (TMP) (as updated from time to time) will serve as a blueprint for the enhancement of a sustainable transportation network. In addition, Niagara Region is committed to implementing various transportation programs, policies and guidelines in collaboration and cooperation with the community at large and in keeping with the regulatory requirements and industry best practices.

These terms of reference establish the mandate and the mechanism for communication and collaboration with representatives from Council, strategic partners and Niagara's broader community for active transportation and strategic planning initiatives.

In order to develop a balanced and sustainable transportation network which considers the mobility needs of all interested parties (walking, cycling, marine, air, commercial vehicles, rail, transit and auto) a comprehensive TMP was most recently updated in 2017. The TMP is a holistic view on moving people and goods as required, it serves as a "blueprint" for the next 25 years and requires regular monitoring and updates.

The Transportation Strategy Steering Committee (TSSC) is an advisory committee to the Public Works Committee (PWC). The TSSC will advise on matters related to transportation policy and planning across disciplines affecting the transportation network in Niagara. The committee plays an advocacy role in matters related to education and engagement for improved mobility throughout the network. The committee is to maintain a broad view of the competing transportation needs and provide input to guide decision-making by Regional Council.

2. Mandate

The core mandate of the TSSC is to provide input to staff and Regional Council through the PWC on policies, programs, and initiatives related to building and planning balanced and sustainable transportation systems.

The committee shall participate in, or recommend studies and research related to its mandate and areas of focus as outlined in the sections below.

The committee, as directed by Regional Council and in alignment with Regional Council's strategic priorities, shall collaborate with other agencies to develop alternatives and solutions related to transportation planning and policy development.

The committee will also assist in forming advice and recommendations to the PWC in collaboration with staff.

2.1 Areas of Focus

The areas of strategic focus, along with the role of the committee, are outlined below and further defined in section 3.

2.1.1 Strategic Transportation Planning

Strategic Focus	TSSC Role
Niagara Region Transportation Master Plan	Key stakeholder on issues affecting long-term transportation planning, transportation systems development, cycling and active transportation during the master plan update
NGTA Corridor	Advocacy group supporting the PWC by championing the accelerated implementation of the NGTA East corridor by the Province
GO Rail expansion	Stakeholder
Road Safety and Vision Zero	Advocacy and advisory body
Other strategic transportation initiatives as directed by Council or led by senior staff that require support	Advisement body

2.1.2 Active Transportation

Strategic Focus	TSSC Role
Cycling for all ages and abilities as means of transportation, healthy living, recreation and tourism	Advocacy and advisory body
Active Transportation Master Plan	Support the implementation of the future active transportation network (cycling and pedestrian) evolving from the TMP
Way finding and signage	Support the development and implementation of a consistent way finding and signage plan for cyclists and complementary transportation modes such as walking, and transit
Niagara Region Complete Streets Design Guidelines	Advocacy, to strengthen the implementation on a regional level with the support of our Local Partners
Greater Niagara Circle Route	Support the expansion of the Greater Niagara Circle Route, plan and advocate for future improvements to the existing network

3. Goals/Purpose

- **Transportation Master Plan (TMP) Update**, participate in the TMP update by completion of the following tasks:
 - Attend stakeholder meetings
 - Advocate for the participation of interested parties across the Region
 - Provide feedback on sensitive issues as requested by staff
 - Support/review update reports intended to engage PWC and Council on the progress of the TMP update

- **NGTA Corridor**, advocate for the advancement of the NGTA corridor by undertaking the following actions:
 - Advocate for funding when programs become available
 - Champion the project and any programs related to the advancement of the project
 - Advocate to higher levels of Government at designated events with the goal of raising the awareness of the benefits of investment in the project

- **GO Rail Expansion**, advocate for the future expansion of GO service by participation in the following tasks:
 - Attend meetings as required related to the future expansion of GO service
 - Advocate for future expansion of GO Rail service at designated events when requested
 - Remain connected to initiatives and opportunities that may provide for future expansion of GO service

- **Road Safety**, participate in the overall Vision Zero initiative and Road Safety Program by completing the following tasks:
 - Participate as an advisory body on specific aspects of the Region's Road Safety Strategic Plan
 - Advocate for advanced road safety principal implementation
 - Advocate for appropriate funding to meet Region wide safety goals
 - Remain connected to the community and higher levels of Government with the strategic goal of identifying funding opportunities for the overall advancement of road safety in Niagara

- **Active Transportation Master Plan**, participate in the development of the ATMP by participation in the following:
 - Participate as a stakeholder in the development of the ATMP and wayfinding strategies

- Advocate for the active participation of Local Municipal and Provincial levels of Government to ensure a holistic approach to the network
 - Remain connected to initiatives that may assist the Region and Local Municipalities in achieving a more connected network Region wide
- **Complete Streets**, Advocate for implementation of Complete Streets on a broad level across the Region by execution of the following tasks:
 - Participation in advocacy with local user groups on the benefits of Complete Streets
 - Remain connected and educated on the benefits of complete streets to strengthen the ability to advocate for the need and positive outcomes of the initiative
 - Advocate to respective local municipal Councils on the benefits of Complete Streets implementation
 - Support and advise fellow Councillors on the progress of the initiative
 - **Greater Niagara Circle Route**, advocate for the expansion and improvement of the network through the following tasks:
 - Participate in active education related to the benefits and opportunities connected to the GNCR
 - Attend events where possible to assist in education and advocacy for the GNCR with the goal of increasing ridership and economic growth
 - Attend meetings as requested with affected local municipalities to enhance the network and establish short and long-term growth plans

4. Reporting Structure

The TSSC will report to Regional Council through the Public Works Committee.

5. Work Plan

The TSSC will provide advice and input to staff in the development of an annual work plan identifying the specific initiatives and activities to be undertaken within each of the areas of focus, inclusive of budget needs, to further guide decision-making and resource management. The work plan will be presented to the TSSC for approval on an annual basis.

6. Budget

Niagara Region Public Works Department (Transportation Services Division) is responsible for identifying appropriate funding in its annual budget(s) to support the activities of the TSSC Committee. Subject to budget considerations, additional funding may be assigned for specific studies, projects or events proposed by the TSSC for a particular year.

7. Membership

7.1 Composition

Membership for the TSSC shall not exceed a maximum of 25 members.

Membership for the TSSC shall include:

- One (1) Local or Regional Councillor representing each local area municipality appointed based on the recommendation from the local area municipality
- Eight (8) representatives from the public at large, including but not limited to representatives from tourism, major educational institutions, active transportation advocacy organizations, accessibility advocates, and DEI representatives
- Four (4) members of the Transportation Division, including the Director Transportation Services and Associate Directors in the following sections: Planning, Engineering, Systems/Operations (non-voting members)

The members shall represent the geographic diversity of the Region and a broad cross-section of residents, and gender balance. The membership shall be approved by Council and the term is concurrent with Regional Council's elected term of office.

The initial call for membership is made in accordance with Niagara Region's established application process. During the term of membership should a member be removed or resign, replacement of that member shall be in accordance with the appropriate process for municipal or public members.

All attempts will be made to stay within the guideline composition; however, if the applications received or the qualifications of applicants do not fully address the guideline composition criteria, the most capable and qualified applicants will be recommended for appointment to fulfill the membership composition.

7.2 Term

The term of membership shall be four years, concurrent with Regional Council's elected term of office, and the membership shall be approved by Council in accordance with membership requirements in the Terms of Reference.

7.3 Privacy

The meetings and minutes of the TSSC are public. Members should be aware that their names will be in the public realm and a list of membership may be provided when requested. Member information, other than name or municipality, will be kept confidential in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*.

8. Roles and Responsibilities

8.1 Chair & Vice Chair

A Chair and Vice Chair will be elected from Committee members at the first meeting to preside over meetings and Committee business for a two-year term. The Chair and Vice Chair shall be Councillor members of the committee.

It is the role of the Chair to preside over Committee meetings so that its business can be carried out efficiently and effectively, and to act as a liaison between the Committee, the Public Works Committee and Regional Council. The Chair shall also ensure the following:

- Encourage balanced and professional discussion
- Enforce on all occasions the observance of order and decorum among members
- Adjourn the meeting when business is concluded

It is the role of the Vice Chair to preside over Committee meetings in the absence of the Chair and to perform any other duties delegated by the Chair or as assigned by the Committee through a majority vote.

8.2 Committee Members

All TSSC members, including the Chair and Vice Chair, have the responsibility to help achieve the TSSC's Mandate and Goals/Purposes. Committee members are also responsible for:

- Reviewing meeting materials in advance of the meetings and arrive prepared to provide a broad perspective on the issues under consideration
- Working diligently to complete assigned activities
- Participation on working groups, as appropriate
- Committing to describe, process and resolve issues in a professional and respectful manner
- Providing input to help identify future projects or strategic priorities for future years' work
- Communicating activities of the Committee to groups represented or those who may have an interest and offer information back to the Committee.

9. Working Groups

To fulfill its mandate and accomplish its goals, the TSSC may establish working groups to deal with specific issues or projects. The working groups will meet, as needed, to review specific issues referred to them by the TSSC and otherwise complete their assigned tasks.

Working groups are considered to be time-limited, project specific sub-committees of the TSSC in that they are convened to accomplish a specific task (or tasks) in a narrowly defined time period.

Working groups must be comprised of at least 5 members of the TSSC and may include community members and other individuals with relevant knowledge and expertise. Local municipal participation should be sought depending on the nature of the work being undertaken.

Working groups shall be chaired where possible by a member of the TSSC and regular updates shall be provided to the TSSC regarding recommendations on assigned projects. Working groups may meet at a time and place as decided by the Chair of the working group.

TSSC shall receive administrative support from the Office of the Regional Clerk for meeting and agenda management.

10. Resources

The Transportation Services Division is the designated lead department providing resource support for the TSSC; however, the Committee also has access to the technical expertise of staff from other Regional departments as may be required. It is recognized that staff time and the level of participation will be dependent on other departmental priorities as determined by senior management and/or Regional Council. As required, additional resources may be sought. Additional resourcing may be required for projects with senior levels of government.

Resource support may also be provided, by invitation, from staff of the Provincial Ministries, in particular the Ministry of Transportation (MTO), the Niagara Parks Commission, the local municipal councils and other local agencies, to offer expertise and assistance on matters under consideration by the Committee and/or for information-sharing purposes.

The Committee shall receive administrative support from the Office of the Regional Clerk for meeting and agenda management.

11. Meetings

A meeting schedule following a quarterly cycle shall be set for the TSSC. The schedule will be circulated to the members for approval each year. Should a time-sensitive matter arise, the TSSC may meet at the call of the Chair.

The TSSC meetings may be held in a virtual format, at Regional Headquarters or another suitable location as may be determined. All meetings will be open to the public.

Meetings shall be governed by the Region's Procedural By-law, being a by-law to govern the calling, place and proceedings of the meetings of Council and its Committees, as may be amended from time-to-time.

For any items arising from TSSC meetings that require Council's approval or endorsement, TSSC will present a report to the PWC outlining the recommendations of the TSSC and the recommendations of its members.

Meeting minutes for TSSC shall be included on the PWC meeting agenda for the information of the Committee and Regional Council.

A committee member who is unable to attend a meeting, shall forward his/her regrets to the Office of the Regional Clerk as soon as possible. Should the Office of the Regional Clerk not have confirmation of quorum 24 hours prior to the meeting, the meeting shall be cancelled.

12. Absenteeism

Members who miss three unauthorized consecutive meetings shall be deemed to have resigned from the Committee and will be notified of this in writing by the Committee Chair.

13. Amendments to the Terms of Reference

The Terms of Reference should be reviewed and refined at a minimum of every four years to ensure that they remain current and meaningful.

Proposals to amend the Terms of Reference shall require the approval of a majority of the members present. Proposed amendments to the Terms of Reference shall be submitted to Regional Council for approval through the Public Works Committee and shall take effect only upon the approval of Council.



The Township of Alnwick/Haldimand

COUNCIL RESOLUTION

Council Meeting Date: November 28, 2023
Council Resolution Number:
Agenda Item Number: 13.1
Agenda Item Title: 'Bill 3, Strong Mayors, Building Homes Act'
Mover: M.C. O'Neil
Seconded: J. Stover

"Whereas the Province passed Bill 3 - 'Strong Mayors, Building Homes Act' in 2022 that provides 'Strong Mayor' powers to some Ontario municipalities; and

Whereas some municipalities support Bill 3, and others have expressed their opposition to it; and

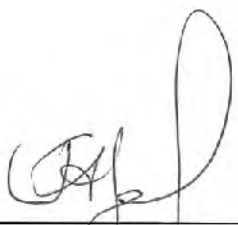
Whereas the Council of the Township of Alnwick/Haldimand has considered resolutions from some of those municipalities at previous meetings;

Be it resolved that Council hereby declares its opposition to Bill 3; and

Further be it resolved that Council direct staff to send a copy of this resolution to Premier Doug Ford, the Honourable Minister Paul Callandra (Ministry of Municipal Affairs and Housing), MPP David Piccini, and all Ontario municipalities."

*Minister of Labour,
Immigration, Training
and Skills Development*

- Carried
- Defeated
- Deferred
- Recorded Vote



Mayor, John Logel



The Township of Alnwick/Haldimand

COUNCIL RESOLUTION

Council Meeting Date: November 28, 2023
Council Resolution Number:
Agenda Item Number: 16.11
Agenda Item Title: 'Call for an Amendment to the Legislation Act, 2006' - Resolutions of Support


Mover: MC O'Neill
Seconded: J Storer

"Whereas the Council of the Township of Alnwick/Haldimand has considered resolutions from the Township of McKellar, the Municipality of Magnetawan, the Municipality of Wawa, the Township of Ryerson and the Village of South River;

Be it resolved that Council support Resolution No. 23-671 adopted by the Council of the Township of McKellar asking the Province to amend the Legislation Act, 2006 to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts and Regulations; and

Further that this resolution be forwarded to the Minister of Municipal Affairs and Housing; MPP, David Piccini; President Neil Oliver of Metroland Media Group and all Ontario municipalities."

- Carried
- Defeated
- Deferred
- Recorded Vote



Mayor, John Logel



The Township of Alnwick/Haldimand

COUNCIL RESOLUTION

Council Meeting Date: November 28, 2023
Council Resolution Number:
Agenda Item Number: 16.15
Agenda Item Title: Municipality of Wawa - Resolution to Support Bill C-310 to Amend Income Tax Act, re: Volunteer Firefighters Tax Credit
Mover: G. Booth
Seconded: J. Stover

"Whereas the Council of the Township of Alnwick/Haldimand reviewed the resolution from the Municipality of Wawa calling upon the Government of Canada to support Bill C-310 and enact amendments to the Income Tax Act to increase the amount of tax credits for volunteer firefighting and search and rescue volunteer services; and


Whereas the Council recognizes the importance of volunteer firefighters and search and rescue volunteers and that without their services, many communities in Canada would have no fire and emergency response coverage; and

Whereas these individuals receive some form of pay to cover expenses, but do not draw a living wage from firefighting;

Be it resolved that the Council of the Township of Alnwick/Haldimand support the Municipality of Wawa's resolution to call upon the Government of Canada to support Bill C-310 and enact amendments to the Income Tax Act to increase the amount of tax credits for volunteer firefighting and search and rescue volunteer services from \$3,000 to \$10,000; and

Further that a copy of this resolution be forwarded to the Association of Fire Chiefs of Ontario, Office of the Fire Marshall, MP Philip Lawrence, Association of Municipalities of Ontario, and all Ontario municipalities."

- Carried
- Defeated
- Deferred
- Recorded Vote



Mayor, John Logel



Received January 3, 2024
C-2024-007

The Township of Alnwick/Haldimand

COUNCIL RESOLUTION

Council Meeting Date: November 28, 2023
Council Resolution Number:
Agenda Item Number: 16.16
Agenda Item Title: County of Prince Edward - Resolution 'MOE to Expand Use of Permit-By-Rule'
Mover: M. Mansworth
Seconded: M. O'Neill

"Whereas the Council of the Township of Alnwick/Haldimand reviewed the resolution from the County of Prince Edward regarding support for the Province to stop the Ministry of the Environment, Conservation and Parks (MECP) proposal to expand the use of the permit-by-rule to certain water taking activities, waste management systems and storm water management systems;

Be it resolved that Council support this resolution and direct staff to forward a copy of Council's resolution to Premier Doug Ford, MPP David Piccini, the Minister of ~~the Environment~~, Labour, Conservation and Parks, Association of Municipalities of Ontario (AMO), Ganaraska Conservation Authority, Lower Trent Conservation Authority, and all Ontario municipalities."

Immigration, Training & Skills Development

- Carried
- Defeated
- Deferred
- Recorded Vote


 Mayor, John Logel

January 4, 2024

CL 16-2023, December 14, 2023

Local Area Municipalities

SENT ELECTRONICALLY

2024 Approved By-laws - Water and Wastewater Operating Budget, Rate Setting and Requisition

Further to the correspondence received from Todd Harrison, Commissioner, Corporate Services/Treasurer, by your Finance staff on November 23, 2023, regarding errors in the calculation of the requisition amounts, Regional Council, at its meeting held on December 14, 2023, passed the following By-laws:

By-law 2023-87 - A by-law to adopt the 2024 Water Budget and to set the requisition to be charged for water supplied to lower-tier municipalities for the period January 1, 2024 to December 31, 2024 and to repeal By-law 2023-83.

By-law 2023-88 - A by-law to adopt the 2024 Wastewater Budget and to set the requisitions to be charged for wastewater received from the lower-tier municipalities for the period of January 1, 2024 to December 31, 2024 and to repeal By-law 2023-84.

The above noted By-laws are attached for your reference.

Yours truly,



Ann-Marie Norio
Regional Clerk

CLK-C 2024-001

cc: H. Furtado, Director, Financial Management & Planning/Deputy Treasurer
T. Harrison, Commissioner, Corporate Services/Treasurer

THE REGIONAL MUNICIPALITY OF NIAGARA

BY-LAW NO. 2023-87

A BY-LAW TO ADOPT THE 2024 WATER BUDGET AND TO SET THE REQUISITION TO BE CHARGED FOR WATER SUPPLIED TO LOWER-TIER MUNICIPALITIES FOR THE PERIOD JANUARY 1, 2024 TO DECEMBER 31, 2024 AND TO REPEAL BY-LAW NO. 2023-83

WHEREAS Section 11 of the Municipal Act, 2001, S.O. 2001, c.25, provides that a municipality may pass by-laws respecting services and things that the municipality is authorized to provide;

WHEREAS section 390 of the Municipal Act, 2001, S.O. 2001, c.25, provides that the definition of a person includes a municipality;

WHEREAS section 391 of the Municipal Act, 2001, S.O. 2001, c.25, provides that a municipality is authorized to impose fees or charges on persons for costs payable by it for services or activities provided or done by or on behalf of any other municipality;

WHEREAS water supplied to the lower-tier municipalities is a service provided by The Regional Municipality of Niagara on behalf of the lower-tier municipalities within the Niagara Region;

WHEREAS By-law No. 2023-83 was passed by Regional Council on November 16, 2023 to adopt the 2024 Water Budget and to set the requisition to be charged for water supplied to lower-tier municipalities for the period January 1, 2024 to December 31, 2024; and

WHEREAS due to an an error in the requisition amounts both for water and wastewater and in order to ensure compliance with the approved methodology, Council deems it necessary to repeal and replace By-law No. 2023-83.

NOW THEREFORE the Council of The Regional Municipality of Niagara enacts as follows:

1. That the 2024 Water Gross Operating Budget of \$54,496,828 and Net Operating Budget of \$53,306,335 be and hereby is adopted.
2. That 75% of the Net Operating Budget, \$39,979,751 be recovered from the lower-tier municipalities based on actual metered water flows multiplied by the Region's annually set uniform water rate.

3. That the rate payable by the lower-tier municipalities for treated water supplied by the Regional Waterworks system shall be established at \$0.701 for every cubic meter supplied to each lower-tier municipality for the period of January 1, 2024 to December 1, 2024.
4. That 25% of the Net Operating Budget, \$13,326,584 be apportioned to the lower-tier municipalities based on their proportionate share of the Region’s total three year average historical flows.
5. That the lower-tier municipalities be requisitioned during the period January 1, 2024 to December 31, 2024 as follows:

Municipality	3-Year Avg. (%)	Allocation (\$)	Monthly (\$)
Fort Erie	8.16%	\$1,087,391	\$90,616
Grimsby	5.34%	\$711,354	\$59,279
Lincoln	4.55%	\$606,614	\$50,551
Niagara Falls	25.03%	\$3,336,284	\$278,024
Niagara-on-the-Lake	5.48%	\$730,526	\$60,877
Pelham	2.72%	\$362,204	\$30,184
Port Colborne	4.56%	\$607,664	\$50,639
St. Catharines	25.03%	\$3,335,562	\$277,964
Thorold	4.40%	\$586,298	\$48,858
Welland	13.01%	\$1,734,248	\$144,521
West Lincoln	1.71%	\$228,439	\$19,037
Total	100.00%	\$13,326,584	\$1,110,549

6. That the Treasurer of the Regional Corporation shall submit similar invoices on or before the 15th day of each month commencing February 15, 2024 for the monthly requisition. Such monthly invoices shall continue thereafter until the December monthly requisition has been invoiced. Each lower-tier municipality shall remit the amount of each such invoices to the Treasurer of the Regional Corporation on or before the last business date of the month in which such invoice is submitted.
7. That in the event of default of payment of any monies payable under this by-law by a lower-tier municipality, interest at the rate of 15 per cent per annum shall be added to the amount in arrears from the date of default until the date of payment thereof.
8. That By-law 2023-83 is hereby repealed.

9. That this by-law shall come into force and effect on the day upon which it is passed.

THE REGIONAL MUNICIPALITY OF NIAGARA



James Bradley, Regional Chair



Ann-Marie Norio, Regional Clerk

Passed: December 14, 2023

THE REGIONAL MUNICIPALITY OF NIAGARA

BY-LAW NO. 2023-88

A BY-LAW TO ADOPT THE 2024 WASTEWATER BUDGET AND SET THE REQUISITIONS TO BE CHARGED FOR WASTEWATER RECEIVED FROM THE LOWER-TIER MUNICIPALITIES FOR THE PERIOD OF JANUARY 1, 2024 TO DECEMBER 31, 2024 AND TO REPEAL BY-LAW NO. 2023-84

WHEREAS section 11 of the Municipal Act, 2001, S.O. 2001, c.25, provides that a municipality may pass by-laws respecting services and things that the municipality is authorized to provide;

WHEREAS section 390 of the Municipal Act, 2001, S.O. 2001, c.25, provides that the definition of a person includes a municipality;

WHEREAS section 391 of the Municipal Act, 2001, S.O. 2001, c.25, provides that a municipality is authorized to impose fees or charges on persons for costs payable by it for services or activities provided or done by or on behalf of any other municipality;

WHEREAS wastewater received from the lower-tier municipalities is a service provided by the Regional Municipality of Niagara on behalf of the lower-tier municipalities within the Niagara Region;

WHEREAS the Council of the Regional Municipality of Niagara passed By-Law No. 119-2011 which indicated that, consistent with the wastewater reconciliation methodology described in PWA 87-2011, a reconciliation adjustment will commence with the 2013 Budget;

WHEREAS By-law No. 2023-84 was passed by Regional Council on November 16, 2023 to adopt the 2024 Wastewater Budget and to set the requisitions to be charged for wastewater received from the lower-tier municipalities for the period of January 1, 2024 to December 31, 2024; and

WHEREAS due to an an error in the requisition amounts both for water and wastewater and in order to ensure compliance with the approved methodology, Council deems it necessary to repeal and replace By-law No. 2023-84.

