



TOWNSHIP OF WAINFLEET

“Wainfleet - find your country side!”

APPLICATION FOR USE OF RECREATION SPACES AND FACILITIES

Name of Organization/Applicant:			
Address:			
City:	Province:	Postal Code:	
Phone No:	Email:		
Name of Person in Charge:			
Address:			
City:	Province:	Postal Code:	
Phone No:	Email:		
Facility to be rented:	<input type="checkbox"/> SOCCER FIELD(S)	<input type="checkbox"/> BASEBALL DIAMOND(S)	<input type="checkbox"/> ARENA FLOOR
<input type="checkbox"/> MOORE ROOM	<input type="checkbox"/> PAVILLION	<input type="checkbox"/> TENNIS COURT	<input type="checkbox"/> PARKING LOTS
Is this a community event?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Date(s) Required:			
Purpose:		Anticipated Attendance:	
Damage Deposit: In order to secure the rental, a \$200.00 damage deposit is required. After the event and upon successful inspection by township staff the deposit will be released back to the applicant.			
Liability Insurance Policy for Function: \$			
If you have your own 2 million dollar public liability insurance policy, a copy of this policy is required indicating “The Township of Wainfleet” as an additional insured party for this event. Alternatively, insurance may be purchased through the Township’s insurance provider.			
Is admission being charged?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, please state amount: \$
Event to commence at:		Event to end at:	
The Organization/Applicant accepts the Township of Wainfleet’s Rules and Rentals Rates and accepts responsibility for damage to Township property and/or injuries to any person or persons arising from our occupancy of this facility.			
We have noted the rules, as set forth on the attached sheet. We recognize the Township’s right to cancel or revise a booking anytime.			
Signature:		Date:	
Completed applications must be returned to Lindsay Cochrane or Brian Wyatt along with payment for the rental according to the Township of Wainfleet Fee Schedule by cash, cheque or the online portal. For information regarding rentals, please contact Lindsay Cochrane at 905-899-3463 Ext.235 or lcochrane@wainfleet.ca			
Personal information contained on this form is collected under the authority of the Municipal Act, R.S.O. 1990, Chapter M.45, and will be used to process applications for rental of Township of Wainfleet’s Facilities.			

Special Requirements:

Temporary Road Closure (attach a list with times)

Map of Proposed Route (attach)

Parking Restrictions (if required)

Use of Picnic Tables, Garbage Cans, Water, Hydro, Concession Stand, Moore Room (attach a list of times and dates)

RULES FOR USE OF RECREATION SPACES AND FACILITIES

1. **THAT** applications for the use of Township of Wainfleet-owned facilities must be in writing on the approved form and signed by a responsible official of the organization/applicant.
2. **THAT** it be expressly understood and agreed that organizations using Township of Wainfleet-owned facilities assume full responsibility for the proper supervision of any activities they conduct therein and are solely responsible for any claims arising out of their improper supervision of such activities, and they agree to indemnify and save harmless the Township of Wainfleet from all claims arising therefrom.
3. **THAT** the Public Liability Insurance Policy for your function must be purchased and provided to Township staff prior to the event.
4. **THAT** the organization/applicant be responsible for any taxes imposed on the sale of tickets and that all arrangements in regard to taxes be made directly with the Controller of Revenue for the Province of Ontario.
5. **THAT** no changes or additions to electric wiring for power or lighting are to be made without authority. Requests for changes must be submitted to the Manager of Operations with ample time for approval, and all costs will be charged to the applicant.
6. **THAT** the Township of Wainfleet reserves the right to withhold facilities for any night when the facilities are required for purposes that the Township feels are just.
7. **THAT** unless expressly stated in the agreement to the contrary, bookings are cancelled during all Statutory Holidays where Facilities supervision is needed.
8. **THAT** where facilities are rented without charge, or supervision charges only, the general clean-up and restoration is to be the responsibility of the user.
9. **THAT** any damage by the user or persons visiting the facility during the hours rented by an organization/applicant must be paid for in full by the organization/applicant.
10. **THAT**, as per Bylaw 009-2005, regarding the consumption of alcoholic beverages on municipal lands and within municipal buildings and structures of the Township of Wainfleet, be applied. **Alcohol consumption is restricted to the individual facility only and not the general premises.**
11. **THAT** Township staff reserve the right to cancel events due to unsatisfactory weather conditions that may cause undue damage to the parks or outdoor facilities.
12. **THAT** the Permit Holder understands and agrees that the Township shall not be liable for any losses or damages incurred by any person using the Facility for the Event, including sickness or death that occurs as a result of the COVID-19 Pandemic and the Permit Holder agrees to release the Township from any liability in connection therewith and further agrees to indemnify and hold harmless the Township from any claim that may be made by anyone using the Facility for the Event, against the Township in connection therewith.