



Township of Wainfleet - Arena
31917 Park Street
Wainfleet, ON L0S 1V0
(905) 899-1283

Arena -Ice Rental Lease Agreement

General Information

Name of Lessee: _____

Address: _____

Postal Code: _____

Telephone (Home): _____ (Business): _____

Secondary Contact Person: _____

Telephone (Home): _____ (Business): _____

Group / Organization / Association: _____

Rental Information

Day of the Week	Time
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	

Terms of Contract

Payable: ☐ Monthly

I, the undersigned, have read, understand and agree to the terms and conditions in this contract, which are stated on the reverse, and hereby accept the same on behalf of the said members of the organization, team or association.

I acknowledge and agree that a breach of any of the said conditions may result in the termination of the allotted ice time at the discretion of the Recreation, Parks and Facilities Supervisor and/or Manager of Operations.

Lessee Signature: _____

Ice Time Policies and Conditions of Rental

General

1. In the case of ice rentals, no player, coach, other official, or person associated with the Permit is allowed on the ice until the resurfacing machine has left the ice surface and the doors have been closed. Street shoes are not permitted on the ice surface at any time. All participants must wear approved headgear, with the exception of pleasure skating during scheduled recreational skating periods and figure skating programs.
2. In the case of an ice rental, if a scrape or flood is required, the time required will be taken at the beginning of the start time set out in the Permit. It is understood that for the purpose of an ice rental, one hour includes fifty (50) minutes of which the ice may be used and ten (10) minutes of maintenance time.
3. Teams must leave the ice surface promptly to help maintain our schedules.
4. The Township reserves the right to limit or refuse usage of facilities at the discretion of the Manager of Operations or the Recreation Coordinator.
5. The Township is not responsible for damages, loss or theft of equipment or clothing of any Permit Holder or their invitees. Please secure your valuables.
6. The Permit Holder understands and agrees that the Township shall not be liable for any losses or damages incurred by any person using the Facility for the Event, including sickness or death that occurs as a result of the COVID 19 PANDEMIC and the Permit Holder agrees to release the Township from any liability in connection therewith and further agrees to indemnify and hold harmless the Township from any claim that may be made by anyone using the Facility for the Event, against the Township in connection therewith.
7. The Permit Holder shall be responsible for costs associated with damages arising from using the Facility by all users and invitees during their permitted times.
8. Individuals who engage in unacceptable behavior, may depending on the severity, be barred immediately from the premises and if necessary, a suspension for a period of time.
9. The Arena carries public liability and accident insurance to protect spectators and employees. The representative renting the ice shall be responsible for such insurance as may be necessary for its personnel and shall assume full liability for any accident occurring in connection with the ice rental. Insurance is available through the Townships Carrier or an outside carrier and must be provided prior to use of the facility.
10. The Arena shall reserve the exclusive right to the sale of all food and beverage concessions within the Arena. The sale of or the solicitation of any tickets, goods or commodities of any nature whether charitable or otherwise, shall not be permitted within the Arena unless approval is obtained from the Arena management.
11. Bottled beverages shall not be allowed in the Arena Facility.
12. No smoking is allowed in the Arena Facility – including dressing rooms.
13. Alcoholic beverages are permitted in the arena only during special events in the area prescribed on the L.L.B.O. permit and in accordance with L.L.B.O. regulations and Municipal Alcohol Policy. Outside alcohol is not permitted in Township facilities. Clients risk losing their permits if alcohol is consumed or found in our facilities.

Fees

1. Ice time rates and fees will be assessed at the current rates as established by the Municipality of the Township of Wainfleet.
2. All rentals are payable prior to use of the ice, unless otherwise arranged with the management of the Arena. Employees are entitled to refuse rentals not paid before the start of the designated ice time.
3. All ice time accounts are due when rendered and are net thirty days. Any outstanding account beyond thirty days from the date of billing shall be assessed a late payment charge on the unpaid balance. Lack of payment will also result in a cancellation of any further ice time until account is paid in full.

Cancellations

1. The Recreation Supervisor may cancel ice time at any time in the event of Tournaments and Special Events. For other cancellation situations, the Recreation Supervisor, whenever possible, will notify the representative 48 hours prior to the said cancelled ice time. A scheduled list of such special events will be furnished to the lessee in advance.
2. If the representative wishes to cancel ice time on any particular day, the representative shall give 48 hours' notice, by contacting the Operations Administrative Assistant (905-899-3463 Ext 235) at the Township of Wainfleet main office between 8:00 a.m. and 4:30 p.m. If the required notice is not given, the representative shall be responsible for payment of said ice time.
3. Any cancellations caused by storms and flooding, power failure, Act of God or business interruption caused by mechanical failure of the Arena's facilities will be considered unavoidable and the representative will not be charged for cancellations of that nature.

Dressing Rooms

1. The representative shall ensure that the Dressing Rooms are vacated within 30 minutes of leaving the ice. The representative further ensures that the dressing rooms shall be left in a reasonably tidy condition.
2. The representative agrees that obtaining a dressing room key from the Arena attendant is their responsibility. It is the responsibility of the representative to lock all dressing room doors before going on the ice. Should a lock prove defective or unable to be locked, the representative shall notify the Arena Attendant immediately.

Ice Time Allotment / Security Deposit for the Following Year

1. The representative shall confirm with the Operations Administrative Assistant in writing their wish to secure the same rental time for the following year as soon as possible but no later than June 1st prior to Arena start-up (approximately October 1st). In addition to the above, the representative must submit a security deposit of \$100.00 before June 1st to secure the rental.
- Failure to submit the required security deposit prior to June 1st will result in forfeiture of the ice rental for the upcoming season.

Waiting Lists

1. The Recreation Department reserves the right to establish a waiting list for ice rentals. Wainfleet Minor Hockey and/or the Wainfleet Skating Club shall be given first priority in the event regularly scheduled ice rental time becomes available. Priority will be given to those persons on a "first come first serve" basis provided that they submit their request dated in writing to the Operations Administrative Assistant.