NOW THEREFORE the Council of The Regional Municipality of Niagara enacts as follows:

1. That the 2024 Wastewater Gross Operating Budget of \$105,231,754 and Net Operating Budget of \$101,276,336 be and hereby is adopted.

2. That the 2024 budgeted net wastewater operating budget be apportioned to the lower-tier municipalities based on their proportionate share of the Region’s total three year average historical wastewater flows.
3. That the 2024 wastewater bills also include reconciliation of the 2022 net requisition allocated based on actual wastewater flows versus the estimated flows.
4. That the lower-tier municipalities be requisitioned during the period January 1, 2024 to December 31, 2024 as follows:

Municipality	2024 Net Budget Allocation	2022 Reconciliation (\$)	Total (\$)	Monthly (\$)
Fort Erie	\$10,259,698	\$(218,110)	\$10,041,588	\$836,799
Grimsby	\$4,231,057	\$275,085	\$4,506,142	\$375,512
Lincoln	\$4,549,161	\$786,118	\$5,335,279	\$444,607
Niagara Falls	\$19,330,346	\$1,192,756	\$20,523,102	\$1,710,259
Niagara-on-the-Lake	\$4,221,260	\$342,929	\$4,564,188	\$380,349
Pelham	\$2,053,691	\$136,956	\$2,190,647	\$182,554
Port Colborne	\$5,477,607	\$(601,831)	\$4,875,775	\$406,315
St. Catharines	\$27,558,712	\$(2,223,310)	\$25,335,402	\$2,111,284
Thorold	\$6,620,389	\$643,477	\$7,263,866	\$605,322
Welland	\$15,247,641	\$(150,724)	\$15,096,917	\$1,258,076
West Lincoln	\$1,726,775	\$(183,345)	\$1,543,430	\$128,619
Total	\$101,276,336	-	\$101,276,336	\$8,439,695


5. That the Treasurer of the Regional Corporation shall submit similar invoices on or before the 15th day of each month commencing February 15, 2024 for the monthly requisition. Such monthly invoices shall continue thereafter until December monthly requisition has been invoiced. Each lower-tier municipality shall remit the amount on each such invoice to the Treasurer of the Regional Corporation on or before the last business day of the month in which such invoice is submitted.
6. That in the event of default of payment of any monies payable under this by-law by the lower-tier municipality, interest at the rate of 15 per cent per annum shall be added to the amount in arrears from the date of default until the date of payment thereof.
7. That By-law 2023-84 is hereby repealed.

8. That this by-law shall come into force and effect on the day upon which it is passed.

THE REGIONAL MUNICIPALITY OF NIAGARA



James Bradley, Regional Chair



Ann-Marie Norio, Regional Clerk

Passed: December 14, 2023

From: Harrison, Todd <Todd.Harrison@niagararegion.ca>
Sent: November 23, 2023 12:37 PM
To: Jonathan Janzen; Tiffany Clark; Kyle Freeborn; Stephanie Nagel; Charlotte Tunikaitis; Donna Defilippis; 'Maria Mauro'; Kristine Douglas; Teresa Quinlin; bryan boles; Elizabeth Pankoff; Mallory Luey
Cc: Furtado, Helen; Brens, Beth R; Muzzell, Renee; Norio, Ann-Marie; Middleton, Wendy; Dobrocky, Kayla
Subject: 2024 Water and Wastewater NR Budget
Attachments: CSD 50-2023 - 2024 Budget - Water and Wastewater Operating Budget Rate Setting and Requisition (1) (002).pdf; CSD 50-2023 Appendix 5 - Fixed Wastewater Requisition by Municipality - Revised.pdf; CSD 50-2023 Appendix 3 - Fixed Water Requisition by Municipality - Revised.pdf; CSD 50-2023 Appendix 6 - Wastewater Flows by LAM Allocation Percentages 2022 Fixed Wastewater Requisition - Revised.pdf

Good Afternoon Treasurers,

On November 16th Council approved the water and wastewater budget as initially presented in CSD 50-2023 attached. It has come to my attention that the report unfortunately had an error in the requisition amounts both for water and wastewater. As you know, the fixed requisitions for 2024 should be based on a three-year average from October 1, 2020 to September 30, 2023. Unfortunately, they were picking up the October 2022 to December 2022 period instead of the October 2020 to December 2020 period. We have made the correction and amended the related report appendices attached in this email; however, the related by-laws need to be amended accordingly. The new by-laws will be considered by Council on December 14th.

I apologize for the inconvenience and if you have any questions please don't hesitate to reach out to Helen or myself.

Regards and have a great afternoon,

Todd

January 4, 2024

CL 15-2023, November 16, 2023
BRCOTW 10-2023, November 9, 2023
CSD 48-2023, November 9, 2023

LOCAL AREA MUNICIPALITIES

SENT ELECTRONICALLY

2024 Budget – Waste Management Services Operating Budget and Requisition
CSD 48-2023

Regional Council, at its meeting held on November 16, 2023, passed the following recommendation of its Budget Review Committee of the Whole:

That Report CSD 48-2023, dated November 9, 2023, respecting 2024 Budget - Waste Management Services Operating Budget and Requisition, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the 2024 Waste Management Services net operating budget increase of 0%, inclusive of reserve strategy **BE APPROVED**;
2. That the 2024 Waste Management Services gross operating budget of \$51,534,372, and net budget of \$45,167,763, **BE APPROVED**;
3. That the net budget amount of \$45,167,763, **BE APPORTIONED** between the local area municipalities in accordance with the methodology approved in Report PWA 55-2011;
4. That the necessary by-laws **BE PREPARED** and **PRESENTED** to Council for consideration; and
5. That a copy of this Report **BE CIRCULATED** to the local area municipalities.

A copy of CSD 48-2023 and By-law No. 2023-85 are enclosed for your reference.

Yours truly,

A handwritten signature in cursive script, appearing to read "Ann Marie Norio".

Ann-Marie Norio
Regional Clerk

:kl

CLK-C 2023-134

cc:

H. Furtado, Director, Financial Management and Planning/Deputy Treasurer

T. Harrison, Commissioner/Treasurer, Corporate Services

W. Middleton, Executive Assistant to the Commissioner/Treasurer, Corporate Services

Subject: 2024 Budget – Waste Management Services Operating Budget and Requisition

Report to: Budget Review Committee of the Whole

Report date: Thursday, November 9, 2023

Recommendations

1. That the 2024 Waste Management Services net operating budget increase of \$869,812 or 1.9%, inclusive of reserve strategy **BE APPROVED**;
2. That the 2024 Waste Management Services gross operating budget of \$52,404,184 and net budget of \$46,037,575 as per Appendix 1 to Report CSD 48-2023 **BE APPROVED**;
3. That the net budget amount of \$46,037,575 **BE APPORTIONED** between the local area municipalities in accordance with the methodology approved in PWA 55-2011 as per Appendix 4 to Report CSD 48-2023;
4. That the necessary by-laws **BE PREPARED** and **PRESENTED** to Council for consideration; and
5. That a copy of this Report **BE CIRCULATED** to the local area municipalities.

Key Facts

- The proposed Waste Management Services (WMS) net budget represents a \$869,812 increase, or 1.9% over 2023 as shown in Appendix 1 to Report CSD 48-2023, in alignment with the 2024 Budget Planning Strategy.
- The net budget reduction, before budget mitigation/replenishment strategies, of \$0.5 million or 1.0% has been increased to 1.9% to begin to replenish capital reserves that were utilized to temporarily reduce and fund some of the increases from previous years.
- Assessment growth for Niagara Region and Area Municipalities has not been finalized; however, estimated assessment growth of 1.5% is included in Appendix 4 to Report CSD 48-2023. The estimate of 1.5% for 2023 results in the net requisition increase to be approximately 0.4% (1.9% less growth of 1.5%) with an estimated average typical residential impact of -\$0.10 per year.
- The net requisition amount has been allocated in accordance with the methodology approved in PWA 55-2011. The impacts by municipality in Appendix 5 to Report CSD 48-2023 are affected by the budget increase as well as growth in households

and the enhanced services (as requested and selected by each Local Area Municipality (“LAM”)).

- With the transition date for extended producer responsibility (“EPR”) being January 1, 2024, the Region no longer will have financial or operational control of the residential Blue Box Program and producers will be accountable for all costs associated with collection, haulage and processing of the material. The reduction in operating expenditures for the residential recycling collection contract and the corresponding reduction in Resource Productivity & Recovery Authority revenue, and the divesture of the Material Recycling Facility (“MRF”) that occurred on April 21, 2023, have been reflected in the 2024 budget.

Financial Considerations

Current Year

The gross operating expenses are \$52.4 million, which net of revenues equates to a net requisition of \$46.0 million. This represents an approximately \$0.9 million or a 1.9% increase over the 2023 requisition as outlined in Appendix 1 to Report CSD 48-2023 and is in alignment with the 2024 Budget Planning Strategy.

Not including budget replenishment strategies, the 2024 net operating budget proposes a 1.0% decrease over 2023. Staff are recommending a transfer to the Landfill Liability Reserve in the amount of \$1.3 million to begin to replenish reserves that were utilized to temporarily reduce and fund some of the increases from previous years. The use of funding to replenish the reserve is consistent with the multi-year budget strategy presented as part of the 2023 budget process (see CSD 2-2023) and that began in 2019. In 2023, \$7.2 million of reserves were used to mitigate the rates and the 2024 budget proposes returning \$1.3 million to the Landfill Liability Reserve. Table 1 below shows the budget increase before and after budget mitigation/replenishment strategies.

Table 1 – Summary of Proposed WMS Services with Mitigations/Replenishments (in thousands of dollars)

Waste Management 2024 Budget Summary	2023	2024	Increase (%)
Operating expenses net of revenues	\$48,533	\$40,587	-16.4%
Capital Transfers	4,136	4,136	
Net Operating Budget Including Capital Transfers	\$52,669	\$44,722	-15.1%
Transfers from Reserve:			
COVID-19 Costs (from Taxpayer Relief Reserve)	(6)	0	
One-Time Costs (from WM Stabilization Reserve)	(288)	0	
Mitigation Strategy (Note 1)	(7,208)	0	
Net Budget Requisition – Before Reserve Replenishment	\$45,168	\$44,722	-1.0%
Transfer to Reserve - Replenishment Strategy (Note 1)	0	1,315	
Net Budget Requisition	\$45,168	\$46,038	1.9%

Note 1 – 2023 budget mitigation represents \$3,072 in funds from the Waste Management Stabilization Reserve and \$4,136 from the Landfill Liability and Waste Management Capital Reserves in order to mitigate budget pressures. 2024 represents a \$1,315 contribution to begin replenishing a portion of the \$2,357 Landfill Liability Reserve contribution that was not made in 2023. This does not address the \$1,779 Capital Reserve contribution that was not made in 2023 but that has been mitigated by the 2023 contribution to Capital Reserve from the sale of the MRF.

A schedule providing the budgeted revenues and expenditures for 2023 and 2024 by type of expenditure is included as Appendix 1 to Report CSD 48-2023.

A significant contributing factor of the budget increase is inflation of the Consumer Price Index (“CPI”) and diesel fuel prices, both of which are components of the cost escalations of contracts administered by WMS and further details are outlined in the Analysis section under Increases, Pressures and Mitigations. Approximately 80% of all services provided by WMS through external contracts and therefore the budget is subject to inflation volatility.

The budget reflects legislation to transfer recycling responsibilities to the producers and the related divestiture of the Material Recycling Facility (“MRF”). The budget has been prepared to reflect the changes due to the sale of the facility on April 21, 2023, and the transfer of recycling responsibilities to the producers on January 1, 2024. After January

1, 2024, the Region will no longer have financial or operational control of the residential Blue Box Program and producers (brand holders, manufacturers or first importers of any paper, packaging, or packaging-like product managed through the Blue Box Program) will be accountable for all costs associated with collection, haulage and processing of the material. The reduction in operating expenditures for the residential recycling collection contract and the corresponding reduction in Resource Productivity & Recovery Authority revenue have been reflected in the 2024 budget. Appendix 2 to Report CSD 48-2023 provides the budgeted revenues and expenditures for 2023 and 2024 by type of expenditure including a detailed breakdown as a result of the transition to EPR and divestiture of the MRF.

Multi-Year Forecast

2024 will be the first full operating year after the MRF divestiture and the transition to extended producer responsibility. The multi-year forecast reflects these changes along with inflation, reserve replenishment strategies and the 2026 impact due to the end of the transition period of the extended producer responsibility (“EPR”) which is December 31, 2025. A multi-year forecast to 2026 is included as part of Appendix 3 to Report CSD 48-2023 and is described in more detail below. The forecast reflects annual increases of 1.9% for 2024, 2.3% for 2025 and 4.2% for 2026. There are many assumptions and unknowns included in these forecasts and therefore staff will re-evaluate the long-term budget and reserve strategies with the budget cycle each year.

The key assumptions affecting the multi-year forecast are as follows:

- 2025
 - Funding of \$0.5 million from Circular Materials Ontario (“CMO”) continues for the final year of the transition period.
 - Contribution to the Landfill Liability Reserve of \$1.1 million to fully replenish the contribution that was not made in 2023.
- 2026
 - CMO funding ceases due to end of transition period.
 - Estimated new contract costs for continuation of collection of non-eligible recycling material.
 - One year reduction in the transfer to the Capital Reserve mitigated by the 2023 contribution to Capital Reserve from the sale of the MRF.

Analysis

The 2024 operating and multi-year budgets are impacted by a number of operational changes such as the MRF divestiture in 2023 and the transition to EPR beginning in 2024. Furthermore, external factors such as escalating fuel and CPI rates have impacted the WMS budget strategy.

MRF Divestiture and EPR Transition

The divestiture date of the MRF was April 21, 2023. Since that date, WMS is no longer required to pay for expenses to operate the MRF and no longer receives the end-market revenues generated by the sale of recyclable materials. This represents a \$4.2 million reduction of MRF operating costs and a \$2.6 million reduction of MRF related revenues equating to an overall net reduction in the special levy of \$1.6 million in the 2024 budget. The budget has been further reduced by the residential collection portion of the Blue Box Program contract including collection, haulage and processing of such materials, along with the corresponding revenue due to the transition to EPR which begins on January 1, 2024. This represents a \$15.3 million reduction of related EPR operating costs and a \$5.7 million reduction of EPR related revenues totaling an overall reduction in the special levy of \$9.6 million. Appendix 2 to Report CSD 48-2023 compares the 2023 budget to the 2024 base budget net of the impact of the MRF divestiture and the transition to EPR to provide the total recommended 2024 operating budget.

Increases, Pressures and Mitigation

Table 2 below shows the composition of the WMS gross budget by major operating component.

Table 2 –2024 Gross WMS Budget Composition, Before Capital Transfers (in thousands of dollars)

Budget Composition	2024 Budget (\$)	% of Total
Recycling Collection	\$2,216	4.7%
Waste Collection	11,068	23.6%
Organics Collection	8,514	18.1%
Waste Diversion	7,927	16.9%
Waste Disposal Operations and Processing	12,456	26.5%
Administration, Policy and Planning	4,772	10.2%

Budget Composition	2024 Budget (\$)	% of Total
Total	\$46,953	100.0%

Approximately 80% of the operating-related costs are in the form of outsourced costs (alternative service delivery) and are subject to contract escalations and conditions. The remaining operating-related costs are associated with program-related purchases, budgeted repairs and maintenance, utilities, labour related costs, program support, consulting and other administration costs. Of the budgeted operated-related expenditures, only approximately 2.8% are considered discretionary.

The pressures in operations that contributed to the net operating increase are:

- \$0.5 million or 4.1% increase in collection contract costs due to annual increases (CPI, fuel and household increase) associated with base and enhanced collection services (net of EPR transition related reductions);
- \$0.2 million or 3.6% increase in costs to processing organic material due to increased volumes as well as the impact of CPI on the contract. Increased from \$5.0 million to \$5.2 million;
- \$0.4 million or 22.0% increase in drop-off depot service costs which is due to the impact of CPI on the contract. Increased from \$2.0 million to \$2.4 million.
- \$0.5 million or 52.0% increase in Bridge Street landfill operations services due to award of a tendered contract approved by Regional Council through PW 38-2023;
- \$0.2 million or 53.4% increase in household hazardous waste services which is resulting from the impact of CPI on the contract and increased volumes at the landfill sites. Increased from \$0.4 million to \$0.6 million;
- \$0.3 million or 32.1% increase due to the co-collection of recyclables from non-eligible sources during the EPR transition period approved by Regional Council through Confidential PW 37-2023;
- \$0.2 million or 27.6% increase in leachate processing fees due to the increased cost of internal processing as well as higher volumes year over year;
- \$0.3 million or 61.2% increase in grounds and security services due to the impact of inflation on contracted services.

The pressures noted above have been partially offset by favourable variances which are comprised of the following:

- \$1.6 million net reduction due to divestiture of the MRF (\$2.6 million reduced revenues and \$4.2 million reduction in MRF operating costs);

- \$9.1 million net reduction due to EPR transition (\$6.2 million reduced revenues and \$15.3 million reduction in operating costs);
- \$0.5 million or 100.0% increase in compensation from CMO due to the EPR transition to provide for the cost of promotion and education materials as well as the cost of operating the landfill depots.

Reserve Management – Capital Reserve and Landfill Liability

Since 2019, the rate mitigation strategy has utilized \$7.2 million in reserve funding. For 2024, \$1.8 million for the Capital Reserve and \$2.4 million for the Landfill Liability Reserve has been re-established. As well, the budget recommends \$1.3 million to replenish a portion of the \$4.1 million that was not contributed to the Landfill Liability Reserve and Capital Reserve in 2023. The remaining replenishment will be phased in as budget permits. The reserve mitigation/replenishment strategy is included in Appendix 3 to Report CSD 48-2023 and is summarized as follows:

- 2024 – Reinstating transfer to Landfill Liability Reserve from \$nil to \$2.4 million and reinstating transfer to Capital Reserve from \$nil to \$1.8 million.
- 2024 – Repayment of \$1.3 million to the Landfill Liability Reserve.
- 2025 – Repayment of \$1.1 million to the Landfill Liability Reserve.

Reserve Management – Waste Management Stabilization Reserve

As part of Niagara Region's Reserve and Reserve Funds Policy (C-F-013), minimum and maximum funding targets have been established for reserves. For stabilization reserves, such as the Waste Management Stabilization Reserve, the funding target is 10% to 15% of operating expenditures not including debt repayments. Based on the forecast balance at the end of 2023 of \$5.6 million, the reserve balance will be deemed to be adequately funded based on the operating expenditures in 2024 as the reserve balance is forecasted to be at 12.2% which is within funding targets.

Appendix 6 to Report CSD 48-2023 shows the forecasted Stabilization Reserve balances along with budgeted utilization and/or replenishments made to the reserve.

2024 Waste Management Requisition

The net requisition amount will be allocated to the LAMs in accordance with the methodology approved in PWA 55-2011. As such, base WMS costs will be apportioned based on the 2022 percentage of residential units in each municipality, while the enhanced collection services and associated disposal costs will be apportioned to the requesting municipalities.

The year-over-year increase in requisition amount by municipality before assessment growth equates to a range of 0.19% decrease to 7.37% increase with an average increase of 1.9% as outlined in Appendix 4 to CSD 48-2023.

The net requisition changes by municipality after forecasted assessment growth of 1.5% (as of October 13, 2023) is an average of 0.43% with a range from a 2.66% decrease to a 4.68% increase. This range is the result of the differences in household growth between LAMs as well as net assessment growth. The WMS levy is collected as a special levy with the Region establishing the tax rates for each municipality (with the exception of Niagara-on-the-Lake).

Appendix 5 to Report CSD 48-2023 provides the impacts of the WMS requisition for 2024 in comparison to 2023 on a cost per typical residential unit basis by area municipality. The 1.9% increase on the budget net of assessment growth of 1.5% will impact the average residential property from a decrease of \$4.54 to an increase of \$8.13 annually depending on the municipality (average impact of \$0.10 decrease per year).

Risks and Opportunities

The proposed budget, like any other budget, has a number of risks and opportunities. However, due to the transition changes, the risks to post 2025 transition period have been estimated in the multi-year. The most significant risk to 2024 is the inflationary pressure as the collection contract, as well as several other contracts managed by WMS, contain a number of annual contract cost adjustments related to fuel prices and CPI. If these factors exceed the forecasted amounts, this could have a material impact on the budget.

Alternatives Reviewed

None.

Relationship to Council Strategic Priorities

The 2024 WMS budget supports responsible growth and infrastructure planning and supports Council's objective of environmental sustainability and stewardship.

Other Pertinent Reports

- PWA 55-2011 - Waste Management Services Financing Study
- CSD 70-2017 - Waste Management Reserve Strategy
- PWC-C 24-2021 - Residential Blue Box Program – Final Producer Responsibility Regulation
- Confidential PW 37-2023 – Recycling Collection from Non-Eligible Sources under Blue Box Regulation (O.Reg 391/21)
- PW 38-2023 – Bridge Street Site Operations Contract

Prepared by:

Helen Furtado, CPA, CA
Director, Financial Management &
Planning/Deputy Treasurer
Corporate Services

Recommended by:

Todd Harrison, CPA, CMA
Commissioner/Treasurer
Corporate Services

Submitted by:

Ron Tripp, P.Eng.
Chief Administrative Officer

This report was prepared in consultation with Renee Muzzell, Manager, Program Financial Support and reviewed by Beth Brens, Associate Director, Budget Planning & Strategy and Catherine Habermehl, Director, Waste Management Services.

Appendices

- | | |
|------------|--|
| Appendix 1 | 2024 Waste Management Schedule of Revenues and Expenditures by Object of Expenditure |
| Appendix 2 | 2024 Waste Management Schedule of Revenues and Expenditures by Object of Expenditure and Budget Request Type |
| Appendix 3 | 2024 – 2026 Multi-Year Forecast |
| Appendix 4 | Proposed 2024 Requisition by Municipality |
| Appendix 5 | 2024 Waste Management Requisition for Typical Residential Property by Municipality |
| Appendix 6 | 2023 to 2026 Forecasted Waste Management Reserve Balances |

2024 Waste Management Schedule of Revenues and Expenditures by Object of Expenditure

Object of Expenditure	2023 WMS Budget Total (\$)	2024 WMS Budget Total (\$)	Total Variance (\$)	Total Variance (%)	Notes
Labour Related Costs	4,035,380	4,314,865	279,485	6.93%	(1)
Administrative	1,131,059	1,043,566	(87,493)	-7.74%	
Operational & Supply	54,259,735	37,810,488	(16,449,247)	-30.32%	(2)
Occupancy & Infrastructure	1,067,404	1,038,272	(29,132)	-2.73%	
Equipment, Vehicles, Technology	612,962	349,731	(263,231)	-42.94%	(3)
Partnership, Rebate, Exemption	244,688	238,619	(6,069)	-2.48%	
Transfers To Funds	0	5,450,917	5,450,917	0.00%	(4)
Allocation Between Departments	354,081	437,590	83,509	23.58%	
Gross Expenditure Subtotal	61,705,309	50,684,047	(11,021,261)	-17.86%	
Taxation	(45,167,763)	(46,037,575)	(869,812)	1.93%	
By-Law Charges and Sales	(8,165,388)	(5,366,048)	2,799,340	-34.28%	(5)
Other Revenue	(6,753,330)	(1,000,561)	5,752,769	-85.18%	(6)
Transfer from Funds	(3,365,501)	0	3,365,501	-100.00%	(7)
Gross Revenue Subtotal	(63,451,982)	(52,404,184)	11,047,798	-17.41%	
Net (revenue) expenditure before indirect allocations	(1,746,673)	(1,720,137)	26,537	-1.52%	
Indirect Allocations	1,746,673	1,720,137	(26,536)	-1.52%	
Net (revenue) expenditure after indirect allocations	(0)	(0)	0	0.00%	

(1) Increase is due to base annual increases to account for inflation and changes in the collective agreement (4.7%), changes in health and dental benefits (1.4%) and other benefit related changes including Omers and statutory benefits (0.8%).

(2) Overall net reduction is largely a result of increases in contracts operated by WMS (driven by increases in inflation, diesel fuel rates and Consumer Price Index), offset by the reduction in the budget from the MRF divestiture and the impact of EPR changes. See Appendix 2 to Report CSD 48-2023 which illustrates the impact of the MRF divestiture and EPR transition on the 2024 operating budget.

(3) Overall reduction is primarily a result of the impact of the MRF divestiture on the operating budget. See Appendix 2 to Report CSD 48-2023 which illustrates the impact of the MRF divestiture on the 2024 operating budget.

(4) Transfer to capital reserves has been reinstated in the 2024 budget as part of the budget mitigation/replenishment strategy as well as partial repayment of the 2023 reduction to the Landfill Liability Reserve.

(5) Decrease in budgeted revenues is primarily the result of the MRF divestiture. See Appendix 2 to Report CSD 48-2023 which illustrates the impact of the MRF divestiture on the 2024 operating budget.

(6) Decrease in budgeted revenues is primarily the result of the MRF divestiture and EPR transition. See Appendix 2 to Report CSD 48-2023 which illustrates the impact of the MRF divestiture and EPR transition on the 2024 operating budget.

(7) Transfer from capital reserves are not required for mitigation as the Reserve Strategy has been reestablished.

Waste Management Schedule of Revenue and Expenditures by Budget Request Type

Object of Expenditure	2023 WMS Total Budget (\$)	2024 Base	EPR Transition Impact (Note 1)	MRF Divestiture Impact (Note 2)	2024 WMS Total Budget (\$)	Total Variance (\$)	Total Variance (%)	Notes (2023 Compared to 2024 Base)
Labour Related Costs	4,035,380	4,314,865	0	0	4,314,865	279,485	6.93%	(1)
Administrative	1,131,059	1,051,883	0	(8,317)	1,043,566	(87,493)	-7.74%	
Operational & Supply	54,259,735	56,574,558	(15,292,210)	(3,471,861)	37,810,488	(16,449,247)	-30.32%	(2)
Occupancy & Infrastructure	1,067,404	1,343,226	0	(304,954)	1,038,272	(29,132)	-2.73%	(3)
Equipment, Vehicles, Technology	612,962	665,103	0	(315,372)	349,731	(263,231)	-42.94%	
Partnership, Rebate, Exemption	244,688	238,619	0	0	238,619	(6,069)	-2.48%	
Transfers To Funds	0	5,450,917	0	0	5,450,917	5,450,917	0.00%	(4)
Allocation Between Departments	354,081	346,755	0	90,835	437,590	83,509	23.58%	
Gross Expenditure Subtotal	61,705,309	69,985,926	(15,292,210)	(4,009,669)	50,684,047	(11,300,746)	-18.31%	
Taxation	(45,167,763)	(46,037,575)	0	0	(46,037,575)	(869,812)	1.93%	
By-Law Charges and Sales	(8,165,388)	(7,868,087)	0	2,502,039	(5,366,048)	2,799,340	-34.28%	(5)
Other Revenue	(6,753,330)	(6,746,449)	5,679,607	66,281	(1,000,561)	5,752,769	-85.18%	
Transfer from Funds	(3,365,501)	0	0	0	0	3,365,501	-100.00%	(6)
Gross Revenue Subtotal	(63,451,982)	(60,652,112)	5,679,607	2,568,320	(52,404,184)	9,118,270	-14.37%	
Net (revenue) expenditure before indirect allocations	(1,746,673)	9,333,814	(9,612,603)	(1,441,348)	(1,720,137)	(2,182,476)	124.95%	
Indirect Allocations	1,746,673	1,935,516	0	(215,379)	1,720,137	(26,536)	-1.52%	
Net (revenue) expenditure after indirect allocations	(0)	11,269,330	(9,612,603)	(1,656,727)	(0)	0	0.00%	

(1) Increase is due to base annual increases to account for inflation and changes in the collective agreement (4.7%), changes in health and dental benefits (1.4%) and other benefit related changes including Omers and statutory benefits (0.8%).

(2) Increase in the base budget is largely driven by forecasted increases in the various WMS operating contracts which are impacted by the significant increases in inflation, diesel fuel and Consumer Price Index ("CPI").

(3) Increase in the base budget is largely driven by forecasted increases in the various WMS service contracts which are impacted by the significant increases in inflation along with contract pressures.

(4) Transfer to capital reserve has been reinstated in the 2024 budget as part of the budget mitigation/replenishment strategy as well as partial repayment of the 2023 reduction to the Landfill Liability Reserve.

(5) Decrease in the base budget by-law charges and sales is mainly attributed to realigning landfill revenue sources which forecasts a minor reduction in revenues.

(6) Transfer from capital reserves are not required for mitigation as the Reserve Strategy has been reestablished.

Multi-year Budget Forecast 2023 to 2026 (\$000)

Budget Summary	2023	2024	2025	2026
Net Base Budget Requisition before mitigations	52,669	44,722	46,035	50,846
Percentage Change	15.14%	-15.09%	2.93%	10.45%
Transfers from Reserve:				
COVID-19 Costs (from Taxpayer Relief Reserve)	-6	0	0	0
One-Time Costs (from WM Stabilization Reserve)	-288	0	0	0
Total Transfers from Reserve	-294	0	0	0
(Note 1)	-7,208	1,315	1,041	-1,779
Net Budget Requisition – After Reserve Funding	45,168	46,038	47,076	49,067
Percentage Change	5.50%	1.93%	2.26%	4.23%

Waste Management FTE Reconciliation

FTE Type	2023	2024	2025	2026
FTE - Regular (Note 2)	34.0	34.0	34.0	34.0
FTE - Temporary (Note 3)	3.7	0.7	0.7	0.7
FTE - Student	11.7	11.7	11.7	11.7
Total FTE (Note 4)	49.4	46.4	46.4	46.4

Note 1 - (Mitigation)/Replenishment Strategy of Transfers to/(from) Reserves for all years presented is as follows:				
Component of Budget Strategy	2023	2024	2025	2026
Waste Management Capital Reserve (temporary elimination)	\$ (1,779)	\$ -	\$ -	\$ (1,779)
Landfill Liability Reserve (temporary elimination)	(2,357)	-	-	-
Transfer to Landfill Liability Reserve (replenishment strategy)	-	1,315	1,041	-
Total	(4,136)	1,315	1,041	(1,779)
(Utilization)/Replenishment of WM Stabilization Reserve				
Transfer from WM Stabilization Reserve (mitigation strategy)	(3,072)	-	-	-
Transfer to WM Stabilization Reserve (replenishment strategy)	-	-	-	-
Total Net Transfer (from)/to WM Stabilization Reserve	(3,072)	-	-	-
Net Budget (Mitigation)/Replenishment Strategy	\$ (7,208)	\$ 1,315	\$ 1,041	\$ (1,779)
Note 2 - No change in regular FTE count from 2023 to 2024 which will continue to support Waste Management operations.				
Note 3 - Change in temporary FTE count from 2023 to 2024 is due to the 3.0 FTE's to support the Waste Management Information Line being transferred to the Corporate Services division.				
Note 4 - Total FTE count is based on required number of FTE's to support Waste Management operations as of 2024. Waste Management will continue to assess FTE requirements to support operations on an annual basis.				

Proposed 2024 Requisition by Municipality

Municipality	2023 Requisition (\$000)	2024 Proposed Requisition (\$000)	2023 vs 2024 Increase/(Decrease) (\$000)	2023 vs 2024 Increase/(Decrease) (%)	Taxable Assessment Growth (%) (Note 1)	Net Increase (%)
Fort Erie	\$ 3,426	\$ 3,477	\$ 50	1.47%	3.43%	-1.96%
Grimsby	\$ 2,522	\$ 2,543	\$ 21	0.83%	1.34%	-0.52%
Lincoln	\$ 2,139	\$ 2,266	\$ 127	5.92%	1.24%	4.68%
Niagara Falls	\$ 8,928	\$ 9,007	\$ 78	0.88%	1.09%	-0.21%
Niagara-on-the-Lake (Note 2)	\$ 1,952	\$ 2,000	\$ 47	2.43%	0.95%	1.48%
Pelham	\$ 1,578	\$ 1,619	\$ 41	2.57%	2.98%	-0.41%
Port Colborne	\$ 2,226	\$ 2,233	\$ 7	0.33%	1.95%	-1.63%
St. Catharines	\$ 13,445	\$ 13,679	\$ 234	1.74%	0.26%	1.48%
Thorold	\$ 2,064	\$ 2,216	\$ 152	7.37%	6.14%	1.23%
Wainfleet	\$ 682	\$ 680	\$ (1)	-0.19%	2.47%	-2.66%
Welland	\$ 5,043	\$ 5,155	\$ 112	2.22%	2.64%	-0.42%
West Lincoln	\$ 1,162	\$ 1,164	\$ 2	0.18%	0.21%	-0.03%
Total	\$ 45,168	\$ 46,038	\$ 870	1.93%	1.50%	0.43%

Note 1 - Total taxable assessment growth percentage of 1.50% represents Niagara estimated growth for 2023 as of October 13, 2023.

Note 2 - NOTL assessment growth value on increase in residential units NOT CVA (as per NOTL requisition methodology).

Change in Residential Units - 2024 Budget over 2023 Budget

Municipality	Residential Units 2023 Budget	Residential Units 2024 Budget	Increase	Increase (%)
Fort Erie	16,183	16,545	362	2.24%
Grimsby	11,772	11,969	197	1.67%
Lincoln	9,945	10,592	647	6.51%
Niagara Falls	39,249	40,200	951	2.42%
Niagara-on-the-Lake	8,883	9,132	249	2.80%
Pelham	7,312	7,535	223	3.05%
Port Colborne	10,365	10,450	85	0.82%
St. Catharines	60,226	62,244	2,018	3.35%
Thorold	9,417	10,293	876	9.30%
Wainfleet	3,250	3,256	6	0.18%
Welland	23,962	24,645	683	2.85%
West Lincoln	5,639	5,680	41	0.73%
Total	206,203	212,541	6,338	3.07%

Estimated 2024 Requisition For Typical Residential Property by Municipality

Municipality	2023 Final CVA (Note 1)	2023 Final WM Tax Rate	2023 Final WM Taxes	2024 Draft CVA (Note 1)	2024 Draft WM Tax Rate (Note 2)	Estimated 2024 WM Taxes	Annual Increase/ (Decrease) (\$)	Annual Increase/ (Decrease) (%)	Net Monthly Increase/ (Decrease) (\$)
Fort Erie	216,145	0.00076757	\$ 165.91	216,145	0.00075301	\$ 162.76	\$ (3.15)	-1.90%	\$ (0.26)
Grimsby	400,088	0.00046555	\$ 186.26	400,088	0.00046318	\$ 185.31	\$ (0.95)	-0.51%	\$ (0.08)
Lincoln	364,773	0.00048260	\$ 176.04	364,773	0.00050489	\$ 184.17	\$ 8.13	4.62%	\$ 0.68
Niagara Falls	262,988	0.00059865	\$ 157.44	262,988	0.00059741	\$ 157.11	\$ (0.33)	-0.21%	\$ (0.03)
Niagara-on-the-Lake (Note 3)									
Pelham	364,292	0.00051881	\$ 189.00	364,292	0.00051673	\$ 188.24	\$ (0.76)	-0.40%	\$ (0.06)
Port Colborne	207,501	0.00098660	\$ 204.72	207,501	0.00097084	\$ 201.45	\$ (3.27)	-1.60%	\$ (0.27)
St. Catharines	259,643	0.00074316	\$ 192.96	259,643	0.00075413	\$ 195.80	\$ 2.85	1.48%	\$ 0.24
Thorold	228,358	0.00064394	\$ 147.05	228,358	0.00065141	\$ 148.75	\$ 1.71	1.16%	\$ 0.14
Wainfleet	273,324	0.00063918	\$ 174.70	273,324	0.00062257	\$ 170.16	\$ (4.54)	-2.60%	\$ (0.38)
Welland	214,079	0.00084575	\$ 181.06	214,079	0.00084227	\$ 180.31	\$ (0.74)	-0.41%	\$ (0.06)
West Lincoln	323,030	0.00051010	\$ 164.78	323,030	0.00050995	\$ 164.73	\$ (0.05)	-0.03%	\$ (0.00)

Notes:

Note 1 - 2023 and 2024 average CVA for typical household based on average value from 2020 tax policy study. No change from 2020 to 2024 as a result of Provincial delay of new assessment cycle.

Note 2 - 2024 draft WM rates based on 2023 tax policy (except discount factors), 2024 draft requisition amounts and 2024 estimated returned roll assessment values.

Note 3 - NOTL charge to residents based on fixed household amount as calculated by NOTL and therefore not included in this analysis.

Forecasted Waste Management Reserve Balances
(in thousands of dollars)

Waste Management Stabilization Reserve	2023	2024	2025	2026
Opening balance	\$ 7,280	\$ 5,634	\$ 5,734	\$ 5,834
Interest allocation	100	100	100	100
Transfer to Reserve/Forecasted year-end transfer to reserve	1,613	-	-	-
One-time Costs Funded from Reserve (Note 1)	(288)	-	-	-
(Budget Mitigation) / Reserve Replenishment Strategy (Note 2)	(3,072)	-	-	-
Closing balance (Note 3)	<u>\$ 5,634</u>	<u>\$ 5,734</u>	<u>\$ 5,834</u>	<u>\$ 5,934</u>

Funding Targets (Note 4)

Minimum Funding Target	\$ 6,340	\$ 4,690	\$ 4,834	\$ 5,271
Maximum Funding Target	\$ 9,509	\$ 7,035	\$ 7,251	\$ 7,906

Waste Management Capital Reserve	2023	2024	2025	2026
Opening balance	\$ 7,914	\$ 24,677	\$ 24,796	\$ 25,605
Interest allocation	100	100	100	100
Budgeted transfer to reserve	-	1,779	1,779	-
Budgeted transfer from reserve (Note 5)	(3,371)	(1,760)	(1,070)	(841)
One-time transfer to reserve (Note 6)	14,481	-	-	-
Forecasted year-end transfer to reserve (Note 7)	5,551	-	-	-
Closing balance	<u>\$ 24,677</u>	<u>\$ 24,796</u>	<u>\$ 25,605</u>	<u>\$ 24,864</u>

Funding Targets (Note 8)

Minimum Funding Target	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Maximum Funding Target	\$ 10,600	\$ 10,600	\$ 10,600	\$ 10,600

Landfill Liability Reserve	2023	2024	2025	2026
Opening balance	\$ 8,183	\$ 5,523	\$ 4,920	\$ 7,443
Interest allocation	125	125	125	125
Budgeted transfer to reserve	-	3,672	3,398	2,357
Budgeted transfer from reserve (Note 5)	(2,785)	(4,400)	(1,000)	-
Closing balance	<u>\$ 5,523</u>	<u>\$ 4,920</u>	<u>\$ 7,443</u>	<u>\$ 9,924</u>

Funding Targets (Note 9)

Minimum Funding Target	\$	31,081	\$	31,081	\$	31,081	\$	31,081
Maximum Funding Target	\$	77,703	\$	77,703	\$	77,703	\$	77,703

Note 1 - Transfer back to reserve in 2022 represented funding drawn from Stabilization Reserve as part of the 2022 operating budget to fund a temporary 18 month position through the EPR transition. Funding was returned to reserve in 2022 and is budgeted to be used for one-time consulting costs relating to the transition in the 2023 budget.

Note 2 - Transfer to/(from) Waste Management Stabilization Reserve as part of reserve mitigation/replenishment strategy have been included in WMS 2023-2026 multi-year forecast.

Note 3 - 2023 forecasted balance will be impacted by any surplus/deficit relating to 2023 operations. Any surplus/(deficit) will be recommended from transfer to/(from) the Waste Management Stabilization Reserve as part of the 2023 Year End Results and Transfer Report to be presented to Corporate Services Committee in Q1 2024.

Note 4 - As per Niagara Region's Reserve and Reserve Funds Policy (C-F-013), the funding target for the Waste Management Stabilization Reserve is 10% to 15% of operating expenditures not including debt repayments.

Note 5 - Budgeted transfer from reserve represents transfers out of the Waste Management Capital Reserve in order to fund capital projects.

Note 6 - Transfer to Waste Management Capital Reserve in 2023 represents one-time adjustments consisting of net proceeds from the sale of the MRF and development charge funding corrections from previously closed projects.

Note 7 - Forecasted year-end transfer to reserve represents the amount expected to be returned to the Waste Management Capital Reserve due to closing completed capital projects and related balances of such in the capital variance project.

Note 8 - Waste Management Capital Reserve funding target is in alignment with AMP target AARI of open landfill assets, however does not address the backlog.

Note 9 - Waste Management Landfill Liability Reserve funding target is 40% to 100% of the unfunded liability presented on the consolidated financial statements. Funding targets shown above are based on the amount of the unfunded landfill liability presented in the audited 2022 Niagara Region consolidated financial statements. Funding targets to be updated annually based on the amount presented in the consolidated financial statements.

THE REGIONAL MUNICIPALITY OF NIAGARA

BY-LAW NO. 2023-85

A BY-LAW TO ADOPT THE 2024 WASTE MANAGEMENT BUDGET FOR THE REGIONAL MUNICIPALITY OF NIAGARA

WHEREAS subsection 289 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, requires that an upper-tier municipality shall in each year prepare and adopt a budget; and,

WHEREAS the Council of the Regional Municipality of Niagara adopted its 2024 Waste Management Budget as described herein.

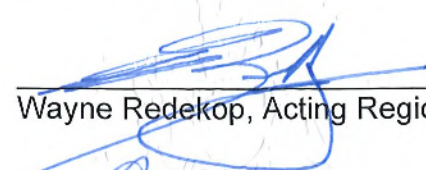
NOW THEREFORE the Council of The Regional Municipality of Niagara enacts as follows:

1. That the 2024 Waste Management Gross Operating Budget of \$51,534,372 and Net Operating Budget of \$45,167,763 be and hereby adopted.
2. That the 2024 budgeted net waste management operating budget be apportioned to the lower-tier municipalities as follows:

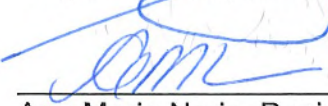
Municipality	2024 Net Budget Allocation (\$)
Fort Erie	3,414,949
Grimsby	2,497,875
Lincoln	2,223,969
Niagara Falls	8,813,680
Niagara-on-the-Lake	1,963,247
Pelham	1,588,654
Port Colborne	2,194,204
St. Catharines	13,422,557
Thorold	2,176,517
Wainfleet	668,155
Welland	5,061,819
West Lincoln	1,142,137
Total	45,167,763

3. That this by-law shall come into force and effect on the day upon which it is passed.

THE REGIONAL MUNICIPALITY OF NIAGARA



Wayne Redekop, Acting Regional Chair



Ann-Marie Norio, Regional Clerk

Passed: November 16, 2023

December 22, 2023

CL 16-2023, December 14, 2023

PWC 11-2023, December 5, 2023

PW 53-2023, December 5, 2023

LOCAL AREA MUNICIPALITIES

SENT ELECTRONICALLY

Waste Management By-law Update

PW 53-2023

Regional Council, at its meeting held on December 14, 2023, passed the following recommendation of its Public Works Committee:

That Report PW 53-2023, dated December 5, 2023, respecting Waste Management By-law Update, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That By-law No. 2022-32 being A By-law to Regulate the use of the Waste Management System for The Regional Municipality of Niagara (short title being the "Waste Management By-law"), as amended, **BE FURTHER AMENDED** to reflect the changes set out in in Appendix 1 of Report PW 53-2023;
2. That the necessary amending By-law **BE PREPARED** and **PRESENTED** to Council for consideration; and
3. That Report PW 53-2023 and a final copy of the consolidated By-law, **BE CIRCULATED** to the Local Area Municipalities for information.

A copy of PW 53-2023 and By-law No. 2023-91 are enclosed for your reference.

Yours truly,

A handwritten signature in black ink, appearing to read "Ann-Marie Norio".

Ann-Marie Norio

Regional Clerk

js

CLK-C 2023-144

cc: M. Singzon, Manager, Collection & Diversion Operations
N. Coffey, Executive Assistant to the Commissioner, Public Works
T. Ricketts, Commissioner, Public Works

Subject: Waste Management By-law Update

Report to: Public Works Committee

Report date: Tuesday, December 5, 2023

Recommendations

1. That By-law No. 2022-32 being A By-law to Regulate the use of the Waste Management System for The Regional Municipality of Niagara (short title being the “Waste Management By-law”), as amended, **BE FURTHER AMENDED** to reflect the changes set out in in Appendix 1 of Report PW 53-2023;
2. That the necessary amending By-law **BE PREPARED** and **PRESENTED** to Council for consideration; and
3. That Report PW 53-2023 and a final copy of the consolidated By-law, **BE CIRCULATED** to the Local Area Municipalities for information.

Key Facts

- The purpose of this report is to seek Committee’s approval to amend the Waste Management By-law.
- The Blue Box Regulation under the provincial Resource Recovery and Circular Economy Act, 2016 assigns responsibility for the residential Blue Box program operations to the producers, including collection with all Ontario communities transitioning between July 1, 2023, and December 31, 2025. Niagara Region’s transition date is January 1, 2024.
- On July 20, 2023, Niagara Region Council approved the recommendation not to continue to provide curbside recycling services to ‘eligible’ properties as defined in the Blue Box regulation (i.e., residential, and multi-residential properties and non-profit long-term care and retirement homes, schools, and some public spaces) on behalf of producers starting January 1, 2024.
- On September 21, 2023, Niagara Region Council approved the continuation of the co-collection of recyclables from ‘non-eligible sources’, as defined in the Blue Box Regulation (i.e., industrial, commercial, institutional properties) during the transition period of January 1, 2024, to December 31, 2025.

- The recommended updates to the Waste Management By-law are required to reflect the change in service delivery under the new provincial Blue Box Regulation and the change in Niagara Region's scope of responsibility as of January 1, 2024.
- Further updates may be required to the Waste Management By-law in 2024 pending the outcome of Continuous Improvement Fund's (CIF) work that is currently being completed on behalf of municipalities.

Financial Considerations

There are no anticipated financial implications with the proposed updates of this By-law.

Analysis

Waste Management By-law

The purpose of the Waste Management By-law is to regulate and control the use of Niagara Region's waste management system. Since coming into effect in October 1999, the Waste Management By-law has regularly been revised to improve clarity of by-law provisions and reflect changes to waste programs, collection services and requirements.

The recommended update to the Waste Management By-law is required to reflect the change in service delivery under the new provincial Blue Box Regulation and the change in Niagara Region's scope of responsibility as of January 1, 2024.

Changes to the existing Waste Management By-law are required in the following sections:

- Part I (Definitions) require amendments to existing terms and addition of new terms to be defined related to the new Blue Box Regulation.
- Part II (Collection Services) require amendments to sections pertaining to Blue Box and Grey Box Material collection and improve existing wording.
- Part III (Collection Restriction and Responsibilities) require amendments to reflect that the Region is no longer responsible for residential Blue Box and Grey Box Material and improve existing wording.
- Part IV (Regional Drop Off Locations) and Part V (Regional Drop Off Location Restriction and Responsibilities) require changes in the requirements for Material drop off at the Region's public drop off depots.

- In Part IX (General) to provide updated contact information for customer service.
- Table 2 (Recycling Container Limits) of Schedule A of the By-law is required to be updated to reflect the change in Niagara Region's scope of responsibility for Blue Box and Grey Box recycling collection.

The recommended changes to the Waste Management By-law are presented in Appendix 1.

Following the completion of CIF's work and any further knowledge sharing, staff will consider whether any further updates are required to the Waste Management By-law. The CIF's mandate is to improve the effectiveness and efficiency of Ontario's municipal Blue Box programs, however, more recently, their focus has been assisting municipalities with issues related to the Blue Box transition, including the need to refresh municipal waste management by-laws as a result of the sweeping changes to the blue box program.

Additionally, future updates may be necessary to reflect the prevailing landscape of the provincial Blue Box Regulation as of January 1, 2026 (post transition period), which will present the opportunity to incorporate lessons learned and future Council directions.

Alternatives Reviewed

The alternative considered was to maintain status quo and a "wait and see" approach to gather more information following Niagara Region's transition on January 1, 2024, before implementing an amendment to the Waste Management By-law. In doing so, any lesson learned, and future Council directions can be incorporated. This alternative is not recommended because of the significant need to define Niagara Region's scope of responsibility with respect to delivering waste management services and incorporate changes to the Blue and Grey Box recycling collection program as of January 1, 2024.

Relationship to Council Strategic Priorities

The amendments to the Waste Management By-law are part of the continuous improvement process that is responsive to changing regulatory requirements and opportunities to improve the delivery of standard level of waste management services which supports Council Strategic Priority of an Effective Region.

Other Pertinent Reports

PW 34 -2020 Solid Waste Management By-Law Update

PW 19-2022 Waste Management System By-law

Prepared by:

Mariano Singzon
Manager, Collection & Diversion Ops.
Waste Management Services, Public
Works

Recommended by:

Terry Ricketts
Commissioner
Public Work

Submitted by:

Ron Tripp, P.Eng.
Chief Administrative Officer

This report was prepared in consultation with Brian Wilson, Legal Counsel, and reviewed by Renee Muzzell, Manager, Program Financial Support and Catherine Habermehl, Director, Waste Management Services

Appendices

Appendix 1 Proposed Changes to Waste Management By-law

Proposed Changes to Waste Management By-law (By-law 2022-32)

1. In Part I – Definitions

- a) Delete section 1.4 and replace with "As Designated" means as designated by the Region from time to time by the Commissioner of Public Works or their designate. It is anticipated that the Region's diversion programs, and related requirements will continue to evolve as new methods and Materials emerge. These changes will be implemented on an "As Designated" basis.
- b) Delete section 1.5 and replace with "Blue Box" means a collection container available from the Region or approved alternative as set out in Section 8 of this By-law or As Designated, used to set out Blue Box Material for collection under the Region's diversion program.
- c) Delete section 1.6 and replace with "Blue Box Material" means packaging or packaging-like products as defined under Ontario Regulation 391/21, as amended from time to time, accepted for curbside collection or accepted as part of the Region's diversion program under its drop off depot service. The Blue Box Material(s) are Plastic Packaging, Metal Packaging, Glass Packaging including gable top containers and aseptic containers.
- d) Delete section 1.8 (g) and replace with "glass packaged in cardboard and labelled glass".
- e) Delete section 1.10 and replace with "Cart" means an approved container as set out in section 8, 10 and 11 of this By-law or As Designated, used to set out Blue Box and Grey Box Material for Types C-F Premises, or Green Bin Material for Types B-F Premises as set out in Schedule "A" to this By-Law."
- f) Insert new definition as new section 1.15 "Common Collection System" means the province-wide collection system for collecting Blue Box and Grey Box materials that is operated by Producer Responsibility Organizations (or PROs) on behalf of producers.
- g) Delete section 1.18 and replace with "'Construction, Renovation and Demolition" Material includes but is not limited to windows, tile, drywall, lumber, doors, metal, PVC pipe and other building Materials As Designated by the Region.
- h) Insert new definition as section 1.26 "Eligible Source" means any residence or facility in an eligible community (i.e., residences, multi-residential properties, residential component of mixed-use properties,

some schools, some public spaces and some long-term care and retirement homes)., as defined in O. Reg. 391/21 as amended from time to time for the purpose of determining eligibility in the province's full producer responsibility Common Collection System.

- i) Change section 1.31 to include (i.e. not torn in half) in the definition of "Garbage Tags."
- j) Change section 1.34 to strike out "dryer lint" in the definition of "Green Bin Material."
- k) Delete section 1.35 and replace with "Grey Box" means a collection container available from the Region or approved alternative as set out in Section 11 of this By-law or As Designated, used to set out Grey Box Material under the Region's diversion programs.
- l) Delete section 1.36 and replace with "Grey Box Material" means packaging and packaging like products defined under Ontario Regulation 391/21, as amended from time to time, accepted for curbside collection or accepted as part of the Region's diversion program. The Grey Box Material(s) are Paper Products and Paper Packaging including paper laminates, kraft paper carry-out bags, kraft paper – non-laminated, corrugated cardboard, boxboard and other paper packaging.
- m) Delete term "Large Rigid Plastics and reinsert term as new section 1.63 "Rigid Plastic" means hard plastic items that are not accepted for Curbside Collection but are accepted as part of the Region's diversion programs for drop off depot service only such as but not limited to discarded and broken recycling containers, buckets, pails, pots, crates, trays, baskets, totes, toys, pools, furniture, chairs and car seats with no other parts, metal or Material attached. Rigid plastic items do not include plastic coolers, piping, siding or any plastic that also contain or have attached any wood, metal, insulation, rubber and non-plastic components. Batteries must be removed.
- n) Change section 1.44 to strike out the "recycle" and replace with "divert from disposal".
- o) Delete section 1.47 (e) and replace with motor vehicles or automotive parts including tires.
- p) Insert new definition as new section 1.56 "Producer Responsibility Organization (PRO)" means private enterprises established to contract with producers to meet their obligations under the Blue Box regulation which includes establishing or operating a collection and management

system, promotion and education system, preparing and submitting reports, customer service and representing producers for any purposes under the extended producer responsibility under the new Blue Box Regulation (O.Reg 391/21 as amended from time to time). Circular Materials Ontario (CMO) has been selected as the lead PRO in the province to oversee the new Blue Box program on behalf of the producers.

2. In Part II – Collection Services

- a) Under section 2 “General Collection Provision”,
 - i. Add new subsection 2.2 “As of January 1, 2024, the Region will transition to extended producer responsibility and will no longer provide Blue Box and Grey Box collection services for Eligible sources under the provincial Common Collection System”;
- b) Under section 5 “Brush”
 - i. Delete subsection 5.2 and replace with Brush are only collectable from a Type A Premises as defined in Schedule “A” to this By-law. Further information on the collection of Bulky Goods is available from the sources noted in Section 54 of this By-law.
- c) Under section 6 “Bulky Goods”
 - i. Delete subsection 6.1 and replace with “Bulky Goods are only collectable from a Type A Premises as defined in Schedule “A” to this By-law. Further information on the collection of Bulky Goods is available from the sources noted in Section 54 of this By-law.”
 - ii. Delete subsection 6.3 and replace with “The Owner must arrange in advance with the Region's collection contractor for the scheduled collection of Bulky Goods As Designated. Information on how to schedule collection is available from the sources noted in Section 54 of this By-law.”
 - iii. Delete subsection 6.7 and replace with “Glass, not including windows, are collectable as Bulky Goods if:
 - a. placed in a separate, sturdy, walled container to be collected with its glass shard contents, and secured so as to remain closed and to protect the safety of collection personnel;
 - b. labelled appropriately (i.e. "Glass"); and
 - c. large glass pieces (greater than 1.5ft by 1.5ft) must be removed from any bulky item, packaged or wrapped separately in a cardboard, bubble wrap or another approved

packaging Material, and appropriately labelled (i.e. " Glass") to protect the safety of collection personnel."

d) Under section 7 "Christmas Trees"

- i. Delete subsection 7.1 and replace with "Christmas Trees shall be set out for Curbside collection without wrapping, bagging, tinsel, lights or any other decorations, in accordance with the schedule of collection days and times As Designated. Further information on the collection of Christmas Trees is available from the sources noted in Section 54 of this By-law."

e) Under section 8 "Blue Box Material"

- i. Delete subsection 8.1 (a) i and replace with "in designated recycling containers (Blue Box/Cart) only for Type C-F Premises as set out in Schedule "A" to this By-law available from the Region; or
- ii. Delete subsection 8.1 (a) ii and replace with "in a Cart only for Type C-F Premises as set out in Schedule "A" to this By-law for"; or
- iii. Delete subsection 8.1 (a) iv "in transparent plastic bags"; or
- iv. Delete subsection 8.1 (b) iii and replace with "Carts for Type C-F Premises are exempt from 8.1 (b) (i) and (b) (ii)"; and
- v. Delete subsection 8.3 and replace with "Further information on the collection of Blue Box Materials is available from the sources noted in Section 54 of this By-law."

f) Under section 9 "Leaf and Yard Material"

- i. Delete subsection 9.4 and replace with "Further information on the collection of Leaf and Yard Material is available from the sources noted in Section 54 of this By-law."

g) Under section 10 "Green Bin Material"

- i. Delete subsection 10.5 and replace with "Further information on the collection of Green Bin Material is available from sources noted in Section 54 of this By-law."

h) Under section 11 "Grey Box Material"

- i. Delete subsection 11.1 (a) i and replace with "in designated recycling containers (Grey Box/Cart) only for Type C-F Premises as set out in Schedule "A" to this By-law available from the Region; or
- ii. Delete subsection 11.1 (a) ii and replace with "in a Cart only for Type C-F Premises as set out in Schedule "A" to this By-law"; or

- iii. Delete subsection 11.1 (a) iv “in transparent plastic bags”; or
 - iv. Delete subsection 11.1 (b) iii and replace with “Carts for Type C-F Premises are exempt from section 11.1 (b) (i) and (b) (ii)”;
 - v. Delete subsection 11.3 and replace with “Further information on the collection of Grey Box Material is available from sources noted in Section 54 of this By-law.”
- i) Under section 13 “Collection Limits and Procedure for Garbage Exemptions”
- i. Delete subsection 13.1 (b)(iii) and replace with “Information on Garbage Tags is available from the sources noted in Section 54 of this By-law.”
 - ii. Delete subsections 13.2 (a) and replace with “for Type A Premises, As of January 1, 2024, the Region will no longer provide Blue Box and Grey Box collection services for this property type and this will be under the provincial Common Collection System.”
 - iii. Delete subsection 13.2 (b) and replace with for “Type B Premises, As of January 1, 2024, the Region will no longer provide Blue Box and Grey Box collection services for this property type and this will be under the provincial Common Collection System”.
 - iv. Delete subsection 13.2 (c) and replace with “for Type Cand D Premises, an Owner may set out for collection unlimited Blue and Grey Boxes or Carts, but will be subject to review by the Region to ensure that efficient and cost effective services are maintained.”
 - v. Delete subsection 13.2 (d) and replace with “for Type E and F Premises, an Owner may set out for collection up to a combined total of eight (8) Blue and Grey Carts or the equivalent number of units as determined solely by the Region. Type E Premises that consistently exceed the eight (8) Cart equivalent limit with Boxes or bundles, as solely determined by the Region, will be encouraged to use Carts. If the Owner of a Premises fails to switch to Cart collection, despite the Region's attempts to encourage the switch, the Region may, at their discretion, and upon written notice to the Owner, cease collection from the Premises until such time as the property switches to adequate Cart collection, to the satisfaction of the Region”.
 - vi. Delete subsection 13.4 and replace with “In all cases, except for the provision under section 2.2, the Material collected during collection

must be Material generated at the self-contained unit for Type A Premises or on the Premises for Type B-F Premises.”

- vii. Delete subsection 13.6 and replace with “To be eligible for Garbage collection services, Premises that are eligible to receive recycling collection services under the provincial Common Collection System must utilize the provincial recycling collection program and the Region’s organics collection services. Premises which are not eligible to participate in the provincial recycling collection program under the provincial Common Collection System must utilize both the Region’s Blue/Grey Box Material and Green Bin Material collection service. This applies to both base and enhanced service, where applicable.”
- viii. Delete subsection 13.8 and replace with “Any Type C-F Premises, as shown in Schedule “A”, which is not eligible to receive recycling collection services under the provincial Common Collection System that retain private service for Blue or Grey Box Material collection will not be eligible for Regional collection services. An exemption to this clause applies for regional and municipal facilities, Regional Agencies, Boards and Commissions, as well as Registered Charities, subject to application and approval by the Region.”

3. In Part III – Collection Restrictions and Responsibilities

a) Under section 14 “Collection Restrictions and Responsibilities”

- i. Delete subsection 14.2 and replace with “The Owner of Premises shall set out for collection the Classes of Collectable Material at the locations as shown in Section 15, in the manner of, and in accordance with the schedules of collection days As Designated. See Section 54 of this By-law for further sources of schedule and Material preparation information.”

b) Under section 19 “Ownership”

- i. Delete subsection 19.1 and replace with “Except for Blue Box and Grey Box Material that are collected under the provincial Common Collection System, all other properly prepared and separated Collectable Material set out within the designated times becomes the property of the Region upon pick-up or other receipt by authorized employees or contractors of the Region.”

4. In Part IV – Regional Drop Off Location
 - a) Under section 24 Acceptable Drop-off/Recycling Material
 - i. Delete subsection 24.2 and replace with “There may be locations where less than this full list may be Acceptable. Consult the sources listed in Section 54 for further information.”
 - b) Under section 25 Acceptable Composting Material
 - i. Delete subsection 25.2 and replace with “There may be locations where less than this full list may be Acceptable. Consult the sources listed in Section 54 for further information.”
 - c) Under section 35 “Refusal”
 - i. Delete subsection 35.1 and replace with “The Region reserves the right to refuse to accept for drop-off any Material for operational and material handling reasons.”
5. In Part V – Regional Drop Off Location Restriction and Responsibilities
 - a) Delete subsection 35.1 and replace with “The Region reserves the right to refuse to accept for drop-off any Material for operational and/or material handling reason.”
 - b) Add subsection 35.2 “The Region reserves the right to refuse to accept for drop-off Acceptable Blue Box and Grey Box Material or Household Hazardous Waste Material of large commercial quantity as determined by the Region.”
6. In Part IX – General
 - a) Under section 54 “Further Information on Material Preparation”
 - i. Delete subsection 54.1 and replace with “More detailed instructions on preparation of Material for collection or drop off at a Regional Drop-Off Location are available on the Region's website at www.niagararegion.ca or in publications updated and distributed by the Region from time to time or by contacting the Waste Info-line Monday to Friday, 8:30am – 4:30pm, at 905-356-4141 or Toll-free at 1-800-594-5542.
 - ii. Add subsection 54.2 More detailed instructions on preparation of Blue Box Material and Grey Box Material not collected by the Region and falls under the Provincial Common Collection System along with related customer service inquiries are available at the Producer Responsibility Organization (PRO) website circularmaterials.ca/on

7. That Table 2 (Recycling Container Limits) of Schedule A of By-law 2022-32 be deleted and replaced with the following:

Table 2: Recycling Container Limits

Type of Premises (as Assessed by MPAC or as defined under O. Reg. 391/21)	Container Limit	Collection Frequency
C. Premises used for one or more institutional, commercial or industrial purposes inside Designated Business Area and Bed and Breakfasts with four (4) or more bedrooms inside Designated Business Areas.	Unlimited	Weekly
D. Mixed use Premises used for one or more institutional, commercial or industrial and residential purposes inside Designated Business Area.	Commercial Component Only: Unlimited Residential Component: Provided through the Provincial Common Collection System.	Weekly
E. Premises used for one or more institutional, commercial or industrial purposes outside Designated Business Area and Bed and Breakfasts with four (4) or more bedrooms outside Designated Business Areas are Type E Premise.	Combined limit of the eight (8) Blue and Grey Carts or the equivalent in Blue and Grey Boxes as determined solely by the Region.	Weekly

Type of Premises (as Assessed by MPAC or as defined under O. Reg. 391/21)	Container Limit	Collection Frequency
F. Mixed use Premises used for one or more institutional, commercial or industrial and residential purposes outside Designated Business Area.	Commercial Component Combined limit of the eight (8) Blue and Grey Carts or the equivalent in Blue and Grey Boxes as determined solely by the Region. Residential Component: Provided through the Provincial Common Collection System.	Weekly

Bill No. 2022-32

Authorization Reference: PWC 4-2022;

Minute Item 6.1

Amended by By-law No. 2022-60

CL 15-2022;

Minute Item 9.1.1

Amended By By-law No. 2023-91

PWC 11-2023

Minute Item 5.3

THE REGIONAL MUNICIPALITY OF NIAGARA

BY-LAW NO. 2022-32

A BY-LAW TO REGULATE THE USE OF THE WASTE MANAGEMENT SYSTEM FOR THE REGIONAL MUNICIPALITY OF NIAGARA

WHEREAS on April 11, 1996, Regional Council adopted By-laws 8280-96, 8281-96 and 8282-96 to assume from the twelve area municipalities all waste management powers conferred by any Act upon the area municipalities;

WHEREAS Section 11(3) of the *Municipal Act, 2001*, S.O. 2001, c.25, provides that an upper tier municipality may pass By-laws respecting waste management subject to the requirements set out in the Act;

WHEREAS Section 227 of the *Municipal Act, 2001*, provides that it is the role of the officers and employees of the municipality to carry out duties required under this or any other Act and other duties as assigned by the municipality;

WHEREAS Section 425 of the *Municipal Act, 2001* provides that a municipality may pass by-laws providing that a person who contravenes a by-law of the municipality passed under this Act is guilty of an offence;

WHEREAS Section 446(1) of the *Municipal Act, 2001* provides that if a municipality has the authority under this, or any other Act, or under a by-law under this Act, or any other Act, to direct or require a person to do a matter of thing, the municipality may also provide that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person's expense;

WHEREAS Section 446(3) of the *Municipal Act, 2001* provides that the municipality may recover the costs of doing a matter or thing under subsection 446(1) from the person directed or required to do it, by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes;

WHEREAS By-law No. 2017-56 was passed by Regional Council on May 15, 2017, and this by-law has been in place to regulate the use of the waste management system for The Regional Municipality of Niagara;

Bill No. 2022-32

Authorization Reference: PWC 4-2022;

Minute Item 6.1

Amended by By-law No. 2022-60

CL 15-2022;

Minute Item 9.1.1

Amended By By-law No. 2023-91

PWC 11-2023

Minute Item 5.3

WHEREAS By-law No. 2017-113 was passed by Regional Council on December 7, 2017, being a by-law to amend By-law No. 2017-56, and By-law No. 2020-62, was passed by Regional Council on September 17, 2020, being a by-law to amend By-law No. 2017-56; and By-law No. 2021-06, was passed by Regional Council on January 21, 2021, being a by-law to amend By-law No. 2017-56;

WHEREAS legislative updates have occurred, along with a desire to repeal and replace By-law No. 2017-56 with this By-law;

NOW THEREFORE the Council of The Regional Municipality of Niagara enacts as follows:

PART I - DEFINITIONS

1. The following terms are defined for purposes of this By-law:
 - 1.1 "Agencies, Boards and Commissions" means a self-governing organization that delivers services for the Region, including Niagara Regional Housing, Niagara Regional Police Service and Niagara Peninsula Conservation Authority.
 - 1.2 "Amnesty Week" means the two (2) weeks that follow Christmas Day where, in addition to the regular Garbage limit, selected Premises can place additional Garbage to the curb for collection without a Garbage Tag on the regular Garbage collection day(s).
 - 1.3 "Area Municipality" means any one of the municipalities or corporations of the Town of Fort Erie, Town of Grimsby, Town of Lincoln, City of Niagara Falls, Town of Niagara-on-the-Lake, Town of Pelham, City of Port Colborne, City of St. Catharines, City of Thorold, Township of Wainfleet, City of Welland, or Township of West Lincoln.
 - 1.4 "As Designated" means as designated by the Region from time to time by the Commissioner of Public Works or their designate. It is anticipated that the Region's diversion programs, and related requirements will continue to evolve as new methods and Materials emerge. These changes will be implemented on an "As Designated" basis.

- 1.5 "Blue Box" means a collection container available from the Region or approved alternative as set out in Section 8 of this By-law or As Designated, used to set out Blue Box Material for collection under the Region's diversion program.
- 1.6 "Blue Box Material" means packaging or packaging-like products as defined under Ontario Regulation 391/21, as amended from time to time, accepted for curbside collection or accepted as part of the Region's diversion program under its drop off depot service. The Blue Box Material(s) are Plastic Packaging, Metal Packaging, Glass Packaging including gable top containers and aseptic containers.
- 1.7 "Brush" means woody Material including twigs, tree limbs or branches.
- 1.8 "Bulky Goods" means large household items which are Collectable Material that cannot fit into a normal Garbage Container and may be overweight (excluding construction/demolition Material). Some examples include, but are not limited to, the following:
- (a) artificial Christmas trees;
 - (b) box spring, mattress, and bed frame;
 - (c) carpet or rugs in compact rolls/bundles not exceeding 1.5 metres (4.5 ft) in length and 0.76 metres (2.5 ft) in diameter and tied;
 - (d) couches, sofa, chair;
 - (e) floor lamps;
 - (f) furniture (for example, tables, cabinets, dressers);
 - (g) glass packaged in cardboard and labelled "glass";
 - (h) large toys;
 - (i) pool cover and solar blankets in compact rolls/bundles not exceeding 1.5 metres (4.5 ft) in length and 0.76 metres (2.5 ft) in diameter and tied;

- (j) toilets or sinks that are individual and not part of construction and demolition;
 - (k) other collectable Material that cannot fit in a garbage container;
 - (l) water softening units; and
 - (m) other household items, as designated by the Region.
- 1.9 "By-law" means this by-law and any schedule(s) and/or appendices to this By-law as they may be amended from time to time.
- 1.10 "Cart" means an approved container as set out in section 8, 10 and 11 of this By-law or As Designated, used to set out Blue Box and Grey Box Material for Types C-F Premises, or Green Bin Material for Types B-F Premises as set out in Schedule "A" to this By- Law.
- 1.11 "Care and Control" means Material shall be deemed to have been within the care and control of a Person at a point in time if the Material included any Material typically associated with or used by that Person and shall include but is not restricted to the following Materials:
- (a) mail and other paper products bearing the name, address or other identifying characteristics typically associated with that Person;
 - (b) Material that can on a balance of probabilities be shown to have been purchased by that Person;
 - (c) Material that can on a balance of probabilities be shown to have originated from Premises with respect of which a Person is considered an Owner and during the time the Person was considered an Owner; or
 - (d) Materials that can on a balance of probabilities be shown to have been transported in a motor vehicle owned or under the Care and Control of the Person.
- 1.12 "Christmas Trees" means naturally grown evergreen trees without tinsel, decorations, ornaments or tree lights.

- 1.13 "Christmas Trees, Artificial" means trees manufactured from manmade Material.
- 1.14 "Collectable" means Material which may be collected at Curbside or a collection point approved by the Region pursuant to this By-law.
- 1.15 "Communal Collection Point" means a collection point approved or as determined by the Region that is authorized for the use of more than one Premises.
- (a) "Common Collection System" means the province-wide collection system for collecting Blue Box and Grey Box materials that is operated by Producer Responsibility Organizations (or PROs) on behalf of producers.
- 1.16 "Composter" means a container available from the Region or any enclosure with a lid for the purpose of decomposing Leaf and Yard Material and/or Green Bin Material by aerobic decay or bacterial action.
- 1.17 "Construction, Renovation and Demolition" Material includes but is not limited to windows, tile, drywall, lumber, doors, metal, PVC pipe and other building Materials As Designated by the Region.
- 1.18 "Council" means the elected Council of The Regional Municipality of Niagara.
- 1.19 "Curbside" means the area directly in front of an Owner's Premises as close as possible to the travelled portion of the road without obstructing or interfering with the travelled portion of the road or any sidewalk. It normally extends 1.2 m (four (4) feet) rearward from the travelled portion of the road.
- 1.20 "Designated Business Area" means an area designated by the Area Municipality to receive alternate collection services compared to residential or other industrial, commercial and institutional services.
- 1.21 "Dwelling Unit" means a place of residence designed or intended for habitation by one (1) or more persons with its own culinary and sanitary facilities which are provided for the exclusive use of the person or persons

who reside therein. If an Owner disagrees with the number of units contained within the Premises as assessed, it is up to the Owner to provide proof of the actual number of legally existing individual units within the Premises. In the absence of provision of proof to the satisfaction of the Region, the limit for the Premises in question shall be as determined by the Region.

1.22 "Electrical and Electronic Equipment (EEE)" means electrical and electronic equipment that, (a) is designed for use with an electrical current and a voltage rating not exceeding 1,000 volts for alternating current and 1,500 volts for direct current, (b) weighs no more than 250 kilograms, and (c) is not intended to be used permanently as part of a building or a structure at a pre-defined and dedicated location, as defined in Ontario Regulation 522/20: Electrical and Electronic Equipment under the *Resource Recovery and Circulate Economy Act, 2016*, S.O. 2016, c.12, Sched. 1, or any successor legislation, including but not limited to the following:

- a) computers;
- b) printers (desktop and floor-standing), including printer cartridges;
- c) video gaming devices;
- d) telephones, including cellular phones;
- e) display devices;
- f) radios and stereos, including after-market vehicle stereos;
- g) headphones;
- h) speakers;
- i) cameras, including security cameras;
- j) video recorders;
- k) drones with audio or visual recording equipment;

- l) peripherals and cables used to support the function of information technology, telecommunications and audio visual equipment, including charging equipment;
 - m) parts of information technology, telecommunications and audio visual equipment sold separately, such as hard drives;
 - n) handheld point-of-sale terminals or devices; and
 - o) musical instruments and audio recording equipment.
- 1.23 "Eligible Property" means a Premises of Types A, B, C, D, E or F as set out in Section 13 and Schedule "A" to this By-law where:
- (a) container limits set out in Schedule "A" can be abided by in the normal course of waste generation activity;
 - (b) the Owner(s) of the Premises are in compliance with this By-law; and
 - (c) the only Material set out for collection is Material generated on that Premises.
- 1.24 "Environmental Protection Act" means the *Environmental Protection Act*, R.S.O. 1990, Ch. E.19, or any successor legislation.
- 1.25 "Friendly Reminder" and "Final Friendly Reminder" means a written notice by the Region, in a form similar to that set out in Schedule B to this By-law or As Designated, which is delivered to an Owner, or left in a visible location, which can be readily seen at the Premises, or in a mailbox, to address Non-Compliance.
- 1.26 "Garbage" means all non-hazardous, solid, residual waste which, for purposes of collection or drop-off at a Regional Drop-Off Location, does not fall within a recyclable class of Material as set out in Subsection 3.1(a) or elsewhere in this By-law and such other Material As Designated. It does not include Grass Clippings.
- (a) "Eligible Source" means any residence or facility in an eligible community (i.e., residences, multi-residential properties, residential

component of mixed-use properties, some schools, some public spaces and some long-term care and retirement homes)., as defined in O. Reg. 391/21 as amended from time to time for the purpose of determining eligibility in the province's full producer responsibility Common Collection System.

- 1.27 "Garbage Container" means a waterproof opaque bag, receptacle, can, bin, or such other container As Designated, for the storing and setting out of Garbage for collection. It does not include cardboard boxes.
- 1.28 "Garbage Exemptions" mean exemptions as set out in Section 13 to the approved Garbage Container limits as shown in Schedule "A".
- 1.29 "Garbage Tag" means a tag that can be purchased from the Region or authorized vendor and affixed and untampered (i.e. not torn in half) to the neck of a waterproof bag or on top of the bag situated on the top in the Garbage Container to allow additional limit of Garbage to be set out for collection. Only Type A Premises as defined in Schedule "A" of this By-law can use a Garbage Tag.
- 1.30 "Grass Clippings" means vegetation consisting of typically short plants with long, narrow leaves, growing wild or cultivated on lawns and pastures, which are the cut portions of grass, that are left behind or captured in a grass catcher; but does not include weed-type plants, such as "crab grass", where the whole plant is removed, including its root system.
- 1.31 "Green Bin Container" means a container such as a Green Bin, Carts or the smaller Kitchen Catcher available from the Region, or other rigid reusable closed or open-top container clearly labelled with handles used for storing and setting out Green Bin/Cart Material.
- 1.32 "Green Bin Material" means compostable organic Material collected under the Green Bin program As Designated by the Region, including but not limited to food waste (such as meat, bones, shells, tea bags), pumpkins, tissue paper, paper towels and napkins, paper egg cartons, 100% compostable paper cups and plates, soiled newspaper, cold fireplace ashes, brown paper bags, saw dust, wood shavings, paper takeout trays,

kitty litter and Pet Waste. It does not include Grass Clippings or Liquid Material.

- 1.33 "Grey Box" means a collection container available from the Region or approved alternative as set out in Section 11 of this By-law or As Designated, used to set out Grey Box Material under the Region's diversion programs.
- 1.34 "Grey Box Material" means packaging and packaging like products defined under Ontario Regulation 391/21, as amended from time to time, accepted for curbside collection or accepted as part of the Region's diversion program. The Grey Box Material(s) are Paper Products and Paper Packaging including paper laminates, kraft paper carry-out bags, kraft paper – non-laminated, corrugated cardboard, boxboard and other paper packaging.
- 1.35 "Household Hazardous Waste Drop-Off Depots" means those locations as noted on the Region's website, which may be updated from time to time, but which includes:
- (a) Niagara Road 12 Landfill;
 - (b) Humberstone Landfill;
 - (c) Thorold Yard Household Hazardous Waste Drop-Off Depot, and
 - (d) Bridge Street Drop-Off Depot.
- 1.36 "Illegal Dumping" means the disposing of Material in Non-Designated Areas, including both Public Property and Regional Property, but does not include Litter.
- 1.37 "Leaf and Yard Material" means leaves, weeds, trimmings, flowers, small twigs less than 1.5 cm in diameter and other Material As Designated, but does not include Grass Clippings, Brush, soil, dirt, roots, rocks, logs, stumps or sod.

- 1.38 "Leaf and Yard Container" means reusable, rigid containers, paper bags or certified plastic compostable plastic bags As Designated by the Region. It does not include cardboard boxes or non-compostable plastic bags.
- 1.39 "Litter" means debris, refuse, or Material(s) disposed of in non-designated areas, discarded outside the regular Collection Point, or lying scattered about the area.
- 1.40 "Liquid Material" means Material which is not solid and which exhibits evidence of free water, or other liquids, whether or not contained.
- 1.41 "MPAC" means the Municipal Property Assessment Corporation.
- 1.42 "Material" is the broadest categorization of all that a Person or Owner wishes to dispose or divert from disposal either through public collection or at a Regional Drop-Off Location. Subcategories of Material for collection are Collectable Material, including Recyclables and Non Recyclables, to be prepared according to the class instructions in this By-law, and excluded Non-Collectable Material. Any Material may also be Non-Compliant because of its content or preparation. Subcategories of Material for drop-off at Regional Drop-Off Locations are Acceptable Material, to be prepared according to the category instructions in this By-law, and excluded Unacceptable Material.
- 1.43 "Multi-Purpose Property" means a single property as defined by MPAC and/or contained in applicable Site Plan Conditions, housing multiple Premises types.
- 1.44 "Niagara region" and "Niagara" means the geographic area within The Regional Municipality of Niagara.
- 1.45 "Non-Collectable Material" means Material forbidden, prohibited and not acceptable for Curbside collection pursuant to this By-law including:
- (a) hazardous waste which is corrosive, flammable, toxic, explosive or biomedical, or as defined in Ontario Regulation 347: General – Waste Management, R.R.O. 1990, under the *Environmental Protection Act*, R.S.O. 1990, c. E.19, or any successor legislation;

- (b) prohibited Material, as defined under the *Transportation of Dangerous Goods Act, 1992*, S.C. 1992, c.34, or any successor legislation;
- (c) pathological waste, as defined and regulated in Ontario Regulation 347: General – Waste Management, R.R.O. 1990, under the *Environmental Protection Act*, R.S.O. 1990, c. E.19, or any successor legislation;
- (d) solid and liquid waste Material or substances which contain or could contain pathogen bacteria or micro-organisms that may be hazardous or dangerous;
- (e) motor vehicles or automotive parts including tires;
- (f) live animals or fowl or carcasses or part of an animal or other creature, save for normal and bona fide Green Bin Material, which has been drained of all liquids;
- (g) septic or holding tank pumpings or raw sewage;
- (h) Material of any kind or nature that may be explosive or combustible or may cause fire including hot coals, ashes, oil-soaked or gasoline soaked rags, papers, cloths or similar Material;
- (i) gaseous, semi-liquid or liquid waste including liquid industrial waste as defined in Ontario Regulation 347: General – Waste Management, R.R.O. 1990, under the *Environmental Protection Act*, R.S.O. 1990, c. E.19, or any successor legislation;
- (j) sealed metal drums or barrels;
- (k) other Material as prohibited in any relevant Environmental Compliance Approval issued by the Ministry of the Environment, Conservation and Parks under the relevant legislation;
- (l) sharps;
- (m) construction, renovation or demolition Material, including windows;

- (n) grass clippings;
 - (o) Electrical and Electronic Equipment (EEE), as defined in Ontario Regulation 522/20: Electrical and Electronic Equipment, under the *Resource Recovery and Circular Economy Act, 2016*, S.O. 2016, c.12, or any successor legislation;
 - (p) batteries (all types), as defined in Ontario Regulation 30/20: Batteries, under the *Resource Recovery and Circular Economy Act, 2016*, S.O. 2016, c.12, Sched. 1, or any successor legislation;
 - (q) White Goods; and
 - (r) other Material As Designated.
- 1.46 "Non-Compliant" and "Non-Compliance" means Material not prepared for collection or Regional Drop-Off Location deposit in accordance with the requirements set out in this By-law.
- 1.47 "Non-Designated Area" means an area which has not been designated for a particular purpose.
- 1.48 "Nuisance" includes, but is not limited to, the following:
- (a) disorderly conduct;
 - (b) public drunkenness or public intoxication;
 - (c) the unlawful sale, furnishing, or distribution of alcoholic beverages or controlled substances;
 - (d) the deposit of refuse on the site;
 - (e) damage to, or destruction of, public or private property on the site;
 - (f) traffic that obstructs the free flow of persons and motor vehicles, or could interfere with the ability to provide emergency services;
 - (g) unreasonable noise, including loud music or shouting;

- (h) unlawful open burning or fireworks;
- (i) public disturbances, including public brawls or fights;
- (j) outdoor public urination or defecation; and/or
- (k) use of or entry upon a roof not intended for such occupancy.

1.49 "Owner" includes but is not limited to:

- (a) a Person who is the registered owner and or the beneficial owner of Premises which is subject to this By-law;
- (b) the Person for the time being managing or receiving the rent from Premises, which is subject to this By-law, whether on the Person's own account or as agent or trustee of any other Person or who would receive the rent if the Eligible Property was let; and
- (c) a Person who is a lessee or occupant or tenant of the Premises who in their capacity as lessee or occupant manages or is in charge or control Premises, which is subject to this By-law.

There may be more than one Owner within the forgoing definition with respect to a particular Premises.

1.50 "Person" includes a partnership, an unincorporated association, a corporation, a cooperative society or a cooperative organization, the successors of a partnership, of an association, of a corporation, of a society or of an organization and the heirs, executors, liquidators of the succession, administrators or other legal representatives of a Person.

1.51 "Pet Waste" means animal excrement/droppings generated by small household pets including cats, dogs, small rodents or other similar indoor pets kept for companionship and enjoyment, kept in kennels and/or breeders, and including kitty litter, wood shavings and other natural pet bedding, newspaper cage liners, feathers, and fur, whether separate or intermingled with such excrement/droppings, but does not include animal excrement generated by horses, cows, chickens or other similar farm, wild, working, undomesticated or commercial livestock animals.

- 1.52 "Premises" means land and buildings combined in the geographic area of Niagara region or a part of such land and buildings combined in the case of land and buildings which contain multiple self-contained units with respect to which a Person is considered an Owner. Premises shall be categorized by type in accordance with the definitions contained in Schedule "A".
- 1.53 "Private Property" means any land or building that is registered to a Person on title in the Land Registry Office or Land Titles Division, as the case may be, that is not owned by an Area Municipality in the Region, a Conservation Authority, a Local Board, the Region, or the Crown in Right of Ontario, the Crown in Right of Canada or any emanations thereof, unless it is leased to a person or corporation not listed above.
- (a) "Producer Responsibility Organization (PRO)" means private enterprises established to contract with producers to meet their obligations under the Blue Box regulation which includes establishing or operating a collection and management system, promotion and education system, preparing and submitting reports, customer service and representing producers for any purposes under the extended producer responsibility under the new Blue Box Regulation (O.Reg 391/21 as amended from time to time). Circular Materials Ontario (CMO) has been selected as the lead PRO in the province to oversee the new Blue Box program on behalf of the producers.
- 1.54 "Public Property" means any land or building that is owned by an Area Municipality, an Agency, Board and Commission, the Region, or the Crown in Right of Ontario, the Crown in Right of Canada or any emanations thereof.
- 1.55 "Public Space Litter/Recycling Bin" means a container that is placed in a public area for use by general public for the purpose of holding litter that has been thrown away by public space users. The bins are not intended for Materials that have been privately generated by a business or residence or Non-Collectable Material.
- 1.56 "Region" or "the Region" means The Regional Municipality of Niagara or an authorized representative of The Regional Municipality of Niagara, including

a Regional Drop-Off Location site attendant, a contractor or its employee, or a by-law enforcement officer, as appropriate in the context.

- 1.57 "Regional Drop-Off Location" means a temporary or permanent location set up by the Region for drop-off of Material including but not limited to waste, recyclables, compost, or household hazardous waste.
- 1.58 "Regional Property" means all property, including lands and buildings, owned, leased, rented, controlled and/or managed by the Region, within the geographic area that is Niagara.
- 1.59 "Registered Charities" are charitable organizations, public foundations, or private foundations that are created and reside in Canada and have been issued a charitable registration number by the Canada Revenue Agency (CRA). They must use their resources for charitable activities and have charitable purposes in one or more of the following: the relief of poverty, the advancement of education, the advancement of religion, or other purposes that benefit the community. To receive exemption under Section 13.8 of this By-law, the Registered Charities must be the direct generators of Blue Box Material, Grey Box Material, Green Bin Material or Garbage.
- 1.60 "Scavenge" means the unauthorized removal of Materials that have either been placed out for collection, or in the location where the container (containerized waste/carts) is stored and filled before being moved to the collection location.
- (a) "Rigid Plastic" means hard plastic items that are not accepted for Curbside Collection but are accepted as part of the Region's diversion programs for drop off depot service only such as but not limited to discarded and broken recycling containers, buckets, pails, pots, crates, trays, baskets, totes, toys, pools, furniture, chairs and car seats with no other parts, metal or Material attached. Rigid plastic items do not include plastic coolers, piping, siding or any plastic that also contain or have attached any wood, metal, insulation, rubber and non-plastic components. Batteries must be removed.

- 1.61 "Set Out Service" means the provision of onsite service, as approved by the Region, for Owners living in Type A Premises as listed in Schedule "A" to this By-law and who are unable to physically carry their Garbage, Blue/Grey Box Materials and Green Bin Material to the curb for Curbside collection. Set Out Service only includes Garbage, Blue/Grey Box and Green Bin Material. Set Out Service does not include Leaf and Yard Material, Bulky Goods, Brush, or any other excluded items, As Designated by the Region.
- 1.62 "Sharps" means blades, needles, syringes, including safety engineered needles, laboratory glass, or other Materials capable of causing punctures or cuts.
- 1.63 "Site Plan Conditions" means comments and conditions provided by the Region during the site plan, subdivision plan or condominium application process pursuant to the Region's Policy C-A-002 "Requirements for Waste Collection".
- 1.64 "Unacceptable Material" means Material which is not accepted at a Regional Drop-Off Location. Unacceptable Material includes:
- (a) any dangerous and hazardous Material such as poisons, hot live ashes, caustics, acids, pesticides, herbicides, radioactive Material, industrial process sludge, biomedical waste, or substances which may cause personal or environmental problems with the exception of the Household Hazardous Waste categories as set out in Section 26;
 - (b) ammunition;
 - (c) reactive chemical waste;
 - (d) liquid waste with the exception of certain Household Hazardous Waste categories as set out in Section 26;
 - (e) pathological waste with the exception of sharps, which are collectable at Household Hazardous Waste Drop-Off Depots only;
 - (f) sludge from septic tanks or seepage;

- (g) highly flammable, volatile, explosive, reactive or radioactive Materials with the exception of certain Household Hazardous Waste categories as set out in Section 26;
- (h) leachate toxic waste;
- (i) PCB waste;
- (j) carcasses of dogs, cats, fowl and other such creatures, or parts thereof;
- (k) live animals or birds;
- (l) human excrement;
- (m) steel and plastic barrels, unless the lid is removed and the barrel is empty and dry;
- (n) automotive parts, not including automobile tires or small automotive parts;
- (o) waste with excess liquid accumulated in the load or Material that fails a slump test;
- (p) asbestos not prepared as set out in Section 28;
- (q) organic Material which has decomposed under anaerobic conditions; and
- (r) other Material As Designated.

1.65 "Waste Disposal Site" means (a) any land upon, into, in or through which, or building or structure in which, waste is deposited, disposed of, handled, stored, transferred, treated or processed, and (b) any operation carried out or machinery or equipment used in connection with the depositing, disposal, handling, storage, transfer, treatment or processing referred to in clause (a), as defined in the *Environmental Protection Act*, R.S.O. 1990, Ch. E.19, or any successor legislation.

- 1.66 "White Goods" means major household appliances or items such as stoves, washers, dryers, dishwashers, dehumidifiers, water tanks, barbeques, swing sets, bicycles, air-conditioning units, heat-pumps, microwaves, refrigeration units or freezer units and other Material As Designated.

PART II - COLLECTION SERVICES

2. General Collection Provision

- 2.1 The Region provides collection of all Collectable Material from Eligible Properties in the Region according to the terms of this By-law and subject to other terms As Designated.
- 2.2 As of January 1, 2024, the Region will transition to extended producer responsibility and will no longer provide Blue Box and Grey Box collection services for Eligible sources under the provincial Common Collection System.
- 2.3 The Region also provides enhanced services as requested, approved and funded by local municipalities.
- 2.4 No Owner shall be eligible for collection unless the Owner complies with this By-law and other terms As Designated.
- 2.5 The Region may retain a contractor or contractors to fulfill the Region's responsibilities under this By-law.
- 2.6 If, due to breakdown of equipment, strike, inclement weather, or any other cause, waste collection is not provided to an Eligible Property, the Region shall not be liable to any Person for any damages, costs, loss or expenses of any kind due to the failure of such waste collection to take place.

3. Classes of Collectable Material

- 3.1 The Classes of Collectable Material are:
 - (a) Recyclable Material:

Bill No. 2022-32

Authorization Reference: PWC 4-2022;

Amended by By-law No. 2022-60

Minute Item 6.1

CL 15-2022;

Amended By By-law No. 2023-91

Minute Item 9.1.1

PWC 11-2023

Minute Item 5.3

- i. Blue Box Material;
- ii. Brush;
- iii. Christmas Trees;
- iv. Green Bin Material;
- v. Grey Box Material;
- vi. Leaf and Yard Material; and
- vii. Other recyclable Material As Designated.

(b) Non-Recyclable Material:

- i. Bulky Goods;
- ii. Garbage; and
- iii. Other non-recyclable Material As Designated.

3.2 All other Material is Non-Collectable Material and is not to be placed out for collection.

4. Separate According to Class and Class Provisions

4.1 If collection service is available to an Eligible Property for any of the above Classes, then the Material which an Owner sets out for collection must be separated according to Class.

4.2 Every Owner shall prepare Collectable Material according to the provisions in Sections 5 through 13 of this By-law relevant to each Class of Material.

5. Brush

5.1 Brush shall be set out for collection in accordance with the schedule of collection days As Designated and:

(a) shall be packaged in bundles where each individual piece of Material shall not exceed 7 cm (2.8 inches) in diameter and where each bundle shall not exceed:

i. a size of 1.5 m (5 feet) in length by 0.5 m (1.6 feet) in diameter; and

ii. a weight of 22.7 kg (50 pounds); and

(b) if collected on the same day as other Material, shall be clearly separated from any other class of Material set out for collection.

5.2 Brush are only collectable from a Type A Premises as defined in Schedule "A" to this By-law. Further information on the collection of Bulky Goods is available from the sources noted in Section 54 of this By-law.

6. Bulky Goods

6.1 Bulky Goods are only collectable from a Type A Premises as defined in Schedule "A" to this By-law. Further information on the collection of Bulky Goods is available from the sources noted in Section 54 of this By-law.

6.2 Bulky Goods set out for Curbside collection:

(a) shall be in a contained state neatly placed at the Curbside;

- (b) shall not be stacked;
 - (c) shall not have Material stacked or loose set on top of Bulky Goods;
 - (d) shall be dismantled if possible;
 - (e) shall not include Construction, Renovation and Demolition Material;
 - (f) must be of a weight and dimension to be able to fit into the collection vehicle in a safe and efficient manner, As Designated by the Region; and
 - (g) limit of four (4) items per collection per Eligible Property.
- 6.3 The Owner must arrange in advance with the Region's collection contractor for the scheduled collection of Bulky Goods As Designated. Information on how to schedule collection is available from the sources noted in Section 54 of this By-law.
- 6.4 Contaminated items (e.g. mattresses with bed bugs), as determined by the Region, must be wrapped in plastic to be eligible for pick up.
- 6.5 Artificial Christmas Trees shall be set out for scheduled collection as Bulky Goods.
- 6.6 Collectable Material which can fit within a regular Garbage Container should not be disposed of as Bulky Goods, but as Garbage.
- 6.7 Glass, not including windows, are collectable as Bulky Goods if:
- (a) placed in a separate, sturdy, walled container to be collected with its glass shard contents, and secured so as to remain closed and to protect the safety of collection personnel;
 - (b) labelled appropriately (i.e. "Glass"); and
 - (c) large glass pieces (greater than 1.5ft by 1.5ft) must be removed from any bulky item, packaged or wrapped separately in a cardboard, bubble wrap or another approved packaging Material, and

appropriately labelled (i.e. " Glass") to protect the safety of collection personnel."

7. Christmas Trees

7.1 Christmas Trees shall be set out for Curbside collection without wrapping, bagging, tinsel, lights or any other decorations, in accordance with the schedule of collection days and times As Designated. Further information on the collection of Christmas Trees is available from the sources noted in Section 54 of this By-law.

7.2 Christmas Trees are only collectable from Type A Premises, as defined in Schedule "A" to this By-law.

7.3 No Owner shall set out a Christmas Tree unless it, or segments cut from it, are less than 3 metres (10 feet) in length and free of all accessories, decorations and plastic wrap. No Artificial Christmas Trees, wrapped or bagged trees, will be collected for this purpose. Refer to Section 6, Bulky Goods, for the collection of Artificial Christmas Trees.

8. Blue Box Material

8.1 Blue Box Material shall be set out for collection according to the following requirements:

(a) Blue Box Material must be packaged as follows:

i. in designated recycling containers (Blue Box/Cart) only for Type C-F Premises as set out in Schedule "A" to this By-law available from the Region; or

ii. in a Cart only for Type C-F Premises as set out in Schedule "A" to this By-law for"; or

iii. in clearly marked, reusable, solid-walled, rigid containers with handles or indentations on two (2) sides to facilitate the lifting and emptying of the said receptacle; or

- iv. in a sturdy non-waxed cardboard box (box will be recycled);
and

(b) Blue Box containers shall meet the following requirements:

- i. height not exceeding a size of up to 91 cm (3 feet) measured internally from the bottom of the receptacle to the top lip of the opening; and no width exceeding a size of up to 61cm (2 feet) measured internally from side to side, not corner to corner, or as determined by the Region; and
- ii. not exceeding a weight (of container and Material together) of 22.7 kg (50 pounds); and
- iii. Carts for Type C-F Premises are exempt from 8.1 (b) (i) and (b) (ii)”; and
- iv. be of sufficient quality to withstand normal collection activities and use; and
- v. for Blue Box containers with lids, the lid must be readily separable from the container. Any devices used to tie down or secure any lids must be removed by the Owner prior to collection; and

(c) contents shall not exceed the limits of the top of the Blue Box container; and

(d) must be clearly separated from any other class of Material set out for collection on the same Premises.

8.2 Blue Box Material that is loose or not packaged as outlined above may not be collected.

8.3 Further information on the collection of Blue Box Materials is available from the sources noted in Section 54 of this By-law.

9. Leaf and Yard Material

9.1 Leaf and Yard Material shall be set out for Curbside collection:

- (a) packaged in rigid, reusable containers or compostable paper bags or certified compostable plastic bags As Designated:
 - i. height not exceeding a size of up to 91 cm (3 feet) measured internally from the bottom of the receptacle to the top lip of the opening; and no width exceeding a size of up to 61cm (2 feet) measured internally from side to side, not corner to corner, or as determined by the Region; and not exceeding a total weight (of container and Leaf and Yard Material together) of 22.7 kg (50 pounds.); and
 - ii. for Leaf and Yard Containers with lids, the lid must be readily separable from the container. Any devices used to tie down or secure any lids must be removed by the Owner prior to collection; and
 - iii. be of sufficient quality to withstand normal collection activities and use; and
 - iv. be clearly identifiable as Leaf and Yard Material from the collection vehicle with the use of labels, or an open-top container; and
- (b) in such a way as to clearly separate it from any other class of Collectable Material set out for collection on the same Premises.

9.2 Non-compostable plastic bags (without a 'Biodegradable Products Institute' (BPI) logo or '100% Compostable' logo) or cardboard boxes are not permitted.

9.3 Leaf and Yard Material is only Collectable from Type A Premises as defined in Schedule "A" to this By-law.

9.4 Further information on the collection of Leaf and Yard Material is available from the sources noted in Section 54 of this By-law.

10. Green Bin Material

10.1 Green Bin Material shall be set out for Curbside collection packaged:

- (a) in a Green Bin Container available from the Region or other suitable containers in accordance with section 10.1 (c) packaged in:
 - i. Compostable plastic bags with BPI logo or 100% Compostable logo;
 - ii. Paper bags;
 - iii. Wrapped in newspaper; and/or
 - iv. Placed directly into the Green Bin container in a loose fashion.
- (b) in a Cart only for Type B-F Premises as set out in Schedule "A" to this By-law for; or
- (c) in other containers labelled "Organics":
 - i. height not exceeding a size of up to 91 cm (3 feet) measured internally from the bottom of the receptacle to the top lip of the opening; and no width exceeding a size of up to 61 cm (2 feet) measured internally from side to side, not corner to corner, or as determined by the Region; and
 - ii. not exceeding a total weight (of container and Green Bin Material together) of 22.7 kg (50 pounds); and
 - iii. which are equipped with handles; and
 - iv. be of sufficient quality to withstand normal collection activities and use; and
 - v. Carts are exempt from section 10.1 (c) i-iii; and
- (d) in such a way as to clearly separate it from any other class of Collectable Material set out for collection on the same Premises.

- 10.2 Small amounts of Leaf and Yard Material including weeds, garden Material, trimmings, and twigs smaller than 1.5 cm (0.5 inches) in diameter and no longer than 30.5 cm (12 inches), excluding Grass Clippings, are permitted as Green Bin Material.
 - 10.3 Pet Waste and kitty litter shall be either bagged using small certified compostable plastic bags As Designated, paper bags or completely wrapped in newspaper before being placed in the Green Bin/Cart or other labelled container as above.
 - 10.4 Green Bin Material that has a tendency to turn into liquid, as determined by the Region, shall be packaged and not be loose so the liquid does not leak or spill during collection. Liquid Material or Material that exhibits evidence of free water, or other liquids, whether or not contained is not permitted in the Green Bin/Cart. The collection service is designed for solid Material.
 - 10.5 Further information on the collection of Green Bin Material is available from sources noted in Section 54 of this By-law.
11. Grey Box Material
- 11.1 Grey Box Material shall be set out for collection according to the following requirements:
 - (a) Grey Box Material must be packaged as follows:
 - i. in designated recycling containers (Grey Box/Cart) only for Type C-F Premises as set out in Schedule "A" to this By-law available from the Region; or
 - ii. in a Cart only for Type C-F Premises as set out in Schedule "A" to this By-law"; or
 - iii. in a Cart only for Type B-F Premises as set out in Schedule "A" to this By-law; or
 - iv. in a sturdy non-wax cardboard box (box will be recycled); or
 - vi. in case of cardboard, must bundle together in bundles not exceeding a size of 91 cm (3 feet) in width by 91 cm (3 feet)

in length by 91 cm (3 feet) in depth and not exceeding a weight of 22.7 kg (50 pounds); or

- vii. in the case of flattened cardboard placed inside another cardboard box, which cardboard box must not exceed a size of 91 cm (3 feet) in width by 91 cm (3 feet) in length by 91 cm (3 feet) in depth and not exceeding a weight of 22.7 kg (50 pounds); Loose cardboard must be flattened and tied using twine, packing tape or an approved alternative, in bundles no larger than 91 cm (3 feet) x 91 cm (3 feet) x 91 cm (3 feet), and not exceeding a weight of 22.7 kg (50 pounds); or
- viii. in the case of plastic bags and stretchy plastic outer-wrap, by placing all loose plastic bags or plastic film in one securely tied Plastic Bag (not loose in the Grey Box); and

(b) Grey Box containers must meet the following requirements:

- i. height not exceeding a size of up to 91 cm (3 feet) measured internally from the bottom of the receptacle to the top lip of the opening; and no width exceeding a size of up to 61cm (2 feet) measured internally from side to side, not corner to corner, or as determined by the Region; and
- ii. not exceed a weight (of container and Material together) of 22.7 kg (50 pounds); and
- iii. iii. Carts for Type C-F Premises are exempt from section 11.1 (b) (i) and (b) (ii)
- iv. be of sufficient quality to withstand normal collection activities and use; and
- v. for Grey Box containers with lids, the lid must be readily separable from the container. Any devices used to tie down or secure any lids must be removed by the resident prior to collection; and

- (c) contents placed within a Grey Box container shall not exceed 91 cm (3 feet) x 91 cm (3 feet) x 91 cm (3 feet); and
- (d) clearly separated from any other class of Collectable Material on the same Premises.

11.2 Grey Box Material that is loose or not packaged as outlined above may not be collected.

11.3 Further information on the collection of Grey Box Material is available from sources noted in Section 54 of this By-law.

12. Garbage

12.1 Material not included in the other Classes of Collectable Material of this Bylaw shall be set out for collection as Garbage, and

- (a) packaged in a Garbage Container:
 - i. height not exceeding a size of up to 91 cm (3 feet) measured internally from the bottom of the receptacle to the top lip of the opening; and no width exceeding a size of up to 61cm (2 feet) measured internally from side to side, not corner to corner, or as determined by the Region; and
 - ii. not exceeding a weight (of container and waste) of 22.7 kg (50 pounds); and
 - iii. receptacle, can, bin or other container As Designated must be equipped with handles on two (2) sides; and
 - iv. be of sufficient quality to withstand normal collection activities and use; and
- (b) such that the contents shall not exceed the limits of the top of the Garbage Container; and
- (c) in such a way as to clearly separate it from any other classes of Collectable Material on the same Premises; and

- (d) if required by this By-law, with the relevant Garbage Tag affixed, refer to Section 13.1 (a); and
- (e) containing no other Classes of Collectable Material including but not limited to Leaf and Yard Material, Green Bin Material, Blue Box Material and Grey Box Material and Non-Collectable Material.

12.2 For Garbage Containers with lids, the lid must be readily separable from the container. Any devices used to tie down or secure any lids must be removed by the Owner prior to collection.

12.3 Garbage that is Non-Compliant, or which contains other classes of Collectable Material and/or Non-Collectable Material, may not be collected.

12.4 The Region reserves the right to implement additional safeguards for “sensitive” Materials, which shall include, but not be limited to, items such as medical waste, health-related waste, and personal protective equipment.

13. Collection Limits and Procedure for Garbage Exemptions

13.1 The maximum number of Garbage Containers set out every-other-week for Type A, B, E, F Premises and every week for Type C and D Premises shall be as set out in Schedule “A” to this By-law as follows:

- (a) An Owner of a Type A self-contained unit may set out additional Garbage Containers provided that each extra Garbage Container has the appropriate Garbage Tag affixed, which Garbage Tag has been purchased from the Region or its authorized vendor; and
- (b) the Garbage Tag shall be affixed:
 - i. untampered to a Garbage Container (i.e. torn in half) to the neck of a waterproof bag or on top of the Materials placed in a Garbage Container to allow additional limit of Garbage to be set out for collection. Only Type A Premises as defined in Schedule “A” of this By-law are eligible to use a Garbage Tag. Any tampered Garbage Tags will not be accepted and Material will not be collected; and

- ii. in a clearly visible location readily seen upon removal of the container's lid for a non-disposable Garbage Container such as a Garbage can, bin or receptacle. The Garbage Tag shall not be placed directly on the can, bin, handle or receptacle.
 - iii. Information on Garbage Tags is available from the sources noted in Section 54 of this By-law.
- (c) an Owner of Premises may be allowed a Garbage Exemption if they do not also have private Garbage collection services, and subject to application and approval by the Region for the following reasons:
- i. A medical condition that results in the generation of additional Garbage for Type A Premises and group homes, homes for adults with disabilities and homes for assisted living;
 - ii. Type A Premises with one child under the age of four in diapers can apply for collection of one (1) transparent plastic bag of diapers combined with no other collectable Material, to be collected on the week alternate to their regularly scheduled Garbage collection day. These properties are restricted to two Garbage Containers and no additional bag of diapers on their regularly scheduled Garbage collection day.
 - iii. Type A Premises with two children under the age of four in diapers can apply for weekly collection of one (1) transparent plastic bag of diapers combined with no other Collectable Material;
 - iv. Type A Premises with three or more children under the age of four in diapers can apply for weekly collection of two (2) transparent plastic bag of diapers combined with no other Collectable Material;
 - v. Type A Premises operating as an in-home child care provider can apply for weekly collection of two (2) additional

transparent plastic bag of diapers combined with no other Collectable Material.

- (d) an Owner of a Type A Premises may set out two (2) additional Garbage Containers during Amnesty Week;
 - (e) an Owner of Type B Premises may set out for collection a maximum of two (2) containers per unit up to a maximum of twenty-four (24) containers every-other week per Premises;
 - (f) an Owner of Type B Premises may set out a maximum of two (2) additional Garbage Container per unit up to a maximum of twenty four (24) additional Garbage Containers per Premises during Amnesty Week;
 - (g) an Owner of Type C-D Premises may set out for collection a maximum of four (4) Garbage Containers weekly;
 - (h) an Owner of Type D Premises may set out four (4) additional Garbage Containers during Amnesty Week;
 - (i) an Owner of Type E and F Premises may set out for collection a maximum of eight (8) Garbage Containers every-other-week;
 - (j) an Owner of Type F Premises may set out eight (8) additional Garbage Containers during Amnesty Week.
- 13.2 The number of Blue Box, Grey Box or Carts which may be collected from different types of Premises shall be as set out in Schedule "A" to this By-law, that is:
- (a) for Type A Premises, As of January 1, 2024, the Region will no longer provide Blue Box and Grey Box collection services for this property type and this will be under the provincial Common Collection System.
 - (b) for Type B Premises, as of January 1, 2024, the Region will no longer provide Blue Box and Grey Box collection services for this property type and this will be under the provincial Common Collection System"

- (c) for Type Cand D Premises, an Owner may set out for collection unlimited Blue and Grey Boxes or Carts, but will be subject to review by the Region to ensure that efficient and cost effective services are maintained.
 - (d) for Type E and F Premises, an Owner may set out for collection up to a combined total of eight (8) Blue and Grey Carts or the equivalent number of units as determined solely by the Region. Type E Premises that consistently exceed the eight (8) Cart equivalent limit with Boxes or bundles, as solely determined by the Region, will be encouraged to use Carts. If the Owner of a Premises fails to switch to Cart collection, despite the Region's attempts to encourage the switch, the Region may, at their discretion, and upon written notice to the Owner, cease collection from the Premises until such time as the property switches to adequate Cart collection, to the satisfaction of the Region”
- 13.3 The number of Green Bin Containers or Carts which may be collected from different types of Premises shall be as set out in Schedule “A” to this By-law, that is:
- (a) for Type A Premises, an Owner may set out for collection unlimited Green Bins;
 - (b) for Type B Premises, an Owner may set out for collection Green Bins or Green Carts on a request only basis in the quantity determined by the Region;
 - (c) for Type C, D and F Premises, an Owner may set out for collection unlimited Green Bins or Carts, but will be subject to review by the Region to ensure that efficient and cost effective services are maintained;
 - (d) for Type E Premises, an Owner may set out for collection up to eight (8) Green Carts or the equivalent number of Green Bins as determined solely by the Region. Type E Premises that consistently exceed the eight (8) Cart equivalent limit with Green Bins, as solely determined by the Region, will be encouraged to use Carts. If the

Owner of a Premises fails to switch to Cart collection, despite the Region's attempts to encourage the switch, the Region may, at their discretion, and upon written notice to the Owner, cease collection from the Premises until such time as the property switches to adequate Cart collection, to the satisfaction of the Region.

- 13.4 In all cases, except for the provision under section 2.2, the Material collected during collection must be Material generated at the self-contained unit for Type A Premises or on the Premises for Type B-F Premises.
- 13.5 Type A Premises that use private Garbage collection services or are not able to stay within the Garbage limit, as determined by the Region, are subject to review by the Region and may not be eligible for Garbage and/or Bulky collection services as Designated. This applies to both base and enhanced service, where applicable.
- 13.6 To be eligible for Garbage collection services, Premises that are eligible to receive recycling collection services under the provincial Common Collection System must utilize the provincial recycling collection program and the Region's organics collection services. Premises which are not eligible to participate in the provincial recycling collection program under the provincial Common Collection System must utilize both the Region's Blue/Grey Box Material and Green Bin Material collection service. This applies to both base and enhanced service, where applicable.
- 13.7 Any Type C or E Premises, as shown in Schedule "A" with a building greater than three (3) storeys, as determined by the Region, excluding municipal or Region owned buildings are not eligible for any collection services.
- 13.8 Any Type C-F Premises, as shown in Schedule "A", which is not eligible to receive recycling collection services under the provincial Common Collection System that retain private service for Blue or Grey Box Material collection will not be eligible for Regional collection services. An exemption to this clause applies for regional and municipal facilities, Regional Agencies, Boards and Commissions, as well as Registered Charities, subject to application and approval by the Region.

13.9 Collection limits for types of Premises are determined by the Region in accordance with Schedule "A" using the property classifications designated by MPAC and/or contained in applicable Site Plan Conditions. In the event of discrepancy, the Region's designation of the Premises type will prevail. If an Owner disagrees with the number of units contained within the Premises as assessed, it is up to the Owner to provide proof of the actual number of legally existing individual units within the Premises. In the absence of provision of proof to the satisfaction of Niagara Region, the limit for the Premises in question shall be as determined by the Region. In the event of a Multi-Purpose Property, each individual Premises is subject to their respective eligibility requirements and collection limits.

13.10 On a request basis, residential farms, as determined by the Region using the property classification identified by MPAC, can receive either Type A or Type E collection limits. If a residential farm does not request a farm exemption, the premises will be serviced, as per their property classification identified by MPAC, as set out in Schedule "A" to this By-law.

PART III - COLLECTION RESTRICTIONS AND RESPONSIBILITIES

14. Collection Restrictions and Responsibilities

14.1 No Person or Owner shall set out or permit to be set out:

(a) Non-Collectable Material; or

(b) Non-Compliant Material.

14.2 The Owner of Premises shall set out for collection the Classes of Collectable Material at the locations as shown in Section 15, in the manner of, and in accordance with the schedules of collection days As Designated. See Section 54 of this By-law for further sources of schedule and Material preparation information.

14.3 If the Owner of a Premises fails to comply with the responsibilities and requirements as set out in this By-law, the Region may, at the discretion of the Commissioner of Public Works or his/her designate, and upon written

notice, either by ordinary mail (where receipt is deemed to be three (3) days after mailing), registered mail or hand delivered, to the Owner, cease collection from the Premises until such time as the Non-compliance is corrected to the satisfaction of the Region.

- 14.4 If the Owner of a Premises or a tenant engages in any inappropriate behaviour, riotous, violent, threatening or illegal conduct, or uses profane or abusive language, as determined by the Region, towards Region staff or contractors' staff, the Region may, at the discretion of the Commissioner of Public Works or his/her designate, and upon written notice to the Owner, cease collection from the Premises until such time as the inappropriate behaviour, conduct and/or language is corrected to the satisfaction of the Region.
- 14.5 The Owner of any Premises receiving collection shall be responsible to ensure that all Persons on the Premises who use or expect to use the Region's collection service receive and follow the instructional information relating to the service provided by the Region.
- 14.6 The Owner of any Premises receiving collection shall be responsible to ensure that animals such as dogs are secured or tied to ensure safety of collection workers and uninterrupted collection.
- 14.7 The Owner of a Premises shall not interfere with collection vehicles or personnel.
- 14.8 The Owner of a Premises shall not deposit any Material into a collection vehicle.
- 14.9 In the event a change is made to the schedules of collection day As Designated, the Region shall make reasonable efforts to advise all affected persons by publication or service of notice upon the Owner of the affected Premises as provided for in this section. Publication for purposes of this section means notice placed on the Region's website at least fourteen (14) days prior to any As Designated changes to collection schedule or area being implemented. Service of notice by the Region for purposes of this section means notices given to the Owner of affected Premises either mailed by ordinary mail (where receipt is deemed to be three (3) days after

mailing), registered mail, or hand delivered to the address of the Owner according to the last revised assessment roll of the subject property or by posting the notice at the subject property, and such service shall be deemed good and sufficient notice effective upon delivery. Information posters and media releases may be used, in addition to the above publication or service methods. In the event of an emergency situation, as determined by the Region, involving a matter of public health and safety or a legal or regulatory requirement which requires As Designated changes to be implemented faster than on fourteen (14) days' notice, the Region may in its discretion provide less than fourteen (14) days' prior notice but will endeavour to provide as much notice as reasonably practicable.

15. Collection Location

- 15.1 Except as set out in Section 15.2 the Owner of Premises shall set out Material for collection by placing it at Curbside in front of the Premises in a location to clearly distinguish separation from a neighbouring Premises and as close as possible to the travelled portion of the road without obstructing or interfering with the travelled portion of the road or any sidewalk.
- 15.2 The Owner of Premises shall set out Material at a collection point or Communal Collection point approved or as determined by the Region. Dwelling Units that place their Material at a Communal Collection point must ensure all collection containers are labelled with the Dwelling Unit address to clearly distinguish separation from neighbouring Dwelling Units.
- 15.3 No Owner shall place Material out for collection at any Premises except at their own Premises.
- 15.4 No Owner shall permit Material at any time in the Care and Control of that Owner to be located otherwise than on their Premises or in a Collection location permitted by Section 15 of this By-law.
- 15.5 No Owner shall place Material out for collection on top or behind snow banks. This will ensure the Material can safely be collected and prevent containers from falling behind the snow bank or onto the roadway before or after collection. During winter weather, when snow or snow banks may alter the normal set out location, the Owner shall place the Material:

- (a) at the end of the driveway next to the snow bank; or
- (b) in a spot cleared out in the side of the snow bank near the travelled portion of the road.

15.6 Material shall not be collected from inside an enclosure, shed or other structures As Designated, unless otherwise approved by the Region. Enclosures must be placed as close as possible to the travelled portion of the road without obstructing or interfering with the travelled portion of the road or any sidewalk, unless otherwise approved by the Region. Collection personnel must be able to access Materials from enclosures by opening the enclosure from the front not the top and must be able to remove Materials from the enclosure without any obstruction.

16. Collection Times and Collection Days

16.1 Collectable Material shall be set out not earlier than 5:00 p.m. on the day before the designated collection day and not later than 7:00 a.m. on the designated collection day.

16.2 The Owner shall remove all containers, together with any Material that was not collected for any reason, from the Curbside as soon as possible after collection, but not later than 7:00 p.m. on the designated collection day.

16.3 Material left Curbside before and after collection times will be the responsibility of the Owner of the Premises.

16.4 For Designated Business Areas with a designated collection time before noon (12:00 p.m.), Collectable Material shall not be set out earlier than 5:00 p.m. on the day before the designated collection time.

16.5 For Designated Business Areas with a designated collection time after noon (12:00 p.m.), Collectable Material shall not be set out earlier than one (1) hour prior to the designated collection time.

16.6 From time to time, the Region may define specific collection times other than those referenced above for As Designated areas. The Owner of a Premises in an As Designated area shall set out Collectable Material for

collection at the prescribed times and schedule As Designated which will be published or communicated by the Region for the As Designated areas. Publication for purposes of this Section means notice placed on the Region's website at least fourteen (14) days prior to any As Designated changes to collection schedule or area being implemented. Communication by the Region for purposes of this Section means notices given to Owner of affected Premises either mailed by ordinary mail (where receipt is deemed to be three (3) days after mailing), registered mail or hand delivered to the address of the Owner according to the last revised assessment roll of the subject property or the notice may be posted at the subject property, and such service shall be deemed good and sufficient service, effective upon delivery. Information posters and media releases may be used, in addition to the above publication or communication methods. In the event of an emergency situation, as determined by the Region, involving a matter of public health and safety or a legal or regulatory requirement which requires As Designated changes to be implemented faster than on fourteen (14) days' notice, the Region may in its discretion provide less than fourteen (14) days' prior notice but will endeavour to provide as much notice as reasonably practicable.

17. Acceptable Containers

17.1 The Owner of Premises shall set out for collection only containers which are:

- (a) maintained in a safe and efficient condition for collection and have handles or indentations to facilitate the lifting and emptying of the said receptacle; and
- (b) intact, as required, to prevent spillage or breakage during collection; and
- (c) contained, as required, to prevent the attraction of animals (including insects) and the release of odours; and
- (d) free of excess water, ice and snow or other substances which may interfere with collection. Any Material which has become frozen or

stuck to the collection container and cannot be easily discharged will not be collected; or

(e) approved alternative, as determined by the Region.

18. Uncontained Material

18.1 The Owner of a Premises shall not permit any Material set out for collection to become uncontained or otherwise escape in for any reason, including weather or animals.

18.2 The Owner of a Premises shall be responsible for the immediate clean up or re-securing of uncontained Material.

18.3 Where Material that has been set out for collection has blown away or otherwise escaped in any manner, the Owner of a Premises from which the Material originated shall clean up the Material.

19. Ownership

19.1 Except for Blue Box and Grey Box Material that are collected under the provincial Common Collection System, all other properly prepared and separated Collectable Material set out within the designated times becomes the property of the Region upon pick-up or other receipt by authorized employees or contractors of the Region.

19.2 Material set out which is Non-Collectable or Non-Compliant remains the property and responsibility of the Owner.

19.3 At the Region's discretion, the Region may authorize the collection by the Region or Contractors, of Non-Compliant or Non-Collectable Material for the purpose of investigation or health, safety and welfare of the general public.

20. Requirements for Waste Collection

20.1 The Region may enter a Private Property for collection purposes provided that:

- (a) the Region has determined from time to time that the roadways to be used by collection vehicles on behalf of the Region:
 - i. have been approved for on-site collection during the site plan approval process; and
 - ii. have widths, turning radii, means of access, and means of egress meeting or exceeding the requirements of the Region's Policy on Requirements for Waste Collection, as amended from time to time; and
 - iii. have overhead clearance meeting or exceeding the standards prescribed in the *Highway Traffic Act*, R.S.O 1990, Ch. H.8, or any successor legislation; and
 - iv. are clear of snow and ice; and
 - v. provide unobstructed access to the Material to be collected; and
- (b) the Owner of the Private Property and/or development has entered into a written agreement with the Region in the form As Designated and in accordance with policies set by the Region.

20.2 Wherever practical, in accordance with the approved site plan and Region's Requirements for Waste Collection Policy as determined by the Region, Material from each unit shall be sufficiently separated to allow identification of the unit generating the Material for purposes of the enforcement of this By-law.

PART IV- REGIONAL DROP-OFF LOCATIONS

21. Drop-off of Acceptable Material

21.1 The Region may establish Regional Drop-Off Locations for the drop-off of Acceptable Material as set out in Sections 24 to 27 of this By- law.

22. Unacceptable Materials

22.1 No Person shall drop off, or permit to be dropped off, unacceptable Material at a Regional Drop-Off Location.

22.2 Unacceptable Material includes the following:

- (a) Any dangerous and hazardous Material such as poisons, hot live ashes, caustics, acids, pesticides, herbicides, radioactive Material, industrial process sludge, biomedical waste, or substances which may cause personal or environmental problems with the exception of the Household Hazardous Waste categories as set out in Section 26;
- (b) Ammunition;
- (c) Reactive chemical waste;
- (d) Liquid waste with the exception of certain Household Hazardous Waste categories as set out in Section 26;
- (e) Pathological waste with the exception of Sharps, which are collectable at Household Hazardous Waste Drop-Off Depots only;
- (f) Sludge from septic tanks or seepage;
- (g) Highly flammable, volatile, explosive, reactive or radioactive Materials with the exception of certain Household Hazardous Waste categories as set out in Section 26;
- (h) Leachate toxic waste;
- (i) PCB waste;
- (j) Carcasses of dogs, cats, fowl and other such creatures, or parts thereof;
- (k) Live animals or birds;
- (l) Human excrement;

- (m) Steel and plastic barrels, unless the lid is removed and the barrel is empty and dry;
- (n) Automotive parts, not including automobile tires or small automotive parts;
- (o) Waste with excess liquid accumulated in the load or Material that fails a slump test;
- (p) Asbestos not prepared as set out in Section 28;
- (q) Organic Material which has decomposed under anaerobic conditions; and
- (r) Other Material As Designated.

23. Acceptable Material

23.1 Not all Regional Drop-Off Locations will receive all types of Acceptable Material and receipt will depend on whether any of the following activities occur at any given Regional Drop-Off Location:

- (a) Drop-off/Recycling;
- (b) Composting;
- (c) Household Hazardous Waste Collection;
- (d) Landfilling.

24. Acceptable Drop-off/Recycling Material

24.1 Acceptable Material for Drop-off includes the following:

- (a) Automobile tires separated from the rims and free of foreign Material and excessive moisture;
- (b) Asphalt and concrete;

- (c) Batteries, either single use alkaline or rechargeable (excludes electric-vehicle batteries or traction batteries);
- (d) Blue Box Material;
- (e) Bulky Goods;
- (f) Clothing for re-use;
- (g) Collectable Material;
- (h) Construction, Renovation and Demolition Material, including drywall, wood, metal, PVC pipe and other building Materials;
- (i) Electrical and Electronic Equipment with personal information removed;
- (j) Garbage;
- (k) Grey Box Material;
- (l) Household items for re-use including small appliances and toys and other such goods;
- (m) Large Rigid Plastic;
- (n) Mattresses up to a maximum of four (4) per load, with the exception of loads delivered by the Region's Collection Contractor;
- (o) Shingles;
- (p) White Goods, and
- (q) Other Material As Designated.

24.2 There may be locations where less than this full list may be Acceptable. Consult the sources listed in Section 54 for further information.

25. Acceptable Composting Material

25.1 Acceptable Material for composting includes the following:

- (a) Brush;
- (b) Christmas Trees;
- (c) Green Bin Material;
- (d) Leaf and Yard Material;
- (e) Grass Clippings; and
- (f) Other Material As Designated.

25.2 There may be locations where less than this full list may be Acceptable. Consult the sources listed in Section 54 for further information

26. Acceptable Household Hazardous Waste Material

26.1 Acceptable Material for Household Hazardous Waste is:

- (a) aerosol cans with contents remaining;
- (b) antifreeze;
- (c) batteries (all types);
- (d) barbeque propane tanks;
- (e) corrosive cleaners including inorganic acids, bases and oxidizers;
- (f) fertilizers and other inorganic oxidizers;
- (g) fire extinguishers;
- (h) flammable liquids such as solvents and thinners;
- (i) fluorescent light tubes;
- (j) gasoline and fuels;

- (k) medications;
- (l) mercury switches and thermometers;
- (m) motor oil;
- (n) oil filters;
- (o) pesticides and herbicides;
- (p) paint;
- (q) paint sludge;
- (r) pharmaceuticals;
- (s) pool chemicals;
- (t) small gas cylinders such as propane, oxygen, carbon dioxide, helium, expanding foam;
- (u) Sharps in puncture-proof containers; and
- (v) other Material As Designated.

26.2 All Household Hazardous Waste Material must be in acceptable containers, which conform to the following requirements:

- (a) Must be in the original or clearly labelled container, indicating contents;
- (b) All containers must be capped and sealed;
- (c) Liquid wastes must not be larger than 20 litres each. Barrels and/or drums of liquid waste will not be accepted;
- (d) Gasoline will not be decanted at depots. The container and the contents will be taken for safe disposal;

- (e) No industrial, commercial or institutional hazardous waste will be accepted; and
- (f) Other acceptable containers As Designated.

27. Acceptable Landfilling Material

27.1 Acceptable Material for Landfilling is:

- (a) asbestos if prepared as set out in Section 28;
- (b) Bulky Goods, with the exception of those items which can be re-used or recycled;
- (c) Construction, Renovation and Demolition Material with wood, drywall, metal and other recyclable Material separated;
- (d) Garbage;
- (e) soil or dirt in acceptable quality and quantity, as determined by the Region; and
- (f) other Material As Designated.

28. Acceptable Asbestos Preparation and Acceptance Procedures

28.1 No Person shall unload or dispose of asbestos at a Regional Drop-Off Location unless such unloading or disposal is in accordance with the conditions set out in this Section.

28.2 Any Person dropping off asbestos shall contact the Region at least twenty-four (24) hours prior to delivery of the asbestos to allow for preparation of the Regional Drop-Off Location designated area.

28.3 All asbestos must be contained in a rigid, impermeable, sealed container of sufficient strength to accommodate the weight and nature of the asbestos, or the asbestos Material must be double bagged in two (2) six millimetre polyethylene bags. The container must be free from punctures, tears or leaks and shall be clearly labelled to indicate the nature of the contents.

The external surface of the container and the vehicle used for the transport of the asbestos must be free of asbestos.

- 28.4 During unloading, the packaged asbestos shall be handled individually and care taken to place the packages in the designated area to avoid spillage. This unloading shall be the responsibility of the Person dropping off the asbestos.
- 28.5 The unloading shall only be done in the presence of the Region to ensure that no loose asbestos or broken containers are unloaded and that no airborne particulate is generated.
- 28.6 In the event that loose asbestos or broken containers are found, the Person dropping off the asbestos shall repackage the Material with additional containers or bags provided in his/her vehicle.
- 28.7 The asbestos containers shall be placed directly in the designated area which has been prepared by the Region.

29. Material Requiring Special Handling

29.1 Any Person dropping off Material requiring special handling (such as dusty Material) shall contact the Region at least 24 hours prior to delivery to a Regional Drop-Off Location to receive handling instructions from the Region and to allow for preparation of the Regional Drop-Off Location designated area.

29.2 The unloading of the Material requiring special handling shall be the responsibility of the Person dropping it off.

29.3 The Material requiring special handling shall be placed directly in the designated area by the Person dropping it off.

29.4 Material requiring special handling is only accepted Mondays to Fridays, between the hours of 8:30 a.m. and 3:00 p.m.

30. Fees

30.1 The Region shall set fees to be paid by Persons for the drop-off of Material at Regional Drop-Off Locations.

30.2 The fees are set out in the Region's Fees and Charges By-law as amended from time to time.

31. Access

31.1 Access to a Regional Drop-Off Location shall be limited to the days and times As Designated by the Region. Days and hours of operation are posted at each permanent location.

31.2 Access to a Regional Drop-Off Location shall be limited to Persons who are:

- (a) commercial haulers who have provided a copy of their Ministry of the Environment, Conservation and Parks Waste Management System Certificate and, when requested by the Region, proof satisfactory to the Region that the Material they bring for drop-off has been generated from within the Region; or

- (b) non-commercial haulers who, upon request, have provided proof of their residency in the Region satisfactory to the Region.

31.3 The Region may further limit access to certain Regional Drop-Off Locations As Designated.

31.4 The Region may specify time schedules and pre-deposit conditions for Persons seeking access to a Regional Drop-Off Location.

31.5 The Region may refuse access to a Person at the Region's discretion if:

- (a) the Person has violated this By-law;
- (b) the Person is likely to violate this By-law;
- (c) the Person owes money to the Region pursuant to this By-law;
- (d) the Person is transporting Material which is unacceptable for deposit at the Regional Drop-Off Location;
- (e) the Person's vehicle load is not fully covered and/or secured;
- (f) the Person's vehicle appears to be unsafe; or
- (g) the Person uses abusive or offensive language or behaviour toward workers or other Persons at the Regional Drop-Off Location.

PART V - REGIONAL DROP-OFF LOCATION RESTRICTIONS AND RESPONSIBILITIES

32. Drop-off Restrictions

32.1 The following restrictions apply at Regional Drop-Off Locations:

- (a) all drivers shall ensure the vehicle load is fully covered and/or secured and the vehicle is not over loaded;

- (b) all drivers shall bring vehicles to a complete stop and await the direction of the Region's site attendant before entering or leaving the weigh scale;
- (c) all drivers shall identify the Material type and source to the Region's site attendant;
- (d) all vehicles shall weigh inbound and outbound unless instructed otherwise by the Region's site attendant;
- (e) no Material originating from outside the Region shall be dropped off;
- (f) all Material deposited shall become the property of the Region and may be salvaged, recycled, reclaimed, disposed of and otherwise dealt with as the Region may deem fit;
- (g) no Person, while at a Regional Drop-Off Location, shall operate a vehicle or do any other thing without exercising due care and attention or in a manner that causes or is likely to cause injury or harm to any Person or damage to any property;
- (h) no Person, while at a Regional Drop-Off Location, shall:
 - i. indulge in any riotous, violent, threatening or illegal conduct, or use profane or abusive language as determined by the Region; or
 - ii. create a Nuisance or in any way interfere with the use of a Regional Drop-Off Location by any other Person;
 - iii. Any person deemed by staff to be engaging in these behaviours may be refused service and/or requested to leave the premises.
- (i) no Person shall deposit or allow or cause to be deposited Materials except in bins or disposal areas for such purposes;
- (j) all Persons shall at all times obey all signs and directions of the Region, its site attendants or staff or contractors' staff;

- (k) all Persons shall enter or exit a Regional Drop-Off Location by the designated access and exit routes;
- (l) no Person shall deposit or permit to be deposited Garbage into recycling bins or composting areas;
- (m) no Person shall deposit Recyclable Material including Leaf and Yard Material, Green Bin Material, Blue Box Material, Grey Box Material and/or other Material As Designated into the Garbage area located at the Drop-off/Recycling Depot or in the area designated for Landfilling;
- (n) no Person shall cause or permit a vehicle to idle for more than three (3) minutes in a sixty (60) minute period.

32.2 Violation(s) of Restrictions at Regional Drop-Off Locations:

- (a) On the first occasion of violation of any of the restrictions in Section 32.1 above, a written warning notifying the Person of his/her violation may be issued by the Region; or
- (b) On the first or any subsequent occasion of violation of any of the restrictions in Section 32.1 above, the Person may be charged with an offence under the *Provincial Offences Act*, R.S.O. 1990, c. P.33, or as amended, of having violated this By-law, and may also be subject to being refused access to Regional Drop-Off Locations.

33. No Trespassing

33.1 No Person shall unlawfully enter a Regional Drop-Off Location at any time.

33.2 No Person shall unlawfully enter the land strip around the perimeter of a Regional Drop-Off Location (buffer lands) or a Regional Drop-Off Location property during the time that the Regional Drop-Off Location is closed.

33.3 No Person shall enter with or operate an off-road vehicle or bike of any type on any part of a Regional Drop-Off Location and/or the land strip around the perimeter of a Regional Drop-Off Location (buffer lands).

34. Drop-off Responsibilities

34.1 Every Person dropping off Material at a Regional Drop-Off Location shall:

- (a) drop off only Material acceptable for deposit As Designated;
- (b) comply with all orders or directions given by the Region's site attendants or contractors' staff;
- (c) obey all speed limit signs and other signs posted at a Regional Drop-Off Location;
- (d) separate each type of Material and deposit in areas designated for such Material by the Region;
- (e) unload Material in a safe manner and use extreme caution while unloading;
- (f) remove covers/tarpaulins and/or release turnbuckles on vehicles only in the unloading area and at the direction of the Site Attendants or contractor's staff;
- (g) remove any remaining loose Material from vehicles before leaving the unloading areas;
- (h) close and secure, in a manner acceptable to the Region, all unloading doors with chains or acceptable alternatives before departure from the unloading areas;
- (i) ensure that any child under the age of 12 remain inside the vehicle at all times;
- (j) ensure that children act responsibly at all times when outside the vehicle;
- (k) ensure that animals remain inside the vehicle at all times;
- (l) acknowledge and accept that any Person entering a Regional Drop-Off Location does so at their own risk. The Person and the Owner of

any vehicle brought upon a Regional Drop-Off Location agrees to save the Region, its contractors, agents and employees, harmless from any damages or claims whatsoever to themselves or their property, or to any other Person or property whatsoever, arising from such Person's negligence or failure to comply with their responsibilities as set out in this By-law, As Designated or otherwise;

- (m) not depart from the Regional Drop-Off Location until the relevant fees as set by the Region from time to time are paid in full, whether by cash, debit, or charged to an authorized account;
- (n) conform strictly to all legislative requirements including, in particular, the *Environmental Protection Act*, the *Occupational Health and Safety Act*, R.S.O. 1990, Ch. 0.1, and any other relevant successor legislation, any relevant regulations there under, any relevant Environmental Compliance Approval(s), and any relevant Regional By-laws, Policies, and Procedures; and
- (o) not smoke any substance anywhere on or near a Regional Drop-Off Location.

35. Refusal

35.1 The Region reserves the right to refuse to accept for drop-off any Material for operational and/or material handling reason.

35.2 The Region reserves the right to refuse to accept for drop-off Acceptable Blue Box and Grey Box Material or Household Hazardous Waste Material of large commercial quantity as determined by the Region.

36. Safe Loads

36.1 Persons entering a Regional Drop-Off Location shall ensure that all Material transported is secure, covered, tied, or enclosed to prevent any Material from falling onto any roadway or Public Property.

PART VI - FURTHER RESTRICTIONS

37. Illegal Dumping

37.1 **General Prohibition:**

No Person shall dump, drop, sweep, throw, cast or otherwise deposit; or permit his/her contractor, agent, employee, child under his/her care or control or animal under his/her care or control to dump, drop, sweep, throw, cast or otherwise deposit; or permit a vehicle owned by an Owner to be used by any Person for the purpose of dumping, dropping, sweeping, throwing, casting or otherwise depositing any Material whatsoever on or in any road or Public Property, or at the entrance to or around the perimeter of a Regional Drop-Off Location.

37.2 **Prohibition re: Public Space Litter/Recycling Bin:**

No Person shall dump or otherwise deposit, or permit their contractor, agent, employee, child under their care or control or animal under their care or control to dump or otherwise deposit; or permit a vehicle owned by an Owner to be used by any Person for the purpose of dumping or otherwise depositing any Material generated on a Premises owned or occupied by that Person, or at any time in the Care and Control of that Person, into or within a one (1) metre radius of a Public Space Litter/Recycling Bin on any road or Public Property.

37.3 **Prohibition re: Care and Control:**

No Person shall permit Material at any time in the Care and Control of that Person to be dumped, dropped, swept, thrown, cast or otherwise deposited by any other Person in contravention of Section 37.1 of this By-law.

37.4 For the purpose of Subsections 15.4, 37.2 and 37.3, Material shall be deemed to have been within the Care and Control of a Person at a point in time if the Material included any Material typically associated with or used by that Person and shall include but is not restricted to the following Materials:

- (a) mail and other paper products bearing the name, address or other identifying characteristics typically associated with that Person;

- (b) Material that can on a balance of probabilities be shown to have been purchased by that Person;
- (c) Material that can on a balance of probabilities be shown to have originated from Premises with respect of which a Person is considered an Owner and during the time the Person was considered an Owner;
- (d) Materials that can on a balance of probabilities be shown to have been transported in a motor vehicle owned or under the Care and Control of the Person.

38. Scavenging

38.1 No Person shall, without the written approval of the Region, Scavenge, interfere with, pick over, disturb, remove or scatter any Material set out for collection.

38.2 No Person shall Scavenge, interfere with, pick over, disturb, remove or scatter any Material at a Regional Drop-Off Location unless the Material has been designated for re-use by the Region and the Person has received permission from the Region.

39. Saving Provisions

39.1 A Person shall not be liable under Section 37.3 if they can establish on the basis of a balance of probabilities that such Material, deemed by Section 37.4 to have been within the Care and Control of that Person was in fact never in that Person's care or control.

39.2 A Person or Owner shall not be liable for breach of either Section 15.4 or 37.3 of this By-law if they establish on a balance of probabilities that they took all reasonable precautions to prevent occurrence of the offence.

PART VII - ENFORCEMENT

40. Friendly Reminders

- 40.1 To encourage compliance with this By-law, the Region may use Friendly Reminders and Final Friendly Reminders to identify or inform Persons or Owners of Non-compliance.
41. Where a Person or Owner is in Non-compliance with this By-law and if the Non-compliance continues, despite the Region's attempts to obtain voluntary compliance, the Region may issue an Order as outlined in Section 48 Notifications.
- 41.1 Notwithstanding any other provision of this By-law, no Person or Owner shall be charged with an offense for setting out, or permitting to be set out contrary to this By-law (included specific As Designated areas or collection times or schedules), any Collectable Material for collection where the As Designated provisions have not been published or communicated as set out in Section 16.6 of this By-law.
- 41.2 In addition to the publication and communication of As Designated changes set out in Section 16.6, the Region will issue a minimum of one (1) written notification to inform the Owner of the As Designated alternate schedule for the As Designated area before any such Owner is charged with an offense as set out above.
42. Enhanced Services
- 42.1 Offences under this By-law apply to all enhanced services as may be applicable.

PART VIII – OFFENCES, PENALTIES, AND FINES

43. Offences
- 43.1 Section 425 of the *Municipal Act, 2001* provides that a municipality may pass by-laws providing that a person who contravenes a by-law of the municipality passed under this Act is guilty of an offence.
44. Fines – *Provincial Offences Act*

44.1 Every person who contravenes any provision of this By-law is guilty of an offence, and upon conviction is liable to a fine as provided for by the *Provincial Offences Act, R.S.O. 1900, Chapter P.33*, as amended.

45. Fines – *Municipal Act, 2001*

45.1 Section 429(1) of the *Municipal Act, 2001*, provides that a municipality may establish a system of fines for offences under a by-law of the municipality passed under the *Municipal Act, 2001*.

45.2 Every Person who contravenes a provision of this By-law, and every director or officer of a corporation who knowingly concurs in the contravention of this By-law by the corporation, is guilty of an offence under the provisions of the *Municipal Act, 2001*, and is liable on conviction to a penalty, where the minimum fine shall not exceed \$500 (save and except the fine for “Illegal Dumping” which carries a minimum fine of \$750), and a maximum fine, shall not exceed \$100,000, exclusive of costs under the provisions of the *Municipal Act, 2001*.

45.3 In the case of a continuing offence(s), every person who contravenes any provision of this By-law, and every director or officer of a corporation who knowingly concurs in the contravention of this By-law by the corporation, is guilty of an offence, and is liable on conviction, to a penalty not exceeding \$10,000 per day, or part thereof, exclusive of costs, under the provisions of the *Municipal Act, 2001*.

45.4 In the case of a multiple offence, for each offence included in the multiple offence, a minimum fine shall not exceed \$500 (save and except the fine for “Illegal Dumping” which carries a minimum fine of \$750) and a maximum fine shall not exceed \$10,000.

45.5 Notwithstanding Section 45.3 and Section 45.4, and in accordance with the provisions of the *Municipal Act, 2001*, the total of all fines for the continuous offences or multiple offences, is not limited to \$100,000.

46. Special Fines

- 46.1 In addition to the fines in Sections 44 and 45, a special fine is also chargeable and may exceed \$100,000, where an offence of this By-law has been committed and there is evidence that the Person who has committed the offence has achieved an economic advantage or gain from contravening this By-law. The intent of this section is to eliminate or reduce such economic advantage or gain or to deter the Person from further Non-compliance with this By-law.
47. Alternative Set Fine Procedure
- 47.1 In the discretion of the Region, charges may be laid for offences committed in contravention of this By-law using the certificate of offence set fine procedure set out under Part I of the Provincial Offences Act, R.S.O. 1990, Ch. P.33, or any successor legislation.
48. Order Prohibiting Continuation
- 48.1 When a Person or Owner has been convicted of an offence under this By-law, and in addition to any other remedy and to any penalty imposed by the By-law including a fine and a remedial action fee as set out in Section 49, the court in which the conviction has been entered and any court of competent jurisdiction thereafter may make an order prohibiting the continuation or repetition of the offence by the Person or Owner convicted.
49. Work Orders
- 49.1 Where the Region is satisfied that a Person or Owner has failed to comply with any provision of this By-law, and a contravention has occurred, the Region may, by written notice, issue an order requiring the Person or Owner who contravened the By-law, or who caused or permitted the contravention, or the Person or Owner or Occupant of the land on which the contravention occurred, to do work to correct the contravention, as set out in the *Municipal Act, 2001*, S.O. 2001, c.25, or as amended.
- 49.2 The Order shall set out:
- (a) The municipal address and/ or the legal description of the property or land on which the contravention occurred;

- (b) Reasonable particulars of the contravention adequate to identify the contravention;
- (c) The work to be done and the date by which there must be compliance with the Order.

49.3 Every Person or Owner who contravenes an Order is guilty of an offence.

49.4 Any Order issued under this By-law may be given by ordinary mail, registered mail or hand delivered to the address of the Person or Owner according to the last revised assessment roll of the subject property or the notice may be posted at the subject property, and such service shall be deemed good and sufficient service.

49.5 Where an Order has been served on an Owner/Occupant by personal service or posting a copy on the property, it is deemed to be delivered immediately.

49.6 Where an Order is given by: ordinary mail, it is deemed to have been received three (3) days after mailing; and by registered mail, it is deemed to have been received on date of delivery.

49.7 Every Person or Owner shall comply with any Order issued under the authority of this By-law.

50. Remedial Actions

50.1 Where a Person or Owner is in default of an Order, the Region may, without notice and in addition to any other action, cause the work to be done at the Person or Owner's expense. Without limitation, the Region, its employees, agents or contractors may access and remove such Material or carry out the work required to make the property comply with this By-law.

50.2 Any Material removed may be immediately disposed of.

50.3 The Region may invoice the Person or Owner for all costs associated with the work done pursuant to Section 46 including, but not limited to, court costs, Regional and/or local government administrative and legal fees, contractors' invoices, disposal fees and interest at a rate of fifteen (15%)

per cent per annum from the day the Region incurs such costs. The Region may include a minimum disposal charge of one hundred and fifteen (\$115.00) dollars in the event the Material cleaned up is not separately weighed.

- 50.4 Such costs may be charged and enforced separately or in addition to any other enforcement action undertaken pursuant to this By-law, not as an alternative to same.
 - 50.5 In the event that a Person or Owner was provided an invoice for costs in accordance with Section 48, and the invoice is not paid by the Person or Owner within sixty (60) days of issuance, the costs may be recovered by action or by adding the costs to the tax roll and collecting them in the same manner as taxes in accordance with section 446 of the *Municipal Act, 2001*, S.O. 2001, c.25, as may be amended from time to time.
 - 50.6 The amount of the costs constitutes a lien on the land or Premises involved upon the registration in the proper land registry office of a notice of lien.
51. Entry for Enforcement
- 51.1 By-law enforcement officers may enter on private properties or new and redeveloped roadways on private or public properties for the purpose of enforcing this By-law, but may not enter a residential dwelling without the occupant's permission, or unless so authorized by order of a court of competent jurisdiction.

PART IX - GENERAL

52. Conflicts of Laws

- 52.1 Where a provision of this By-law conflicts with a provision of another By-law in force in the Region, the provisions that establish the higher standards to protect the health, safety and welfare of the general public shall prevail.

53. Schedules

53.1 The Schedules to this By-law form an integral part of this By-law.

54. Further Information on Material Preparation

54.1 More detailed instructions on preparation of Material for collection or drop off at a Regional Drop-Off Location are available on the Region's website at www.niagararegion.ca or in publications updated and distributed by the Region from time to time or by contacting the Waste Info-line Monday to Friday, 8:30am – 4:30pm, at 905-356-4141 or Toll-free at 1-800-594-5542.

54.2 More detailed instructions on preparation of Blue Box Material and Grey Box Material not collected by the Region and falls under the provincial Common Collection System along with related customer service inquiries are available at the Producer Responsibility Organization (PRO) website circularmaterials.ca/niagara.

55. Delegation of Powers to Commissioner of Public Works

55.1 The Commissioner of Public Works or their designate is delegated the administrative power by Council to implement minor program changes which have no negative financial impact and/or minimal service level implications to the Waste Management system of the Region under this Bylaw, including but not limited to:

- (a) alteration to the classes and lists of Material in this By-law requiring specific treatment or preparation for collection or drop-off at Regional Drop-Off Locations;
- (b) appoint By-law Enforcement Officers for the purpose of the enforcement of this By-law;
- (c) changes to the forms in use for notification to the public, such as Friendly Reminders, and Friendly Final Reminders;
- (d) changes to the requirements for Material preparation for collection or drop-off at a Regional Drop-Off Location;

Bill No. 2022-32

Authorization Reference: PWC 4-2022;

Minute Item 6.1

Amended by By-law No. 2022-60

CL 15-2022;

Minute Item 9.1.1

Amended By By-law No. 2023-91

PWC 11-2023

Minute Item 5.3

- (e) changes to the procedure for scheduling collection of specialty items such as Bulky Goods;
- (f) changes to the new and redevelopment agreements as set out in Section 20;
- (g) temporary changes to access, time schedules or opening hours at Regional Drop-Off Locations; and
- (h) establishment of such other matters as are necessary for the proper administration of this By-law.

56. Severability

56.1 If any provision of this By-law is declared invalid for any reason by a court of competent jurisdiction, only that invalid portion of the By-law shall be severed and the remainder of the By-law shall still continue in force.

57. Environmental Compliance Approvals

57.1 The provisions of this By-law shall be subject to the terms of the Environmental Compliance Approvals for any Regional Drop-Off Location or any other waste management facilities or systems operated by or on behalf of the Region, and any relevant statutes and regulations.

58. References

58.1 Any reference to a statute is to such statute and to the regulations made pursuant to it, as such statute and regulations may at any time be amended or modified and in effect, and to any statute or regulations that may be passed that have the effect of supplementing or superseding such statute or regulations.

59. Short Title of By-law

59.1 The short title of this By-law is the "Waste Management By-law".

60. Force and Effect Date

Bill No. 2022-32

Authorization Reference: PWC 4-2022;

Minute Item 6.1

Amended by By-law No. 2022-60

CL 15-2022;

Minute Item 9.1.1

Amended By By-law No. 2023-91

PWC 11-2023

Minute Item 5.3

60.1 Except as otherwise specified in this By-law, this By-law shall come into force and effect on the date passed by Regional Council.

61. Interpretation

61.1 The necessary grammatical changes required to make the provisions of this By-law applicable to corporations, partnerships, trusts and persons, and to include the singular or plural meaning where the context so requires, shall in all cases be assumed as though fully expressed.

61.2 The words "include" and "including" are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.

61.3 The insertion of headings and the division of this By-law into sections and subsections are for convenience of reference only and shall not affect the interpretation thereof.

62. Repeal of Prior By-law

62.1 By-law No. 2017-56 is hereby repealed.

THE REGIONAL MUNICIPALITY OF NIAGARA

James Bradley, Regional Chair

Ann-Marie Norio, Regional Clerk

Passed: May 19, 2022

SCHEDULE "A"

COLLECTABLE VOLUME LIMITS

Table 1: Garbage Container Limits

Type of Premises (as Assessed by MPAC)	Container Limit	Collection Frequency
<p>A. Low Density Residential (LDR) Premises including:</p> <ul style="list-style-type: none"> • single-family detached with one self-contained unit, • semi-detached residential with 2 residential homes, both self-contained units; • duplex residential structure with 2 self-contained units; • residential buildings with three (3) to six (6) units; • cottage properties with up to six (6) cottages; • Bed and Breakfast establishments with three (3) bedrooms or less; • structures with six (6) or more units that are considered horizontal, row or townhouses or condo housing; • vertical structures where all units have a primary exterior door directly accessing ground level that is visible from the collection point (including stacked townhouse structures) • trailer parks (only those classified as LDR in MPAC), • boarding homes with six (6) or fewer rooms; and • residential farms 	<p>2 per self-contained unit</p>	<p>Every-other-week</p>

SCHEDULE "A"

COLLECTABLE VOLUME LIMITS

Type of Premises (as Assessed by MPAC)	Container Limit	Collection Frequency
<p>B. Multi-Residential Premises are residential buildings containing seven (7) or more self-contained units, including but not limited to, apartments, condominiums and rentals, nursing and retirement homes, cottage properties with seven (7) or more cottages, boarding homes with seven (7) or more rooms, Group Homes, and vertical structures (stacked townhouses or similar style) where one or more unit does not have a primary external access door directly accessing ground level and cannot be serviced as a Type A Premises, and mobile homes (not assessed by MPAC as Low Density Residential Units).</p>	<p>2 per self-contained unit up to a maximum 24 per building</p>	<p>Every-other-week</p>
<p>C. Premises used for one or more institutional, commercial or industrial purposes inside Designated Business Area and Bed and Breakfasts with four (4) or more bedrooms inside Designated Business Areas.</p>	<p>Maximum 4 per Premises</p>	<p>Weekly</p>
<p>D. Mixed use Premises used for one or more institutional, commercial or industrial and residential purposes inside Designated Business Area.</p>	<p>Maximum 4 per Premises</p>	<p>Weekly</p>
<p>E. Premises used for one or more institutional, commercial or industrial purposes outside Designated Business Area and Bed and Breakfasts with four (4) or more bedrooms outside Designated Business Areas are Type E Premises.</p>	<p>Maximum 8 per Premises</p>	<p>Every-other-week</p>
<p>F. Mixed use Premises used for one or more institutional, commercial or industrial and residential purposes outside Designated Business Area.</p>	<p>Maximum 8 per Premises</p>	<p>Every-other-week</p>

SCHEDULE "A"

COLLECTABLE VOLUME LIMITS

Table 2: Recycling Container Limits

Type of Premises (as Assessed by MPAC or as defined under O. Reg. 391/21)	Container Limit	Collection Frequency
C. Premises used for one or more institutional, commercial or industrial purposes inside Designated Business Area and Bed and Breakfasts with four (4) or more bedrooms inside Designated Business Areas.	Unlimited	Weekly
D. Mixed use Premises used for one or more institutional, commercial or industrial and residential purposes inside Designated Business Area.	Commercial Component Only: Unlimited Residential Component: Provided through the provincial Common Collection System.	Weekly
E. Premises used for one or more institutional, commercial or industrial purposes outside Designated Business Area and Bed and Breakfasts with four (4) or more bedrooms outside Designated Business Areas are Type E Premise.	Combined limit of the eight (8) Blue and Grey Carts or the equivalent in Blue and Grey Boxes as determined solely by the Region.	Weekly

SCHEDULE "A"

COLLECTABLE VOLUME LIMITS

Type of Premises (as Assessed by MPAC or as defined under O. Reg. 391/21)	Container Limit	Collection Frequency
F. Mixed use Premises used for one or more institutional, commercial or industrial and residential purposes outside Designated Business Area.	Commercial Component Combined limit of the eight (8) Blue and Grey Carts or the equivalent in Blue and Grey Boxes as determined solely by the Region. Residential Component: Provided through the provincial Common Collection System.	Weekly

SCHEDULE “A”

COLLECTABLE VOLUME LIMITS

Table 3: Organic Container Limits

Type of Premises (as Assessed by MPAC)	Container Limit	Collection Frequency
<p>A. Low Density Residential (LDR) Premises including:</p> <ul style="list-style-type: none"> • single-family detached with one self-contained unit; • semi-detached residential with 2 residential homes, both self-contained units; • duplex residential structure with 2 self-contained units; • residential buildings with three (3) to six (6) units; • cottage properties with up to six (6) cottages; • Bed and Breakfast establishments with three (3) bedrooms or less; • structures with six (6) or more units that are considered horizontal, row or townhouses or condo housing; • Vertical structures where all units have a primary exterior door directly accessing ground level that is visible from the collection point (including stacked townhouse structures); • trailer parks (only those classified as LDR in MPAC); • boarding homes with six (6) or fewer rooms; and • residential farms 	<p>Unlimited per self-contained unit</p>	<p>Weekly</p>

SCHEDULE "A"

COLLECTABLE VOLUME LIMITS

Type of Premises (as Assessed by MPAC)	Container Limit	Collection Frequency
<p>B. Multi-Residential Premises are residential buildings containing seven (7) or more self-contained units, including but not limited to, apartments, condominiums and rentals, nursing and retirement homes, cottage properties with seven (7) or more cottages, boarding homes with seven (7) or more rooms, Group Homes, and vertical structures (stacked townhouses or similar style) where one or more unit does not have a primary external access door directly accessing ground level and cannot be serviced as a Type A Premises, and mobile homes (not assessed by MPAC as Low Density Residential Units).</p>	<p>Quantity as determined by the Region on a request only basis for Green Bins or Carts</p>	<p>Weekly</p>
<p>C. Premises used for one or more institutional, commercial or industrial purposes inside Designated Business Area and Bed and Breakfasts with four (4) or more bedrooms inside Designated Business Areas.</p>	<p>Unlimited</p>	<p>Weekly</p>
<p>D. Mixed use Premises used for one or more institutional, commercial or industrial and residential purposes inside Designated Business Area.</p>	<p>Unlimited</p>	<p>Weekly</p>
<p>E. Premises used for one or more institutional, commercial or industrial purposes outside Designated Business Area and Bed and Breakfasts with four (4) or more bedrooms outside Designated Business Areas are Type E Premises.</p>	<p>Limit of eight (8) Green Carts or the equivalent number of Green Bins as determined solely by Niagara Region.</p>	<p>Weekly</p>
<p>F. Mixed use Premises used for one or more institutional, commercial or industrial and residential purposes outside Designated Business Area.</p>	<p>Unlimited</p>	<p>Weekly</p>

SCHEDULE B

FRIENDLY REMINDER NOTICE



Dear Property Owner/Tenant:

Failure to comply with the following may result in charges under Niagara Region's Waste Management By-Law. To ensure compliance with guidelines noted below, Enforcement Staff will return to the property on: _____

NON-COMPLIANT SETOUT

- Garbage placed at the curb on the wrong week
- Materials (garbage, recycling, Green Bin, large household items, etc.) must **NOT** be set out before 5 p.m. on the evening before scheduled collection and must be at the curb by 7 a.m., the day of collection.
- Containers and any material not collected **MUST** be removed from the curbside no later than 7 p.m. on your collection day
- Container or bag is more than 91 cm (3ft.) in height by 61 cm (2 ft.) in diameter and/or has an affixed lid
- Materials must **NOT** be placed at the curbside in an uncontained pile
- Containers or bags weigh more than 22.7 kg (50 lbs)
- Materials must be removed immediately from the curbside

OVER LIMIT

- Your property is over the maximum garbage container/bag limit of ____ per collection
- Property does not have a diaper exemption

BULKY GOODS/LARGE ITEMS

- Residents of single-family, semi-detached or properties with six units or less are required to:
Complete the online booking form at niagararegion.ca/waste or call GFL 1-855-971-4550 at least **2 BUSINESS DAYS IN ADVANCE** of your regular collection day to arrange a **FREE** pick up.
- A maximum of four items can be booked for collection
- Large item pick up is not available for:
 - Apartments with 7 or more units
 - Mixed use properties (commercial and residential)
 - Commercial, industrial or institutional properties

Waste Info-Line
905-356-4141 or 1-800-594-5542
Monday to Friday: 8 a.m. – 5 p.m.

Niagara Region
niagararegion.ca/waste

SCHEDULE B

FRIENDLY REMINDER NOTICE



FRIENDLY REMINDER Curbside Collection Services

UNACCEPTABLE MATERIALS

- Household Hazardous Waste. Accepted **FREE** of charge at Household Hazardous Waste Depot. Commercial material not accepted.
- Syringes and sharps
- Automotive parts and tires
- Electronics, appliances and metal household items
- Construction, renovation or demolition materials. Materials can be taken directly to the landfill. Disposal fees will apply.
- Garbage containing recycling, Green Bin or Leaf & Yard Materials

BLUE/GREY BOX

- Mixed Blue and Grey Box materials are **NOT** acceptable
- Material not accepted in recycling program
- All plastic bags and recyclable plastic film and outer-wrap must be placed inside one plastic bag (not loose) in the Grey Box
- Cardboard must be bundled together and no larger than 91 cm (3 ft.) x 91 cm (3 ft.) x 91 cm (3 ft.)

GREEN BIN/LEAF & YARD/BRANCHES

- Grass not collected curbside
 - Sod, soil, stumps, gravel are not collected curbside
 - Liquid material is not permitted in the Green Bin
 - Material must **NOT** be placed in plastic bags or cardboard boxes for collection
 - Loose materials including leaves and branches are not accepted
 - Branches are only collected on designed collection weeks. The next collection week in your area is
-
- Branches **MUST** be tied in bundles no longer than 1.5 m (5 ft.) and no wider than 0.5 m (1.6 ft.). Individual branches cannot exceed 7 cm (2.7 in.) in diameter.

NOTES/COMMENTS
